

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION  
FEBRUARY 12, 2018 REGULAR MEETING MINUTES

Page 1 of 9

*A regular meeting of the Amity Regional Board of Education was held on Monday, February 12, 2018 at 6:30 pm in the Large Group Instruction Room at 100 Ohman Avenue, Orange.*

**BOARD MEMBERS PRESENT**

*Chairperson Christopher Browe, Mr. John Belfonti, Ms. Robyn Berke, Ms. Patricia Cardozo, Ms. Shannan Carlson, Ms. Paula Cofrancesco, Ms. Carla Eichler, Ms. Amy Esposito, Mr. Thomas Hurley, Dr. Jennifer Turner, and Ms. Diane Urbano*

**BOARD MEMBERS ABSENT**

*Mr. DeMaio and Ms. McCreven*

**STAFF MEMBERS PRESENT**

*Dr. Charles Dumais, Ms. Theresa Lumas, Ms. Kathy Burke, Mr. Scott Cleary, Dr. Richard Dellinger, Mr. Shaun DeRosa, Mr. Ernest Goodwin, Ms. Anna Mahon, Dr. Marie McPadden, Ms. Mary Raiola, Ms. Karen Steele, and Mr. Matthew Stanley*

**1. Call to Order**

Chairman Browe called the meeting to order at 6:45 p.m.

**2. Pledge of Allegiance**

Recited by those present

**3. Student Report – Ananya Kachru**

**4. Public Comment**

Mr. Thomas Hurley, 1050 Garden Road, Orange suggested removing the football field from the list of projects and treating it as a special project because it is very controversial. Mr. Hurley suggested pulling the football field item from the 5-year plan and listing it as a special project by itself.

James Leahy, 495 Lambert Road, Orange handed out a PowerPoint printout and expressed his perspective on the Amity budget proposal. He discussed the level of funding the State is proposing to give the Town of Orange, the Amity surplus, and the actual to budget comparisons. Mr. Leahy summarized by stating that Orange does not support an increase of more than 1%.

**5. Approval of Minutes**

**a. Regular Board of Education Meeting, January 8, 2018**

Motion by Ms. Cardozo, Second by Ms. Cofrancesco to accept the minutes as submitted.

Votes in favor, 10 (unanimous)

*MOTION CARRIED*

**b. Special Board of Education Meeting, January 16, 2018**

Motion by Ms. Urbano, Second by Ms. Cofrancesco to accept the minutes as corrected.

Votes in favor, 7 (Mr. Hurley, Ms. Eichler, Ms. Urbano, Ms. Cofrancesco, Dr. Turner, Ms. Cardozo, and Ms. Esposito)

Abstained, 3 (Ms. Berke, Ms. Carlson, and Mr. Belfonti)

*MOTION CARRIED*

**c. Special Board of Education Meeting, February 6, 2018**

Motion by Ms. Esposito, Second by Ms. Carlson to accept the minutes as submitted.

Votes in favor, 8 (Ms. Eichler, Ms. Urbano, Ms. Cofrancesco, Dr. Turner, Ms. Cardozo, Ms. Berke, Ms. Carlson, and Ms. Esposito)

Abstained, 2 (Mr. Hurley and Mr. Belfonti)

*MOTION CARRIED*

**6. Presentation of Superintendent's 2018-2019 Recommended Budget**

**7. Correspondence**

- a.** Email dated January 16, 2018 from Kristen Marquis, 375 Hitching Post Drive, Orange to Chairman Browe (attached)
- b.** Letter dated February 6, 2018 from Mr. Cifarelli, Director of Finance, Town of Orange to Dr. Dumais (attached)

**8. Discussion and Possible Action on Perkins Supplemental Enhancement Grant**

Motion by Ms. Cofrancesco, Second by Ms. Esposito to approve the Career and Technical Education Secondary Supplemental Enhancement Grant 2018

Votes in favor, 10 (unanimous)

*MOTION CARRIED*

**9. Donations**

**a. Mr. Richard Ciardiello, Mr. Peter Ciardiello, and Mr. Richard Riccitelli, Kramden Enterprises D/B/A Eli's Tavern -- \$4,300**

**b. Ms. Rose Foote c/o Bella's Café, LLC -- \$3,000**

Point of Information by Mr. Hurley asking where undesignated funds go when they are donated. Ms. Lumas explained that they can either be spent or put into special revenue accounts. If they are not spent during the current year, they are rolled forward to the following year.

