

AMITY REGIONAL SCHOOL DISTRICT NO. 5

Bethany Orange Woodbridge
25 Newton Road, Woodbridge Connecticut 06525
(203) 397-4811

Dr. John J. Brady
Superintendent of Schools

PLEASE POST

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AMITY REGIONAL BOARD OF EDUCATION

June 11, 2012

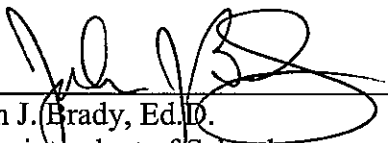
A regular meeting of the Amity Regional Board of Education will be held on Monday, June 11, 2012, at *6:45 p.m., in the Presentation Room at the District Offices.

*Please note time change

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a. Regular BOE Meeting, May 14, 2012 (Enclosure)
4. Presentation of Awards of Excellence
5. Recognition of Members of Amity Creative Theatre; Alli Kramer, Sloan Churchill, Rob Kennedy and Andrea Kennedy
6. Presentation on Black Box Theater
7. First Reading of a Revision to Policy 5145.122(a) Use of Dogs to Search School Property (Enclosure)
8. Public Comment
9. Student Report
10. Discussion and Possible Action on DRAFT 2012-2013 District Goals
11. Announcements from the Board and Administration
12. Correspondence
13. Superintendent's Report
 - a. Personnel Report (Enclosure)
 - b. Information on Preliminary Investigation of Solar Energy
 - c. Information on Spring Athletics

14. Chairman's Report
- a. Committee Reports
 - 1. ACES
 - 2. CABE
 - 3. Curriculum
 - 4. Facilities
 - 5. Finance
 - a. To Consider and Act Upon a Resolution Concerning the Authorization of Refunding Bonds for Payment of the Outstanding Principal of and Interest on All or a Portion of the District's \$5,720,000 General Obligation Bonds, Issue of 2008, and Costs Related Thereto
 - b. Discussion and Possible Action on Contracts of \$35,000 or More
 - c. Discussion of Monthly Financial Statements
 - d. Director of Finance and Administration Approved Transfers Under \$3,000
 - e. Discussion and Possible Action on Proposed Uses of 2011-2012 Year End Balance
 - f. Discussion and Possible Action on Budget Transfers
 - g. Discussion and Possible Action on New Funding Requests
 - 6. Policy
 - 7. Personnel
 - a. Negotiations (Executive Session)
 - b. Discussion and Possible Action to Extend Contract for Director of Finance and Administration to June 30, 2015
 - c. Discussion and Possible Action to Extend Contract for Superintendent to June 30, 2015
 - d. Discussion and Possible Action on Salary/Wage Adjustments for Non-Unionized Employees
15. Items for the Next Agenda
16. Adjournment


John J. Brady, Ed.D.
Superintendent of Schools

JJB/kfw

pc: Town Clerks: Bethany
Orange
Woodbridge

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If you require accommodations to participate because of a disability, please contact the office of the Superintendent of Schools in advance at 397-4811.

MINUTES

AMITY BOARD MEMBERS PRESENT:

Julie Altman, William Blake, Christopher Browe, Patricia Cardozo, Diane Crocco, Steven DeMaio, Rita Gedansky, John A. Grasso, Jr., James Horwitz, Thomas Hurley, James Stirling

AMITY BOARD MEMBER ABSENT: Sue Cohen, Tracey Lane Russo

Staff Members Present: John Brady, Charles Britton, Richard Dellinger, Deb DeMeo, Vi Gibbons, Warren Gohsler, Kevin Keller, Jack Levine, Marianne Lippard, Rocco Palmieri, Mary Raiola, Jim Saisa, Sheila Wycinowski

Also Present: Thomas Falcigno; other members of the Public

A regular meeting of the Amity Regional Board of Education was held on Monday, May 14, 2012, at 6:30 p.m., in the Presentation Room at the District Offices.

1. Call to Order: William Blake called the meeting to order at 6:33 p.m.

2. Pledge of Allegiance was recited by those present.

Motion to move Item #4 on the agenda, Recognition of CABA Student Awardees, ahead of Item #3, Approval of Minutes (Mr. Hurley, 2d Ms. Cardozo).

Vote in favor unanimous.

Motion passed.

3. Recognition of CABA Student Awardees

Dr. Brady welcomed the CABA award winners. The award recognizes students for leadership qualities, such as the ability to work with others and honor commitments.

Dr. Britton recognized Zelun Wang and Sabrina Maher. Dr. Dellinger announced that Stephanie Laugeni and David Cease received the awards at Amity Middle School in Bethany. Ms. Gibbons announced that Karalyn Kachmar and Brian Ronai received the awards at Amity Middle School in Orange.

Mr. Blake congratulated the award recipients.

4. Approval of Minutes

a. Regular Board of Education Meeting, April 9, 2012

Motion to approve the minutes as presented (Ms. Gedansky, 2d Mr. Hurley).

Vote in favor unanimous.

Motion passed.

b. Annual District Meeting on the Budget, May 7, 2012

Motion to approve the minutes as presented (Mr. Hurley, 2d Ms. Cardozo).

Vote in favor: Julie Altman, Christopher Browe, Patricia Cardozo, Rita Gedansky, Thomas Hurley, James Stirling

Vote opposed: none

Abstain: Diane Crocco, Steven DeMaio, John A. Grasso, Jr., James Horwitz

Motion passed.

5. Discussion and Possible Action on District Technology Plan

The Curriculum Committee recently met to discuss the Amity Technology Plan 2012-2015. The plan addresses the shift to more one to one computing. Copies of the full plan were made available to the Board and a document highlighting key elements of the plan were distributed.

Ms. Wycinowski said drafting the plan took a great deal of time. Everything that the District does with technology was updated and revised. She noted that the District is looking for electronic mobile devices that can support the plan. This will give students the tools for learning right in their hands. The plan supports one pilot program at a time. The focus will be on student achievement and every student will have access to technology. Some pilot programs are expanding next year. Before proceeding, data on student achievement will be collected.

Dr. Brady said that connectivity has been a problem with the iPad pilot. Mr. Palmieri has plans to fix issues with connectivity. Mr. Palmieri noted that one of his plans is to replace obsolete computers.

Ms. Wycinowski said that without the proper infrastructure, the vision for technology can't be supported. The Technology Committee has been restructured. It is made up of many subcommittees. Each subcommittee will be headed by a leader of innovation. A group of teachers will be devoted just to technology. The new structure will move the District forward.

Discussion:

Mr. Hurley, a member of the Curriculum Committee, said that he was able to learn about the plan in detail. Technology is changing education.

Mr. Stirling questioned the equity of having students bring their own device.

Ms. Wycinowski said that students have been asked in order to see how many have the portable devices.

Ms. Altman questioned what problems have been seen with the longer pilots.

Ms. Wycinowski said that monitoring and sharing across the District have been identified as problems. Discussions are needed about what apps are being used and what lessons are exemplary. The District will not move forward until there is certainty that what is being done is effective.

Mr. Horwitz said that while technology is wonderful, he does not want to see students losing more traditional communication skills, particularly oral communication.

Ms. Wycinowski said that debate is part of the common core. Amity has always maintained balance.

Mr. Hurley said that very exciting things are coming and technology can help. The teachers will facilitate learning.

Ms. Cardozo questioned how the Technology Plan will be funded.

Ms. Wycinowski said that Amity will pursue grants if possible.

Move to adopt Amity's 2012-2015 Technology Plan and forward it to the LEARN regional education service center (Mr. Hurley, 2d Ms. Crocco).

Vote in favor unanimous.

Motion passed.

6. Discussion of 2011-2012 Enrollment Projections

Dr. Brady noted that the updated report includes 70 more students. The report doesn't, however, include new students coming to Amity from Ezra. The enrollment report provides data needed to plan the shape of Amity going forward. There is plenty of time to plan for the changes. This is an accurate starting point. The report is within a one percent margin of error. Dr. Brady added that the study came with Amity's membership to NESDEC.

Mr. Blake said that the Board will continue to look at enrollment in the future.

7. Principal's Reports

High School – Dr. Britton said that canines were brought back into the building and there were a few false positives. The good news is that no students were found to be in possession of drugs. He noted that the search of the school was exhaustive. Students were attending an assembly when the dogs went through.

Dr. Britton said that academics, athletics and the arts are all going well at the High School. At this point, 505 students are taking 616 AP exams. The school asked students taking AP classes to take AP exams.

Dr. Brady said that it is a good experience for students to take these exams. He asked if there are any predictions about the outcomes of the exams. Dr. Britton said that there could be a slight decline, but he is optimistic.

Mr. DeMaio asked if the 8-period schedule is helping with enrollment in AP courses. Dr. Britton said that it is.

Dr. Britton noted other student accomplishments. Technical education is going well. One student is being recognized for her poetry, while two other students are having their work published in a peer review journal. Legally Blonde is sold out every night. The students are talented and put many hours into practice. He also noted that many seniors are going off on internships.

Amity Middle School Bethany – Dr. Dellinger noted that May has been a very busy month. Many of the activities are listed in the school newsletter. He is very proud of the students' accomplishments with reading. The spring concert is coming up. At the end of the month, a Holocaust survivor will be visiting to talk to students. Dr. Dellinger completed his report with a slide show for Board members to learn more about a recent trip to China.

Amity Middle School Orange – Vi Gibbons, assistant principal, reported on a variety of activities. The school recently took part in a fundraiser for children with cancer. The spring concert was a huge success, with 250 students participating. Orange Youth Services has extra grant money that has been offered to the school to help train students to serve as allies in classrooms. School counselors went to the elementary schools in Orange to help sixth graders transition to middle school. On June 4th, there will be a tour of the school for these students. An interactive Latin music presentation is planned at the school this week, where kids will learn about music folklore. A Holocaust survivor recently visited. Students appreciated the presentation. A Spanish Honor Society event will take place on May 31st.

