

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION FINANCE COMMITTEE
DECEMBER 11, 2017 MEETING MINUTES

Page 1 of 4

A meeting of the Amity Regional Board of Education Finance Committee was held on Monday, December 11, 2017 at 5:30 pm in the Board Presentation Room at 25 Newton Road in Woodbridge.

COMMITTEE MEMBERS PRESENT: ***Chairperson John Belfonti, Mr. Matthew Giglietti, Mr. John Grabowski, Mr. Joseph Nuzzo, and Ms. Jennifer Turner***

COMMITTEE MEMBERS ABSENT: ***Ms. Patricia Cardozo***

BOARD OF EDUCATION MEMBERS PRESENT: ***Ms. Paula Cofrancesco, Ms. Carla Eichler, and Mr. Thomas Hurley***

STAFF MEMBERS PRESENT: ***Dr. Charles Dumais, Ms. Theresa Lumas, Dr. Marie McPadden, Ms. Kathy Burke, Mr. Scott Cleary, Ms. Mary Raiola, and Mr. James Saisa***

1. Call to Order

Mr. Belfonti called the meeting to order at 5:34 p.m.

2. Discussion and Possible Action on Minutes

a. Finance Committee Meeting – November 13, 2017 (Enclosure)

Motion by Mr. Giglietti, Second by Mr. Nuzzo to accept the minutes as corrected

Vote in favor, 4 (Mr. Giglietti, Mr. Grabowski, Mr. Nuzzo, and Ms. Turner)

MOTION CARRIED

3. Public Comment

None

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION FINANCE COMMITTEE
DECEMBER 11, 2017 MEETING MINUTES

Page 2 of 4

4. Discussion and Possible Action on 2016-17 Financial Statements

Michael VanDeventer and Samantha Thomas from Mahoney Sabol were present, and Michael VanDeventer presented the audit report for the year ended June 30, 2017.

Motion by Mr. Giglietti, Second by Mr. Grabowski to accept the Annual Financial Statements for the period ending June 30, 2017, and authorize the Superintendent of Schools to return to the Member Towns a balance of \$1,818,631, as follows:

***Town of Bethany \$ 370,801
Town of Orange \$ 886,400
Town of Woodbridge \$ 561,430
Total \$1,818,631***

Vote in favor, 4 (Mr. Giglietti, Mr. Grabowski, Mr. Nuzzo, and Ms. Turner)

MOTION CARRIED

5. Discussion and Possible Action on Capital Project

Motion by Mr. Giglietti, Second by Ms. Turner to approve the engineering work for the facilities HVAC projects

Vote in favor, 4 (Mr. Giglietti, Mr. Grabowski, Mr. Nuzzo, and Ms. Turner)

MOTION CARRIED

6. Discussion and Possible Action on Contracts of \$35,000 or More

a. Septic Systems and Grease Pit Services

Motion by Mr. Giglietti, Second by Mr. Grabowski to waive the bidding requirement and award a contract extension for the septic systems and grease pit services to Country Septic Service of North Haven, Connecticut for two years at the current price of \$11,840.00.

Vote in favor, 4 (Mr. Giglietti, Mr. Grabowski, Mr. Nuzzo, and Ms. Turner)

MOTION CARRIED

b. Trash and Recycling Services

Motion by Mr. Nuzzo, Second by Mr. Giglietti to waive the bidding requirement and award a contract extension for the trash and recycling removal services to All American Waste LLC, of New Haven, Connecticut for three years at the current three-year price of \$115,844.94

Vote in favor, 4 (Mr. Giglietti, Mr. Grabowski, Mr. Nuzzo, and Ms. Turner)

MOTION CARRIED

c. Engineering Services (2)

Motion by Mr. Giglietti, Second by Mr. Grabowski to waive the bidding requirement and authorize hiring vanZelm Engineers to prepare the electrical engineering study for 1600-amp breaker

Vote in favor, 4 (Mr. Giglietti, Mr. Grabowski, Mr. Nuzzo, and Ms. Turner)

MOTION CARRIED

Motion by Mr. Grabowski, Second by Ms. Turner to waive the bidding requirement and hire vanZelm Engineers to prepare specifications for the facilities HVAC projects. Estimated cost is \$187,950 funded from the Capital and Non-recurring Account

Vote in favor, 4 (Mr. Giglietti, Mr. Grabowski, Mr. Nuzzo, and Ms. Turner)

MOTION CARRIED

7. Discussion of Monthly Financial Statements

8. Director of Finance and Administration Approved Transfers Under \$3,000

9. Discussion and Possible Action on Budget Transfers of \$3,000 or More

Motion by Mr. Giglietti, Second by Ms. Turner to approve the following budget transfer to cover tuition and services for outplaced students at public facilities:

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>FROM</u>	<u>TO</u>
04-12-6117-5560	Tuition – Regular – Public	\$11,500	
04-12-6110-5560	Tuition - Public Out		\$11,500

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION FINANCE COMMITTEE
DECEMBER 11, 2017 MEETING MINUTES

Page 4 of 4

Vote in favor, 4 (Mr. Giglietti, Mr. Grabowski, Mr. Nuzzo, and Ms. Turner)

MOTION CARRIED

Motion by Mr. Nuzzo, Second by Mr. Grabowski to approve the following budget transfer to cover the electrical engineering study for 1600-amp breaker:

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>FROM</u>	<u>TO</u>
05-14-2600-5715	Contingency – Facilities	\$19,800	
03-14-2600-5330	Professional Technical Services		\$19,800

Vote in favor, 4 (Mr. Giglietti, Mr. Grabowski, Mr. Nuzzo, and Ms. Turner)

MOTION CARRIED

10. Other
 - a. Superintendent's 2018-2019 Budget Update

11. Adjourn

Motion to Adjourn at 6:19 p.m. by Mr. Giglietti, Second by Mr. Grabowski

Vote in favor, 4 (Mr. Giglietti, Mr. Grabowski, Mr. Nuzzo, and Ms. Turner)

MOTION CARRIED

Respectfully submitted,

Pamela Pero
Recording Secretary