Motion by Ms. Urbano, Second by Ms. Cofrancesco to modify the agenda to consider and accept \$4,300 donation from Eli's Tavern and \$3,000 donation from Bella's Café to be appropriated to the Athletic Department

Votes in favor, 10 (unanimous)

*MOTION CARRIED*

Motion by Ms. Cofrancesco, Second by Dr. Turner to accept \$4,300 donation from Eli's Tavern and \$3,000 donation from Bella's Café to be appropriated to the Athletic Department

Votes in favor, 10 (unanimous)

*MOTION CARRIED*

**10. Superintendent's Report**

**a. Personnel Report**

**b. Superintendent Report**

[https://www.amityregion5.org/uploaded/District\\_information/Superintendent's\\_Reports/2017-2018\\_Superintendent's\\_Reports/SuperintendentReport\\_February2018.pdf](https://www.amityregion5.org/uploaded/District_information/Superintendent's_Reports/2017-2018_Superintendent's_Reports/SuperintendentReport_February2018.pdf)

## 11. Chairman's Report

### a. Committee Reports

1. ACES
2. CABE
3. Curriculum
4. Facilities
5. Finance

#### a. Discussion and Possible Action on Superintendent's Proposed Budget

Amity Finance Committee did not take action on this item at their meeting; they will vote on this item at a Special Meeting on February 28<sup>th</sup>. Amity Board of Education will vote on this item at the March 12<sup>th</sup> Regular Meeting.

#### b. Consideration of and Possible Action on a Resolution Concerning the Authorizing of Refunding Bonds for Payment of the Outstanding Principal of and Interest on All or a Portion of the District's \$8,695,000 General Obligation Refunding Bonds, Issue of 2010, and \$8,245,000 General Obligation Refunding Bonds, Issue of 2010, Series B, and Costs Related thereto

Motion by Ms. Esposito, Second by Ms. Cofrancesco to consider and act upon a resolution concerning the authorization of refunding bonds for payment of the outstanding principal of and interest on all or a portion of the District's \$8,695,000 General Obligation Refunding Bonds, Issue of 2010, and \$8,245,000 General Obligation Refunding Bonds, Issue of 2010, Series B, and costs related thereto.

Votes in favor, 9 (Ms. Eichler, Ms. Urbano, Ms. Cofrancesco, Dr. Turner, Ms. Cardozo, Ms. Berke, Ms. Carlson, Mr. Belfonti, and Ms. Esposito)

Abstained, 1 (Mr. Hurley)

*MOTION CARRIED*

### **RESOLUTION OF BOARD OF EDUCATION OF REGIONAL SCHOOL DISTRICT NUMBER 5**

**AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$11,500,000 REFUNDING BONDS FOR PAYMENT IN WHOLE OR IN PART OF THE OUTSTANDING PRINCIPAL OF AND INTEREST ON THE DISTRICT'S \$8,695,000 GENERAL OBLIGATION REFUNDING BONDS, ISSUE OF 2010, AND \$8,245,000 GENERAL OBLIGATION REFUNDING BONDS, ISSUE OF 2010, SERIES B, OF REGIONAL DISTRICT NUMBER 5, AND COSTS RELATED THERETO**

(February 12, 2018)

RESOLVED,

(a) That Regional School District Number 5 issue its refunding bonds, in an amount not to exceed ELEVEN MILLION FIVE HUNDRED THOUSAND DOLLARS (\$11,500,000), the proceeds of which are hereby appropriated: (1) to fund

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION  
FEBRUARY 12, 2018 REGULAR MEETING MINUTES

