

**AMITY REGIONAL SCHOOL DISTRICT NO. 5**

*Bethany Orange Woodbridge*  
*25 Newton Road, Woodbridge Connecticut 06525*  
*(203) 397-4811*

---

*Dr. John J. Brady*  
***Superintendent of Schools***

**PLEASE POST**

**PLEASE POST**

**AMITY REGIONAL BOARD OF EDUCATION**

***April 8, 2013***

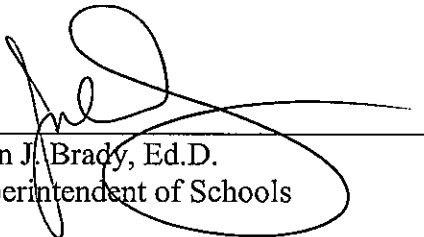
A regular meeting of the Amity Regional Board of Education will be held on Monday, April 8, 2013, at 6:30 p.m., in the Presentation Room at the District Offices.

**Agenda**

1. Call to Order
2. Pledge of Allegiance
3. Acceptance of Gift (Enclosure)
4. Approval of Minutes
  - a. Regular BOE Meeting, March 11, 2013 (Enclosure)
5. Student Report
6. Principal's Reports
7. Public Comment
8. Discussion and Possible Action on Schedule C of the Teachers' Contract (Enclosure)
9. Discuss and Take Final Action on the 2013-2014 Amity Board of Education Operating Budget to be Submitted to Referendum on Wednesday, May 8, 2013 (Enclosure)
10. Resolution to Authorize Amity Regional School District No. 5 to Prepare an Explanatory Text for the Budget Referendum Question:

BE IT RESOLVED, that the Secretary of the Board of Education of Amity Regional School District No. 5 is authorized to prepare, print and distribute a concise explanatory text of the budget referendum question which, by vote of the Board of Education, has been submitted to a referendum vote on the voting machines of each of the member towns, which text shall not advocate either the approval or disapproval of the question and shall otherwise be prepared in accordance with Connecticut General Statutes Section 9-369b.

11. Announcements from the Board and Administration
12. Correspondence
13. Superintendent's Report
  - a. Personnel Report (Enclosure)
14. Chairman's Report
  - a. Committee Reports
    1. ACES
    2. CABE
    3. Curriculum
    4. Facilities
    5. Finance
      - a. Discussion of Monthly Financial Statements
      - b. Director of Finance and Administration Approved Transfers Under \$3,000
      - c. Discussion and Possible Action on Budget Transfers of \$3,000 or More
      - d. Discussion and Possible Action on New Funding Requests
    6. Policy
    7. Personnel
15. Items for the Next Agenda
16. Adjournment

  
\_\_\_\_\_  
John J. Brady, Ed.D.  
Superintendent of Schools

JJB/kfw

pc: Town Clerks: Bethany  
Orange  
Woodbridge

**PLEASE POST**

**PLEASE POST**

**Working to "enable every Amity student to become a life-long learner and a literate, caring, creative and effective world citizen". District Mission statement**

If you require accommodations to participate because of a disability, please contact the office of the Superintendent of Schools in advance at 397-4811.

**AMITY REGIONAL SCHOOL DISTRICT NO. 5**  
**Bethany Orange Woodbridge**  
**25 Newton Road, Woodbridge, Connecticut 06525**



---

*John J. Brady, Ed.D.*  
*Superintendent of Schools*

*john.brady@reg5.k12.ct.us*  
*Phone: (203) 392-2106*

April 1, 2013

To: Members of the Amity Board of Education

From: John J. Brady, Superintendent

RE: Recommendation to Accept Gift

Mr. Vincent Gentile, father of Evan Gentile member of the Amity High School Robotics Club, has generously offered to donate \$2,000 to the Amity High School robotics club to further the club's efforts.

**Recommendation:**

**Accept with gratitude the gift of \$2,000 to the Amity High school Robotics Club.**

## MINUTES

**AMITY BOARD MEMBERS PRESENT:** Julie Altman, William Blake, Christopher Browe, Sue Cohen, Diane Crocco, Steven DeMaio, Rita Gedansky, John A. Grasso, Jr., James Horwitz, Thomas Hurley, Tracey Lane Russo, James Stirling

**AMITY BOARD MEMBERS ABSENT:** Patricia Cardozo

**Staff Members Present:** John Brady, Charles Britton, Richard Dellinger, Kathleen Fuller Cutler, Jack Levine, Marianne Lippard, Terry Lumas, Marie McPadden, Mary Raiola

**Also Present:** Linda Anderson, Joseph Antaya, Thomas Falcigno, Jessica Ferraiolo, Katherine Handler, Jim Hash, Leticia Hasham, Kim Heal, Marc Iwanicki, Ann Martonia, Marc Robbins, Howard Sherman, Garrett Stack, Alexander Tzezos, Michael Vitale; other members of the Public

---

A regular meeting of the Amity Regional Board of Education was held on Monday, March 11, 2013 at 6:30 p.m. in the cafeteria of Amity Regional High School.

1. **Call to Order:** William Blake called the meeting to order at 6:35 p.m.
2. **Pledge of Allegiance** was recited by those present.
3. **Recognition of 2013 Superintendent's Award Winners**  
Dr. Brady said that six outstanding students received the 2013 Superintendent's Award and will be recognized tonight. They will be further recognized at a banquet. The students have varied interests; one would like to become a pastry chef, while another is interested in fire science. Dr. Britton, Dr. Dellinger and Ms. Fuller Cutler talked about the accomplishments of the award winners at their respective schools.  
The SCASA award recipients were (Bethany) Katherine Handler and Alexander Tzezos, (Orange) Jessica Ferraiolo and Joseph Antaya, and (Woodbridge) Tara Ramirez and Michael Vitale.
4. **Approval of Minutes**
  - a. Special BOE Meeting, February 25, 2013  
*Motion to approve the minutes as presented* (Ms. Gedansky, 2d Ms. Cohen).  
*Vote in favor unanimous.* *Motion passed.*
5. **Student Report**  
Thomas Falcigno reported that tickets are on sale for the spring musical production, 'Sweeney Todd.' The show dates are April 5<sup>th</sup>, 6<sup>th</sup>, 12<sup>th</sup> and 13<sup>th</sup> and tickets can be purchased from the Theater Department. The Amity Spartans have been invited to a state math competition. Amity Robotics ranked third in a

competition on February 17<sup>th</sup>. Student Government would like to congratulate the athletes who competed in winter sports. Thomas also reported that students met with Congresswoman Rosa L. DeLauro on March 9<sup>th</sup> to discuss issues affecting them.

Mr. Blake noted that the District's search consultant met with students at the High School and remarked on the intelligence of the questions they asked. The Board appreciates the feedback.

**6. Principal's Reports**

High School Campus – Dr. Britton reported that the CAPT testing is going well and the recent snow storm didn't impact the testing schedule. He predicted that the students would do well. The administration is in the process of determining student numbers for courses during the next academic year. He expects to be able to get a good look at these numbers this week. This year, the High School will have 391 students graduate. The incoming class has 375 students. This figure was determined based on the number of students requesting an English course. The number doesn't include an additional 9 to twelve students expected to be added coming from Ezra Academy and other enrollments. As for the new classes, there are 41 students registered for Marine Biology and 19 for Physics and Engineering. There are many students interested in the Digital Photography courses, including 83 for the first year class, 32 for the second year and 11 for the third year. Dr. Britton noted that the staff reduction of 3.2 positions will not have a significant impact on class sizes. Dr. Britton noted that he has been doing some research into moving graduation off campus in the future. The last couple of graduation ceremonies have been indoors and that allows only a limited number of people to come. Many schools have graduation ceremonies off-campus. One possible off-site location considered was the Oakdale Theater in Wallingford. A survey showed support for this location. Unfortunately, there are different rates for the Oakdale and a Friday night event would cost \$7,000 more than what was budgeted for this year's graduation. Dr. Britton said that this might not be a problem if the weather cooperates this year.

Bethany Middle School Campus – Dr. Dellinger said that the CMTs are in progress. Nature's Classroom is up and running. Two Chinese guests will be visiting the building to see the school tomorrow. Career Day will take place at the end of the month and a wide variety of professions will be represented. Preparations are being made for next year's incoming class. The sixth graders will be visiting on April 3<sup>rd</sup>. Dr. Dellinger noted that he received notification that the students at Amity Middle School in Bethany did an outstanding job with the Governor's Reading Challenge.

Orange Middle School Campus – Ms. Fuller Cutler said that the students in Orange are also in the midst of taking the CMTs and the students and staff are doing a phenomenal job. This week, the sixth grade Parent's Night will take place. The transition to middle school is a big step for students and the

administration and staff are looking at ways to improve the transition. The sixth graders are invited to an assembly on April 19<sup>th</sup>. Ms. Fuller Cutler said that she also recently learned that the Middle School was one of the top performing schools in the Governor's Summer Reading Challenge.

This year, we're going to have Danny Magic coming. Recognize several students and staff. The school is working to educate students about anti-defamation. The school will attend a special movie about Jackie Robinson. She invited the Board to join Amity in Action. Counselors from the High School are working to help eighth graders prepare to transition to the High School next year.

**7. Public Comment**

Ann Martonia said that we live in a culture of violence and change needs to happen. Violence has been glorified and repeated exposure leads to desensitization. She was saddened to learn that the spring musical at the High School is Sweeney Todd, which has themes of rape, murder, and cannibalism. We have a responsibility to protect our children from things that have a negative effect on developing minds. Better choices are needed.

Garrett Stack of Woodbridge, a retired principal and host of a program about Broadway, said that the story of Sweeney Todd goes back 150 years and is part of Gothic literature. It is fiction. It is a depiction and is considered one of the greatest masterpieces. A musical production such as this gives students the opportunity to demonstrate musical skills and a chance to come together to put on a magnificent piece of art.

Marc Robbins of Orange, a parent of a student involved in Amity Creative Theater, said that he is here tonight to speak on behalf of the students. This performance has great value as a dramatization combined with music from one of America's songwriters. In 2007, Johnny Depp received recognition for his performance. It is a treasured piece. Those involved in this musical are a dedicated group of teachers, directors, and student performers.

Leticia Hasham of Orange, a parent of a student at the High School, said art is in the eye of the beholder. She said that we need to keep in mind what we want our students thinking and dreaming about. A story depicting gruesome acts of violence isn't appropriate. She is tired of this being called art. We want to value and champion the ideals of goodness and beauty.

Mr. Hynes of Woodbridge said that he is very concerned about violence in our society and also about the role of art in teaching our children. This sort of play is actually therapeutic. Art doesn't always have to be pretty. We do live in a pretty evil world. Instead of criticizing the play, embrace it. Have people come see the play and talk afterwards. I embrace the play and hope people come to see it in that spirit.

Howard Sherman, a resident of Manhattan, has worked at theaters throughout the United States and graduated from Amity. He traveled here tonight from New York because he feels the need to speak out. There is no question that we were all deeply affected by what happened in Newtown. The theme of the story of Sweeney Todd is about the usefulness of revenge. The evil ends badly and only the virtuous survive. Sweeney Todd can create a learning opportunity. Yes, we could choose to do other works, but we are denying the opportunity to learn. We have to embrace what is current and create the right context. This protest comes when students are already in rehearsal. To make a change now would be a problem. This piece invites question and learning.

Kim Heal of Bethany said that her daughter is in the show and she just learned about some of the questionable content. The message is that vengeance leads to destruction. She isn't sure that this was the best choice, but sees both sides of this. We have a platform and careful consideration should be given to what we produce every year. This is an opportunity to promote what we stand for.

Linda Anderson of Orange said that she is the parent of two Amity graduates. Her sons were deeply involved in the music department. She has concerns about the production. She saw the play in London and New York. The production should be age appropriate. Everyone looks forward to this production and they bring their families. This needs to be considered in the future.

Marc Iwanicki of Orange, an Amity graduate, said that he learned a lot from helping out with the plays. A lot of work and passion goes into this. He asked that the cast be allowed to do this show.

Jim Hash said that this is a great school system. Clearly, a lot of time and effort has been put into this show. He is not necessarily a good judge of art, but feels that not all great art is appropriate for our children to see. He will accept that this is great art, but it is difficult to think we couldn't find a better, more appropriate piece of art. He believes a bad decision was made. It may be time for a policy on what is it we want to promote in our communities.

Mr. Blake thanked everyone for coming out to voice their comments, which were all very respectful.

#### **8. Discussion and Possible Action on Superintendent's Proposed 2013-2014 Operating Budget**

A revision to the proposed 2013-2014 Budget is detailed in a memo dated March 1, 2013 from Dr. Brady to members of the Amity Finance Committee and Amity Board of Education. Dr. Brady's proposal would reduce the increase in the budget from 2.64 percent to 2.49 percent. Dr. Brady noted that the District recently completed building projects funded through the Reserve Fund for Capital and Nonrecurring Expenditures fund, leaving an unspent balance of \$64,727. The unspent balance had been designated for the High School roof restoration, air

handler, generator and natural gas conversion. Since these funds are available, Dr. Brady recommended the funds be re-designated to pay debt service in 2013-2014, thereby reducing the budget.

The budget provides the resources for contracted salaries and services, special education, utilities, unfunded and underfunded State mandates and modest program enhancements. Dr. Brady cut 3.2 full-time equivalent teaching positions at the High School and excluded from the proposal some items which were supported by the Board's Curriculum Committee.

Amity has had budget-to-budget increases of just over 1 percent on average for the past four years. With the current 2012-2013 budget, which increased expenditures only 0.47 percent, funds from the current budget could not be designated for next year's budget to help reduce member town allocations.

*Move that the unspent balances in the Reserve Fund for Capital and Nonrecurring Expenditures of \$16,389.90 for the high school generator, \$21,419.51 for the high school roof restoration, \$12,533.78 for the high school air handler, and \$14,384.06 for the natural gas conversion be re-designated for payment of debt service in 2013-2014. Move that the Amity Board of Education approve the 2013-2014 Budget with total operating expenditures of \$44,698,660 and total member town allocations of \$43,480,258 (Mr. Grasso, 2d Ms. Gedansky).*

*Discussion:*

Mr. Hurley noted that the proposal frees up money for another use, but does not reduce anything.

Mr. Blake said that Dr. Brady isn't proposing changing the total amount of the budget. He noted that the study of projected enrollment will be completed under the direction of the new superintendent.

Mr. Hurley said that the study needs to be done.

