

**Amity Regional School District No. 5**  
**1:1 Protection Plan**  
**2018-2019 School Year**

Amity Regional School District No. 5 offers a **1:1** protection plan for parents/guardians and students. The plan will cover the cost of **accidental** damage to the ‘loaned’ device based on the terms provided. **Deliberate misuse, abuse or loss of the DEVICE and all accessories remains the full responsibility of the student/family and will NOT be covered under the 1:1 protection plan. In cases of misuse, abuse or loss of the device, the parents/guardians are responsible for the full cost to replace or repair the device.**

**To pay for the 1:1 protection plan:**

**On-Line** payment of \$60.00 (including processing fee) for **accidental** damage in accordance with the terms of this agreement, while using the device during the 2018-2019 school year at [www.mypaymentsplus.com](http://www.mypaymentsplus.com) (under Student Activities Payments)

**OR:** You may decline insurance coverage and be responsible for the cost to replace the device if lost or damaged by accident or otherwise by completing and returning the form within this document.

**Steps to have your son or daughter take a device home:**

1. Parent/Guardian completes and returns “Parent/Guardian Authorization for Student to take device home” included in this document.
2. Parent/guardian completes purchase of device protection plan for \$60.00 on-line (My Payments Plus, [www.mypaymentsplus.com](http://www.mypaymentsplus.com)).
3. Student reads and signs the “Student Acknowledgement of Device Procedures and Expectations” included in this document.

**Parent/Guardian Authorization for Student to take device Home**

**Forms may be returned by mail or email to:**

Shaun DeRosa, District Director of Technology  
Amity Regional School District No. 5  
25 Newton Road  
Woodbridge, CT 06525

[Shaun.DeRosa@reg5.k12.ct.us](mailto:Shaun.DeRosa@reg5.k12.ct.us) please put “Device Protection Plan” in the subject line.

Parents /guardians have total responsibility for the safe return of the device taken home by a student. Until the device has been returned to the school and acknowledged in writing as returned by an authorized employee, the parent/guardians retain the legal liability for the device.

Payment must be made through on-line system of My Payments Plus, [www.mypaymentsplus.com](http://www.mypaymentsplus.com).

**Device Warranty:**

This coverage is purchased by Amity Regional School District No. 5 as part of the purchase price of the equipment. This coverage warrants the devices from defects in materials and workmanship. This limited warranty covers normal use, mechanical breakdown or faulty construction and will provide replacement parts necessary to repair the device or device replacement. The warranty does not warrant against damage caused by misuse, abuse, accidents or device viruses. Please report all device problems to Technology Services

**District Protection Plan:**

The school district shall provide repairs at no cost to the student for normal wear and tear. The protection plan covers device repair or replacement in the event of theft (police report required) or accidental damage, prorated per occurrence. The protection plan cost is \$60.00 annually for each device. The protection plan covers such items as replacement costs for a whole device being accidentally damaged, costs for other common repairs are keyboard/touchpads @ \$80, power cords @ \$50, motherboards @ \$100. Students will be able to file a maximum of four claims per school year. In the event that four claims have been filed, the school district reserves the right to cancel the protection plan for that student.

Students or Parents/Guardian will be entirely responsible for the cost of repairs to devices that are damaged intentionally regardless of purchase of the protection plan.

Devices that are stolen must be reported immediately to the School Main Office and the local law enforcement agency (Woodbridge, Orange or Bethany). A police report will be required by the district to prove the claim of loss.

Prorated repair cost sharing with families is based on recurrence:

Recurrence	District share (using annual protection fees)	Family share
1st Repair	100%	0%
2nd Repair	50%	50%
3rd Repair	20%	80%
4th Repair	0%	Replace device

**School/Student Responsibilities:**

Students will be held responsible for maintaining their individual school devices and keeping them in good working order. Devices that malfunction or are damaged must be reported to Technology Services.

***The school district will be responsible for repairing:***

- Devices that malfunction due to manufacturing or software defect.
- Devices that suffer damage from normal use.
- Any issue covered under warranty

***If no protection plan is purchased, the student/family will be responsible for:***

- Repair cost due to accidental damage.
- Full cost if replacement is necessary.

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent/Guardian (Print): \_\_\_\_\_

Address: \_\_\_\_\_

Contact phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

I understand the conditions and restrictions that apply. The annual cost for this \$60.00 per student. This plan covers repair or replacement listed.

