

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION
JUNE 11, 2018 REGULAR MEETING MINUTES

A regular meeting of the Amity Regional Board of Education was held on Monday, June 11, 2018 at 6:30 pm in the Board Presentation Room at 25 Newton Road, Woodbridge.

BOARD MEMBERS PRESENT

Chairperson Christopher Browe, Mr. John Belfonti, Ms. Robyn Berke, , Ms. Shannan Carlson, Ms. Paula Cofrancesco, Mr. Steven DeMaio, Ms. Carla Eichler, Ms. Amy Esposito (7:15 p.m. arrival), Mr. Thomas Hurley, Ms. Sheila McCreven, Dr. Jennifer Turner, and Ms. Diane Urbano

BOARD MEMBERS ABSENT

Ms. Patricia Cardozo

STAFF MEMBERS PRESENT

Dr. Charles Dumais, Ms. Theresa Lumas, Ms. Kathy Burke, Ms. Julie Chevan, Mr. Scott Cleary, Dr. Richard Dellinger, Mr. Shaun DeRosa, Mr. Brian Dower, Mr. Peter Downhour, Ms. Victoria Hulse, Ms. Anna Mahon, Dr. Marie McPadden, Ms. Mary Raiola, and Mr. James Saisa

1. **Call to Order**

Chairman Browe called the meeting to order at 6:32 p.m.

2. **Pledge of Allegiance**

Recited by those present

3. **Approval of Minutes**

a. **Regular Board of Education Meeting, May 14, 2018**

MOTION by Ms. McCreven, Second by Mr. Hurley, to accept the minutes as submitted

VOTES IN FAVOR, 9 (Mr. DeMaio, Ms. Cofrancesco, Ms. Eichler, Dr. Turner, Ms. McCreven, Mr. Hurley, Ms. Berke, Ms. Carlson, and Ms. Urbano)

ABSTAINED, 1 (Mr. Belfonti)

MOTION CARRIED

4. **Student Report** – Ananya Kachru – not present; delayed until after item #6

5. **Public Comment**

None

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6. **Presentation of Jack B. Levine Awards (Enclosure)**

Theresa Lumas, Director of Finance and Administration, presented the Jack B. Levine awards to the following students: Christina Burland, Amity Middle School in Bethany; Isabelle Rosewater, Amity Middle School in Orange, and Alan Reames, Amity Regional High School

4. **Student Report** – Ananya Kachru

7. **One Book, One Amity Presentation (Enclosure)**

All American Boys was presented as this year's One Book, One Amity by Julie Chevan (English Language Arts Department Chair), Victoria Hulse (Library Media Specialist), and students: Khaled Jarad, Olivia Gross, and Sydney Reiner

8. **Board Member Recognition**

Chairperson Browe presented plaques to William Blake (retired chairperson) and Thomas Hurley (previous chairperson) and pens to Sue Cohen, Tracey Russo, and James Stirling (previous Board of Education members)

*Chairperson Browe called a recess at 7:00 p.m.
Meeting resumed at 7:15 p.m.*

Chairperson Browe thanked Dr. Dumais on behalf of the Board of Education and presented him with a gift from the Board.

Mr. Hurley thanked Dr. Dumais and said that Amity school district is running the best it has ever run under his leadership.

Ms. Urbano thanked Dr. Dumais for his objective, intelligent passion and advice.

Mr. Stirling presented Dr. Dumais with a gift from previous Board of Education members present.