Dr. Brady said that he is expecting an end-of-the-year balance of \$81,000. He does not expect this figure to grow significantly, but maybe just enough to make some purchases at the end of the year. Some purchases could be made and the District could have funds available for next year. There are options. Dr. Brady said that the cost of the study could be as low as \$20,000 and up to \$60,000.

It was noted that it might make sense to reach out to the towns to see if they would rather do the study or return the money to the towns.

Mr. Browe questioned whether the study that Mr. Hurley was talking about would be different than the Bethany study and whether regionalization would be examined.

Dr. Brady said that a Request for Proposals would need to be reissued. The new superintendent should examine this.

*Vote in favor unanimous.*

*Motion passed.*

Mr. Blake thanked everyone for their work to get to a reasonable budget

**9. Information and Possible Action Regarding Study to Determine Feasibility of Providing Educational Accommodations to Grade 6 Students from Bethany**

Dr. Brady noted that the town of Bethany approached him to determine whether or not Amity Middle School in their town could house their sixth graders. If the administration can determine that there will be space, then an in-depth study can be done. This is not being considered for fall 2013, but for the following year. The school population at the Middle School is declining slowly. If there isn't space currently, there will be soon. Having a larger school population at Amity Middle School in Bethany does make sense. This is a complicated matter because it deals with integrating the students, making them a part of the school community.

**10. Announcements from the Board and Administration**

Dr. Brady thanked the Board for moving the last few meetings into the cafeteria at the High School. The students have been using the Presentation Room for the robotics program and won't need the space much longer.

Copies of a newsletter about Amity were distributed to the Board. The newsletter was developed to send out into the three towns once a year to show what is going on at Amity. Dr. Brady noted that the newsletter can be used to help bridge the information gap. The goal is to distribute this to every household and business to show what the taxpayers money is being used for.

Mr. Blake said that the cost to print and distribute this is \$20,000.

Ms. Russo said that her first reaction is that the newsletter focuses more on Bethany and not Orange. This does not appear to be a balanced representation. Perhaps a page could be dedicated to each school. She does not agree with spending money on a mailing at this time.

Mr. Stirling noted that the Amity Finance Committee felt that if this money is available, the newsletter should go out.

Mr. Blake questioned whether revisions could be made.

Dr. Brady said that they could.

Mr. DeMaio said that this topic could be added to the next agenda to determine how to distribute this newsletter.

Dr. Brady said that the information about the budget might have to come out depending on when the Board makes a decision.

Mr. Blake questioned whether this could be completed and mailed within the next two weeks.

Ms. Russo said that she could support a public relations project. She would like to see if this could be produced electronically. This is too expensive and feels wrong.

Mr. Hurley said that this newsletter is very well designed, but we just finished talking about not having money for other items of importance. This doesn't seem like a good use of funds and it isn't in the budget for next year either.

Mr. Stirling questioned whether it could be tweaked and sent to The Patch.

Dr. Brady said that the newsletter was designed using the same model that has been successful in Woodbridge about Beacher Road School.

Ms. Russo questioned whether the costs could be defrayed with advertising. She would support producing this in a less costly manner.

Ms. Altman questioned whether this can still be done, but funded differently. Some senior citizens will miss seeing this if it is only produced electronically.

Dr. Brady said that while this is a money issue, the members of the Amity Finance Committee did favor this expenditure.

#### **11. Correspondence**

No correspondence was discussed.

#### **12. Superintendent's Report**

##### **a. Personnel Report**

There was no discussion

b. **Chairman's Report**

a. Committee Reports

1. ACES – There was no report.
2. CABE – There was no report.
3. Curriculum – There was no report.
4. Facilities – There was no report.
5. Finance

a. Discussion and Possible Action on Healthy Food Certification

Connecticut General Statutes requires that each local school board of education or governing authority for Connecticut public school districts participating in the National School Lunch Program (NSLP) must take action annually to certify whether all food items sold to students will or will not meet the Connecticut Nutrition Standards. Dr. Brady noted that Amity opted out in the past due to the many restrictions. The schools still provide healthy meals, while allowing the students to sell treats like brownies from time to time to raise money.

*Motion to authorize the Director of Finance and Administration to sign Form ED-099 indicating that Amity Regional School District No. 5 will not certify that all food items offered for sale to students in the schools under our jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will not meet said standards during the period of July 1, 2013 through June 30, 2014 (Ms. Cohen, 2d Ms. Crocco).*

*Discussion:* Mr. Stirling asked Dr. Brady about whether fresh fruits and vegetables are served in the schools. Dr. Brady said that they are and with fruit, students purchasing lunch can choose between an apple, an orange or a banana each day. A Type A meal must have fruit. Mr. Hurley said that by opting out, students aren't getting a substandard meal, so there is no downside to approving the motion.

*Vote in favor unanimous.*

*Motion passed.*

b. Discussion of Monthly Financial Statements

Dr. Brady noted that Mr. Levine managed to get the bill for the blizzard down from \$92,000 to \$65,000, but there is still a shortfall for snow removal. Funds from FEMA will be pursued. Mr. Hurley said that he would like to commend Mr. Levine for his negotiations to bring costs down for the District.

c. Director of Finance and Administration Approved Transfers Under \$3,000

There was no discussion.

d. Discussion and Possible Action on Budget Transfers of \$3,000 or More

Mr. Levine noted that this transfer just involves moving money into the right account.

*Move to make the following budget transfer of \$15,000 to pay for special education transportation (Ms. Altman, 2d Mr. Hurley):*

<u>Account Number</u>	<u>Account Name</u>	<u>From</u>	<u>To</u>
04-12-6130-5510	Private Transportation	\$15,000	
04-12-6110-5510	Public Transportation		\$15,000

*Vote in favor unanimous.*

*Motion passed.*

6. Personnel

The deadline for applications for the superintendent's position is March 24, 2013. Mr. Hurley asked when the Board might meet again. Mr. Blake said that a meeting will probably be held in early April before the next regular meeting of the Board.

c. **Items for the Next Agenda**

Mr. Browe said that he would like more information on the selection process for theater performances at the High School.

Dr. Brady said that Mr. Kennedy is an artist; there isn't a formal process. The musical currently being rehearsed is the sixth most produced high school production in the nation. He believes that the concerns now being raised are linked to the tragedy in Newtown. No concerns were brought up early on. Mr. Browe said that it wouldn't hurt to have a committee to consider the selections. Ms. Russo said that she would like to see this topic addressed at the next meeting. Mr. Blake said that the Board could decide if this topic should go to the Policy Committee.

d. **Adjournment**

*Motion to adjourn the meeting at 8:55 p.m. (Mr. DeMaio, 2d Mr. Hurley).*

*Motion passed; meeting adjourned.*

Respectfully submitted,

\_\_\_\_\_  
Marianne Lippard, recording clerk  
Rita Gedansky, secretary

**References/Attachments:**

**Minutes:** Board of Education Regular Meeting, 2/25/13  
Finance Committee, 2/25/13

**Reports:** Personnel Report 3/11/13  
Amity Regional School District No. 5, Revenues and Expenditures for FY  
2012-2013  
Amity Regional School District No. 5, Budget Transfers 2012-2013

**Memos:** John J. Brady to Members of the Amity Finance Committee and Amity  
Board of Education (3/1/13) re: Proposed 2013-2014 Budget  
John J. Brady to Members of the Board of Education (2/6/13) re: Staff  
Reductions and Class Sizes  
Jack B. Levine to John J. Brady (2/20/13) re: Healthy Food Certification  
Statement for July 1, 2013 through June 30, 2014  
Jack B. Levine to John J. Brady (2/20/13) re: Budget Transfers of \$3,000  
or More

# **AMITY REGIONAL SCHOOL DISTRICT NO. 5**

**Bethany Orange Woodbridge**  
**25 Newton Road, Woodbridge, Connecticut 06525**



*John J. Brady, Ed.D.*  
*Superintendent of Schools*

*john.brady@reg5.k12.ct.us*  
*Phone: (203) 392-2106*

April 1, 2013

To: Members of the Amity Finance Committee and Amity Board of Education

From: John J. Brady, Superintendent

RE: Recommended Revision to Schedule C of the Teacher's Contract

During the last round of negotiations with the Amity Education Association, the parties agreed to convene an administrative committee to recommend a revision to stipends in Schedule C of the contract (see attached). This agreement was based upon the identified need to adjust existing stipends to bring them in line with actual work being done and to incorporate stipends where need be. The Board agreed to add \$10,000 to be spread across Schedule C as needed.

A committee comprised of administration and AEA members worked since September to complete the work which is in the attachment. Tasia Kimball and the Executive Board of the AEA have agreed to the revision. I am presenting it to the Board for review and possible action to approve.

There are several issues of note in the revised schedule as follows:

- Creation of Tiers based upon hours of activity
  - This allows for differentiation of compensation and slotting of new positions
- Incorporation of stipends for advisorships that previously have been uncompensated, please see the slots highlighted for 2012-2013 and the adjoining stipends beginning next year
- Adjustment to stipends – some increased, some decreased based upon amount of time dedicated to the activity
- All drama stipends incorporated into the schedule. There will be no more supplementary payment of drama stipends from proceeds.

- Stipends for 2014-2015 increase by the general wage increase of 1.5% which is the standard negotiated increase

This revision to Schedule C meets all criteria established by the Board of Education. It was reviewed with the Personnel Committee with unanimous support.

**Recommendation:**

**Adopt the revision of Schedule C beginning with the 2013-2014 budget year.**

	2012-2013	2013-2014	2014-2015	TYPED 3/19/2013
<b>Tier 1 ( &gt; 400 hours )</b>				
Director of Musical - Spring (HS)	1,662.00	4,157.50	4,219.86	
<b>Tier 2 ( &gt;300 hours &lt; 400 )</b>				
Asst. To Director of Musical - Spring (HS)	1,251.00	3,088.00	3,134.32	
Band/Marching Band Director (HS)	3,006.00	3,088.00	3,134.32	
<b>Tier 3 ( &gt;200 hours &lt; 300 )</b>				
Director- Fall Production (HS)	1,531.00	2,607.50	2,646.61	
Music in Motion Director (HS)		2,607.50	2,646.61	
<b>Tier 4 ( &gt;50 hours &lt; 200 )</b>				
Bermuda Program Director (HS)	1,721.00	1,580.20	1,603.90	
Choir Director(HS)	1,457.00	1,580.20	1,603.90	
Color Guard(HS)	2,689.00	1,580.20	1,603.90	
Color Guard(HS)- Winter		1,580.20	1,603.90	
Debate Club(HS)	1,259.00	1,580.20	1,603.90	
Drama Club Assistant(HS)	1,251.00	1,580.20	1,603.90	
Drama Club Business Manager(HS)	1,225.00	1,580.20	1,603.90	
Drama Club(HS)	1,663.00	1,580.20	1,603.90	
Junior States of America(HS)	662.00	1,580.20	1,603.90	
Link Crew (5) (HS)	1,161.00	1,580.20	1,603.90	
Marching Band- Drill(HS)	3,226.00	1,580.20	1,603.90	
Math Team(HS)	662.00	1,580.20	1,603.90	
National Art Honor Society (HS)	629.00	1,580.20	1,603.90	
National Honor Society(HS)	1,388.00	1,580.20	1,603.90	
Orchestra Conductor(HS)	1,290.00	1,580.20	1,603.90	
PLAHD(HS)		1,580.20	1,603.90	
Science Research Sponsor(HS)	1,531.00	1,580.20	1,603.90	
Senior Class Sponsor(HS)	1,388.00	1,580.20	1,603.90	
Strings Instructor(HS)	1,290.00	1,580.20	1,603.90	
Student Council(HS)*	1,388.00	1,580.20	1,603.90	
Ultimate Frisbee(HS)	1,225.00	1,580.20	1,603.90	
Yearbook Advisor (HS)*	2,129.00	1,580.20	1,603.90	

Art Director Musical(1)(MS)	430.00	1,580.20	1,603.90
Asst. Director Musical(1)(MS)	376.00	1,580.20	1,603.90
Band Director (2)(MS)	1,503.00	1,580.20	1,603.90
Choir Director (2)(MS)	1,457.00	1,580.20	1,603.90
Chreographer(1)(MS)	538.00	1,580.20	1,603.90
Drama Sponsor(2)(MS)	1,252.00	1,580.20	1,603.90
Intramural Coordinator (2)(MS)	1,225.00	1,580.20	1,603.90
Jazz Band (2)(MS)	1,503.00	1,580.20	1,603.90
Nature's Classroom(2) (MS)	1,070.00	1,580.20	1,603.90
Sound Director(1)(MS)	264.00	1,580.20	1,603.90
Strings Instructor (2)(MS)	1,503.00	1,580.20	1,603.90
Student Activity Coordinator(2) (MS)	1,386.00	1,580.20	1,603.90
Yearbook(2) (MS)	1,252.00	1,580.20	1,603.90

#### Tier 5 Positions ( < 50 hours )

Asst. Bermuda Program Director (2) (HS)	699.00	914.00	927.71
Asst. Senior Class Sponsor(2)(HS)	1,116.00	914.00	927.71
Chess(HS)		914.00	927.71
Computer Club(HS)		914.00	927.71
FBLA (2)(HS)	1,259.00	914.00	927.71
Freshmen Class Sponsor(HS)	1,036.00	914.00	927.71
Infinite Possibilities(HS)	510.00	914.00	927.71
Intramural Coordinator (HS)	1,225.00	914.00	927.71
JETS(2)(HS)	600.00	914.00	927.71
Junior Class Sponsor(2)(HS)	1,252.00	914.00	927.71
Literary Magazine(HS)	1,388.00	914.00	927.71
Marine Biology(HS)		914.00	927.71
Model UN(HS)	662.00	914.00	927.71
Newspaper(HS)*	2,129.00	914.00	927.71
Peer Tutor Coordinator(2)(HS)	520.00	914.00	927.71
Robotics Club(HS)		914.00	927.71
SADD(HS)	662.00	914.00	927.71
School Store(2)(HS)	1,259.00	914.00	927.71
Science Mentorship(2)(HS)	806.00	914.00	927.71
Sophomore Class Sponsor(HS)	1,145.00	914.00	927.71
STEM Club(HS)		914.00	927.71

Teen Teaching(2)(HS)	1,259.00	914.00	927.71
Unified Sports(HS)	1,531.00	914.00	927.71
Video Club(HS)	859.00	914.00	927.71
Yearbook Busniess Manager(HS)	2,546.00	914.00	927.71
Young Adult Book Club(HS)		914.00	927.71
Powderpuff (2) (HS)	306.00	914.00	927.71
Computer Club(2)(MS)	629.00	914.00	927.71
Engineering/Technology Club(2)(MS)	629.00	914.00	927.71
Literary Magazine(2)(MS)	1,388.00	914.00	927.71
Math Team(2)(MS)	662.00	914.00	927.71
Newspaper(2)(MS)	1,252.00	914.00	927.71
School Store(2)(MS)	306.00	914.00	927.71
Student Council(2)(MS)	1,388.00	914.00	927.71

\*Release time (1) period per day in the current schedule and under the "8 drop 2 schedule" release time of 1/5 of a regular teaching load.

