

MINUTES

COMMITTEE MEMBERS PRESENT: Chairperson Ms. Pat Cardozo, Mr. John Belfonti (departed 6:35 pm), Mr. Christopher Browe (arrived 5:57 pm), and Ms. Amy Esposito

COMMITTEE MEMBERS ABSENT: Ms. Diane Urbano

STAFF MEMBERS PRESENT: Dr. Charles Dumais, Ms. Terry Lumas, Ms. Scott Cleary, and Mr. Jim Saisa.

A meeting of the Facilities Committee of the Amity Regional Board of Education was held on September 12, 2017 at 5:30 pm in the Conference Room at the Amity District Offices.

1. **CALL TO ORDER:** Ms. Cardozo called the meeting to order at 5:40 pm.

2. **PROJECT UPDATES:**

- A. HVAC – Amity Middle School, Bethany Campus
- B. HVAC – Amity Regional High School
- C. Tennis courts – Amity Regional High School
- D. Consumer Science Classroom – Amity Regional High School
- E. Parking lot paving – Amity Regional High School

Mr. Saisa gave an update on each project. All work was completed on time or ahead of schedule and at or under budget, with the exception of the Consumer Science classroom project. There was a cost overrun of approximately \$53,000 for the Consumer Science classroom renovation due to a fire code requirement for a higher rated ventilation hood. Mr. Saisa answered all questions from the Committee members.

3. **CAPITAL NONRECURRING RESERVE BALANCES**

Ms. Lumas presented the figures for the latest completed capital projects, along with the rebates. This money, \$332,000, is available to be designated by the Board of Education. Ms. Lumas also highlighted the costs of the projects that are ongoing/not yet completed. She also went over the bonded projects' costs and estimated that there could be about \$397,000 remaining after all the bills are paid.

A. Potential Uses of Funds

Ms. Lumas explained how these funds could be designated, either within the scope of work already completed or outside the scope of work. The \$397,000 amount can be designated by the Board of Education for projects that would be expanded in scope (for example, more paving, additional air handlers, etc.) A District Meeting would be required to spend the funds on projects outside the scope of the bonded projects so the member towns could vote on the use. The Committee discussed all the potential uses for these funds, considering what the best and wisest uses might be and considering the recommendations from Mr. Saisa and Dr. Dumais.

4. FIVE-YEAR CAPITAL PLAN

A. 2019-2020 Bond

The Committee discussed the capital plan and possible use of available funds in the Capital Nonrecurring Fund to decrease the next bond or decrease the budget. After much discussion it was agreed that Ms. Lumas will make a recommendation for the use of funds at the next Board meeting to include \$192,000 for engineering studies and \$195,000 for air handler replacement.

5. WOODBRIDGE SHARING OF SERVICES

Dr. Dumais spoke about possible shared services with Woodbridge for supervision of facilities due to a Woodbridge staff vacancy. The Committee discussed the legal and insurance concerns, union contract, salary/payment for the manager, and other concerns. Dr. Dumais will develop a job description and cost for shared services with Woodbridge while investigating the legalities. There was also discussion of possible social events for all four Boards of Education to foster relationships between the members.

6. ADJOURN

Motion by Mr. Browe, 2nd by Ms. Esposito to adjourn at 7:03 pm.

Vote in favor, 2-0 (Mr. Browe and Ms. Esposito)

Motion carried

Respectfully submitted,

Ruth E. Natzel, Recording Clerk