8. Student Report

Thomas Falcigno said that Relay for Life was held on April 27th and the event raised \$80,000. Dozens of teams participated. The Senior Prom will take place on May 25th. The Junior Prom was held and it was a great night. Thomas congratulated the Amity Computer Science Team for winning a competition and a case study. The Board recognized Thomas for being elected president of the Amity chapter of JSA – Junior Statesmen of America.

9. Public Comment

No members of the public addressed the Board.

10. Announcements from the Board and Administration

Mr. Blake noted that the budget and referendum passed and he thanked the public for coming out to vote and for the support. Amity High School was ranked #7 in Connecticut for CAPT and the Amity District was ranked #5 in the state for CAPT.

11. Correspondence

Dr. Brady noted that the proposed reserved policy addressed in a letter will be addressed during the financial discussions later in the meeting.

12. Superintendent's Report

- a. Personnel Report – Dr. Brady noted that Sheila Wycinowski will be retiring after serving Amity for 40 years. She has been a tremendous inspiration to many of our teachers. Mr. Hurley said that Ms. Wycinowski is priceless to the District and will be missed.
- b. New State Legislation – Dr. Brady said that a new teacher evaluation model will be based on student outcomes. The District will follow the state template. The state is piloting a plan with 10 districts and the rest of the districts will be working on their own plans. The second part of the change involves evaluating teachers every year once they achieve tenure. There is student input in the evaluation. There is a great deal to analyze. More about the legislation will be discussed at a later time.

13. Chairman's Report

- a. Committee Reports
 1. ACES
 2. CABE
 3. Curriculum – Mr. Stirling reported that there is a legislative follow up on May 15th. Anyone interested in going should let him know.
 4. Facilities
 5. Finance
 - a. Discussion and Possible Action on Proposed Fund Balance Policy
Dr. Brady said that he had the auditors look at Mr. Marino's letter. The auditors will come up with a new draft that the Finance Committee can consider at its June meeting.
 - b. Update of Referendum Results
 1. Bond Referendum
 2. Budget Referendum
Dr. Brady noted that the bond referendum and budget referendum were addressed under Item #10.
 - c. Discussion and Possible Action on Proposed Extension of Transportation Contracts
Mr. Levine's April 24, 2012 memo explains the proposed extension. The Transportation Contractors would like to extend their contract to June 30, 2017. In return they have offered to lower the increase for 2012-2013 from three percent to two percent (savings of \$11,280). The prices would increase two percent in 2013-2014 and in 2014-2015. The price per vehicle, late runs and special runs would be negotiated for 2015-2016 and 2016-2017. The contract doesn't have to be extended, but this is an opportunity to lock in. Mr. Levine noted that the contractors have provided good service and the operators are

very low compared with what other districts pay. The bid policy would need to be waived, as has been done in the past.

Move to extend the contract with the Transportation Contractors to June 30, 2017 with an increase of 2 percent in 2012-2013, 2 percent in 2013-2014, 2 percent in 2014-2015, and the price per vehicle, late runs and special runs to be negotiated in 2015-2016 and 2016-2017. Furthermore, that the language regarding vehicle replacement be changed to "...any bus replaced after July 1, 2015, must be at least a 2005 model year or newer". Furthermore, the Board Policy for bidding contracts of \$10,000 or more is waived in this case (Mr. Stirling, 2d Mr. Browe).

Discussion:

Ms. Altman said that she has heard dissatisfaction that this hasn't been put out to bid and questioned when it was last put out to bid.

Dr. Brady said that it has never been put out to bid.

Mr. Levine said that there would likely be many bids from large companies. When you look at the prices, Amity is on the low side consistently. The owner operators know the people.

Dr. Brady said that nobody wants to destroy the owner-operator model. He feels we should continue. The system is not flawless, but there are a miniscule number of complaints.

Mr. Stirling said that there was no mention of changing at the Finance Committee meeting.

Mr. Browe said that with a large company, we don't know who we are getting.

Vote in favor unanimous.

Motion passed.

d. Discussion and Possible Action of Food Service Operations

1. Contact Extension for 2012-2013

Mr. Levine said that he is very satisfied with Chartwells. On March 9, 2009, the Amity Board of Education awarded the food service operations contract to Compass Group USA, Inc. (Chartwells) for one year with four one-year options. We are now completing year two. Mr. Levine recommends the Board exercise its option for the third year in 2012-2013.

Increase of Lunch Prices by \$0.10 per Meal in All Three Schools

The federal government has mandated increased portions of fruits and vegetables. A 10 cents increase per meal price increase is necessary to cover the cost. The increase was originally 17 cents. Mr. Levine negotiated the price down. The price may go up next year. A la carte prices will increase for selected items for an overall increase of about two percent. Without the price increases, the food service program would have a deficit of about \$3,000. Prices were last raised in 2009. The proposal includes a guaranteed return to the District of \$9,744.

*Motion to award a one-year contract extension for food services operations for 2012-2013 to Compass Group USA, Inc. (Chartwells) per the proposed Amendment and the Superintendent of Schools is authorized to sign the Amendment. The Board reserves the right to terminate the contract for just cause (Ms. Gedansky, 2d Mr. Hurley).
Vote in favor unanimous. **Motion passed.***

Motion to authorize the food service provider to raise lunch prices by \$0.10 per Type A meal in all three schools for 2012-2013 and the Superintendent of Schools is authorized to approve increases in a la carte items for an estimated overall increase of two percent (Mr. Horwitz, 2d Ms. Cardozo).

Discussion: Mr. Levine said that the federal government mandated that additional fruits and vegetables be added. Mr. Hurley said that this is another example of the federal government making decisions for local government.

Vote in favor unanimous.

Motion passed.

e. Discussion and Possible Action on Contracts of \$35,000 or More

In a memo from Mr. Levine to Dr. Brady dated May 7, 2012, he recommended awarding a number of contracts over \$35,000 in accordance with the Board's Policy on purchasing procedures. The Board discussed combining the 10 items together for one vote. Mr. Hurley said that he would have to recuse himself from voting on Items 3 and 7 on the memo.

Site-Based Grounds Maintenance Program

Two years ago, Amity bid the site-based grounds maintenance program. The Amity Board of Education awarded the contract for July 1, 2010 to June 30, 2011 with the option, at the Board's discretion, to extend the contract up to two additional years at the same price of \$210,000. The 2012-2013 budget is \$210,000. Facilities Director Jim Saisa recommends extending the contract due to the excellent performance of the vendor.

Move to award the site-based grounds maintenance program for July 1, 2012 to June 30, 2013 to Sports Turf of Connecticut of Orange at

the bid price of \$210,000 for the third year of the three-year contract. The Board reserves the right to cancel the contract if Sports Turf of Connecticut of Orange fails to perform in a satisfactory manner (Ms. Crocco, 2d Mr. Grasso).

Vote in favor unanimous.

Motion passed.

Safety Service Program

Fuss & O'Neill EnviroScience, LLC has helped the District implement and maintain a top-notch safety service program. Under the State contract, Fuss & O'Neill EnviroScience, LLC three-year contract is \$38,380.

Move to award the safety service program to Fuss & O'Neill EnviroScience, LLC for July 1, 2012 to June 30, 2013 for the second of a three-year contract at the State bid price of \$12,788. The Board reserves the right to cancel the contract if Fuss & O'Neill EnviroScience, LLC fails to perform in a satisfactory manner 10 (Ms. Crocco, 2d Mr. Grasso).

Vote in favor unanimous.

Motion passed.

Investment Consulting Services

Two years ago, investing consulting services were bid. The Board decided to continue using Fiduciary Investment Advisors for this service.

Move to award investment consulting services for July 1, 2012 to June 30, 2013 to Fiduciary Investment Advisors at the quoted price of \$21,218 for the third year of three years. The Board reserves the right to cancel the contract if Fiduciary Investment Advisors fails to perform to the Board's satisfaction (Mr. Hurley, 2d Ms. Altman).

Vote in favor: Julie Altman, Christopher Browe, Patricia Cardozo, Diane Crocco, Steven DeMaio, Rita Gedansky, John A. Grasso, Jr., James Horwitz, James Stirling

Abstain: Thomas Hurley

Motion passed.

Snow Removal

Two years ago, the Board awarded a three-year contract to P&S Paving, Inc. of Seymour. Mr. Saisa has recommended we continue the three-year contract due to the excellent performance of the vendor. The 2012-2013 budget is \$47,000.

Move to award the snow remove, ice control and sanding services to P&S Paving, Inc. of Seymour for July 1, 2012 to June 30, 2013 for the third year of a three-year contract at the bid prices based on the amount of snow. The Board reserves the right to cancel the contract if

P&S Paving, Inc. of Seymour fails to perform in a satisfactory manner (Ms. Crocco, 2d Mr. Grasso).

Vote in favor unanimous.

Motion passed.

Trash and Recycling Removal Service

The District bid trash and recycling removal service. There were three bidders. Mr. Saisa recommends the bid be awarded to All American Waste of New Haven for the bid price of \$36,993 for 2012-2013 with extra charges for additional pick-ups. Extra pick-ups are \$60 for an 8-yard trash dumpster; \$42 for a 6-yard trash dumpster; and \$32 for an 8-yard dumpster for recycling. Mr. Saisa estimates that about \$200 a year is spent for extra pick-ups. The 2012-2013 budget is \$42,000. The vendor will hold the pricing constant for all three years of a three-year contract. All American was the low bidder.

Move to award the trash and recycling removal service to All American Waste for July 1, 2012 to June 30, 2013 for the first year of a three-year contract at the bid price of \$36,993, not including extra charges for additional pick-ups. The Board reserves the right to cancel the contract if All American Waste of New Haven fails to perform in a satisfactory manner (Ms. Crocco, 2d Mr. Grasso).

Vote in favor unanimous.

Motion passed.