Page 5 of 9

one or more escrows, and to apply the balance held in such escrows, together with the investment earnings thereon, to the payment in whole or in part, as to be determined by the Chairman of the Board of Education and the Treasurer of the District, of the outstanding principal of and interest on the District's \$8,695,000 General Obligation Refunding Bonds, Issue of 2010, dated as of April 6, 2010, and \$8,245,000 General Obligation Refunding Bonds, Issue of 2010, Series B, dated as of December 3, 2010, including the payment of interest accrued on said bonds to the date of payment, and (2) to pay costs of issuance of the refunding bonds authorized hereby, including legal fees, consultants' fees, trustee or escrow agent fees, underwriters' fees, net interest and other financing costs and other costs related to the payment of the outstanding bonds described above. The refunding bonds shall be issued pursuant to Section 10-60a of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds shall be general obligations of the District and its member towns, secured by the irrevocable pledge of the full faith and credit of the District and its member towns.

(b) The Chairman of the Board of Education and the Treasurer of the District shall sign the bonds by their manual or facsimile signatures. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds. The Chairman and the Treasurer are authorized to determine the bonds to be redeemed and the amount, date, interest rates, maturities, redemption provisions, form and other details of the refunding bonds; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds; to provide for the keeping of a record of the bonds; to sell the bonds at public or private sale; to deliver the bonds; and to perform all other acts which are necessary or appropriate to issue the bonds.

(c) That the District hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that costs of the refunding may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the District reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the refunding. The Chairman and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(d) That the Chairman and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds.

(e) That the Chairman, the Treasurer, and other proper officers and officials of the District are authorized to take all other action which is necessary or desirable to enable the District to effectuate the refunding of all or a portion of the District's \$8,695,000 General Obligation Refunding Bonds, Issue of 2010, and \$8,245,000 General Obligation Refunding Bonds, Issue of 2010, Series B, and to issue refunding bonds authorized hereby for such purposes, including, but not limited to, the entrance into agreements on behalf of the District with underwriters, trustees, escrow agents and others to facilitate the issuance of the refunding bonds, the escrow of the proceeds thereof and investment earnings thereon, and the payment of the outstanding bonds in whole or in part.

**c. Discussion of Monthly Financial Statements**

**d. Director of Finance and Administration Approved Transfers Under \$3,000**

**e. Discussion and Possible Action on Budget Transfers of \$3,000 or More**

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION  
FEBRUARY 12, 2018 REGULAR MEETING MINUTES

Page 6 of 9

Motion by Ms. Cardozo, Second by Ms. Cofrancesco to approve the following budget transfer to cover services for revising the Teacher/Administrator Evaluation Plan:

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>FROM</u>	<u>TO</u>
05-13-2212-5611	Instructional Supplies	\$5,000	
05-13-2212-5322	Professional Technical Services		\$5,000

Votes in favor, 10 (unanimous)

*MOTION CARRIED*

Motion by Ms. Cardozo, Second by Ms. Cofrancesco to approve the following budget transfer to cover the installation of the new heating supply line:

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>FROM</u>	<u>TO</u>
05-14-2600-5715	Improvements to Bldgs/Contingency	42,168	
03-14-2600-5715	Improvements to Bldgs		42,168

Votes in favor, 10 (unanimous)

*MOTION CARRIED*

Motion by Ms. Cardozo, Second by Ms. Cofrancesco to approve the following budget transfer to cover tuition costs for vocational/technical school enrollments:

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>FROM</u>	<u>TO</u>
04-12-6130-5560	Tuition – Private	15,085	
04-12-6111-5560	Tuition – Vocational/Technical		15,085

Votes in favor, 10 (unanimous)

*MOTION CARRIED*

**f. Other**

- 1. Planned Budget Presentations to Member Town Boards of Finance**
- 2. Potential Savings on Bond 2019-2010**
- 3. International Travel Liability Insurance Policy**