**Appendix: The high school orchestra (pit band), choreographer, lighting director, sound director, costumer, set construcion/demo and any other drama-related positions will be compensated at one of the following rates. The assignment of levels to these positions will be recommended to the Superintendent with rationale by the High School Principal. The Superintendent will have final determination. Once determined, these positions will be posted to the AEA membership. If no AEA member is willing and/or no one in the membership possesses the requisite skills, the position may be filled by an outside vendor.**

Level 1: \$2,000.00  
Level 2: \$1,500.00  
Level 3: \$1,000.00  
Level 4: \$500.00

For the 2013-2014 budget year, the funding for these positions will be from gate receipts. Beginning with the 2014-2015 budget year, \$8,000 will be budgeted per year with adjustment for general wage increase on a yearly basis.



## **AMITY REGIONAL SCHOOL DISTRICT NO. 5**

**BETHANY \* ORANGE \* WOODBRIDGE**

*John J. Brady, Ed.D.  
Superintendent of Schools*

*25 Newton Road  
Woodbridge, CT 06525  
john.brady@reg5.k12.ct.us  
Phone: (203) 392-2106  
Fax: (203) 397-4864*

To: Members of Amity Finance Committee and Amity Board of Education

From: Dr. John J. Brady, Superintendent of Schools

Re: Proposed Revisions to Board of Education 2013-2014 Approved Budget

Date: April 3, 2013

I am pleased to inform you that we have successfully negotiated lower fixed fees with Anthem, and as a result, I am recommending the Medical & Dental Insurance account be lowered by \$410,652 and the OPEB Trust account be increased by \$166,767. The net impact is a reduction in operating expenditures of \$243,885. By doing this, we will be budgeting the Actual Required Contribution for the OPEB Trust, which will be well-received by the Bond Rating Agencies and have a positive effect on future contributions to the OPEB Trust.

Please see the attached spreadsheet entitled "Medical and Dental Self-Insurance". The projected reserve balance, as of June 30, 2014, is \$829,629, or 20.6 percent of annual expected claims.

In addition, the BOWA Consortium recently opened bids for heating oil, diesel fuel and gasoline. The bid price for diesel fuel is 43.8 cents below the budgeted price. Consequently, Transportation Supplies can be lowered by \$26,320.

We have become aware of an additional sixth grade student who has special needs. For this reason, I think it would be prudent to add \$50,000 to the Tuition account.

If the abovementioned revisions are made, total expenditures will increase by \$865,293 or 1.98 percent (previously \$1,085,498 or 2.49 percent) and member town allocations will increase by \$1,595,502 or 3.83 percent (previously \$1,815,707 or 4.36 percent). Enclosed is an excel spreadsheet of the proposed revised 2013-2014 budget.

If you agree with my revised budget proposal, the following motions are recommended:

**Amity Finance Committee:**

*Move to recommend to the Amity Board of Education that it approve the 2013-2014 Budget with total operating expenditures of \$44,478,455 and total member town allocations of \$43,260,053.*

**Amity Board of Education:**

*Move that the Amity Board of Education approve the 2013-2014 Budget with total operating expenditures of \$44,478,455 and total member town allocations of \$43,260,053.*

*Move the Public District Meeting of Amity Regional School District No. 5 be held on Tuesday, May 7, 2013, at 5:30 p.m. in the Presentation Room at Amity Regional District Offices. Once convened, the meeting will adjourn to a referendum vote to be held on Wednesday, May 8, 2013.*

For your information, the Amity Finance Committee meeting will start at 6:00 p.m. and the Amity Board of Education meeting will begin at 6:30 p.m. Both of these meetings will be held in the Presentation Room.

Enclosure

## Medical and Dental Self-Insurance

	Current Version	Proposed Revisions	Change Increase/(Decrease)
Annual Expected Claims	\$4,065,192	\$4,036,992	(\$28,200) A
Fixed Costs (Stop-Loss Premiums; Network Fee; Managed Benefit Fee)	\$1,100,215	\$982,570	(\$117,645) B
Employer's Health Savings Account Share	\$249,211	\$227,725	(\$21,486) C
Less: Estimated Employees'/Retirees' Contributions	(\$1,608,326)	(\$1,679,000)	(\$70,674) D
<b>Net Board Cost</b>	<b>\$3,806,292</b>	<b>\$3,568,287</b>	<b>(\$238,005)</b>

A – Lower claims expected due to planned reduction in staff

B – Negotiated reduction in stop-loss premiums, managed benefit fees and network access fees and adjust number of participants

C – Revised estimate based on updated information

D – Revised estimate based on updated information

	BOE Approved On 3/11/13	Proposed Revisions	Change Increase/(Decrease)
Medical & Dental Insurance	\$3,450,000	\$3,039,348	(\$410,652)
OPEB Trust	\$362,172	\$528,939	\$166,767
<b>Total Budget</b>	<b>\$3,812,172</b>	<b>\$3,568,287</b>	<b>(\$243,885)</b>

Note: OPEB Trust would be fully funded with the Actual Required Contribution.

	Current Version	Proposed Revisions	Change Increase/(Decrease)
Early Retiree Reinsurance Program (ERRP)	\$63,956	\$63,956	-0-
Budgeted 2012-2013 Reserve Balance	\$390,000	\$390,000	-0-
2012-2013 Projected 'Surplus' to Reserves	-0-	\$110,000	\$110,000
2013-2014 Projected 'Surplus' to Reserves	\$200,000	\$265,673	\$65,673
<b>Projected Reserve Balance, as of June 30, 2014</b>	<b>\$653,956</b>	<b>\$829,629</b>	<b>\$175,673</b>
<b>Reserve Balance as Percentage of Estimated Claims</b>	<b>16.1%</b>	<b>20.6%</b>	<b>4.5%</b>

Note: 'Surplus' Balance through February 2013 is \$113,989.69

**AMITY REGIONAL SCHOOL DISTRICT NO. 5**  
**REVENUES AND EXPENDITURES**  
**BOARD OF EDUCATION 2013-2014 APPROVED BUDGET**

LINE	CATEGORY	COLUMN 1 2010-2011 ACTUAL	COLUMN 2 2011-2012 ACTUAL	COLUMN 3 2012-2013 BUDGET	COLUMN 4 2012-2013 FORECAST	COLUMN 5 2013-2014 BUDGET	COLUMN 6 VAR. \$ TO BUDGET	COLUMN 7 VAR. % TO BUDGET
1	MEMBER TOWN ALLOCATIONS	40,645,362	41,199,830	41,664,551	41,664,551	43,260,053	1,595,502	3.83%
2	OTHER REVENUE	252,290	202,397	209,505	229,529	218,032	8,527	4.07%
3	OTHER STATE GRANTS	653,539	610,679	1,043,577	797,442	876,597	(166,980)	-16.00%
4	MISCELLANEOUS INCOME	1,182,495	1,031,364	409,182	410,126	56,000	(353,182)	-86.31%
5	BUILDING RENOVATION GRANTS	488,111	478,125	286,347	286,347	67,773	(218,574)	-76.33%
6	<b>TOTAL REVENUES</b>	<b>43,221,797</b>	<b>43,522,395</b>	<b>43,613,162</b>	<b>43,387,995</b>	<b>44,478,455</b>	<b>865,293</b>	<b>1.98%</b>
7	SALARIES	21,952,932	22,713,423	22,926,055	23,056,819	23,516,038	589,983	2.57%
8	BENEFITS	5,039,066	5,498,457	5,035,918	5,049,208	5,256,101	220,183	4.37%
9	PURCHASED SERVICES	5,444,161	5,491,309	6,923,720	6,566,522	6,974,367	50,647	0.73%
10	DEBT SERVICE	5,789,534	5,633,460	5,364,858	5,342,896	4,913,679	(451,179)	-8.41%
11	SUPPLIES (INCLUDING UTILITIES)	3,187,994	2,946,315	3,040,193	3,050,674	3,096,685	56,492	1.86%
12	EQUIPMENT	257,996	320,059	56,887	86,338	324,479	267,592	470.39%
13	IMPROVEMENTS / CONTINGENCY	29,249	33,637	150,000	19,839	247,006	97,006	64.67%
14	DUES AND FEES	90,903	106,191	115,531	119,789	150,100	34,569	29.92%
15	TRANSFER ACCOUNT	728,868	150,050	0	0	0	0	0.00%
16	<b>TOTAL EXPENDITURES</b>	<b>42,520,703</b>	<b>42,892,901</b>	<b>43,613,162</b>	<b>43,292,085</b>	<b>44,478,455</b>	<b>865,293</b>	<b>1.98%</b>
17	<b>SUBTOTAL</b>	<b>701,094</b>	<b>629,494</b>	<b>0</b>	<b>95,910</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
18	PLUS: CANCELLATION OF PRIOR YEAR'S ENCUMBRANCES	37,940	77	0	0	0	0	0.00%
19	DESIGNATED FOR SUBSEQUENT YEAR'S BUDGET:							
20	LESS: ASSIGNED TO NEXT YEAR'S BUDGET	(675,000)	(300,000)	0	0	0	0	0.00%
21	LESS: COMMITTED TO ERRP	(64,034)	0	0	0	0	0	0.00%
22	<b>NET BALANCE / (DEFICIT)</b>	<b>0</b>	<b>329,571</b>	<b>0</b>	<b>95,910</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
23	<b>AVERAGE DAILY MEMBERSHIP</b>	<b>2,514</b>	<b>2,477</b>	<b>2,449</b>	<b>2,367</b>	<b>2,365</b>	<b>(84)</b>	<b>-3.43%</b>
24	<b>PER PUPIL EXPENDITURE</b>	<b>13,841</b>	<b>14,191</b>	<b>14,587</b>	<b>15,011</b>	<b>15,675</b>	<b>1,088</b>	<b>7.46%</b>

AMITY REGIONAL SCHOOL DISTRICT NO. 5  
REVENUES AND EXPENDITURES  
BOARD OF EDUCATION 2013-2014 APPROVED BUDGET

LINE	CATEGORY	COLUMN 1 2010-2011 ACTUAL	COLUMN 2 2011-2012 ACTUAL	COLUMN 3 2012-2013 BUDGET	COLUMN 4 2012-2013 FORECAST	COLUMN 5 2013-2014 BUDGET	COLUMN 6 VAR. \$ TO BUDGET	COLUMN 7 VAR. % TO BUDGET
1	BETHANY ALLOCATION	8,607,468	8,439,785	8,591,647	8,591,647	8,670,180	78,533	0.91%
2	ORANGE ALLOCATION	19,302,889	19,944,426	20,687,700	20,687,700	21,602,772	915,072	4.42%
3	WOODBIDGE ALLOCATION	12,735,005	12,815,619	12,385,204	12,385,204	12,987,101	601,897	4.86%
4	MEMBER TOWN ALLOCATIONS	40,645,362	41,199,830	41,664,551	41,664,551	43,260,053	1,595,502	3.83%
5	ADULT EDUCATION	3,170	3,244	3,307	2,964	2,936	(371)	-11.22%
6	PARKING INCOME	30,435	30,054	30,000	26,964	30,000	0	0.00%
7	INVESTMENT INCOME	2,509	977	2,500	400	1,500	(1,000)	-40.00%
8	ATHLETICS	22,054	25,948	22,000	22,372	23,500	1,500	6.82%
9	TUITION REVENUE	72,747	69,232	76,028	110,859	86,382	10,354	13.62%
10	TRANSPORTATION INCOME	121,375	72,942	75,670	65,970	73,714	(1,956)	-2.58%
11	TRANSPORTATION BOWA AGREEMENT	0	0	0	0	0	0	0.00%
12	OTHER REVENUE	252,290	202,397	209,505	229,529	218,032	8,527	4.07%
13	BESB GRANT	0	0	0	0	0	0	0.00%
14	SPECIAL EDUCATION GRANTS	653,539	610,679	1,043,577	797,442	876,597	(166,980)	-16.00%
15	OTHER STATE GRANTS	653,539	610,679	1,043,577	797,442	876,597	(166,980)	-16.00%
16	RENTAL INCOME	34,690	29,701	29,000	25,400	29,000	0	0.00%
17	CAPITAL RESERVE	0	0	0	0	0	0	0.00%
18	CONSTRUCTION SINKING DEBT FUND	255,000	262,000	0	0	0	0	0.00%
19	DESIGNATED FROM PRIOR YEAR	800,000	675,000	300,000	300,000	0	(300,000)	-100.00%
20	EARLY RETIREE REINSURANCE PROGRAM	64,034	0	64,034	63,956	0	(64,034)	-100.00%
21	OTHER REVENUE	28,771	64,663	16,148	20,770	27,000	10,852	67.20%
22	TRANSFER IN	0	0	0	0	0	0	0.00%
23	MISCELLANEOUS INCOME	1,182,495	1,031,364	409,182	410,126	56,000	(353,182)	-86.31%
24	BUILDING RENOVATION GRANTS	488,111	478,125	286,347	286,347	67,773	(218,574)	-76.33%
25	TOTAL REVENUES	43,221,797	43,522,395	43,613,162	43,387,995	44,478,455	865,293	1.98%

**AMITY REGIONAL SCHOOL DISTRICT NO. 5**  
**REVENUES AND EXPENDITURES**  
**BOARD OF EDUCATION 2013-2014 APPROVED BUDGET**

		COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5	COLUMN 6	COLUMN 7
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014	VAR. \$ TO	VAR. %
LINE	CATEGORY	ACTUAL	ACTUAL	BUDGET	FORECAST	BUDGET	BUDGET	TO BUDGET
1	5111-CERTIFIED SALARIES	18,621,650	19,210,777	19,326,825	19,401,821	19,712,301	385,476	1.99%
2	5112-CLASSIFIED SALARIES	3,331,282	3,502,846	3,599,230	3,654,998	3,803,737	204,507	5.68%
3	<b>SALARIES</b>	<b>21,952,932</b>	<b>22,713,423</b>	<b>22,926,055</b>	<b>23,056,819</b>	<b>23,516,038</b>	<b>589,983</b>	<b>2.57%</b>
4	5200-MEDICARE - ER	283,691	294,034	298,468	298,479	310,765	12,297	4.12%
5	5210-FICA - ER	214,362	221,612	229,591	224,962	235,430	5,839	2.54%
6	5220-WORKERS' COMPENSATION	112,508	119,070	134,184	149,887	193,000	58,816	43.83%
7	5255-MEDICAL & DENTAL INSURANCE	3,138,614	3,531,730	3,046,579	3,046,579	3,039,348	(7,231)	-0.24%
8	5860-OPEB TRUST	373,757	376,753	394,346	394,346	528,939	134,593	34.13%
9	5260-LIFE INSURANCE	42,150	45,356	44,438	45,844	50,263	5,825	13.11%
10	5275-DISABILITY INSURANCE	9,773	9,345	9,582	10,381	10,615	1,033	10.78%
11	5280-PENSION PLAN - CLASSIFIED	525,437	599,032	663,791	663,791	707,554	43,763	6.59%
12	5282-RETIREMENT SICK LEAVE - CERT	133,554	113,827	87,264	87,264	61,142	(26,122)	-29.93%
13	5283-RETIREMENT SICK LEAVE - CLASS	12,165	24,093	8,118	8,118	18,557	10,439	128.59%
14	5284-SEVERANCE PAY - CERTIFIED	162,905	131,225	107,557	107,557	70,488	(37,069)	-34.46%
15	5290-UNEMPLOYMENT COMPENSATION	30,150	32,380	12,000	12,000	30,000	18,000	150.00%
16	<b>BENEFITS</b>	<b>5,039,066</b>	<b>5,498,457</b>	<b>5,035,918</b>	<b>5,049,208</b>	<b>5,256,101</b>	<b>220,183</b>	<b>4.37%</b>
17	5322-INSTRUCTIONAL PROG IMPROVEMENT	7,510	9,076	11,564	11,564	11,564	0	0.00%
18	5327-DATA PROCESSING	64,297	63,014	69,140	69,140	67,730	(1,410)	-2.04%
19	5330-OTHER PROFESSIONAL & TECHNICAL SRVC	890,141	976,948	930,829	941,755	1,050,636	119,807	12.87%
20	5440-RENTALS - LAND, BLDG, EQUIPMENT	68,932	58,791	71,487	86,487	94,227	22,740	31.81%
21	5510-PUPIL TRANSPORTATION	1,934,035	2,108,674	2,524,305	2,417,314	2,493,553	(30,752)	-1.22%
22	5521-GENERAL LIABILITY INSURANCE	152,144	158,330	166,770	162,761	183,792	17,022	10.21%
23	5550-COMMUNICATIONS: TEL, POST, ETC.	79,989	68,605	73,748	74,948	77,168	3,420	4.64%
24	5560-TUITION EXPENSE	2,185,134	1,971,800	2,984,225	2,710,901	2,896,374	(87,851)	-2.94%
25	5590-OTHER PURCHASED SERVICES	61,979	76,071	91,652	91,652	99,323	7,671	8.37%
26	<b>PURCHASED SERVICES</b>	<b>5,444,161</b>	<b>5,491,309</b>	<b>6,923,720</b>	<b>6,566,522</b>	<b>6,974,367</b>	<b>50,647</b>	<b>0.73%</b>

**AMITY REGIONAL SCHOOL DISTRICT NO. 5**  
**REVENUES AND EXPENDITURES**  
**BOARD OF EDUCATION 2013-2014 APPROVED BUDGET**

		COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5	COLUMN 6	COLUMN 7
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014	VAR. \$ TO	VAR. %
LINE	CATEGORY	ACTUAL	ACTUAL	BUDGET	FORECAST	BUDGET	BUDGET	TO BUDGET
27	5830-INTEREST	2,014,534	1,832,444	1,679,858	1,657,896	1,603,406	(76,452)	-4.55%
28	5910-REDEMPTION OF PRINCIPAL	3,775,000	3,801,016	3,685,000	3,685,000	3,310,273	(374,727)	-10.17%
29	DEBT SERVICE	5,789,534	5,633,460	5,364,858	5,342,896	4,913,679	(451,179)	-8.41%
30	5410-UTILITIES, EXCLUDING HEAT	846,082	749,270	812,299	790,660	811,240	(1,059)	-0.13%
31	5420-REPAIRS, MAINTENANCE & CLEANING	832,855	675,754	672,721	729,511	678,797	6,076	0.90%
32	5611-INSTRUCTIONAL SUPPLIES	356,040	321,269	359,292	354,492	387,620	28,328	7.88%
33	5613-MAINTENANCE/CUSTODIAL SUPPLIES	170,586	185,312	179,208	179,208	189,355	10,147	5.66%
34	5620-OIL USED FOR HEATING	231,179	331,360	217,839	23,608	135,500	(82,339)	-37.80%
35	5621-NATURAL GAS	0	0	0	105,000	125,000	125,000	100.00%
36	5627-TRANSPORTATION SUPPLIES	126,466	153,298	204,967	204,967	183,803	(21,164)	-10.33%
37	5641-TEXTS & DIGITAL RESOURCES	120,543	71,131	106,331	111,131	90,204	(16,127)	-15.17%
38	5642-LIBRARY BOOKS & PERIODICALS	23,997	22,439	21,607	21,607	21,607	0	0.00%
39	5690-OTHER SUPPLIES	480,246	436,482	465,929	530,490	473,559	7,630	1.64%
40	SUPPLIES (INCLUDING UTILITIES)	3,187,994	2,946,315	3,040,193	3,050,674	3,096,685	56,492	1.86%
41	5730-EQUIPMENT - NEW	87,590	124,486	28,671	29,671	105,519	76,848	268.03%
42	5731-EQUIPMENT - REPLACEMENT	170,406	195,573	28,216	56,667	218,960	190,744	676.01%
43	EQUIPMENT	257,996	320,059	56,887	86,338	324,479	267,592	470.39%
44	5715-IMPROVEMENTS TO BUILDING	26,049	4,785	0	0	48,006	48,006	100.00%
45	5720-IMPROVEMENTS TO SITES	3,200	28,852	0	17,550	49,000	49,000	100.00%
46	5850-CONTINGENCY	150,000	150,000	150,000	150,000	150,000	0	0.00%
47	TRSF. FROM CONTINGENCY TO OTHER ACCTS.	(150,000)	(150,000)	0	(147,711)	0	0	0.00%
48	5855-CAPITAL RESERVE	0	0	0	0	0	0	0.00%
49	IMPROVEMENTS / CONTINGENCY	29,249	33,637	150,000	19,839	247,006	97,006	64.67%
50	5580-STAFF TRAVEL	13,488	20,111	19,476	19,476	21,568	2,092	10.74%
51	5581-TRAVEL - CONFERENCES	16,036	17,402	15,339	15,339	23,624	8,285	54.01%
52	5810-DUES & FEES	61,379	68,678	80,716	84,974	104,908	24,192	29.97%
53	DUES AND FEES	90,903	106,191	115,531	119,789	150,100	34,569	29.92%
54	5856-TRANSFER ACCOUNT	728,868	150,050	0	0	0	0	0.00%
55	TOTAL EXPENDITURES	42,520,703	42,892,901	43,613,162	43,292,085	44,478,455	865,293	1.98%

**AMITY REGIONAL SCHOOL DISTRICT NO. 5**  
**Bethany Orange Woodbridge**  
**25 Newton Road, Woodbridge, Connecticut 06525**



*John J. Brady, Ed.D.*  
*Superintendent of Schools*

*john.brady@reg5.k12.ct.us*  
*phone: (203) 392-2106*  
*Fax: (203) 397-4864*

**April 8, 2013**

**To: Members of the Board of Education**  
**From: John J. Brady, Superintendent of Schools**  
**Re: Personnel Report**

**New Hire(s):**

**Amity Reg. District Offices – Woodbridge – None**

**Amity Reg. High School – Woodbridge – None**

**Amity Reg. Middle Schools – Orange – None**

**Amity Reg. Middle School – Bethany – None**

**Coaches:**

**Amity Reg. High School – Woodbridge:**

Kevin Donovan & Bryant Sterczala – Asst. Boys' Lacrosse Coaches (Split position)

**Amity Reg. Middle Schools – Bethany / Orange – None**

**Resignation(s):**

**Retirement(s):**

Mary Ellen Faroni – Family & Consumer Sciences (Culinary) – Amity Reg. High School

JJB/pfc

**AMITY REGIONAL SCHOOL DISTRICT NO. 5  
REVENUES AND EXPENDITURES  
FOR FY 2012-2013**

LINE	CATEGORY	COLUMN 1 2011-2012 ACTUAL	COLUMN 2 2012-2013 BUDGET	COLUMN 3 FEB '13 FORECAST	COLUMN 4 CHANGE INCR./ (DECR.)	COLUMN 5 MAR '13 FORECAST	COLUMN 6 VARIANCE OVER/ (UNDER)	COLUMN 7 FAV UNF
1	MEMBER TOWN ALLOCATIONS	41,199,830	41,664,551	41,664,551	0	41,664,551	0	FAV.
2	OTHER REVENUE	202,397	209,505	229,291	238	229,529	20,024	FAV
3	OTHER STATE GRANTS	610,679	1,043,577	801,301	(3,859)	797,442	(246,135)	UNF
4	MISCELLANEOUS INCOME	1,031,364	409,182	413,726	(3,600)	410,126	944	FAV
5	BUILDING RENOVATION GRANTS	478,125	286,347	286,347	0	286,347	0	FAV
6	TOTAL REVENUES	43,522,395	43,613,162	43,395,216	(7,221)	43,387,995	(225,167)	UNF
7	SALARIES	22,713,423	22,926,055	23,070,169	(13,350)	23,056,819	130,764	UNF
8	BENEFITS	5,498,457	5,035,918	5,049,512	(304)	5,049,208	13,290	UNF
9	PURCHASED SERVICES	5,491,309	6,923,720	6,595,714	(29,192)	6,566,522	(357,198)	FAV
10	DEBT SERVICE	5,633,460	5,364,858	5,342,896	0	5,342,896	(21,962)	FAV
11	SUPPLIES (INCLUDING UTILITIES)	2,946,315	3,040,193	2,998,409	52,265	3,050,674	10,481	UNF
12	EQUIPMENT	320,059	56,887	61,803	24,535	86,338	29,451	UNF
13	IMPROVEMENTS / CONTINGENCY	33,637	150,000	70,439	(50,600)	19,839	(130,161)	FAV
14	DUES AND FEES	106,191	115,531	119,789	0	119,789	4,258	UNF
15	TRANSFER ACCOUNT	150,050	0	0	0	0	0	FAV
16	ESTIMATED UNSPENT BUDGETS	0	0	0	0	0	0	FAV
17	TOTAL EXPENDITURES	42,892,901	43,613,162	43,308,731	(16,646)	43,292,085	(321,077)	FAV
18	SUBTOTAL	629,494	0	86,485	9,425	95,910	95,910	FAV
19	PLUS: CANCELLATION OF PRIOR YEAR'S ENCUMBRANCES	77	0	0	0	0	0	FAV
20	DESIGNATED FOR SUBSEQUENT YEAR'S BUDGET:							
21	LESS: ASSIGNED TO NEXT YEAR'S BUDGET	(300,000)		0	0	0	0	FAV
22	LESS: COMMITTED TO ERRP	0	0	0	0	0	0	FAV
23	NET BALANCE / (DEFICIT)	329,571	0	86,485	9,425	95,910	95,910	FAV

Column 7: FAV=Favorable Variance  
Revenues: At or OVER budget  
Expenditures: At or UNDER budget

**AMITY REGIONAL SCHOOL DISTRICT NO. 5  
REVENUES AND EXPENDITURES  
FOR FY 2012-2013**

LINE	CATEGORY	COLUMN 1 2011-2012 ACTUAL	COLUMN 2 2012-2013 BUDGET	COLUMN 3 FEB '13 FORECAST	COLUMN 4 CHANGE INCR./(DECR.)	COLUMN 5 MAR '13 FORECAST	COLUMN 6 VARIANCE OVER/(UNDER)	COL 7 FAV UNF
1	BETHANY ALLOCATION	8,439,785	8,591,647	8,591,647	0	8,591,647	0	FAV
2	ORANGE ALLOCATION	19,944,426	20,687,700	20,687,700	0	20,687,700	0	FAV
3	WOODBIDGE ALLOCATION	12,815,619	12,385,204	12,385,204	0	12,385,204	0	FAV
4	MEMBER TOWN ALLOCATIONS	41,199,830	41,664,551	41,664,551	0	41,664,551	0	FAV
5	ADULT EDUCATION	3,244	3,307	2,936	28	2,964	(343)	UNF
6	PARKING INCOME	30,054	30,000	30,000	(3,036)	26,964	(3,036)	UNF
7	INVESTMENT INCOME	977	2,500	500	(100)	400	(2,100)	UNF
8	ATHLETICS	25,948	22,000	23,500	(1,128)	22,372	372	FAV
9	TUITION REVENUE	69,232	76,028	110,859	0	110,859	34,831	FAV
10	TRANSPORTATION INCOME	72,942	75,670	61,496	4,474	65,970	(9,700)	UNF
11	TRANSPORTATION BOWA AGREEMENT	0	0	0	0	0	0	FAV
12	OTHER REVENUE	202,397	209,505	229,291	238	229,529	20,024	FAV
13	BESB GRANT	0	0	0	0	0	0	FAV
14	SPECIAL EDUCATION GRANTS	610,679	1,043,577	801,301	(3,859)	797,442	(246,135)	UNF
15	OTHER STATE GRANTS	610,679	1,043,577	801,301	(3,859)	797,442	(246,135)	UNF
16	RENTAL INCOME	29,701	29,000	29,000	(3,600)	25,400	(3,600)	UNF
17	CAPITAL RESERVE	0	0	0	0	0	0	FAV
18	CONSTRUCTION SINKING DEBT FUND	262,000	0	0	0	0	0	FAV
19	DESIGNATED FROM PRIOR YEAR	675,000	300,000	300,000	0	300,000	0	FAV
20	EARLY RETIREE REINSURANCE PROGRAM	0	64,034	63,956	0	63,956	(78)	UNF
21	OTHER REVENUE	64,663	16,148	20,770	0	20,770	4,622	FAV
22	TRANSFER IN	0	0	0	0	0	0	FAV
23	MISCELLANEOUS INCOME	1,031,364	409,182	413,726	(3,600)	410,126	944	FAV
24	BUILDING RENOVATION GRANTS	478,125	286,347	286,347	0	286,347	0	FAV
25	TOTAL REVENUES	43,522,395	43,613,162	43,395,216	(7,221)	43,387,995	(225,167)	UNF