Substitute Teacher Services

Two years ago, the Board awarded the substitute teacher services to Kelly Educational Services for a three-year contract, subject to extension of two optional years at the Board's sole discretion. The bid price for 2012-2013 is the same as this fiscal year, which is \$90.02 per diem for less than 10 consecutive days and \$96.95 per diem after working 10 consecutive days. The 2012-2013 budget is \$58,000.

Move to award the substitute teacher service to Kelly Educational Services for July 1, 2012 to June 30, 2013 for the third year of a three-year contract at the bid price of \$90.02 per diem for less than 10 consecutive days and \$96.95 per diem after working 10 consecutive days. The Board reserves the right to cancel the contract if Kelly Educational Services fails to perform in a satisfactory manner (Ms. Crocco, 2d Mr. Grasso).

Vote in favor unanimous.

Motion passed.

Health and Welfare Benefits Consultant

Last year, the Board awarded Marsh & McLennan Agency a three-year contract as the District's Health and Welfare Benefits Consultant for medical and dental insurance. The bid price is \$25,000 for 2011-2012; \$25,000 for 2012-2013; and \$25,000 for 2013-2014

Move to award the Health and Welfare Benefits Consultant to Marsh & McLennan Agency for July 1, 2012 to June 30, 2013 at the bid price of \$25,000 for the second year of a three-year contract. The Board reserves the right to cancel the contract if Marsh & McLennan Agency fails to perform in a satisfactory manner, as determined by the Superintendent of Schools (Mr. Horwitz, 2d Mr. Browe).

Vote in favor: Julie Altman, Christopher Browe, Patricia Cardozo, Diane Crocco, Steven DeMaio, Rita Gedansky, John A. Grasso, Jr., James Horwitz

Abstain: Thomas Hurley, James Stirling

Repaving of Orange Middle School Side Parking Lot

The District bid the repaving of the Orange Middle School side parking lot. There were 11 bidders. The bids ranged from \$69,995 to \$139,437. Mr. Saisa recommends the bid be awarded to P&S Paving of Seymour for the bid price of \$69,995. The budget estimate was \$97,000.

Move to award the repaving of the Orange Middle School side parking lot to P&S Paving, Inc. of Seymour for the bid price of \$69,995 (Ms. Crocco, 2d Mr. Grasso).

Vote in favor unanimous.

Motion passed.

Replacement of the Air Handler Units in the Boys and Girls Locker Rooms at Amity High School

The District bid the replacement of the air handlers in the boys' and girls' locker rooms. There were 9 bidders. The bids ranged from \$145,446 to \$231,380. Mr. Saisa recommends the bid be awarded to Mega Mechanical Services, LLC of Glastonbury for the bid price of \$47,279 on air handler 12 and \$98,167 on air handler 16. The budget estimate was \$176,000.

Move to award the replacement of the air handler units in the boys' and girls' locker rooms at Amity High School to Mega Mechanical Services, LLC of Glastonbury for the bid price of \$145,446 (Ms. Crocco, 2d Mr. Grasso).

Vote in favor unanimous.

Motion passed.

Mr. Saisa recommends obtaining a price from vanZelm to look at the chilled water piping that feeds the areas near the locker rooms to evaluate if we have ample capacity and flow to be able to hook up the air handlers to cooling now.

Move to authorize the Superintendent to ascertain the price for fully air conditioning the locker rooms at Amity High School, and if the Superintendent is satisfied with the quote, he will bring the proposal to the Facilities Committee for their consideration and possible recommendation to the Amity Board of Education (Ms. Crocco, 2d Mr. Grasso).

Vote in favor unanimous.

Motion passed.

Conversion of the Amity High School Boilers from Oil to Natural Gas

The District bid the project of converting the Amity High School oil burning boilers to natural gas. There were six bidders. The bids ranged from \$77,543 to \$150,832. Mr. Saisa recommends the bid be awarded to Air Temp Mechanical Services Inc. of Southington for the price of \$68,143 for the three 150HP boilers and \$9,400 for the domestic water heater boiler. The Board designated \$120,000 in the Reserve Fund for Capital and Nonrecurring Expenditures for the conversion of natural gas for our kitchen equipment and HVAC equipment at Amity High School. The budget estimate was \$98,000 to convert the boilers. The other work will be done by other vendors for amounts below the \$10,000 bid threshold.

Move to award the conversion of the Amity High School boilers from oil to natural gas to Air Temp Mechanical Services Inc. of Southington for the bid price of \$77,543. The cost of converting the boilers and kitchen equipment shall be taken from the \$120,000 designated in the Reserve Fund for Capital and Non-recurring Expenditures for this purpose. The remaining work shall only be awarded if the price paid to a vendor is under \$10,000 or the work is awarded based on the State Bid List (Ms. Crocco, 2d Mr. Grasso).

Vote in favor unanimous.

Motion passed.

f. Discussion and Possible Uses of 2011-2012 Year End Balance

In a memo from Mr. Levine to Dr. Brady dated May 4, 2012, potential uses for the 2011-2012 Year End Balance were addressed. Dr. Brady said that right now these are some ideas. The administration is trying to forecast at this point.

g. Discussion of Forecasts

Dr. Brady said that he would like the Board to give consideration to the long-range forecasts that Mr. Levine provides. An analysis was performed to compare forecasts with actual figures. The forecasts

aren't accurate. The administration is seeking guidance and direction. The forecasts aren't particularly useful and have made some people anxious about the growth of Amity.

Discussion:

Mr. Hurley said that he finds the forecasts to be very helpful. A three-year plan should be looked at, rather than a one-year plan. There are problems with being overly conservative. Maybe the forecasts could be fine-tuned.

h. Discussion of Monthly Financial Statements

There were no comments.

i. Director of Finance and Administration Approved Transfers Under \$3,000

There were no comments.

j. Discussion and Possible Action on Budget Transfers
Legal Expenditures

A budget transfer is requested to cover legal expenditures, which have been forecasted to exceed budget. It is anticipated further budget transfers will be needed by the end of the fiscal year.

<u>Account Number</u>	<u>Account Name</u>	<u>From</u>	<u>To</u>
03-14-2600-5410	Utilities, Excluding Heat	\$15,000	
05-14-2310-5330	Other Prof. and Tech. Svcs.		\$15,000

Unemployment Compensation

A budget transfer is requested to cover unemployment compensation, which has been forecasted to exceed budget.

<u>Account Number</u>	<u>Account Name</u>	<u>From</u>	<u>To</u>
03-14-2600-5410	Utilities, Excluding Heat	\$5,000	
05-15-2512-5290	Unemployment Comp.		\$5,000

Intern Costs

A budget transfer is needed to pay for interns. We used interns rather than hire long-term substitutes in some cases. This budget transfer is needed to charge the cost of the interns to the proper account.

<u>Account Number</u>	<u>Account Name</u>	<u>From</u>	<u>To</u>
05-15-1026-5111	Certified Salaries	\$6,750	
01-13-2400-5330	Other Prof. & Tech. Svcs.		\$6,750

Special Education Extension Therapy Services

A budget transfer is needed to pay for extension therapy services as mandated by an IEP.

<u>Account Number</u>	<u>Account Name</u>	<u>From</u>	<u>To</u>
04-12-6110-5560	Tuition Expense	\$11,000	
04-13-2130-5330	Other Prof. & Tech. Svcs.		\$11,000

Standard Year End Budget Transfers

During June, we will need to make a number of budget transfers to salary and benefit accounts and to pay other standard charges. The exact amount of these budget transfers will depend on the final invoices. The budget transfers will be made in June and are part of the normal closing process.

Motion to make budget transfers for legal expenditures, unemployment compensation, intern costs, special education extension therapy services and standard year-end expenses (Mr. Horwitz, 2d Mr. Hurley).

Vote in favor unanimous.

Motion passed.

k. Discussion and Possible Action on New Funding Requests

Mr. Levine noted that a consultant was needed for the Early Retiree Reinsurance Program (ERRP).

Move to make the following budget transfer of \$4,219 to pay \$4,218.75 to PBIRx of Milford for administrative services rendered through April 5, 2012 in connection with the eligibility submission and cost reporting for the Early Retiree Reinsurance Program (Ms. Crocco, 2d Mr. DeMaio).

<u>Account Number</u>	<u>Account Name</u>	<u>From</u>	<u>To</u>
05-15-0000-5850	Contingency Account	\$4,219	
05-14-2310-5330	Other Prof. & Tech. Svcs.		\$4,219

Vote in favor: Julie Altman, Christopher Browe, Patricia Cardozo, Diane Crocco, Steven DeMaio, Rita Gedansky, John A. Grasso, Jr., James Horwitz, James Stirling

Abstain: Thomas Hurley

Motion passed.

1. Update on Financial Operations

1. Report on e-Bay Sales

The District was able to sell \$6,500 of used equipment on e-Bay and purchase \$6,500 of needed equipment.

6. Policy

There will be a meeting on Tuesday, May 29th.

7. Personnel

No meetings are scheduled at this time.

14. Items for the Next Agenda

No items were added.

15. Adjournment

Motion to adjourn the meeting at 9:06 p.m. (Mr. Horwitz, 2d Mr. Grasso).

Vote in favor unanimous.

Motion passed; meeting adjourned.