I understand that I will be fully responsible for any repairs or replacement of the device, outside of any manufacturer's warranty or the school protection plan.

I understand that I will be entirely responsible for the cost of repairs to devices that are damaged intentionally.

\_\_\_\_\_ My son or daughter (named above) may take home a device. I elect to participate in the **1:1** Protection Plan at a cost of \$60.00, including processing fee, for the 2018-2019 school year and will submit my payment on-line. I understand the protection is **ONLY for ACCIDENTAL DAMAGE** per the terms stated in this document.

***OR:***

\_\_\_\_\_ I waive the option to purchase the **1:1** Protection Plan. By doing so, it is understood that any damage (accidental or intentional) to, or loss of, the device will be my full responsibility.

Parent/Guardian (Signature): \_\_\_\_\_ Date: \_\_\_\_\_

## Student Acknowledgment of 1:1 Device Procedures and Expectations

I have agreed to take full responsibility for **one (1) device** so I can take it home and use it for educational purposes. I understand that the full responsibility for the device is mine and my parents/guardians. I have been trained by an Amity employee on the proper use and care of the device. I will immediately notify the school authorities of any damage to the device during the time it was in my possession. I have read and hereby agree to the procedures and expectations outlined below:

1. I have read, understand and signed the Amity Acceptable Use Policy.
2. I have read, understand and signed the 1:1 device Use Guidelines.
3. I will only use the device for educational purposes.
4. I will not abuse or misuse the device.
5. I will take care to make sure the device is not stolen or lost.
6. I will bring the device to school to fully charged and ready to use.
7. I will not put the device near food or beverages.
8. I will not 'lend' the device to someone else.
9. I will return the device by the due date specified on this form.

### Part I: Completed by Student before device is issued:

I fully agree to the procedures and expectations outlined above; I have read, understand and received a copy of the Device Use Guidelines; and I acknowledge receipt of one (1) device for my own use at school and home for educational purposes. I understand I must return the device by **(date)** \_\_\_\_\_.

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

### Part II: 1:1 Device Returned by Student:

\_\_\_\_\_ **Condition Acceptable**

\_\_\_\_\_ **Damaged:** \_\_\_\_\_

Signature of District Technology Representative: \_\_\_\_\_

Date: \_\_\_\_\_

I acknowledge any damage listed above is accurately stated.

Student Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

## 1:1 Device Use Guidelines

The intent of this document is to help students, parents/guardians and staff of Amity Regional School District No. 5 have a better understanding of the possible consequences a device being damaged or lost while in the student's possession. This is not intended to cover all disciplinary situations but will serve as a guide. Modifications to these guidelines may be made as necessary, depending on the individual case.

<b>1:1 Device Take Home</b>	<b>First Offense</b>	<b>Second Offense</b>	<b>Third Offense</b>
Failure to return device to school by the due date on the Student Acknowledgment of device Procedures and Expectations form	Parents meeting to determine consequences	Parents meeting to determine consequences	Parents meeting to determine consequences
Device is returned to school with damage due to an accident	Parents called promptly; parents pay the cost to replace or repair if 1:1 protection plan was not purchased	Parents called promptly; parents meeting to determine consequences	Parents called promptly; parents meeting to determine consequences
Device is returned to school with damage due to misuse	Parents notified and pay the cost to replace or repair even with 1:1 protection plan; parents meeting to determine consequences	Parents notified and pay the cost to replace or repair even with 1:1 protection plan; parents meeting to determine consequences	Parents notified and pay the cost to replace or repair even with 1:1 protection plan; parents meeting to determine consequences
Device is lost or stolen	Parents notified and pay the cost to replace or repair even with 1:1 protection plan; parents meeting to determine consequences	Parents notified and pay the cost to replace or repair even with 1:1 protection plan; parents meeting to determine consequences	Parents notified and pay the cost to replace or repair even with 1:1 protection plan; parents meeting to determine consequences
Sending threatening or harassing messages or inappropriate pictures or any other media	Incidents will be dealt with on a case by case basis, depending on the severity of the infraction	Incidents will be dealt with on a case by case basis, depending on the severity of the infraction	Incidents will be dealt with on a case by case basis, depending on the severity of the infraction

I have read and understand the Device Use Guidelines.

- Asset Tag: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_