**6. Policy**

**a. Second Reading of the Following:**

**1. Considered but not Added (not existing policies)**

- **1316.1 – Community Relations – Relations Between Public and School – Public Conduct at School Activities**
- **1316.2 – Community Relations – Civility**
- **1360 – Community Relations – Awards and Scholarships**
- **1500 – Community Relations – Relations Between Area, State, Regional & National Associations and the Schools**
- **1600 – Community Relations – Relations Between Non-Public and Other Educational Organizations and the Schools**
- **1610 – Community Relations – Relations with Parochial and Private Schools**
- **1620 – Community Relations – Relations with Private Schools, Colleges, and Universities**

**2. Adopt**

- **1316 – Community Relations – Relations Between Public and School Personnel (existing policy)**
- **1321 – Community Relations – Public Performances by Students (new policy)**
- **1321.1 – Community Relations – Television and Radio Broadcasts (new policy)**
- **1321.2 – Community Relations – Public Video Recording of Educational Activity (new policy)**
- **1322 – Community Relations – Contests for Students (existing policy)**
- **1323 – Community Relations – Awards to Students (existing policy)**
- **1324 – Community Relations – Soliciting Funds from Students (new policy)**
- **1325 – Community Relations – Advertising and Promotion (existing policy)**
- **1326 – Community Relations – Solicitations by Staff Members (new policy)**
- **1331 – Community Relations – Smoke-Free Environment (existing policy)**
- **1340 – Community Relations – Access to School Procedures and Materials (existing policy)**
- **1350 – Community Relations – Senior Citizens' Benefits (existing policy)**
- **1411 – Community Relations – Law Enforcement Agencies (existing policy)**
- **1412 – Community Relations – Fire Department (existing policy)**
- **1430 – Community Relations – State/Federal Government – State and Federal Aid (existing policy)**
- **1531 – Community Relations – Accreditation Agencies (existing policy)**
- **1700 – Community Relations – Possession of Deadly Weapons or Firearms (existing policy)**

Motion by Mr. Hurley, Second by Ms. Cofrancesco to adopt all policies listed under Second Read Adopt (agenda item number 11.a.6.a.2)

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION  
FEBRUARY 12, 2018 REGULAR MEETING MINUTES

Page 8 of 9

Amended Motion by Ms. Urbano, Second by Ms. Carlson to remove Policy 1700 from vote and consider Policy 1700 separately

Votes in favor, 9 (Ms. Eichler, Ms. Urbano, Ms. Cofrancesco, Dr. Turner, Ms. Cardozo, Ms. Berke, Ms. Carlson, Mr. Belfonti, and Ms. Esposito)

Vote opposed, 1 (Mr. Hurley)

*MOTION CARRIED*

Chairperson Browe called the vote to adopt all policies with the exception of Policy 1700 under Second Read Adopt section (11.a.6.2)

Votes in favor, 10 (unanimous)

*MOTION CARRIED*

Motion by Mr. Hurley, Second by Ms. Urbano to consider Policy 1700

Amended Motion by Ms. Berke, Second by Ms. Carlson to add the following language to Section IVa of Policy 1700: “and a physical inspection of such item immediately prior to entering the building.”

Amended Motion by Dr. Turner, Second by Ms. Urbano to add the following language to Section IVa of Policy 1700: “and a physical safety inspection of such item immediately prior to entering the building.”

Votes in favor, 10 (unanimous)

*MOTION CARRIED*

Amended Motion by Mr. Hurley, Second by Ms. Urbano to consider Policy 1700 as amended

Votes in favor, 10 (unanimous)

*MOTION CARRIED*

- 7. Personnel** (none)
- 8. District Technology** (none)
- 9. District Health and Safety** (none)
- 10. Ad Hoc Shared Services Committee**

**a. Discussion and Possible Action on Ad Hoc Shared Services Committee Charge**

Mr. Hurley took himself off the Ad Hoc Shared Services Committee, and Chairperson Browe took his place on the Committee.



AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION  
FEBRUARY 12, 2018 REGULAR MEETING MINUTES

Page 9 of 9

**12. Items for the Next Agenda**

Ms. Urbano requested that Item 11.a.5.b. on this agenda (Resolution Concerning the Authorizing of Refunding Bonds for Payment of the Outstanding Principal of and Interest on All or a Portion of the District's \$8,695,000 General Obligation Refunding Bonds, Issue of 2010, and \$8,2450,000 General Obligation Refunding Bonds, Issue of 2010, Series B, and Costs Related thereto) be considered at the next Board of Education Regular Meeting. She requested that any savings next year from Refunding Bonds be used to lower the 2018-2019 budget. She will not be at the March Board of Education Regular Meeting, so she asked that this be considered by the Board of Education at that meeting.