Respectfully submitted,

Marianne Lippard, recording clerk
Rita Gedansky, secretary

Attachments/References:

- Memos: John J. Brady to members of the Board of Education (5/8/12) re: Amity Technology Plan 2012-2015
 John J. Brady to Members of the Amity Finance Committee and Board of Education (5/7/12) re: 2011-2012 Enrollment Projection Report
 Jack B. Levine to John J. Brady (3/26/12) re: Proposed Fund Balance Policy
 Jack B. Levine to John J. Brady (4/24/12) re: Transportation Contract Extension Proposal
 Jack B. Levine to John J. Brady (5/4/12) re: Food Service Operations – Contract Extension & Price Increase
 Jack B. Levine to John J. Brady (5/7/12) re: Award of Contracts of \$35,000 or More
 Jack B. Levine to John J. Brady (5/4/12) re: Potential Uses of 2011-2012 Year End Balance
 Jack B. Levine to John J. Brady (5/4/12) re: Forecasts
 Jack B. Levine to John J. Brady (4/24/12) re: Budget Transfers of \$3,000 or More for Fiscal Year 2011-2012
 Jack B. Levine to John J. Brady (4/24/12) re: New Funding Requests for Fiscal Year 2011-2012
 Jack B. Levine to John J. Brady (4/30/12) re: Update on e-Bay Sales
- Reports: Amity Regional School District No. 5 Year-To-Date Budget Report 5/3/12
 Amity Regional School District No. 5 – Budget Transfers 2011-2012
 Amity Regional School District No. 5 Revenues and Expenditures for FY 2011-2012
- Minutes: Amity Regional School District No. 5 Finance Committee 4/9/12
 Amity Regional School District No. 5 Board of Education 4/9/12
 Amity Regional School District No. 5 Board of Education 5/7/12

Students

Search and Seizure

Use of Dogs to Search School Property

The Amity Board of Education believes its schools provide a safe and orderly environment in which to learn. The Board is confident that the administration acts diligently to implement Board of Education policies geared to bar illegal substances from school and to respond to situations in which illegal substances are detected. Given the prevalence of illegal substances among the youth population in our society, the Board wants to convey a strong message to the community, faculty, staff, and student body concerning the use or possession of illegal substances within the Amity Regional School District.

When the Superintendent determines that the existence of illegal substances is creating a disruption of the educational environment, the Superintendent may invite the appropriate police authority to search school property with dogs trained for the purpose of detecting the presence of illegal substances. The purpose of such a search shall be to protect the health and safety of students, employees or property and to detect the presence of illegal substances. The use of trained drug sniffing dogs is subject to the following:

1. The Superintendent shall contact the appropriate police authority who will conduct the search using a properly trained drug-sniffing dog (not a general police k-9) handled by a specially trained officer. The Principal or his/her designee shall be present while the search is taking place.
2. Parents and students shall be notified of this policy through its inclusion in the student and/or parent handbook.
3. All school property such as lockers, classrooms, parking areas and storage areas may be searched.
 - a. Dogs shall not be used in rooms occupied by persons except for demonstration purposes with the handler present.
 - b. When used for demonstration purposes, the dog may not sniff the person or any individual.
4. Individual(s) shall not be subject to a search by dogs except as permitted by law.
5. Once notification has been given to parents and students, through the inclusion of the policies in the student and/or parent handbook, the school district will have met its obligation to advertise the searches. Additional notices need not be given and actual times or dates of planned searches need not be released in advance.

Students

Search and Seizure

Use of Dogs to Search School Property (continued)

6. Only the dog's official handler will determine what constitutes an alert by the dog. If the dog alerts on a particular item or place, the student having the use of the item or place or responsibility for it shall be called to witness the search. If a dog alerts on a locked vehicle, the driver shall be asked to unlock it for inspection.
7. Law enforcement agencies will be given full authorization to investigate and prosecute any person(s) found to be responsible for illegal substance(s) on school property.

(cf. – 5145.12 Search and Seizure)

Legal Reference:

Connecticut General Statutes

10-221 Boards of education to prescribe rules.

New Jersey v. T.L.O., 53 U.S.L.W. 4083 (1985)

PA 94-115 An Act Concerning School Searches

Policy adopted: 5-12-2008

Students

Search and Seizure

Desks and School Lockers

Desks and school lockers are property of the schools for temporary use by students. With reasonable concern for students' Fourth Amendment rights, school Administrators or designees may inspect student desks and lockers to safeguard students, their property, and school property. The exercise of the right to inspect also requires protection of each student's personal privacy and protection from coercion. Students shall be notified in advance that Board of Education policy allows desks and lockers to be searched as provided in this policy.

School administrators, and/or law enforcement officials authorized by school administrators, may search student lockers and other school property for weapons, contraband, or the fruits of a crime under the following circumstances:

1. When the school administrator believes that the search is justified at its inception and is reasonably related in scope to the circumstances which justified it;
2. There are reasonable grounds to believe that the search will reveal evidence that a student has violated or is violating either school rules or laws.

Personal Searches

The U.S. Supreme Court has unanimously affirmed that Fourth Amendment rights to be free from unreasonable searches and seizures apply to searches conducted by public school officials. However, students may be searched if:

1. There are "reasonable grounds for suspecting that the search will turn up evidence that the student has violated or is violating either the law or the rules of the school," and
2. The search is "reasonable relating to the objectives of the search and not excessively intrusive in light of the age and sex of the student and the nature of the infraction."

Personal searches of students and searches of student property shall be limited to the search of purses, knapsacks, book bags, and the like; outer coats and jackets, footwear, belts, pockets, hair, hats, and automobiles.

Legal Reference: Connecticut General Statutes
 10-221 Boards of Education to Prescribe Rules
 PA 94-115 An Act Concerning School Searches
New Jersey v. TLO., 469 U 325; 105S. CT 733

Policy adopted: December 11, 2006 AMITY REGIONAL SCHOOL DISTRICT NO. 5
 Woodbridge, Connecticut

AMITY REGIONAL SCHOOL DISTRICT NO. 5
Bethany Orange Woodbridge
25 Newton Road, Woodbridge, Connecticut 06525



John J. Brady, Ed.D.
Superintendent of Schools

john.brady@reg5.k12.ct.us
phone: (203) 392-2106
Fax: (203) 397-4864

June 11, 2012

To: Members of the Board of Education
From: John J. Brady, Superintendent of Schools
Re: Personnel Report

New Hire(s):

Amity Reg. High School – Woodbridge – None

Amity Reg. Middle Schools – Orange – None

Amity Reg. Middle School – Bethany – None

Coaches:

Amity Reg. High School – Woodbridge

Deborah Best – Freshmen Field Hockey

Joel Balkcom – Asst. Varsity Football

Amity Reg. Middle Schools – Bethany / Orange - None

Resignation(s):

Retirement(s):

Vincent Musto – Custodian – Amity Regional Middle School – Orange Campus

JJB/pfc

AMITY REGIONAL SCHOOL DISTRICT NO. 5

Bethany Orange Woodbridge
25 Newton Road, Woodbridge Connecticut 06525



Jack B. Levine
Director of Finance and Administration
jack.levine@reg5.k12.ct.us

Phone (203) 397-4813
Fax (203) 397-4864

To: Dr. John J. Brady, Superintendent of Schools

From: Jack B. Levine, Director of Finance and Administration

Re: Resolution for Refunding Bonds

Date: May 30, 2012

Below is the resolution for refunding bonds for the Amity Board of Education, as written by the District's Bond Counsel. It should be read and entered into the Minutes as shown below:

**RESOLUTION OF BOARD OF EDUCATION
OF REGIONAL SCHOOL DISTRICT NUMBER 5
AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$3,000,000 REFUNDING BONDS
FOR PAYMENT IN WHOLE OR IN PART OF THE OUTSTANDING PRINCIPAL OF
AND INTEREST ON THE DISTRICT'S \$5,720,000 GENERAL OBLIGATION BONDS,
ISSUE OF 2008 OF REGIONAL DISTRICT NUMBER 5, AND COSTS RELATED
THERE TO**

(June 11, 2012)

RESOLVED,

(a) That Regional School District Number 5 issue its refunding bonds, in an amount not to exceed THREE MILLION DOLLARS (\$3,000,000), the proceeds of which are hereby appropriated: (1) to fund one or more escrows, and to apply the balance held in such escrows, together with the investment earnings thereon, to the payment in whole or in part, as to be determined by the Chairman of the Board of Education and the Treasurer of the District, of the outstanding principal of and interest on the District's \$5,720,000 General Obligation Bonds, Issue of 2008, including the payment of interest accrued on said bonds to the date of payment, and (2) to pay costs of issuance of the refunding bonds authorized hereby, including legal fees, consultants' fees, trustee or escrow agent fees, underwriters' fees, net interest and other financing costs and other costs related to the payment of the outstanding bonds described above. The refunding bonds shall be issued pursuant to Section 10-60a of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds shall be general obligations of the District and its member towns, secured by the irrevocable pledge of the full faith and credit of the District and its member towns.

(b) The Chairman of the Board of Education and the Treasurer of the District shall sign the bonds by their manual or facsimile signatures. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds. The Chairman and the Treasurer, or such other officer or body to whom the Board of Education delegates the authority to make such determinations, are authorized to determine the bonds to be redeemed and the amount, date, interest rates, maturities, redemption provisions, form and other details of the refunding bonds; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds; to provide for the keeping of a record of the bonds; to sell the bonds at public or private sale; to deliver the bonds; and to perform all other acts which are necessary or appropriate to issue the bonds.

(c) That the District hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that costs of the refunding may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the District reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the refunding. The Chairman and the Treasurer, or such other officer or body to whom the Board of Education delegates such authority, are authorized to amend such declaration of official intent as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(d) That the Chairman and the Treasurer, or such other officer or body delegated by the Board, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds.

(e) That the Chairman and the Treasurer, or such other officer or body delegated by the Board, are authorized to take all other action which is necessary or desirable to enable the District to effectuate the refunding of all or a portion of the District's \$5,720,000 General Obligation Bonds, Issue of 2008, and to issue refunding bonds authorized hereby for such purposes, including, but not limited to, the entrance into agreements on behalf of the District with underwriters, trustees, escrow agents and others to facilitate the issuance of the refunding bonds, the escrow of the proceeds thereof and investment earnings thereon, and the payment of the outstanding bonds in whole or in part.

(f) That the above authorization to issue refunding bonds shall lapse on June 30, 2013.