9. **Vote on Teacher and Administrator Supervision and Evaluation Plans**

MOTION by Mr. Hurley, Second by Ms. Burke to approve the Teacher and Administrator Supervision and Evaluation Plan

VOTES IN FAVOR, 11 (unanimous)

MOTION CARRIED

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10. **CABE Research of e-Meeting**

CALLED THE QUESTION because motion by Ms. McCreven, Second by Ms. Berke was tabled at May 14, 2018 Regular Meeting

VOTES IN FAVOR, 2 (Ms. Esposito, and Ms. McCreven)

VOTES OPPOSED, 4 (Ms. Cofrancesco, Ms. Berke, Ms. Carlson, and Ms. Urbano)

ABSTAINED, 5 (Mr. DeMaio, Ms. Eichler, Dr. Turner, Mr. Hurley, and Mr. Belfonti)

MOTION FAILED

11. **Correspondence**

None

12. **Superintendent's Report**

a. **Personnel Report**

b. **Superintendent Report**

https://www.amityregion5.org/uploaded/District_information/Superintendent's_Reports/2017-2018_Superintendent's_Reports/SuperintendentReport_June2018.pdf

13. **Chairman's Report**

a. **Personnel Report**

1. **ACES**

2. **CABE**

3. **Curriculum**

4. **Facilities**

https://www.amityregion5.org/uploaded/Departments/Facilities/General_Information/Facilities_Report_May2018.pdf

5. **Finance**

a. **Discussion and Possible Action on the Lunch Prices for 2018-2019**

MOTION by Mr. DeMaio, Second by Ms. Urbano to authorize the food service provider to raise lunch prices at Amity Middle School Bethany, Amity Middle School Orange, and for pizza meals at the Amity Regional High School by 20 cents to \$3.00 for 2018-2019 and the Director of Finance and Administration is authorized to approve increases in a la carte items.

VOTES IN FAVOR, 11 (unanimous)

MOTION CARRIED

b. Discussion and Possible Action on Contracts of \$35,000 or More

1. Vinyl Flooring Replacement (2018-2019 project)

MOTION by Ms. Urbano, Second by Mr. DeMaio to approve the vinyl floor replacement project for the 2018-2019 school year to Red Thread of East Hartford, Connecticut for the quoted price of \$38,070.98.

VOTES IN FAVOR, 11 (Unanimous)

MOTION CARRIED

2. Food Service Contract

MOTION by Mr. Belfonti, Second by Ms. Carlson to award year three of the five-year contract for food services to Chartwells, a division of Compass Group, Inc. for the 2018-2019 fiscal year at a price of \$21,390 for Management fees and \$78,330 for Administrative fees.

VOTES IN FAVOR, 11 (Unanimous)

MOTION CARRIED

3. Cybersecurity Assessment

4. Laptops (1:1 Devices)

MOTION by Ms. Urbano, Second by Mr. Belfonti to award the lease purchase of laptop devices to Whalley Computer, Inc. of Southwick, MA at a price of \$182,320 and have the Director of Finance enter a lease agreement not to exceed \$67,952 each year of a three-year period.

VOTES IN FAVOR, 10 (Mr. DeMaio, Ms. Cofrancesco, Ms. Esposito, Ms. Eichler, Dr. Turner, Mr. Hurley, Mr. Belfonti, Ms. Berke, Ms. Carlson, and Ms. Urbano)

VOTES OPPOSED, 1 (Ms. McCreven)

MOTION CARRIED

c. Discussion and Possible Action on End-of-Year Purchases

1. Auto Purchase

MOTION by Mr. DeMaio, Second by Ms. Carlson, to waive the bid process for the purchase of a used vehicle for district maintenance staff.

VOTES IN FAVOR, 11 (unanimous)

MOTION CARRIED

2. Security Assessment

3. Guard Stations

4. Amity Transition Academy

5. New Superintendent Search

MOTION by Ms. McCreven, Second by Ms. Esposito to waive the bidding process and authorize the Chairperson to enter into contract negotiations with a search firm for an amount not to exceed \$12,000

FRIENDLY AMENDMENT by Mr. Hurley, Accepted by Ms. McCreven to waive the bidding process and authorize the Chairperson to enter into a contract for negotiations with a search firm for an amount not to exceed \$15,000 instead of \$12,000