Column 7: FAV=Favorable Variance  
Revenues: At or OVER budget  
Expenditures: At or UNDER budget

AMITY REGIONAL SCHOOL DISTRICT NO. 5  
REVENUES AND EXPENDITURES  
FOR FY 2012-2013

LINE	CATEGORY	COLUMN 1 2011-2012 ACTUAL	COLUMN 2 2012-2013 BUDGET	COLUMN 3 FEB '13 FORECAST	COLUMN 4 CHANGE INCR./DECR.)	COLUMN 5 MAR '13 FORECAST	COLUMN 6 VARIANCE OVER/(UNDER)	COL 7 FAV UNF
1	5111-CERTIFIED SALARIES	19,210,777	19,326,825	19,419,469	(17,648)	19,401,821	74,996	UNF
2	5112-CLASSIFIED SALARIES	3,502,646	3,599,230	3,650,700	4,298	3,654,998	55,768	UNF
3	<b>SALARIES</b>	<b>22,713,423</b>	<b>22,926,055</b>	<b>23,070,169</b>	<b>(13,350)</b>	<b>23,056,819</b>	<b>130,764</b>	<b>UNF</b>
4	5200-MEDICARE - ER	294,034	298,468	298,652	(173)	298,479	11	UNF
5	5210-FICA - ER	221,612	229,591	225,093	(131)	224,962	(4,629)	FAV
6	5220-WORKERS' COMPENSATION	119,070	134,184	149,887	0	149,887	15,703	UNF
7	5231-BLUE CROSS DENTAL	259,310	247,121	247,121	0	247,121	0	FAV
8	5251-MEDICAL INSURANCE	3,272,420	2,799,458	2,799,458	0	2,799,458	0	FAV
9	5860-OPEB TRUST	376,753	394,346	394,346	0	394,346	0	FAV
10	5260-LIFE INSURANCE	45,356	44,438	45,844	0	45,844	1,406	UNF
11	5275-DISABILITY INSURANCE	9,345	9,582	10,381	0	10,381	799	UNF
12	5280-PENSION PLAN - CLASSIFIED	599,032	663,791	663,791	0	663,791	0	FAV
13	5282-RETIREMENT SICK LEAVE - CERT	113,827	87,264	87,264	0	87,264	0	FAV
14	5283-RETIREMENT SICK LEAVE - CLASS	24,093	8,118	8,118	0	8,118	0	FAV
15	5284-SEVERANCE PAY - CERTIFIED	131,225	107,557	107,557	0	107,557	0	FAV
16	5290-UNEMPLOYMENT COMPENSATION	32,380	12,000	12,000	0	12,000	0	FAV
17	<b>BENEFITS</b>	<b>5,498,457</b>	<b>5,035,918</b>	<b>5,049,512</b>	<b>(304)</b>	<b>5,049,208</b>	<b>13,290</b>	<b>UNF</b>
18	5322-INSTRUCTIONAL PROG IMPROVEMENT	9,076	11,564	11,564	0	11,564	0	FAV
19	5327-DATA PROCESSING	63,014	69,140	69,140	0	69,140	0	FAV
20	5330-OTHER PROFESSIONAL & TECHNICAL SRVC	976,948	930,829	941,755	0	941,755	10,926	UNF
21	5440-RENTALS - LAND, BLDG, EQUIPMENT	58,791	71,487	86,487	0	86,487	15,000	UNF
22	5510-PUPIL TRANSPORTATION	2,108,674	2,524,305	2,429,404	(12,090)	2,417,314	(106,991)	FAV
23	5521-GENERAL LIABILITY INSURANCE	158,330	166,770	162,761	0	162,761	(4,009)	FAV
24	5550-COMMUNICATIONS: TEL, POST, ETC.	68,605	73,748	74,948	0	74,948	1,200	UNF
25	5560-TUITION EXPENSE	1,971,800	2,984,225	2,728,003	(17,102)	2,710,901	(273,324)	FAV
26	5590-OTHER PURCHASED SERVICES	76,071	91,652	91,652	0	91,652	0	FAV
27	<b>PURCHASED SERVICES</b>	<b>5,491,309</b>	<b>6,923,720</b>	<b>6,595,714</b>	<b>(29,192)</b>	<b>6,566,522</b>	<b>(357,198)</b>	<b>FAV</b>

Column 7: FAV=Favorable Variance  
Revenues: At or OVER budget  
Expenditures: At or UNDER budget

**AMITY REGIONAL SCHOOL DISTRICT NO. 5  
REVENUES AND EXPENDITURES  
FOR FY 2012-2013**

LINE	CATEGORY	COLUMN 1 2011-2012 ACTUAL	COLUMN 2 2012-2013 BUDGET	COLUMN 3 FEB '13 FORECAST	COLUMN 4 CHANGE INCR./ (DECR.)	COLUMN 5 MAR '13 FORECAST	COLUMN 6 VARIANCE OVER/ (UNDER)	COL 7 FAV UNF
28	5830-INTEREST	1,832,444	1,679,858	1,657,896	0	1,657,896	(21,962)	FAV
29	5910-REDEMPTION OF PRINCIPAL	3,801,016	3,685,000	3,685,000	0	3,685,000	0	FAV
30	DEBT SERVICE	5,633,460	5,364,858	5,342,896	0	5,342,896	(21,962)	FAV
31	5410-UTILITIES, EXCLUDING HEAT	749,270	812,299	790,660	0	790,660	(21,639)	FAV
32	5420-REPAIRS, MAINTENANCE & CLEANING	675,754	672,721	678,911	50,600	729,511	56,790	UNF
33	5611-INSTRUCTIONAL SUPPLIES	321,269	359,292	354,492	0	354,492	(4,800)	FAV
34	5613-MAINTENANCE/CUSTODIAL SUPPLIES	185,312	179,208	179,208	0	179,208	0	FAV
35	5620-OIL USED FOR HEATING	331,360	217,839	21,943	1,665	23,608	(194,231)	FAV
36	5621-NATURAL GAS	0	0	105,000	0	105,000	105,000	UNF
37	5627-TRANSPORTATION SUPPLIES	153,298	204,967	204,967	0	204,967	0	FAV
38	5641-TEXTS & DIGITAL RESOURCES	71,131	106,331	111,131	0	111,131	4,800	UNF
39	5642-LIBRARY BOOKS & PERIODICALS	22,439	21,607	21,607	0	21,607	0	FAV
40	5690-OTHER SUPPLIES	436,482	465,929	530,490	0	530,490	64,561	UNF
41	SUPPLIES (INCLUDING UTILITIES)	2,946,315	3,040,193	2,998,409	52,265	3,050,674	10,481	UNF
42	5730-EQUIPMENT - NEW	124,486	28,671	28,671	1,000	29,671	1,000	UNF
43	5731-EQUIPMENT - REPLACEMENT	195,573	28,216	33,132	23,535	56,667	28,451	UNF
44	EQUIPMENT	320,059	56,887	61,803	24,535	86,338	29,451	UNF
45	5715-IMPROVEMENTS TO BUILDING	4,785	0	0	0	0	0	FAV
46	5720-IMPROVEMENTS TO SITES	28,852	0	17,550	0	17,550	17,550	UNF
47	5850-CONTINGENCY	150,000	150,000	150,000	0	150,000	0	FAV
48	TRSF. FROM CONTINGENCY TO OTHER ACCTS.	(150,000)	0	(97,111)	(50,600)	(147,711)	(147,711)	FAV
49	5855-CAPITAL RESERVE	0	0	0	0	0	0	FAV
50	IMPROVEMENTS / CONTINGENCY	33,637	150,000	70,439	(50,600)	19,839	(130,161)	FAV
51	5580-STAFF TRAVEL	20,111	19,476	19,476	0	19,476	0	FAV
52	5581-TRAVEL - CONFERENCES	17,402	15,339	15,339	0	15,339	0	FAV
53	5810-DUES & FEES	68,678	80,716	84,974	0	84,974	4,258	UNF
54	DUES AND FEES	106,191	115,531	119,789	0	119,789	4,258	UNF
55	5856-TRANSFER ACCOUNT	150,050	0	0	0	0	0	FAV
56	ESTIMATED UNSPENT BUDGETS	0	0	0	0	0	0	FAV
57	TOTAL EXPENDITURES	42,892,901	43,613,162	43,308,731	(16,646)	43,292,085	(321,077)	FAV

Column 7: FAV=Favorable Variance  
Revenues: At or OVER budget  
Expenditures: At or UNDER budget

**AMITY REGIONAL SCHOOL DISTRICT NO. 5  
REVENUES & EXPENDITURES BY CATEGORY  
FINANCIAL ANALYSIS  
FOR THE FISCAL YEAR 2012-2013**

**MARCH 2013**

**SUMMARY OF COST SAVINGS AND EFFICIENCIES**

Below is a list of the cost savings and efficiencies implemented for the current fiscal year:

- We have implemented the self funded insurance program for medical and dental benefits. The target savings is \$525,000, which is included in the 2012-2013 budget.
- Amity High School heating equipment and cafeteria kitchen, culinary kitchen, garage and field house will use natural gas rather than fuel oil and propane. The target savings is \$120,000, which is included in the 2012-2013 budget.
- The District is working with our insurance provider (CIRMA) to institute a 'budget stabilization program' for Liability-Automobile-Property (LAP) coverages, which includes enhanced risk control services, and a multiple-year coverage period with stabilized rates applicable to annual contributions. Thus, we will be identifying and implementing risk control initiatives. This will cap premium increases to 5 percent over the prior year for the next two fiscal years.
- The Cable Advisory Council Area 2 (CAC) awarded \$18,325 on the government grant application for the October 1, 2011 to September 2012. This grant had been submitted by the high school administration.
- The District has switched its third-party agent for reviewing State unemployment compensation. This should reduce costs.
- We negotiated a 'storage fee' for the unused heating oil from last fiscal year down to 10 cents per gallon per month from the initial proposal of 15 cents per gallon per month, which saved \$10,607.
- The District refinanced 2008 bonds. Moody's Investor Service reviewed and assigned a rating of Aa1 to the District. Due to the District and Member Towns' high bond ratings and timing in the market, we obtained total savings of \$357,271.67. These savings will offset the interest cost of \$201,964.17 on the bonds for the high school roof restoration, air handling unit replacement in the high school boys' and girls' locker rooms including the piping of the new cooling coils, and repaving at Orange Middle School.

**SUMMARY OF COST SAVINGS AND EFFICIENCIES**  
**(Continued)**

- The Finance Office implemented several efficiencies, including:
  - ✓ Most of the collection of fees (over \$200,000) for Student Activity Accounts and Special Revenue Accounts are being done on-line by using MyPaymentsPlus. This has greatly reduced processing time in the schools and improved audit controls.
  - ✓ Staff reimbursements for mileage and other business expenses are being made by direct deposit. In addition, many of the high used vendors are being switched to direct deposit.
  - ✓ Remote deposit of checks into various bank accounts is saving time in preparing bank bags for each deposit and limiting the number of courier transactions required.
- The Technology Department has instituted a number of cost savings, including:
  - ✓ We are purchasing the iPad 2 in quantities of 10 and saving \$20 per iPad.
  - ✓ The department has used its staff rather than an outside contractor to install smart boards and projectors. To-date, we have saved \$2,400.
  - ✓ Apps are being purchased through the volume purchasing program at half price.
  - ✓ We are now participating in Microsoft's new Open Licensing Program, which is based on current full-time equivalent employees rather than the number of computers and servers. This saved approximately \$11,000, which is included in the 2012-2013 budget.
- Two students who had been placed out of district were returned to the District. Estimated savings are \$94,000. Other savings of about \$34,000 have been realized due to two fewer students in the vo-ag schools.
- Facilities Director negotiated reduced pricing for Bethany and Orange Middle School fire alarm inspections for a savings of \$4,140.
- Facilities implemented chiller optimization at both middle schools. This was accomplished by installing circuit boards and programming the Building Management System to look at humidity, dry bulb, and outside air temperatures and reset the chilled water temperature accordingly. The chilled water temperature was previously set at 44 degrees but now resets up to 52 degrees. This saves large amounts of energy.
- All lights in all schools are on motion sensors and/or light sensors to optimize energy savings. The lights are also programmed through the Building Management System to optimize savings.

**SUMMARY OF COST SAVINGS AND EFFICIENCIES**  
**(Continued)**

- The Field House air handler is now monitored and programmed so it is on only during occupied times. It had been on 24/7 with a thermostat at a set temperature.
- Trash and recycling services were bid for a three-year contract, which resulted in a savings of \$2,693.
- A terminal reheat strategy was implemented for the boiler plants at both middle schools. By using the Building Management System, we can monitor the system more efficiently and realize energy savings.
- To support the new wireless infrastructure, the Technology Department added 30 Ethernet drops for the new wireless access points. In the past, we had contractors install the network wiring at a cost of about \$100 per drop.
- The Technology Department consolidated the Student and Staff File Servers in each Middle School so we now only use one server at each Middle School. This eliminated the need to replace 2 servers at a savings of about \$16,000.
- The Technology Department replaced the 40 CRT monitors with flat screen LCD monitors at the Middle Schools. The LCD monitors are more energy efficient. The estimated savings on electricity is about \$20 per year per monitor, or about \$800 per year.
- We have encouraged printing off of the copiers rather than printers, which has saved thousands of dollars in toner and repairs and replacements of printers.
- All bids require both written proposals and CD file. We now can review the paper submission but retain only the CD file copy. This saves a considerable amount of file space.
- Bethany Middle School stopped ordering 3-part, carbonless, printed field trip permission forms this year. The printed forms cost approximately \$0.15 each. The school uses approximately 2,000 forms a year. The school copies the forms on the copier machine at less than the cost to print the forms.
- Electronic permission slips are used with the MyPaymentsPlus program, which reduces paper costs and staff time.