AMITY REGIONAL SCHOOL DISTRICT NO. 5

Bethany Orange Woodbridge
25 Newton Road, Woodbridge Connecticut 06525



Jack B. Levine
Director of Finance and Administration
jack.levine@reg5.k12.ct.us

Phone (203) 397-4813
Fax (203) 397-4864

To: Dr. John J. Brady, Superintendent of Schools
From: Jack B. Levine, Director of Finance and Administration
Re: Award of Contracts of \$35,000 or More
Date: June 5, 2012

I recommend the following contract over \$35,000 be awarded by the Amity Board of Education in accordance with the Board's Policy on purchasing procedures:

Workers' Compensation Insurance and Liability, Automobile, Property Insurance:

Last year, the Amity Board of Education awarded the contract to Trident Insurance for workers' compensation and liability, automobile, property (LAP) insurance. The District received a Notice of Nonrenewal of Insurance for workers' compensation insurance from Trident Insurance in late April 2012. I then had our insurance agent, USI Connecticut, solicit bids. The only firm to bid both the workers' compensation and liability, automobile, property (LAP) insurance was CIRMA (Connecticut Interlocal Risk Management Agency). Trident Insurance Services of New England, Inc. in Massachusetts, Glatfelter Insurance Group in Pennsylvania, and The Hartford in Connecticut submitted bids for LAP only from \$141,678 to \$200,000. Liberty Mutual declined to bid. CIRMA's bid for both Workers' Compensation and LAP insurance was a total package and cannot be split. Furthermore, the Workers' Compensation and the LAP insurance is a three-year contract.

We have used CIRMA in the past and we have had excellent service. The bid price of \$149,010 for Workers' Compensation insurance is \$19,826 OVER budget. The bid price of \$148,997 for the LAP insurance is \$2,773 under budget.

Motion: Award the workers' compensation insurance for July 1, 2012 to June 30, 2013, to Connecticut Interlock Risk Management Agency (CIRMA) of New Haven, Connecticut at the bid price of \$149,010 plus the audit premium to be determined. Price increases for years two and three will be based on payroll increases and claims; and award the liability, automobile, property insurance to Connecticut Interlock Risk Management Agency (CIRMA) of New Haven, Connecticut for the bid price of \$148,997 for July 1, 2012 to June 30, 2013, with a maximum of a five-percent increase in the second and third years of the contract. This will be a three-year contract for workers' compensation and liability, automobile and property insurance.

AMITY REGIONAL SCHOOL DISTRICT NO. 5
REVENUES AND EXPENDITURES
FOR FY 2011-2012

		COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5	COLUMN 6	COLUMN 7
		2010-2011	2011-2012	APR '12	CHANGE	MAY '12	VARIANCE	
LINE	CATEGORY	ACTUAL	BUDGET	FORECAST	INCR./DECR.)	FORECAST	OVER/(UNDER)	FAV UNF
1	MEMBER TOWN ALLOCATIONS	40,645,362	41,199,830	41,199,830	0	41,199,830	0	FAV
2	OTHER REVENUE	252,290	196,397	201,433	(141)	201,292	4,895	FAV
3	OTHER STATE GRANTS	653,539	552,122	610,679	0	610,679	58,557	FAV
4	MISCELLANEOUS INCOME	1,182,495	982,148	1,023,357	11,349	1,034,706	52,558	FAV
5	BUILDING RENOVATION GRANTS	488,111	478,124	478,124	0	478,124	0	FAV
6	TOTAL REVENUES	43,221,797	43,408,621	43,513,423	11,208	43,524,631	116,010	FAV
7	SALARIES	21,952,932	22,831,870	22,778,639	33,048	22,811,687	(20,183)	FAV
8	BENEFITS	5,039,066	5,371,399	5,447,090	53,502	5,500,592	129,193	UNF
9	PURCHASED SERVICES	5,444,161	6,050,445	5,686,028	(131,633)	5,554,395	(496,050)	FAV
10	DEBT SERVICE	5,789,534	5,562,444	5,562,444	0	5,562,444	0	FAV
11	SUPPLIES (INCLUDING UTILITIES)	3,187,994	3,158,195	3,034,928	(2,890)	3,032,038	(126,157)	FAV
12	EQUIPMENT	257,996	108,196	186,576	95,118	281,694	173,498	UNF
13	IMPROVEMENTS / CONTINGENCY	29,249	207,000	96,117	(43,332)	52,785	(154,215)	FAV
14	DUES AND FEES	90,903	119,072	119,072	0	119,072	0	FAV
15	TRANSFER ACCOUNT	728,868	0	0	0	0	0	FAV
16	ESTIMATED UNSPENT BUDGETS	0	0	0	0	0	0	FAV
17	TOTAL EXPENDITURES	42,520,703	43,408,621	42,910,894	3,813	42,914,707	(493,914)	FAV
18	SUBTOTAL	701,094	0	602,529	7,395	609,924	609,924	FAV
19	PLUS: CANCELLATION OF PRIOR YEAR'S ENCUMBRANCES	37,940						
20	DESIGNATED FOR SUBSEQUENT YEAR'S BUDGET:							
21	LESS: ASSIGNED TO NEXT YEAR'S BUDGET	(675,000)		(300,000)	0	(300,000)	(300,000)	UNF
22	LESS: COMMITTED TO ERRP	(64,034)						
23	NET BALANCE / (DEFICIT)	0	0	302,529	7,395	309,924	309,924	FAV

Column 7: FAV=Favorable Variance
Revenues: At or OVER budget
Expenditures: At or UNDER budget

AMITY REGIONAL SCHOOL DISTRICT NO. 5
REVENUES AND EXPENDITURES
FOR FY 2011-2012

LINE	CATEGORY	COLUMN 1 2010-2011 ACTUAL	COLUMN 2 2011-2012 BUDGET	COLUMN 3 APR '12 FORECAST	COLUMN 4 CHANGE INCR./DECR.)	COLUMN 5 MAY '12 FORECAST	COLUMN 6 VARIANCE OVER/(UNDER)	COLUMN 7 FAV UNF
1	BETHANY ALLOCATION	8,607,468	8,439,785	8,439,785	0	8,439,785	0	FAV
2	ORANGE ALLOCATION	19,302,889	19,944,426	19,944,426	0	19,944,426	0	FAV
3	WOODBIDGE ALLOCATION	12,735,005	12,815,619	12,815,619	0	12,815,619	0	FAV
4	MEMBER TOWN ALLOCATIONS	40,645,362	41,199,830	41,199,830	0	41,199,830	0	FAV
5	ADULT EDUCATION	3,170	3,130	3,244	0	3,244	114	FAV
6	PARKING INCOME	30,435	31,745	29,226	(506)	28,720	(3,025)	UNF
7	INVESTMENT INCOME	2,509	7,500	835	365	1,200	(6,300)	UNF
8	ATHLETICS	22,054	20,000	25,953	0	25,953	5,953	FAV
9	TUITION REVENUE	72,747	62,072	69,233	0	69,233	7,161	FAV
10	TRANSPORTATION INCOME	121,375	71,950	72,942	0	72,942	992	FAV
11	TRANSPORTATION BOWA AGREEMENT	0	0	0	0	0	0	FAV
12	OTHER REVENUE	252,290	196,397	201,433	(141)	201,292	4,895	FAV
13	BESB GRANT	0	0	0	0	0	0	FAV
14	SPECIAL EDUCATION GRANTS	653,539	552,122	610,679	0	610,679	58,557	FAV
15	OTHER STATE GRANTS	653,539	552,122	610,679	0	610,679	58,557	FAV
16	RENTAL INCOME	34,690	29,000	24,103	5,017	29,120	120	FAV
17	CAPITAL RESERVE	0	0	0	0	0	0	FAV
18	CONSTRUCTION SINKING DEBT FUND	255,000	262,000	262,000	0	262,000	0	FAV
19	DESIGNATED FROM PRIOR YEAR	800,000	675,000	675,000	0	675,000	0	FAV
20	EARLY RETIREE REINSURANCE PROGRAM	64,034	0	0	0	0	0	FAV
21	OTHER REVENUE	28,771	16,148	62,254	6,332	68,586	52,438	FAV
22	TRANSFER IN	0	0	0	0	0	0	FAV
23	MISCELLANEOUS INCOME	1,182,495	982,148	1,023,357	11,349	1,034,706	52,558	FAV
24	BUILDING RENOVATION GRANTS	488,111	478,124	478,124	0	478,124	0	FAV
25	TOTAL REVENUES	43,221,797	43,408,621	43,513,423	11,208	43,524,631	116,010	FAV

Column 7: FAV=Favorable Variance
Revenues: At or OVER budget
Expenditures: At or UNDER budget