VOTES IN FAVOR, 9 (Mr. DeMaio, Ms. Cofrancesco, Ms. Esposito, Ms. Eichler, Ms. Turner, Ms. McCreven, Mr. Belfonti, Ms. Berke, and Ms. Carlson)

ABSTAINED, 2 (Mr. Hurley and Ms. Urbano)

MOTION CARRIED

d. Discussion of Monthly Financial Statements

e. Director of Finance and Administration Approved Transfers Under \$3,000

f. Discussion and Possible Action on Transfers of \$3,000 or More

MOTION by Ms. McCreven, Second by Ms. Carlson to approve the following budget transfer to cover storm related damage at Amity Middle School Bethany:

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>FROM</u>	<u>TO</u>
05-14-2600-5715	Building Improvements/Contingency	\$ 1,477	
05-15-5000-5850	District Contingency	\$28,230	
01-14-2600-5420	Repair & Maintenance		\$29,707

VOTES IN FAVOR, 11 (unanimous)

MOTION CARRIED

MOTION by Ms. McCreven, Second by Dr. Turner to approve the following budget transfer to cover furniture purchases at the schools:

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>FROM</u>	<u>TO</u>
05-15-5000-5850	District Contingency	\$ 10,000	
XX-13-2400-5731	Furniture - replacement		\$10,000

VOTES IN FAVOR, 11 (unanimous)

MOTION CARRIED

MOTION by Ms. Carlson, Second by Ms. Urbano move Item #7 Personnel ahead of Item #6 Policy

MOTION retracted by Ms. Carlson

g. Other

1. Capital Reserve Appropriation Review

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6. Policy

a. First Read

1. Adopt

- Policy 2000 (Existing)
- Policy 2000.1 (New)
- Policy 2100 (Existing)
- Policy 2111 (New)
- Policy 2112 (Existing)
- Policy 2120 (New)
- Policy 2121 (Existing)
- Policy 2130 (Existing)

2. Considered but not Added

- Policy 2001 (New)
- Policy 2001.1 (New)
- Policy 2010 (New)
- Policy 2110 (New)

7. Personnel

a. Consideration and Possible Action on Appointment of Search Consultant to Board of Education

Chairperson Browe recommended placing Joseph Erardi in place as search consultant to Board of Education

MOTION by Ms. Esposito, Second by Ms. Cofranceso to approve Joseph Erardi as search consultant VOTES IN FAVOR, 7 (Mr. DeMaio, Ms. Cofrancesco, Ms. Esposito, Ms. McCreven, Ms. Belfonti, Ms. Berke, and Ms. Carlson)

ABSTAINED, 4 (Ms. Eichler, Dr. Turner, Mr. Hurley, and Ms. Urbano)

MOTION CARRIED

b. Update on Selection of Interim Superintendent

Chairperson Browe recommended placing James Connelly in place as interim superintendent to Board of Education at per diem pay

MOTION by Ms. Esposito, Second by Ms. McCreven to approve James Connelly as interim superintendent VOTES IN FAVOR, 9 (Mr. DeMaio, Ms. Cofrancesco, Ms. Esposito, Ms. Eichler, Dr. Turner, Ms. McCreven, Ms. Belfonti, Ms. Berke, and Ms. Urbano)

ABSTAINED, 2 (Mr. Hurley and Ms. Carlson)

MOTION CARRIED

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c. Discussion of Non-Union Salaries and Benefits (Executive Session)

MOTION by Ms. McCreven, Second by Mr. DeMaio to enter Executive Session and invite Dr. Dumais
VOTES IN FAVOR, 11 (unanimous)
MOTION CARRIED

Entered Executive Session at 9:37 p.m.
Exited Executive Session at 9:47 p.m.

d. Possible Action on Non-Union Salaries and Benefits

MOTION by Ms. McCreven, Second by Mr. Belfonti to approve Non-Union Salaries and Benefits
VOTES IN FAVOR, 11 (unanimous)
MOTION CARRIED

8. District Technology

9. District Health and Safety

10. Ad Hoc Shared Services Committee

14. Items for the Next Agenda

None

15. Adjournment

MOTION by Mr. DeMaio, Second by Mr. Hurley, to adjourn the meeting
VOTES IN FAVOR, 11 (unanimous)
MOTION CARRIED

Meeting Adjourned at 9:49 p.m.