**SUMMARY OF COST SAVINGS AND EFFICIENCIES**  
**(Continued)**

- We negotiated a two-year contract with Xerox to supply toner, maintenance kits and fusers, as well as service, for the District's printers at a substantial savings. For example, the price per copy of black and white printed pages will be lowered from \$0.08 (which we now pay Hewlett-Packard Company) to \$0.02, or a 75 percent reduction in cost. The estimated annual savings is \$15,000.
- We ordered a cell phone signal enhancer for \$400 to see if we can improve cell phone communications in case of an emergency.
- Bethany Middle School will be publishing their student newspaper, The Spartan Forum, digitally instead of making copies. There are usually 3 to 4 editions each year. Each edition is 8 to 12 pages, and we usually make 400 copies. So, minimally we will be saving 9,600 pieces of paper and related copying costs. Orange Middle School is pursuing an electronic English newspaper project.
- *The Director of Finance and Administration and Director of Facilities negotiated the cost for snow removal related to the blizzard down from \$92,000 to \$65,000.*

## 2012-2013 FORECAST

The projected net balance of revenues and expenditures for this fiscal year is **\$95,910 FAV** (previously \$86,485 FAV), which appears on page 1, column 6, line 18.

### REVENUES BY CATEGORY

The projected yearend balance of revenues is **\$225,167 UNF** (previously \$217,946 UNF), which appears on page 2, column 6, line 25.

#### LINE 5 on Page 2: ADULT EDUCATION:

*The forecast is based on the current State award.*

#### LINE 6 on Page 2: PARKING INCOME:

*The forecast is based on a projection of fees for the fiscal year.*

#### LINE 7 on Page 2: INVESTMENT INCOME:

The average interest rates by month for the State Treasurer's Investment Fund (STIF) are shown below:

#### **Average Interest Rates by Month**

<u>Month</u>	<u>Rate</u>
June 2012	0.09%
July	0.21%
August	0.22%
September	0.18%
October	0.14%
November	0.21%
December	0.18%
January 2013	0.21%
February	0.11%
<b>March</b>	<b>0.07%</b>

*Available funds are being kept at People's United Bank, because their interest rate is 0.25% compared to the State Treasurer's Investment Fund (STIF) interest rate of 0.07% in March 2013.*

#### LINE 8 on Page 2: ATHLETICS:

*The forecast is based on estimated fees to be collected.*

#### LINE 9 on Page 2: TUITION REVENUE:

The forecast includes seven tuition students at full price, one of which is for part of the school year.

**LINE 10 on Page 2: TRANSPORTATION INCOME:**

*The forecast is based on the most updated information from the State.*

**LINE 14 on Page 2: SPECIAL EDUCATION GRANTS:**

Based on the estimated tuition expenses at this time, the special education grants are projected to be lower than budgeted. The forecast and budget use a reimbursement rate of 75 percent. The December SEDAC report reflected a decrease in special education expenditures for FY 13, resulting in a decrease in State funding.

*The updated forecast is based on the March SEDAC-G report and an actual reimbursement rate of 76.3 percent.*

**LINE 16 on Page 2: RENTAL INCOME:**

*The forecast is based on outstanding invoices.*

**LINE 20 on Page 2: EARLY RETIREE REINSURANCE PROGRAM:**

The District was notified we must return \$78.32, which has been deemed 'an overpayment' of the Early Retiree Reinsurance Program grant.

**LINE 21 on Page 2: OTHER REVENUE:**

The forecast is based on revenues received to-date.

## **EXPENDITURES BY CATEGORY**

The projected yearend balance of expenditures is **\$321,077 FAV** (*previously \$304,431 FAV*), which appears on page 4, column 6, line 57.

### **LINE 1 on Page 3: 5111-CLASSIFIED SALARIES:**

The estimated savings due to staff turnover (i.e., replacing teachers who retired or resigned at a lower salary) was \$66,580 compared to the budget of \$125,000. Thus, we had an unfavorable variance of **\$58,420 UNF**. Additional sections were added for World Language and Mathematics due to enrollment, and Reading for mandated IEP reading services. This resulted in an unfavorable variance of **\$53,706 UNF**. In addition, the High School will use substitutes/tutors rather than interns. A budget transfer of **\$27,000 UNF** from 5330-Other Professional and Technical Services to 5111-Certified Salaries was made to pay for the substitutes/tutors. Partially offsetting these, Bethany Middle School will use a second intern rather than a bench sub. A budget transfer of **\$13,926 FAV** from 5111-Certified Salaries to 5330-Other Professional and Technical Services was made. The number of degree changes was less than budgeted for a savings of about **\$30,000 FAV**. Long-term substitutes are projected to cost more than budgeted (**\$15,000 UNF**). *The forecast has a \$17,500 FAV decrease in projected expenditures for staff on leave-of-absences and homebound costs. The forecast is based on the current staff.*

### **LINE 2 on Page 3: 5112-CLASSIFIED SALARIES:**

The part-time guard at the high school is working full-time at an additional expense of about **\$9,100 UNF**. Overtime is projected to exceed budget at this time. Overtime expenditures related to the blizzard clean-up and building usage are estimated at **\$15,000 UNF**. *The 10-month staff employees will work extra days during the April vacation at an estimated cost of \$4,000 UNF. The forecast is based on the current staff.*

### **LINE 4 on Page 3: 5200-MEDICARE – ER:**

*The forecast is based on projected salaries.*

### **LINE 5 on Page 3: 5210-FICA – ER:**

*The forecast is based on projected salaries.*

### **LINE 6 on Page 3: 5220-WORKERS' COMPENSATION:**

Workers' compensation insurance budget was based on information from our insurance carrier in December 2011. The premium increase was budgeted at 10 percent. Unfortunately, the District's claims experience was significantly higher than expected in the second half of the fiscal year, which resulted in the premiums rising 26.9 percent over last fiscal year's actual premiums. Our insurance carrier (Trident Insurance) and several other carriers refused to provide a bid. Connecticut Interlocal Risk Management Agency (CIRMA) submitted the only bid of \$149,010, or **\$19,826 UNF** over budget. The payroll audit resulted in a premium payment of \$877 compared to a budget of \$5,000, or a favorable variance of **\$4,123 FAV**.

**LINES 7, 8 and 9 on Page 3: 5231, 5251 and 5860: MEDICAL AND DENTAL SELF-INSURANCE AND OPEB TRUST EXPENDITURES:**

The chart below depicts the actual claims, fixed costs, employer's share of High Deductible Health Plan (HDHP), formerly called Health Savings Accounts (HSA), voluntary early retirement plan payments, less employees' premium share, retiree payments, and payments from the OPEB Trust. The annual budget is spread evenly by month.

***Medical and Dental***

<b><u>MONTH</u></b>	<b><u>ACTUAL</u></b>	<b><u>BUDGET</u></b>	<b><u>VARIANCE</u></b>
July 2012	\$ 194,542.58	\$ 253,882	(\$ 59,339.42)
August 2012	\$ 274,862.00	\$ 253,882	\$ 20,980.00
September 2012	\$ 97,660.57	\$ 253,882	(\$ 156,221.43)
October 2012	\$ 146,751.36	\$ 253,882	(\$ 107,130.64)
November 2012	\$ 208,398.68	\$ 253,882	(\$ 45,483.32)
December 2012	\$ 202,906.11	\$ 253,882	(\$ 50,975.89)
January 2013	\$ 250,896.78	\$ 253,882	(\$ 2,985.22)
<b><i>February 2013</i></b>	<b><u><i>\$ 151,048.23</i></u></b>	<b><u><i>\$ 253,882</i></u></b>	<b><u><i>(\$ 102,833.77)</i></u></b>
<b><i>Totals To-Date</i></b>	<b><u><i>\$1,527,066.31</i></u></b>	<b><u><i>\$2,031,056</i></u></b>	<b><u><i>(\$ 503,989.69)</i></u></b> <i>FAV</i>

***Self-Insurance Fund Reserve Balance***

	<b><u>ACTUAL</u></b>	<b><u>BUDGET</u></b>	<b><u>VARIANCE</u></b>
<b><i>ERRP</i></b>	<b><u><i>\$ 63,956.00</i></u></b>	<b><u><i>\$ 63,956</i></u></b>	<b><u><i>\$ 0</i></u></b>
<b><i>Actual to Budget Variance</i></b>	<b><u><i>\$ 503,989.69</i></u></b>	<b><u><i>\$ 390,000</i></u></b>	<b><u><i>\$ 113,989.69</i></u></b>
<b><i>Total Reserve Balance</i></b>	<b><u><i>\$ 567,945.69</i></u></b>	<b><u><i>\$ 453,956</i></u></b>	<b><u><i>\$ 113,989.69</i></u></b> <i>FAV</i>

**Notes:**

- (1) The Reserve Balance is subject to swings, plus or minus, primarily due to the amount of claims paid each month.
- (2) The Self-Insurance Fund Reserve Balance Budget of \$453,956 is the projected balance on June 30, 2013. The expectation is the actual reserve balance will steadily increase throughout the fiscal year PROVIDED actual claims remain at or below budget.

**LINE 10 on Page 3: 5260-LIFE INSURANCE:**

The forecast is based on the current staffing.

**LINE 11 on Page 3: 5275-DISABILITY INSURANCE:**

The forecast is based on the current staffing.

**LINE 16 on Page 3: 5290-UNEMPLOYMENT COMPENSATION:**

The District has switched its third-party agent for reviewing State unemployment compensation. We believe this will enhance the review of claims and payments.

**LINE 20 on Page 3: 5330-OTHER PROFESSIONAL & TECHNICAL SRVC.:**

Bethany Middle School hired a second intern rather than a bench sub. A budget transfer of \$13,926 UNF from 5111-Certified Salaries to 5330-Other Professional and Technical Services was made to cover this expenditure. Amity High School will use 2 substitutes/tutors rather than interns. A budget transfer of \$27,000 FAV from 5330-Other Professional and Technical Services to 5111-Certified Salaries was made to cover this expenditure.

Legal expenditures to-date is \$26,605.01. The budget for legal expenditures is \$50,000. We anticipate expending the entire budget at this time. However, without any negotiations, it is possible there may be some unspent funds.

The Board approved expenditures 'up to' \$9,000 UNF for CABE Search to assist in the search for a new Superintendent of Schools.

The Superintendent of Schools said he will try to find funds to pay \$15,000 UNF for a Graduate Study. An important source of information concerning the effectiveness of our high school curriculum is our recent alumni members. A study of this nature would obtain important and meaningful input from recent graduates. The specific emphasis is on how specific high school offerings helped or hindered graduates in succeeding in college or the work force. The forecast includes this possible expenditure.

**LINE 21 on Page 3: 5440-RENTALS-LAND, BLDG., EQUIPMENT:**

A budget transfer of \$15,000 UNF from Contingency Account was made to pay West Haven Public Schools as a donation towards a Zamboni for Bennett Rink. In return, Amity's ice rental fee would remain at \$374 per hour for the fiscal year 2013-2014. Also, the \$15,000 donation will be credited towards ice rental time in 2013-2014. The estimated net savings is \$2,500 to \$3,000 in 2013-2014 as a result of rental ice hourly charge not increasing.

**LINE 22 on Page 3: 5510-PUPIL TRANSPORTATION:**

The forecast projects special education transportation to be \$106,991 FAV (*previously \$94,901 FAV*).

**LINE 23 on Page 3: 5521-GENERAL LIABILITY INSURANCE:**

The budget was based on an estimate provided by our insurance carrier for liability-automobile-property (LAP) insurance in December 2011. The LAP insurance was awarded to Connecticut Interlock Risk Management Agency (CIRMA) at the bid price of \$148,997, or \$2,773 FAV under budget. In addition, the Student Accident Insurance premium of \$13,764 is \$1,236 FAV under budget.

**LINE 24 on Page 3: 5550-COMMUNICATIONS:TELEPHONE, POSTAGE, ETC.:**

The District purchased three Verizon cell phone signal enhancers, one for Orange Middle School, one for Amity High School and one for the District Offices, at a cost of \$1,200 UNF. Bethany Middle School has a good Verizon signal and did not need a cell phone signal enhancer.

**LINE 25 on Page 3: 5560-TUITION EXPENSE:**

These figures are subject to change on a monthly basis.

Tuition for the vo-ag schools is projected at \$31,711 FAV.

	FY08-09 ACTUAL	FY09-10 ACTUAL	FY10-11 ACTUAL	FY11-12 ACTUAL	FY12-13 BUDGET	FY12-13 ACTUAL
Sound	9	9	7	6	7	8
Trumbull	1	2	4	3	4	2
Nonnewaug	4	5	5	3	4	2
ACES Wintergreen Magnet	0	0	0	0	0	2
Totals	14	16	16	12	15	14

Public (ACES) and private out-of-district placements are projected at \$238,886 FAV (previously \$221,784 FAV) under budget.

	FY08-09 ACTUAL	FY09-10 ACTUAL	FY10-11 ACTUAL	FY11-12 ACTUAL	FY12-13 BUDGET	FY12-13 ACTUAL
Public SPED	9	7	6	6	9	8
Private SPED	21	20.5	21	24	30	21
Totals	30	27.5	27	30	39	29

Note: 0.5 is a part-time student.

The District has 26 (previously 27) students attending ECA. *One student withdrew; however, the District will not receive a refund of the tuition.* The total expenditure is \$2,727 FAV over budget.

**LINE 28 on Page 4: 5830-INTEREST:**

The District refinanced 2008 bonds on July 26, 2012. Total savings are \$357,271.67. The savings for this fiscal year will be \$21,961.67 FAV.

**LINE 31 on Page 4: 5410-UTILITIES, EXCLUDING HEAT:**

If approved by the Amity Finance Committee and Amity Board of Education, the budget of \$17,000 FAV for propane to heat the field house and facilities garage and provide gas to the kitchen facilities will be moved to a new account, 5621-Natural Gas.

The District received the load shed credits for last fiscal year's participation. The total amount was \$12,455.27 FAV. Due to the uncertainty of whether or not we would earn credits, this had not been budgeted.

Sewer expenses are projected to exceed budget by \$7,816 UNF. The primary reason is a change in the billing method. In the past, charges were based on actual usage for the quarter. This has been modified. The billing is now based on the prior year's usage.

**LINE 32 on Page 4: 5420-REPAIRS, MAINTENANCE & CLEANING:**

*We have spent \$97,600 on snow removing and sanding, including the blizzard. The budget is \$47,000. The shortfall is \$50,600. A budget transfer is requested from the Contingency Account to pay all the outstanding invoices.*

During November 2012, we conducted the required five-year test for radon at Amity High School. This was planned and in the budget. Room 535 tested higher than the EPA action level of 4.0 pCi/L on both the original test (November 13 – November 15, 2012) and the second test (November 27 – November 29, 2012). The second test was 4.1 pCi/L. Thus, remediation was necessary. Connecticut Basement Systems Radon, Inc. did the remediation over the holiday break at a cost of \$1,300 UNF.