AMITY REGIONAL SCHOOL DISTRICT NO. 5
REVENUES AND EXPENDITURES
FOR FY 2011-2012

LINE	CATEGORY	COLUMN 1 2010-2011 ACTUAL	COLUMN 2 2011-2012 BUDGET	COLUMN 3 APR '12 FORECAST	COLUMN 4 CHANGE INCR./(DECR.)	COLUMN 5 MAY '12 FORECAST	COLUMN 6 VARIANCE OVER/(UNDER)	COL 7 FAV UNF
1	5111-CERTIFIED SALARIES	18,621,650	19,352,371	19,248,257	37,950	19,286,207	(66,164)	FAV
2	5112-CLASSIFIED SALARIES	3,331,282	3,479,499	3,530,382	(4,902)	3,525,480	45,981	UNF
3	SALARIES	21,952,932	22,831,870	22,778,639	33,048	22,811,687	(20,183)	FAV
4	5200-MEDICARE - ER	283,691	280,907	294,380	428	294,808	13,901	UNF
5	5210-FICA - ER	214,362	223,673	222,439	323	222,762	(911)	FAV
6	5220-WORKERS' COMPENSATION	112,508	127,340	119,070	0	119,070	(8,270)	FAV
7	5231-BLUE CROSS DENTAL	257,059	229,450	256,931	42	256,973	27,523	UNF
8	5251-MEDICAL INSURANCE	2,881,555	3,199,158	3,215,241	52,709	3,267,950	68,792	UNF
9	5860-OPEB TRUST	373,757	376,753	376,753	0	376,753	0	FAV
10	5260-LIFE INSURANCE	42,150	43,838	45,246	0	45,246	1,408	UNF
11	5275-DISABILITY INSURANCE	9,773	10,103	9,349	0	9,349	(754)	FAV
12	5280-PENSION PLAN - CLASSIFIED	525,437	599,032	599,032	0	599,032	0	FAV
13	5282-RETIREMENT SICK LEAVE - CERT	133,554	113,827	113,827	0	113,827	0	FAV
14	5283-RETIREMENT SICK LEAVE - CLASS	12,165	24,093	24,093	0	24,093	0	FAV
15	5284-SEVERANCE PAY - CERTIFIED	162,905	131,225	131,225	0	131,225	0	FAV
16	5290-UNEMPLOYMENT COMPENSATION	30,150	12,000	39,504	0	39,504	27,504	UNF
17	BENEFITS	5,039,066	5,371,399	5,447,090	53,502	5,500,592	129,193	UNF
18	5322-INSTRUCTIONAL PROG IMPROVEMENT	7,510	10,683	10,683	0	10,683	0	FAV
19	5327-DATA PROCESSING	64,297	60,458	60,958	1,931	62,899	2,431	UNF
20	5330-OTHER PROFESSIONAL & TECHNICAL SRVC	890,141	916,434	1,016,902	(1,228)	1,015,674	99,240	UNF
21	5440-RENTALS - LAND, BLDG, EQUIPMENT	68,932	64,359	64,359	0	64,359	0	FAV
22	5510-PUPIL TRANSPORTATION	1,934,035	2,291,704	2,141,159	(22,650)	2,118,509	(173,195)	FAV
23	5521-GENERAL LIABILITY INSURANCE	152,144	173,133	158,330	0	158,330	(14,803)	FAV
24	5550-COMMUNICATIONS: TEL, POST, ETC.	79,989	74,026	75,526	0	75,526	1,500	UNF
25	5560-TUITION EXPENSE	2,185,134	2,380,616	2,079,079	(109,686)	1,969,393	(411,223)	FAV
26	5590-OTHER PURCHASED SERVICES	61,979	79,032	79,032	0	79,032	0	FAV
27	PURCHASED SERVICES	5,444,161	6,050,445	5,686,028	(131,633)	5,554,395	(496,050)	FAV

Column 7: FAV=Favorable Variance
Revenues: At or OVER budget
Expenditures: At or UNDER budget

AMITY REGIONAL SCHOOL DISTRICT NO. 5
REVENUES AND EXPENDITURES
FOR FY 2011-2012

LINE	CATEGORY	COLUMN 1 2010-2011 ACTUAL	COLUMN 2 2011-2012 BUDGET	COLUMN 3 APR '12 FORECAST	COLUMN 4 CHANGE INCR./(DECR.)	COLUMN 5 MAY '12 FORECAST	COLUMN 6 VARIANCE OVER/(UNDER)	COLUMN 7 FAV UNF
28	5830-INTEREST	2,014,534	1,832,444	1,832,444	0	1,832,444	0	FAV
29	5910-REDEMPTION OF PRINCIPAL	3,775,000	3,730,000	3,730,000	0	3,730,000	0	FAV
30	DEBT SERVICE	5,789,534	5,562,444	5,562,444	0	5,562,444	0	FAV
31	5410-UTILITIES, EXCLUDING HEAT	846,082	922,583	841,597	(2,890)	838,707	(83,876)	FAV
32	5420-REPAIRS, MAINTENANCE & CLEANING	832,855	667,994	667,994	0	667,994	0	FAV
33	5611-INSTRUCTIONAL SUPPLIES	356,040	337,893	332,393	0	332,393	(5,500)	FAV
34	5613-MAINTENANCE/CUSTODIAL SUPPLIES	170,586	172,207	172,207	0	172,207	0	FAV
35	5620-OIL USED FOR HEATING	231,179	329,994	330,636	0	330,636	642	UNF
36	5627-TRANSPORTATION SUPPLIES	126,466	159,127	159,127	0	159,127	0	FAV
37	5641-TEXTBOOKS	120,543	72,379	72,379	0	72,379	0	FAV
38	5642-LIBRARY BOOKS & PERIODICALS	23,997	23,925	23,925	0	23,925	0	FAV
39	5690-OTHER SUPPLIES	480,246	472,093	434,670	0	434,670	(37,423)	FAV
40	SUPPLIES (INCLUDING UTILITIES)	3,187,994	3,158,195	3,034,928	(2,890)	3,032,038	(126,157)	FAV
41	5730-EQUIPMENT - NEW	87,590	42,423	71,200	18,026	89,226	46,803	UNF
42	5731-EQUIPMENT - REPLACEMENT	170,406	66,773	115,376	77,092	192,468	126,695	UNF
43	EQUIPMENT	257,996	108,196	186,576	95,118	281,694	173,498	UNF
44	5715-IMPROVEMENTS TO BUILDING	26,049	9,000	9,000	(4,215)	4,785	(4,215)	FAV
45	5720-IMPROVEMENTS TO SITES	3,200	48,000	48,000	0	48,000	0	FAV
46	5850-CONTINGENCY	0	150,000	150,000	0	150,000	0	FAV
46A	TRSF. FROM CONTINGENCY TO OTHER ACCTS.	0	0	(110,883)	(39,117)	(150,000)	(150,000)	FAV
47	5855-CAPITAL RESERVE	0	0	0	0	0	0	FAV
48	IMPROVEMENTS / CONTINGENCY	29,249	207,000	96,117	(43,332)	52,785	(154,215)	FAV
49	5580-STAFF TRAVEL	13,488	19,546	19,546	0	19,546	0	FAV
50	5581-TRAVEL - CONFERENCES	16,036	16,449	16,449	0	16,449	0	FAV
51	5810-DUES & FEES	61,379	83,077	83,077	0	83,077	0	FAV
52	DUES AND FEES	90,903	119,072	119,072	0	119,072	0	FAV
53	5856-TRANSFER ACCOUNT	728,868	0	0	0	0	0	FAV
54	ESTIMATED UNSPENT BUDGETS	0	0	0	0	0	0	FAV
55	TOTAL EXPENDITURES	42,520,703	43,408,621	42,910,894	3,813	42,914,707	(493,914)	FAV

Column 7: FAV=Favorable Variance
Revenues: At or OVER budget
Expenditures: At or UNDER budget

**AMITY REGIONAL SCHOOL DISTRICT NO. 5
REVENUES & EXPENDITURES BY CATEGORY
FINANCIAL ANALYSIS
FOR THE FISCAL YEAR 2011-2012**

MAY 2012

OVERALL

NOTE: The following documentation standards are provided:

- ✓ New comments are noted in boldface, italic print; and
- ✓ Each reference to a line number is accompanied by the page number of the excel spreadsheet.

2010-2011 ACTUAL

Post-closing adjustments reduced expenditures by \$15,785.22 FAV due to unspent encumbrances. These additional funds were transferred to Reserve Fund for Capital and Nonrecurring Expenditures and designated for the Amity High School roof restoration project. The Amity Finance Committee and Amity Board of Education had authorized the use of any unused balance for this purpose.

The cancellation of prior year's encumbrances added \$37,940, as shown on page 1, column 1, line 19.

The Adopted 2011-2012 Budget designates \$675,000 of unspent funds on page 1, column 1, line 21. There is \$64,034 committed to the Early Retiree Reinsurance Program (ERRP) under the Federal Affordable Care Act on page 1, column 1, line 22.

The net balance is \$0 on page 1, column 1, line 23. No funds will be returned to the Member Towns.

2011-2012 FORECAST

The projected net balance of revenues and expenditures for this fiscal year is ***\$609,924 FAV under budget (previously \$602,529 FAV under budget)***, which appears on page 1, column 6, line 18. The proposed 2012-2013 budget assigns \$300,000 of the projected net balance from this fiscal year to lower Member Town Allocations, which appears on page 1, column 6, line 21. ***Projected Net Balance is \$309,924 FAV (previously \$302,529 under budget, which appears on page 1, column 6, line 23.***

REVENUES BY CATEGORY

The projected yearend balance of revenues is *\$116,010 FAV over budget (previously \$104,802 FAV over budget)*, which appears on page 2, column 6, line 25.

LINE 5 on Page 2: ADULT EDUCATION:

The forecast is based on the current State award. The reimbursement percentage decreased from 98.40 percent to 95.47 percent.

LINE 6 on Page 2: PARKING INCOME:

The forecast is based on year-to-date receipts plus a projection of revenues for the remainder of the school year.

LINE 7 on Page 2: INVESTMENT INCOME:

The budget assumes an interest rate of 1.00 percent. The average interest rates by month for the State Treasurer's Investment Fund (STIF) are shown below:

Average Interest Rates by Month

<u>Month</u>	<u>Rate</u>
June	0.21%
July	0.18%
August	0.17%
September	0.18%
October	0.32%
November	0.16%
December	0.16%
January	0.11%
February	0.11%
March	0.10%
April	0.11%
<i>May</i>	<i>0.09%</i>

Actual interest income earned in 2010-2011 is \$2,508.66. Based on the current low interest rates, the forecast of interest income is *\$1,200 (previously \$835)*. The budget is \$7,500.

LINE 8 on Page 2: ATHLETICS:

The forecast is based on actual revenue collected to-date.

LINE 9 on Page 2: TUITION REVENUE:

Five tuition students are anticipated compared to the budget of four tuition students.

LINE 10 on Page 2: TRANSPORTATION INCOME:

The forecast is based on the most current information from the State. The reimbursement percentage decreased from 32.26 percent to 32.14 percent. Prior year adjustments offset the decrease.

LINE 14 on page 2: SPECIAL EDUCATION GRANTS:

The forecast is based on the most current information from the State. The reimbursement percentage decreased from 77.12 percent to 74.69 percent. The forecast is based on the District's March filing.