**13. Adjournment**

Motion by Ms. Cardozo, Second by Ms. Cofrancesco to adjourn at 9:45 p.m.

Votes in favor, 10 (unanimous)

*MOTION CARRIED*

*Respectfully submitted,*

*Pamela Pero  
Recording Secretary*

**AMITY REGIONAL SCHOOL DISTRICT NO. 5**

*Bethany Orange Woodbridge  
25 Newton Road, Woodbridge Connecticut 06525*



---

*Theresa Lumas  
Director of Finance and Administration  
terr.v.lumas@reg5.k12.ct.us*

*Phone (203) 397-4813  
Fax (203) 397-4864*

January 12, 2018

Mr. Richard Ciardiello, Mr. Peter Ciardiello, and Mr. Richard Riccitelli  
Kramden Enterprises D/B/A Eli's Tavern  
2402 Whitney Ave.  
Hamden, CT 06518

Dear Sirs:

I am in receipt of check for \$4,300.00. Thank you very much for your donation to Amity Regional School District.

Donations are presented to the Amity Board of Education for acceptance. In accordance with Board Policy, *"All gifts shall be accepted for the school system as a whole. The Board of Education may accept on behalf of and for the schools any bequest or gift of money or property for a purpose deemed by the Board of Education to be suitable and to utilize such money or property so designated."* A copy of the Board policy regarding gifts is attached.

This donation will be presented at the next scheduled Board meeting on Monday, February 12, 2018.

Thank you again for your interest in Amity Regional School District and the generous donation to the school district.

Respectfully,



Theresa Lumas  
Director of Finance & Administration

c; Dr. Charles Dumais, Superintendent of Schools  
Ernest Goodwin, Athletic Director

**AMITY REGIONAL SCHOOL DISTRICT NO. 5**

*Bethany Orange Woodbridge  
25 Newton Road, Woodbridge Connecticut 06525*



---

*Theresa Lumas  
Director of Finance and Administration  
terry.lumas@reg5.k12.ct.us*

*Phone (203) 397-4813  
Fax (203) 397-4864*

February 3, 2018

Ms. Rose Foote  
c/o Bella's Cafe, LLC  
896 Whalley Avenue  
New Haven, CT 06515

Dear Ms. Foote:

I am in receipt of your check for \$3,000.00. Thank you very much for your donation to Amity Regional School District. You have requested these funds go toward the purchase of wrestling mats.

Donations are presented to the Amity Board of Education for acceptance. In accordance with Board Policy, *"All gifts shall be accepted for the school system as a whole. The Board of Education may accept on behalf of and for the schools any bequest or gift of money or property for a purpose deemed by the Board of Education to be suitable and to utilize such money or property so designated."* A copy of the Board policy regarding gifts is attached.

This donation will be presented at the next scheduled Board meeting on Monday, February 12, 2018.

Thank you again for your interest in Amity Regional School District and the generous donation to the school district.

Respectfully,

Theresa Lumas  
Director of Finance & Administration

c; Dr. Charles Dumais, Superintendent of Schools  
Ernest Goodwin, Athletic Director

## Business/Non-Instructional Operations

### Gifts, Grants and Bequests

The Superintendent of Schools shall set up criteria to be met in the acceptance of gifts and the procedure for examining and evaluating offers of gifts to the school system.

Any such gifts, grants, and bequests may contain identification of the donor. All gifts shall be accepted for the school system as a whole. The Board of Education may accept on behalf of and for the schools any bequest or gift of money or property for a purpose deemed by the Board of Education to be suitable and to utilize such money or property so designated.

Legal Reference: Connecticut General Statutes

10-47 Powers of regional board .Meetings

10-9 Bequests for educational purposes