The District incurred expenditures due to property damage caused by Hurricane Sandy. We have submitted costs of \$14,948.10 to our insurance carrier. We are waiting on several invoices for other storm-related repairs. These expenses have been, or will be, charged to this account. If any of the costs are not reimbursed by the insurance company, we plan to submit a claim to FEMA. Our insurance deductible is \$1,000.

An electronic lock system was installed at the District Offices for security reasons. The cost was \$1,800 UNF. Some additional cameras were installed at a cost of \$4,390 UNF.

**LINE 33 on Page 4: 5611-INSTRUCTIONAL SUPPLIES:**

A budget transfer of \$4,800 FAV was approved to move funds into the Textbooks account to purchase additional Chinese and Spanish textbooks due to higher than expected enrollment.

**LINE 35 on Page 4: 5620-OIL USED FOR HEATING:**

The budget of \$132,495 FAV for natural gas to heat the high school was moved to a new account, 5621-Natural Gas.

Due to the warm weather, there were 34,886 gallons of unused heating oil from 2011-2012. The 'storage fee' for these gallons of heating oil is \$21,943, or \$10,607 FAV under budget. The 'storage fee' was initially proposed at 15 cents per gallon per month, but we negotiated it down to 10 cents per gallon per month.

The budget assumed the purchase of 10,000 gallons of heating oil at \$3.50 per gallon for the middle schools. With the large carryover of unused heating oil from last fiscal year, the forecast assumes no additional gallons will be needed. This will result in a savings of \$35,000 FAV.

*The forecast includes the purchase of generator fuel at the middle schools and high school for \$1,664.97 UNF.*

**LINE 36 on Page 4: 5621-NATURAL GAS:**

The Finance Office set up a new account for natural gas expenditures.

The budget for natural gas at the high school is \$132,495 (12,045 MBTU at \$11 each MBTU). The number of MBTU (million British thermal units) is calculated by dividing the estimated heating oil usage of 86,000 gallons by 7.14. This is included in the adopted 2012-2013 budget under 5620-Oil Used for Heating. A budget transfer was approved to move \$132,495 into this new account.

The budget for propane to heat the field house and facilities garage and provide gas to the kitchen facilities is \$17,000. This is included in the adopted 2012-2013 budget under 5410-Utilities-Excluding Heat. A budget transfer was approved to move \$17,000 into this new account.

As previously mentioned, we have been anticipating expenditures for natural gas to be \$149,495. Based on a review of actual invoices over the past several months, Facilities Director Jim Saisa projects yearend expenditures to be \$105,000 UNF.

*As of March 20, 2013, heating degree days were 4,092 compared to a normal of 4,419, or 7.4 percent under normal (previously 7.7 percent under normal).*

**LINE 38 on Page 4: 5641-TEXTS & DIGITAL RESOURCES:**

The title of this account has been changed from "Textbooks" to "Texts & Digital Resources".

A budget transfer of \$4,800 UNF was approved to purchase additional Chinese and Spanish textbooks due to higher than expected enrollment.

**LINE 40 on Page 4: 5690-OTHER SUPPLIES:**

A budget transfer of \$64,561 UNF from Contingency Account was made to pay Pearson School Systems for PowerSchool software and related support services. The student information system will support comprehensive data reporting in a timely manner for administrators, teachers, and parents. All three of our member town elementary school districts are or will be using this system. This will allow for direct data transfer for incoming grade 7 students. By paying for this system now, we negotiated a discount of \$18,114 from the original price.

**LINE 42 on Page 4: 5730-EQUIPMENT – NEW:**

*A budget transfer of \$1,000 UNF was made to purchase two iPads (\$798) and other items for the Science pilot program.*

**LINE 43 on Page 4: 5731-EQUIPMENT – REPLACEMENT:**

A projector was purchased in August to replace the one used in the High School Auditorium for \$2,916 UNF. A budget transfer of \$2,000 UNF was made to replace a fitness bike at Bethany Middle School. The bike was inoperable.

*A budget transfer was made to purchase a computer for the Building Maintainer to control the HVAC system. The cost was \$1,091 UNF.*

*A budget transfer request of \$21,850 has been made to purchase technology equipment to replace Megabit network switches with Gigabit switches. The funding for this request is in the 2013-2014 budget. If this purchase is made in this fiscal year, the 2013-2014 budget for this item would be reallocated to fund a Long Range Planning study.*

**LINE 46 on Page 4: 5720-IMPROVEMENTS TO SITES:**

The oil tank at Amity High School needed to be removed. The estimated cost is \$17,550 UNF. This was covered by a transfer from the Contingency Account.

**LINE 47 and LINE 48 on Page 4: 5850-CONTINGENCY:**

The forecast assumes the entire Contingency Account of \$150,000 will be spent by year end. *If the budget request for \$50,600 is approved, the remaining balance will be \$2,289.* The forecast assumes the entire Contingency account budget will be spent by yearend.

September:     **\$17,550** – Natural gas is now being used at Amity High School. A budget transfer was made to remove the oil tank and pump the oil/sludge from the oil tank.

January:         **\$64,561** – Purchase PowerSchool software and related support services at a significantly discounted price.

January:         **\$15,000** – Pay West Haven Public Schools as a donation towards a Zamboni for Bennett Rink. In return, Amity's ice rental fee would remain at \$374 per hour for the fiscal year 2013-2014. Also, the \$15,000 donation will be credited towards ice rental time in 2013-2014.

*April: \$50,600 – Pay the outstanding invoices for snow removal and sanding, including the blizzard.*

**LINE 53 on Page 4: 5810-DUES AND FEES:**

A budget transfer of **\$4,258 UNF** was made to pay for the dues of the Connecticut Association of Schools and the Southern Connecticut Conference. These items were not included in the budget due to an oversight.

**LINE 56 on Page 4: ESTIMATED UNSPENT BUDGETS:**

The January forecast assumed \$50,000 FAV of the budget will not be spent. From past history, small amounts from numerous accounts are unspent at yearend. However, with the blizzard and other potential snowfalls, the forecast is now assuming no unspent funds. This could change as we move forward in the fiscal year.

Amity Regional School District No. 5 - Budget Transfers 2012-2013

<u>MONTH/YR</u>	<u>JNL#</u>	<u>ACCOUNT NUMBER &amp; DESCRIPTION</u>			<u>AMOUNT</u>	<u>DESCRIPTION</u>
July 2012	12	03111010	5330	OTHER PROFESSIONAL & TECH SRVC	\$ 1,400.00	Polisson-Guest fiddler, tuner
July 2012	12	03111010	5611	INSTRUCTIONAL SUPPLIES	\$ -1,400.00	Polisson-Guest fiddler, tuner
July 2012	13	01111009	5611	INSTRUCTIONAL SUPPLIES	\$ -160.00	Pencil sharpeners
July 2012	13	01111009	5690	OTHER SUPPLIES	\$ 160.00	Pencil sharpeners
July 2012	13	01111010	5641	TEXTBOOKS	\$ -20.00	CMEA price increase
July 2012	13	01111010	5810	DUES & FEES	\$ 20.00	CMEA price increase
July 2012	13	01132220	5330	OTHER PROFESSIONAL & TECH SRVC	\$ -170.00	Media database
July 2012	13	01132220	5642	LIBRARY BOOKS & PERIODICALS	\$ 170.00	Media database
August 2012	12	03142219	5611	INSTRUCTIONAL SUPPLIES	\$ -2,916.00	Auditorium Projector
August 2012	12	05142350	5731	EQUIPMENT - REPLACEMENT	\$ 2,916.00	Auditorium Projector
August 2012	23	05142510	5521	GENERAL LIABILITY INSURANCE	\$ -1,100.00	Memberships
August 2012	23	03111015	5810	DUES & FEES	\$ 1,100.00	Memberships
August 2012	143	01132220	5690	OTHER SUPPLIES	\$ 1,000.00	RENEW ONLINE SUBSCRIPTION
August 2012	143	01132220	5690	OTHER SUPPLIES	\$ 275.00	EZ BIB
August 2012	143	01132220	5690	OTHER SUPPLIES	\$ 210.00	RENEW ONLINE SUBSCRIPTION
August 2012	143	02132220	5690	OTHER SUPPLIES	\$ 495.00	RENEW ONLINE SUBSCRIPTION
August 2012	143	05142350	5690	OTHER SUPPLIES	\$ -1,000.00	RENEW ONLINE SUBSCRIPTION
August 2012	143	05142350	5690	OTHER SUPPLIES	\$ -495.00	RENEW ONLINE SUBSCRIPTION
August 2012	143	05142350	5690	OTHER SUPPLIES	\$ -275.00	EZ BIB
August 2012	143	05142350	5690	OTHER SUPPLIES	\$ -210.00	RENEW ONLINE SUBSCRIPTION
September 2012	16	02132220	5690	OTHER SUPPLIES	\$ 485.00	Orange Media Center database
September 2012	16	01132220	5690	OTHER SUPPLIES	\$ -485.00	Bethany Media Center database
September 2012	20	04132140	5611	INSTRUCTIONAL SUPPLIES	\$ -15.00	NASP MEMBERSHIP DUES
September 2012	20	04132140	5810	DUES & FEES	\$ 15.00	NASP MEMBERSHIP DUES
September 2012	31	01111006	5641	TEXTBOOKS	\$ -110.00	TO ATTEND COLT CONFERENCE
September 2012	31	01111006	5810	DUES & FEES	\$ 110.00	TO ATTEND COLT CONFERENCE
September 2012	49	02111010	5810	DUES & FEES	\$ -340.00	MEMBERSHIP DUES
September 2012	49	02132400	5810	DUES & FEES	\$ 340.00	MEMBERSHIP DUES
September 2012	100	05142350	5690	OTHER SUPPLIES	\$ 399.00	IPAD for Athletic Trainer
September 2012	100	03113202	5690	OTHER SUPPLIES	\$ -399.00	IPAD for Athletic Trainer
September 2012	122	03142700	5510	PUPIL TRANSPORTATION	\$ 400.00	Funds for field trip
September 2012	122	03111001	5611	INSTRUCTIONAL SUPPLIES	\$ -400.00	Funds for field trip
September 2012	125	03111010	5611	INSTRUCTIONAL SUPPLIES	\$ 320.00	Purchase CD's for Music Class
September 2012	125	03111010	5810	DUES & FEES	\$ -320.00	Purchase CD's for Music Class
September 2012	149	03111013	5641	TEXTBOOKS	\$ -1,000.00	Science Pilot Program
September 2012	149	05142350	5730	EQUIPMENT - NEW	\$ 1,000.00	Science Pilot Program
September 2012	176	05142350	5690	OTHER SUPPLIES	\$ 1,600.00	SNAP LICENSE FOR NURSES
September 2012	176	04126113	5560	TUITION EXPENSE	\$ -2,100.00	SNAP LICENSE FOR NURSES
September 2012	176	04132190	5810	DUES & FEES	\$ 500.00	FEE FOR UNIFIED THEATER
October 2012	32	04132190	5810	DUES & FEES	\$ 60.00	CONFERENCE FEES
October 2012	32	04126113	5560	TUITION EXPENSE	\$ -185.00	CONFERENCE FEES
October 2012	32	04132140	5581	TRAVEL - CONFERENCES	\$ 125.00	CONFERENCE FEES
October 2012	131	03111009	5641	TEXTBOOKS	\$ -400.00	purchase document camera
October 2012	131	03111009	5690	OTHER SUPPLIES	\$ 400.00	purchase document camera
October 2012	182	02111016	5611	INSTRUCTIONAL SUPPLIES	\$ 50.00	PURCHASE COMPOSITION BOOKS
October 2012	182	02111016	5690	OTHER SUPPLIES	\$ -50.00	PURCHASE COMPOSITION BOOKS
October 2012	184	01111016	5690	OTHER SUPPLIES	\$ 6.00	SHIPPING
October 2012	184	01111016	5611	INSTRUCTIONAL SUPPLIES	\$ -6.00	SHIPPING
October 2012	221	03111001	5611	INSTRUCTIONAL SUPPLIES	\$ -742.00	PD
October 2012	221	03111001	5810	DUES & FEES	\$ 742.00	PD
October 2012	238	01111011	5810	DUES & FEES	\$ 170.00	CCONFERENCE FEES
October 2012	238	01111011	5611	INSTRUCTIONAL SUPPLIES	\$ -170.00	CCONFERENCE FEES
October 2012	239	01111011	5611	INSTRUCTIONAL SUPPLIES	\$ -135.00	CONFERENCE FEE T ELWELL
October 2012	239	01111011	5810	DUES & FEES	\$ 135.00	CONFERENCE FEE T ELWELL
November 2012	86	04126113	5560	TUITION EXPENSE	\$ 1,600.00	SNAP LICENSE