LINE 16 on Page 2: RENTAL INCOME:

The forecast is based on a historical analysis and year-to-date receipts.

LINE 21 on Page 2: OTHER REVENUE:

The forecast includes an incentive award of \$25,725 FAV from Connecticut Energy Efficiency Fund (CEEFF) for installing a solar-based water heating system with a tankless back-up for the Field House. The forecast includes \$6,000 FAV reimbursement from FEMA related to the January snow storm and \$4,000 FAV from a legal settlement with a company who illegally sold items with the Amity logo. The forecast includes a reimbursement of \$4,760.15 FAV from FEMA for the major snowstorm in October 2011. *The District received \$6,332.84 from the State of Connecticut for unclaimed payments to various vendors from the 1990's and early 2000's.*

EXPENDITURES BY CATEGORY

The projected yearend balance of expenditures is **\$493,914 FAV under budget** (previously **\$497,727 FAV under budget**), which appears on page 4, column 6, line 55.

LINE 1 on Page 3: 5111-CERTIFIED SALARIES:

'Turnover savings' from replacing teachers, who retired or resigned, and the savings from hiring lower costing certified substitutes for teachers on a leave-of-absence, were approximately **\$84,000 FAV** over the budgeted savings. This is partially offset by the higher pay to some teachers due to degree changes, which is about **\$38,000 UNF** higher than budgeted. Long-term coverage expense was increased by **\$2,527 UNF** over the previous forecast. An additional **\$7,000 FAV** in savings is projected based on a long-term leave-of-absence. The forecast includes **\$7,000 UNF** to pay two bench subs \$70 per day each for 50 days to allow us to maintain the tutoring which we are using as part of RTI programming and CAPT prep remediation efforts. The forecast includes **\$11,000 FAV** of savings due to several unpaid leaves of absence. Homebound expenditures are expected to be **\$25,000 UNF (previously \$5,000 UNF)** over budget. *The forecast is based on the current staffing.*

LINE 2 on Page 3: 5112-CLASSIFIED SALARIES:

Estimated overtime was increased by **\$3,028 UNF** from the prior forecast. Projected substitute and overtime costs are estimated to be higher by **\$26,000 UNF** as a result of three custodians out on long-term absences and overtime for the technology staff to implement a server upgrade. Custodial overtime forecast was increased by **\$8,500 UNF**. *The forecast was updated based on current staffing.*

LINE 4 on Page 3: 5200-MEDICARE – ER:

The forecast for this account is based on projected salaries.

LINE 5 on Page 3: 5210-FICA – ER:

The forecast for this account is based on projected salaries.

LINE 6 on Page 3: 5220-WORKERS' COMPENSATION:

Workers' compensation insurance budget was based on information from our carrier in December 2010. Due to the District's excellent accident loss ratio over the past five years, the actual bid from Trident Insurance of \$117,440 was under budget by **\$900 FAV**. The audit premium is budgeted at \$9,000. The audit premium was \$1,630, or under budget by **\$7,370 FAV**.

LINE 7 on Page 3: 5231-BLUE CROSS DENTAL:

The forecast is based on current staffing.

LINE 8 on Page 3: 5251-MEDICAL INSURANCE:

The forecast is based on current staffing. The "implicit rate subsidy" was calculated at \$324,897, or \$51,856 UNF variance from budget.

LINE 10 on Page 3: 5260-LIFE INSURANCE:

The forecast for this account is based on the current staffing.

LINE 11 on Page 3: 5275-DISABILITY INSURANCE:

The forecast for this account is based on the current staffing.

LINE 16 on Page 3: 5290-UNEMPLOYMENT COMPENSATION:

The District received an invoice for \$17,504.00 from the State of Connecticut Department of Labor for the month ending September 30, 2011. A budget transfer of \$17,504 UNF was approved to pay for this. The forecast assumes an additional \$10,000 UNF will be incurred during the remainder of the fiscal year.

LINE 19 on Page 3: DATA PROCESSING:

A fee of \$500 UNF was paid to change the signatures for Accounts Payable and Payroll checks due to the change of the Board Treasurer. *The Finance Office staff will be trained on advanced capabilities of the MUNIS financial reporting system.*

LINE 20 on Page 3: OTHER PROFESSIONAL & TECHNICAL SERVICES:

The Health and Welfare Benefits Consultants were selected from several bidders. Marsh & McLennan Agency was awarded the bid for \$25,000. The 2011-2012 budget for this service is \$40,000, or a favorable variance of \$15,000 FAV. The forecast includes \$20,735 UNF to pay for a Speech and Language Pathologist substitute to cover for a teacher on a leave-of-absence. The forecast includes \$15,000 UNF for consulting services to assist the Board of Education in the selection of a new Superintendent of Schools. In addition, a final payment to Day Pitney LLP of \$6,014 UNF was made for professional services rendered in connection with the IRS audit of \$20,000,000 General Obligation Bonds and \$8,190,000 Bond Anticipation Notes. The IRS has notified us of a "No-Change Determination" after completing their examination of our bonds. A budget transfer of \$11,750 UNF from the Contingency Account was made to pay for an infrared analysis to identify any trapped moisture, core tests for tensile strength, and asbestos testing on a portion of the Amity High School roof.

Legal expenditures are anticipated to be \$40,000 UNF over the budget of \$65,000 due to the upcoming negotiations in the spring with the secretaries, paraprofessionals, custodians and nurses unions.

The forecast includes \$4,219 UNF payment to PBIRx of Milford for administrative services rendered through April 5, 2012 in connection with the eligibility submission and cost reporting for the Federal Early Retiree Reinsurance Program (ERRP). A budget transfer request was made from the Contingency Account to pay for this expenditure.

The forecast includes \$6,750 UNF for interns, which were used instead of long-term substitutes.

A budget transfer of \$11,000 UNF was made to pay for extension therapy services (i.e., occupational and physical therapy services and evaluations) as mandated by an IEP.

The Facilities Department saved \$1,228 FAV by negotiating a lower price on the Safety Services Program. A budget transfer of \$1,228 is requested to purchase a new auto scrubber for Amity High School.

LINE 22 on Page 3: 5510-PUPIL TRANSPORTATION:

The forecast projects special education transportation to be *\$173,195 FAV under budget (previously \$150,545 FAV under budget).*

LINE 23 on Page 3: 5521-GENERAL LIABILITY INSURANCE:

The budget was based on an estimate provided by our insurance carrier for liability-automobile-property (LAP) insurance in December 2010. The LAP insurance was \$142,060, or *\$16,073 FAV under budget*. Student Accident Insurance premium was \$10,629, or *\$1,371 FAV under budget*. Other insurance exceeded budget by *\$2,641 UNF*.

LINE 24 on Page 3: 5550-COMMUNICATIONS: TELEPHONE, POSTAGE:

The forecast includes a budget transfer of \$1,500 from this account to certified salaries to pay two bench subs \$70 per day each for 50 days to allow us to maintain the tutoring which we are using as part of RTI programming and CAPT prep remediation efforts. This account is projected to exceed budget due to higher telephone expenses.

LINE 25 on Page 3: 5560-TUITION EXPENSE:

These figures are subject to change on a monthly basis.

Tuition for the vo-ag schools is projected at *\$67,007 FAV under budget*.

	FY07-08 ACTUAL	FY08-09 ACTUAL	FY09-10 ACTUAL	FY10-11 ACTUAL	FY11-12 BUDGET	FY11-12 ENROLLED
Sound	5	9	9	7	7	6
Trumbull	1	1	2	4	4	3
Nonnewaug	2	4	5	5	6	3
Totals	8	14	16	16	17	12

Public (ACES) and private out-of-district placements are projected at *\$403,616 FAV under budget (previously \$293,930 FAV under budget).*

	FY07-08 ACTUAL	FY08-09 ACTUAL	FY09-10 ACTUAL	FY10-11 ACTUAL	FY11-12 BUDGET	FY11-12 ENROLLED
Public SPED	8.25	9	7	6	7	6
Private SPED	18	21	20.5	21	22	24
Totals	26.25	30	27.5	27	29	30

Note: 0.5 is a part-time student.

The forecast includes 24 students at ACES Educational Center for the Arts. The projected tuition is *\$59,400 UNF over budget*.

LINE 31 on Page 4: 5410-UTILITIES, EXCLUDING HEAT:

Electricity usage is projected at 4,733,252 kilowatt hours based on a three-year average compared to a budgeted usage of 4,771,558 kilowatt hours. (Last fiscal year's usage was 4,656,641 kilowatt hours.) The forecasted price is \$0.181 per kilowatt hour compared to a budgeted price of \$0.1767 per kilowatt hour. The distribution side was increased by DPUC. (Last fiscal year's price was \$0.177 per kilowatt hour.) The Amity High School lighting retrofit project is forecasted to lower the kilowatt hour usage by 20 percent, or a savings (net of loan payment) of approximately **\$52,000 FAV under budget** (previously \$52,000 FAV under budget).

The load shed numbers from participating in the program during last fiscal year is **\$23,916 FAV**.

Propane usage is estimated at *6,000 gallons (previously 7,000 gallons)* at *\$2.89 per gallon*. The budget is 11,000 gallons at \$3.00 per gallon. (Last fiscal year's usage was 8,346 gallons.) We anticipate the new, more efficient Field House hot water system will lower our usage. This will be partially offset by the extra lunch wave at the high school due to the eight-period schedule. The projected savings for this fiscal year is **\$15,660 FAV (previously \$12,770 FAV)**.

Sewer expenses are projected to be \$25,700, or **\$7,700 UNF** over budget.

LINE 32 on page 4: 5420-REPAIRS, MAINTENANCE & CLEANING:

A lightning strike occurred on July 31, 2011 at Bethany Middle School. Multiple vendors were needed to repair extensive damage to the Building Management and Life Safety systems. We have been paying vendors out of the Bethany Middle School repair account. The insurance company paid \$44,955.55 (total cost of \$45,955.55 less \$1,000 deductible), which was credited to the expense account.