Respectfully submitted,

Pamela Pero
Recording Secretary

ONE BOOK/ONE AMITY MISSION STATEMENT

“Reading a book with others creates a collective experience, a communal reference point. . . . Encouraging students to identify with one another, find common ground, respect each other’s differences, and build friendships is all part of strengthening the support networks that enable them to be resilient.” (“Therapy by the Book,” *School Library Journal*, February 23, 2018)

The mission of One Book/One Amity is to celebrate the power of words, to promote a culture of ideas, and to enhance conversations among all people at Amity Regional High School. In making the book available to everyone, free of charge, we endeavor to spread the joy of reading among the teens and adults of our school, and to create a sense of community by encouraging all students and staff to join together in the shared experience of reading and discussing the same book and making connections between ideas and concepts across different disciplines.

Choosing the Book

This book should possess the following characteristics:

- The choice should be a story (fiction or nonfiction) that is of strong literary quality, and has a clear, compelling narrative and well-developed characters.
- The choice should exemplify themes that resonate with local and/or global communities and people of all backgrounds.
- The choice should (implicitly or explicitly) illustrate one or more of Amity’s core beliefs.
- The choice should inspire discussion, conversations, and follow-up activities.
- The choice must be cost-effective, currently in print and readily available in large quantities (not print-on-demand).
- The choice must be suitable for Grades 8 to 11 (in both reading level and interest level).

Learning Expectations

Through their participation in the program:

- Students will demonstrate the ability to effectively read a range of texts with varying complexity.
- Students will demonstrate an ability and commitment to work collaboratively with others.
- Students will participate in meaningful activities within the school community.

AMITY REGIONAL SCHOOL DISTRICT NO. 5
Bethany Orange Woodbridge
25 Newton Road, Woodbridge Connecticut 06525



Theresa Lumas
Director of Finance and Administration
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Phone (203) 397-4813
Fax (203) 397-4864

To: Dr. Charles S. Dumais, Superintendent of Schools

From: Theresa Lumas, Director of Finance and Administration

Re: Award of Contracts of \$35,000 of More

Date: June 11, 2018

I recommend the following contracts over \$35,000 be awarded by the Amity Board of Education in accordance with the Board's Policy on purchasing procedures:

1. **Cybersecurity Assessment:**

The District went out to bid for an assessment of the security of cyber systems, a digital audit. 21 bids were received. The prices ranged from \$2,950 to \$ 194,450. 14 of the 21 bids received were under \$35,000. The bids are still under review but I am confident we will be entering a contract under the \$35,000 threshold requiring Board approval. Once a detailed review is complete and references checked a purchase order will be issued to the selected vendor.

2. **Laptop Devices for 1:1 initiative:**

The District went out to bid for 430 laptops with touch and non-touch screen options. 3 bids were received. The prices ranged from \$182,320 to \$207,745. After a review of the products, pricing, references and other specifications, Shaun DeRosa, the Director of Technology, has recommended Whalley Computer Associates, Inc. of Southwick, MA at a price of \$182,320 over a 3-year lease. Whalley Computer, Inc. is the low bidder. There is \$150,000 in 2018-19 budget for 1:1 implementation.

Amity Finance Committee

Move to recommend to the Amity Board of Education...

Amity Board of Education

Move to award...

The lease purchase of laptop devices to Whalley Computer, Inc. of Southwick, MA at a price of \$182,320 and have the Director of Finance enter a lease agreement not to exceed \$67,952 each year of a three-year period.