<u>MONTH/YR</u>	<u>JNL#</u>	<u>ACCOUNT NUMBER &amp; DESCRIPTION</u>			<u>AMOUNT</u>	<u>DESCRIPTION</u>
November 2012	86	05142350	5690	OTHER SUPPLIES	\$ -1,600.00	SNAP LICENSE
November 2012	112	02111009	5611	INSTRUCTIONAL SUPPLIES	\$ 799.00	CMT RESOURCES
November 2012	112	02111009	5690	OTHER SUPPLIES	\$ -799.00	CMT RESOURCES
December 2012	54	01142600	5620	OIL USED FOR HEATING	\$ -2,865.00	Subscriptions
December 2012	54	01111009	5611	INSTRUCTIONAL SUPPLIES	\$ 2,865.00	Subscriptions
December 2012	138	03111010	5330	OTHER PROFESSIONAL & TECH SRVC	\$ -350.00	
December 2012	138	03111010	5420	REPAIRS,MAINTENANCE & CLEANING	\$ 350.00	
December 2012	167	01111011	5731	EQUIPMENT - REPLACEMENT	\$ 2,000.00	Replace Elliptical & Life Bike
December 2012	167	01142600	5620	OIL USED FOR HEATING	\$ -2,000.00	Replace Elliptical & Life Bike
January 2013	95	02132220	5642	LIBRARY BOOKS & PERIODICALS	\$ 300.00	author visit fee
January 2013	95	02132220	5690	OTHER SUPPLIES	\$ -300.00	author visit fee
January 2013	114	05132212	5580	STAFF TRAVEL	\$ 200.00	TRAVEL - STAFF NEEDS INCREASE
January 2013	114	05132212	5690	OTHER SUPPLIES	\$ -200.00	TRAVEL - STAFF NEEDS INCREASE
January 2013	149	01111016	5611	INSTRUCTIONAL SUPPLIES	\$ 102.00	READING CLASS TEST
January 2013	149	01111016	5641	TEXTBOOKS	\$ -101.00	READING CLASS TEST
January 2013	149	01111016	5690	OTHER SUPPLIES	\$ -1.00	READING CLASS TEST
January 2013	261	02142600	5620	OIL USED FOR HEATING	\$ -1,347.00	Temperature sensors & fitbike
January 2013	261	02111013	5611	INSTRUCTIONAL SUPPLIES	\$ 753.00	Temperature sensors
January 2013	261	02111011	5420	REPAIRS,MAINTENANCE & CLEANING	\$ 594.00	Fitness Bike replacement
February 2013	12	03111016	5611	INSTRUCTIONAL SUPPLIES	\$ 572.00	Gates-MacGintie scoring sheets
February 2013	12	03111016	5641	TEXTBOOKS	\$ -572.00	Gates-MacGintie scoring sheets
February 2013	184	02142600	5620	OIL USED FOR HEATING	\$ -594.00	Elliptical & bike
February 2013	184	02111011	5731	EQUIPMENT - REPLACEMENT	\$ 594.00	Elliptical & bike
February 2013	224	03142600	5420	REPAIRS,MAINTENANCE & CLEANING	\$ -2,000.00	supplies
February 2013	224	03142600	5613	MAINTENANCE/CUSTODIAL SUPPLIES	\$ 2,000.00	supplies
February 2013	241	02142600	5440	RENTALS-LAND,BLDG,EQUIPMENT	\$ -591.00	siemens' server
February 2013	241	01142600	5440	RENTALS-LAND,BLDG, EQUIPMENT	\$ -500.00	siemens' server
February 2013	241	05142350	5731	EQUIPMENT - REPLACEMENT	\$ 1,091.00	siemens' server
March 2013	20	02111010	5641	TEXTBOOKS	\$ 50.00	MUSIC FOR SPRING CONCERT
March 2013	20	02142219	5611	INSTRUCTIONAL SUPPLIES	\$ -50.00	MUSIC FOR SPRING CONCERT
March 2013	181	03111010	5330	OTHER PROFESSIONAL & TECH SRVC	\$ -300.00	for instrument repairs
March 2013	181	03111010	5420	REPAIRS,MAINTENANCE & CLEANING	\$ 300.00	for instrument repairs
March 2013	223	01132220	5690	OTHER SUPPLIES	\$ 295.00	Purchase books for Media Cente
March 2013	223	01132220	5330	OTHER PROFESSIONAL & TECH SRVC	\$ -295.00	Purchase books for Media Cente
March 2013	237	04122151	5330	OTHER PROFESSIONAL & TECH SRVC	\$ 1,200.00	INTERPRETER/TCHR OF THE DEAF
March 2013	237	04126130	5560	TUITION EXPENSE	\$ -1,200.00	INTERPRETER/TCHR OF THE DEAF

# **AMITY REGIONAL SCHOOL DISTRICT NO. 5**

**Bethany Orange Woodbridge**  
**25 Newton Road, Woodbridge Connecticut 06525**



**Jack B. Levine**  
**Director of Finance and Administration**  
**jack.levine@reg5.k12.ct.us**

**Phone (203) 397-4813**  
**Fax (203) 397-4864**

To: Dr. John J. Brady, Superintendent of Schools  
From: Jack B. Levine, Director of Finance and Administration  
Re: Budget Transfers of \$3,000 or More  
Date: March 25, 2013

I recommend the Amity Finance Committee and Board of Education approve the following budget transfer(s) of over \$3,000:

## **Technology Equipment:**

***The Board of Education 2013-2014 Approved Budget does not include funding for a Long Range Planning study. The original bids for this study ranged from \$21,696 to \$65,000. The Board decided to wait until a new Superintendent of Schools is named so the new person can review and possibly revise the bid specifications. A recommendation was made by a Board Member to purchase in this fiscal year some technology equipment which is in the 2013-2014 budget. This will free up \$21,850 in the 2013-2014 budget for the Long Range Planning study.***

***At this time, my forecast shows funds will be available. However, I am recommending we do not purchase this equipment until I can confirm there are sufficient yearend funds available.***

***#1 - Move to make the following budget transfer of \$21,850.00 to pay for technology equipment to replace Megabit network switches with Gigabit switches:***

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
TBA (Note A)	To Be Determined	\$21,850	
05-14-2350-5731	Equipment – Replacement		\$21,850

**Note A:** The Director of Finance and Administration will identify those accounts from which funds can be transferred in June 2013.

# **AMITY REGIONAL SCHOOL DISTRICT NO. 5**

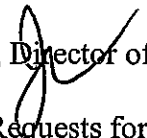
**Bethany Orange Woodbridge**  
**25 Newton Road, Woodbridge Connecticut 06525**



**Jack B. Levine**  
**Director of Finance and Administration**  
**jack.levine@reg5.k12.ct.us**

**Phone (203) 397-4813**  
**Fax (203) 397-4864**

To: Dr. John J. Brady, Superintendent of Schools

From: Jack B. Levine,  Director of Finance and Administration

Re: New Funding Requests for Fiscal Year 2012-2013

Date: March 21, 2013

I would like to recommend the Amity Finance Committee and Amity Board of Education approve the following new funding request(s):

**Snow Removal and Sanding:**

The cost for snow removal, sanding, and hauling away the excess snow from the blizzard was \$65,000 (negotiated down from \$92,000). There were two other smaller snow storms, which brought the total expenditures to \$97,600 for the fiscal year. The budget is \$47,000. A budget transfer is necessary to pay the outstanding invoices.

***#1 – Move to make the following budget transfer of \$50,600 to pay P & S Paving, Inc., for snow removal, hauling away the excess snow after the blizzard, and sanding.***

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
05-15-0000-5850	Contingency Account	\$50,600	
01-14-2600-5420	Repairs, Maintenance, Cleaning		\$12,735
02-14-2600-5420	Repairs, Maintenance, Cleaning		\$8,120
03-14-2600-5420	Repairs, Maintenance, Cleaning		\$29,745

**CONTINGENCY ACCOUNT RECAP**

Budget		\$150,000
September:	Remove Oil Tank at Amity High School	<u>\$ 17,550</u>
Subtotal		\$132,450
January:	PowerSchool Student Information System	\$ 64,561
January:	Bennett Rink Zamboni Donation for Lower Ice Rental Fee	<u>\$ 15,000</u>
Subtotal		\$ 52,889
<i>April:</i>	<i>Snow Removal, Sanding, Hauling Away Excess Snow</i>	<u><i>\$ 50,600</i></u>
<i>Balance</i>		<u><i>\$ 2,289</i></u>

Attached are the minutes from the following Board of Education  
Sub-Committee meetings:

Finance Committee

3/11/13

**MINUTES**

**COMMITTEE MEMBERS PRESENT:** Janet Brunwin, Matthew Giglietti, John A. Grasso, Jr., James Horwitz (5:36), Joseph Nuzzo, James Stirling

**COMMITTEE MEMBERS ABSENT:** none.

**Also Present:** John Brady, Diane Crocco, Thomas Hurley, Jack Levine, Marianne Lippard, Terry Lumas, Marie McPadden

---

A meeting of the Finance Committee of the Amity Regional Board of Education was held on Monday, March 11, 2013 at 5:30 p.m. in the cafeteria at Amity Regional High School.

1. **Call to Order:** James Stirling called the meeting to order at 5:32 p.m.
2. **Pledge of Allegiance** was recited by those present.
3. **Discussion and Possible Action on Minutes**

A. Finance Committee Meeting – February 25, 2013

*Motion to approve the minutes as presented* (Mr. Giglietti, 2d Mr. Nuzzo)

*Vote in favor:* Matthew Giglietti, John A. Grasso, Jr., Joseph Nuzzo, James Stirling

*Vote opposed:* none

*Abstain:* Janet Brunwin

***Motion passed.***

4. **Public Comment**

No members of the public addressed the Committee.

5. **Discussion and Possible Action on Healthy Food Certification Statement for July 1, 2013 through June 30, 2014**

Mr. Levine noted that Connecticut General Statutes requires that each local school board of education or governing authority for Connecticut public school districts participating in the National School Lunch Program (NSLP) must take action annually to certify whether all food items sold to students will or will not meet the Connecticut Nutrition Standards. The District is providing healthy foods, while not being restricted by the limitations imposed by the Healthy Food Certification Statement. The Board previously agreed not to participate and Mr. Levine recommends continuing this practice. Mr. Levine said that participation puts restrictions on the District.

*Discussion:*

Mr. Stirling questioned whether fresh fruits and vegetables are served at the three schools in the District.

Dr. Brady said that students purchasing a Type A meal can select an orange, an apple, or a banana, so you can't get through the checkout line without a piece of fruit.

*Motion to recommend to the Amity Board of Education that Amity Regional School District No. 5 will not certify that all food items offered for sale to students in the schools under our jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will not meet said standards during the period of July 1, 2013 through June 30, 2014 (Mr. Grasso, 2d Mr. Nuzzo).*

*Vote in favor unanimous.*

*Motion passed.*

**6. Discussion and Possible Action on Board of Education's Proposed 2013-2014 Budget**

A revision to the proposed 2013-2014 Budget is detailed in a memo dated March 1, 2013 from Dr. Brady to members of the Amity Finance Committee and Amity Board of Education. Dr. Brady's proposal would reduce the increase in the budget from 2.64 percent to 2.49 percent. Dr. Brady noted that the District recently completed building projects funded through the Reserve Fund for Capital and Nonrecurring Expenditures fund, leaving an unspent balance of \$64,727. The unspent balance had been designated for the high school roof restoration, air handler, generator and natural gas conversion. Since these funds are available, Dr. Brady recommended the funds be re-designated to pay debt service in 2013-2014, thereby reducing the budget.

Dr. Brady noted that he met with the Orange Board of Finance on February 27<sup>th</sup>, and there was good discussion about the details behind the budget numbers. While there was agreement that Amity provides excellent education for students and handles finances prudently, there was concern by Orange officials that the budget needed to be reduced further to help taxpayers through another tough year.

*Move to recommend to the Amity Board of Education that the unspent balances in the Reserve Fund for Capital and Nonrecurring Expenditures of \$16,389.90 for the high school generator, \$21,419.51 for the high school roof restoration, \$12,533.78 for the high school air handler, and \$14,384.06 for the natural gas conversion be re-designated for payment of debt service in 2013-2014 (Mr. Giglietti, 2d Ms. Brunwin).*

*Vote in favor unanimous.*

*Motion passed.*

*Move to recommend to the Amity Board of Education that it approve the 2013-2014 Budget with total operating expenditures of \$44,698,660 and total member town allocations of \$43,480,258 (Mr. Giglietti, 2d Mr. Grasso).*

*Discussion:*

Dr. Brady said that a lengthy meeting took place with the Orange Board of Finance. He felt the meeting in Orange went well. A meeting is scheduled to take place tomorrow night in Bethany and in Woodbridge on March 21<sup>st</sup>.

Mr. Stirling said that the Committee has seen the budget move down every step of the way throughout the budget process and Dr. Brady and the administration have done an admirable job.

Dr. Brady said that he knew that there would be a \$1 million hole to fill, as teacher salaries experienced a hard freeze and an additional \$300,000 had to be moved. He said that the \$1 million hole was filled and some enhancements to the academic programs could be achieved with this budget.

*Vote in favor:* Janet Brunwin, Matthew Giglietti, John A. Grasso, Jr., James Horwitz, James Stirling

*Vote opposed:* Joseph Nuzzo

*Abstain:* none.

***Motion passed.***

Mr. Nuzzo asked Dr. Brady if he received the information supplied by Kevin Houlihan. Dr. Brady said that he did.

Mr. Giglietti said that he hopes that there isn't misinformation out in the public.

Mr. Nuzzo said that there are issues in Orange and it is understood that Dr. Brady's priority is Amity.

Dr. Brady said that the District has until April 1<sup>st</sup> to get a figure on the insurance. He noted that the administration has been beaten down because of past surpluses and now the surpluses aren't available to help with this budget.

Mr. Nuzzo said that it was the feeling of some that any new programs, such as the digital photo lab, should be put off. There are other issues in town that need to be addressed. Another point made is that a new superintendent shouldn't be entitled to the kind of salary that Dr. Brady earns.

#### **7. Discussion of Monthly Financial Statements**

It was noted that the blizzard will have cost the District \$65,000. The snowstorm on March 8<sup>th</sup> cost \$4,800. Dr. Brady credited Mr. Levine with getting the bill for the blizzard substantially reduced. It had been over \$90,000. An approximate \$47,000 shortfall will be needed from the Contingency Fund.

**8. Director of Finance and Administration Approved Transfers Under \$3,000**

There were no questions on transfers under \$3,000. Mr. Stirling asked how the health insurance fund is doing. Mr. Levine said that it is on target and doing well.

*Motion to add Communication with Member Towns to the meeting agenda (Mr. Grasso, 2d Ms. Brunwin).*

*Vote in favor unanimous.*

*Motion passed.*

**9. Communication with Member Towns**

Dr. Brady pointed out that Amity does not have a very active PTO or PTA and the idea was put forth to create a publication that would go out once a year to make the community aware of all that is happening in the District schools. A sample of the publication was distributed. Dr. Brady noted that Beecher Road School in Woodbridge has been producing a similar publication for years. The cost to have a large quantity printed and sent would be \$20,000. Dr. Brady suggested the Superintendent's Account could be used since the money isn't being used due to his retirement.

*Discussion:*

Ms. Brunwin said that the publication looks fantastic and could make people realize the value of what the schools offer. She said that perhaps the publication could be distributed with the local newspaper to cut costs.

*Motion to recommend expenditure and to waive the bid requirement (Mr. Giglietti, 2d Mr. Grasso).*

*Vote in favor unanimous.*

*Motion passed.*

**10. Director and Possible Action on Budget Transfers of \$3,000 or More**

*Move to recommend making the following budget transfer of \$15,000 to pay for special education transportation (Mr. Giglietti, 2d Ms. Brunwin):*

<u>Account Number</u>	<u>Account Name</u>	<u>From</u>	<u>To</u>
04-12-6130-5510	Private Transportation	\$15,000	
04-12-6110-5510	Public Transportation		\$15,000

*Vote in favor unanimous.*

*Motion passed.*

**11. Adjourn**

Motion to adjourn the meeting at 5:56 p.m. (Mr. Horwitz, 2d Ms. Brunwin).

*Vote in favor unanimous.*

*Motion passed; meeting adjourned.*

Respectfully submitted,  
Marianne Lippard, recording clerk