Total expenditures related to Tropical Storm Irene were \$7,182.49. Our insurance agent informed us that only \$1,155 for roof repairs qualifies for insurance coverage. With a \$1,000 deductible, we expect an insurance check for \$155. The insurance company paid \$731.00 related to wind damage caused by the storm, which has been credited to the expense account.

The budget for snow removal and sanding is \$47,000. Total expenses have been \$16,950 as of March 1, 2012. We plan to use whatever funds may be available to do some needed repair projects.

LINE 33 on Page 4: 5611-INSTRUCTIONAL SUPPLIES:

The forecast includes a budget transfer of **\$5,500 FAV** from this account to certified salaries to pay two bench subs \$70 per day each for 50 days to allow us to maintain the tutoring which we are using as part of RTI programming and CAPT prep remediation efforts.

LINE 35 on Page 4: 5620-OIL USED FOR HEATING:

Fuel was purchased for the generator at Bethany Middle School during Tropical Storm Irene. The unbudgeted expense was \$398 UNF. Additional fuel was purchased for the generator at Bethany Middle School during the power outage. The unbudgeted expense was \$244 UNF.

The number of degree days for the fiscal year is 4,091 with a normal of 5,114. The actual number of degree days is about 20 percent lower than normal.

With the warmer weather and the potential of converting to natural gas at Amity High School, we are projecting a surplus of 30,000 gallons of unused heating oil. We are committed to purchase these gallons; however, we are discussing what it will cost to 'store' these gallons for next fiscal year.

LINE 39 on Page 4: 5690-OTHER SUPPLIES:

The Microsoft licensing fee is \$12,749 FAV under budget. The District has problems with its wireless infrastructure. We purchased a M6000 wireless controller and 8 high density access points for \$32,000. To pay for this, we have found savings of \$24,674 FAV in the Technology Department budget. A budget transfer request has been made to move these funds to the Equipment – Replacement account.

LINE 41 on Page 4: 5730-EQUIPMENT-NEW:

Budget transfers under \$3,000 were approved in October to purchase an ADA compliant cafeteria table and some iPads / iPods. The District has problems with its wireless infrastructure. We purchased a M6000 wireless controller and 8 high density access points for \$32,000. To pay for this, we have found savings of \$7,326 FAV in the Technology Department budget. A budget transfer request has been made to move these funds to the Equipment – Replacement account. A budget transfer of \$5,000 UNF was approved from the Contingency Account to purchase a robot, software, carrying case, warranty and support. A budget transfer of \$15,514 UNF was approved from the Contingency Account for the equipment necessary to program the cablecasting of video content on E-TV for the town of Orange.

The Facilities Department saved \$2,315 FAV from rebates secured from United Illuminating for the installation of energy efficient air handler equipment in the Amity High School Science Wing. A budget transfer is requested to use these funds for the purchase of a new auto scrubber for Amity High School.

The Director of Pupil Services has requested the purchase of 19 iPad 2 with Wi-Fi 16GB with 19 iPad covers for \$8,341 UNF. The iPads will be provided to each of the Special Education Teachers to use with students during classroom activities. A budget transfer is requested for this purchase.

A budget transfer of \$12,000 UNF is requested to purchase a robot, software, carrying case, warranty and support for Orange Middle School.

LINE 42 on Page 4: 5731-EQUIPMENT-REPLACEMENT:

The forecast includes the purchase of a replacement server for \$12,650 UNF. The District has problems with its wireless infrastructure. We purchased a M6000 wireless controller and 8 high density access points for \$32,000 UNF. A budget transfer request has been made to pay for these items. The forecast includes replacement of some iPads, which were damaged.

A budget transfer of \$7,758 UNF is requested to purchase a new auto scrubber for Amity High School to replace an old ServiceMaster auto scrubber, which is over twelve years old and cannot be repaired.

A budget transfer of \$69,334 UNF is requested to purchase 133 access points, license, support and related items to provide the necessary infrastructure for the many devices used during the school day.

LINE 44 on Page 4: 5715-IMPROVEMENTS TO BUILDING:

The Facilities Department saved \$4,215 FAV for the replacement of Variable Frequency Drives. Facilities Director Jim Saisa secured discounts through United Illuminating Energy Efficiency Fund so the project was less expensive than budgeted. A budget transfer of these funds is requested to purchase a new scrubber for Amity High School.

LINE 46 and LINE 46A on Page 4: 5850-CONTINGENCY:

The forecast assumes the entire Contingency Account of \$150,000 will be spent by year end. *The balance is \$0 (previously \$39,117).*

July (voted in June): \$67,411 UNF – Pay the full tuition for 27 students at ACES Educational Center for the Arts. All Superintendents of Schools were informed of the requirement to pay for the full tuition costs, less any applicable grants, for all students enrolled in the inter-district magnet school program. The ACES Governing Board has set the tuition at \$8,746.00. After subtracting the anticipated funding from each student from the CSDE Inter-district Magnet School grant, the remaining balance of tuition to be paid would be approximately \$3,793.00 per student. Boards of Education in Connecticut are required to pay tuition for the three-year average student enrollment, which is 27 students for Amity. We must pay \$102,411. The 2011-2012 Adopted Budget has \$35,000 for ECA tuition payments. Thus, we have a shortfall of \$67,411 is being covered by using the Contingency Account.

October: \$3,793 FAV - Actual enrollment is 26 students at ACES Educational Center for the Arts. A budget transfer of \$3,793 from Tuition to Contingency Account was approved.

December: \$15,000 UNF – (The budget transfer request of \$20,000 was changed by the Amity Board of Education to \$15,000.) A budget transfer was made to pay for consulting services to assist the Board of Education in the selection of a new Superintendent of Schools.

December: \$4,218 FAV – A budget transfer of \$4,218 from Tuition to Contingency Account was made based on the actual enrollment of 25 students at ACES Educational Center for the Arts and the actual tuition of \$3,776 per student.

February: \$11,750 UNF – An infrared analysis is needed to identify any trapped moisture, core test for tensile strength, and asbestos testing on a portion of the Amity High School roof.

April: \$5,000 UNF – A budget transfer was made to purchase a robot, software, carrying case, warranty and support. The other funding of \$3,200 will come from available funds from the Bethany Middle School budget and a generous PTO contribution. The total cost is \$8,200.

April: \$15,514 UNF – A budget transfer was made for the equipment necessary to program the cablecasting of video content on E-TV for the town of Orange.

May: \$4,219 UNF – A budget transfer was made to pay a consultant for administrative services rendered through April 5, 2012 in connection with the eligibility submission and cost reporting for the Early Retiree Reinsurance Program.

June: \$39,117 UNF – *A budget transfer is requested to solve the connectivity problems with the District's wireless network. These funds, along with a budget transfer of \$30,217 from Tuition Expense, will pay Aruba Networks for 133 access points, license, support and related items.*

Amity Regional School District No. 5 - Budget Transfers 2011-2012

<u>MONTH/Y</u>	<u>JNL#</u>	<u>ACCOUNT NUMBER & DESCRIPTION</u>			<u>AMOUNT</u>	<u>DESCRIPTION</u>
July 2011	28	03111010	5611	INSTRUCTIONAL SUPPLIES	\$ -1,700.00	AllState & NE Sound Costs
July 2011	28	03111010	5330	OTHER PROFESSIONAL & TECH SRVC	\$ 1,700.00	AllState & NE Sound Costs
August 2011	13	02111014	5641	TEXTBOOKS	\$ -920.00	Additional Supplies Needed
August 2011	13	02111014	5611	INSTRUCTIONAL SUPPLIES	\$ 920.00	Additional Supplies Needed
August 2011	16	02111007	5611	INSTRUCTIONAL SUPPLIES	\$ 78.00	Price increase
August 2011	16	02142219	5611	INSTRUCTIONAL SUPPLIES	\$ -78.00	Price increase
August 2011	25	02111014	5611	INSTRUCTIONAL SUPPLIES	\$ 94.00	Price Increase
August 2011	25	02111014	5810	DUES & FEES	\$ -94.00	Price Increase
August 2011	39	02111001	5731	EQUIPMENT - REPLACEMENT	\$ 150.00	shipping charges
August 2011	39	02111001	5611	INSTRUCTIONAL SUPPLIES	\$ -100.00	shipping charges
August 2011	39	02142219	5611	INSTRUCTIONAL SUPPLIES	\$ -50.00	shipping charges
August 2011	57	03111006	5611	INSTRUCTIONAL SUPPLIES	\$ -2,907.00	Inc enrollment-language course
August 2011	57	03111006	5641	TEXTBOOKS	\$ 2,907.00	Inc enrollment-language course
August 2011	161	01132220	5330	OTHER PROFESSIONAL & TECH SRVC	\$ 500.00	Author visit for school
August 2011	161	01132220	5611	INSTRUCTIONAL SUPPLIES	\$ -500.00	Author visit for school
August 2011	118	05142350	5690	OTHER SUPPLIES	\$ 1,423.00	Apps-Pages, Notes,keynote,etc
August 2011	118	05142320	5810	DUES & FEES	\$ -1,423.00	Apps-Pages, Notes,keynote,etc
August 2011	136	05142310	5810	DUES & FEES	\$ 2,801.00	CAPSS Membership
August 2011	136	05152512	5220	WORKER'S COMPENSATION	\$ -2,801.00	CAPSS Membership
September 2011	65	01132400	5420	REPAIRS,MAINTENANCE & CLEANING	\$ 116.00	RETURN OF ITEMS SHIPPING CHARG
September 2011	65	01132400	5550	COMMUNICATIONS: TEL,POST,ETC.	\$ 315.00	POSTAGE METER SHORTAGE
September 2011	65	01132400	5590	OTHER PURCHASED SERVICES	\$ -116.00	RETURN OF ITEMS SHIPPING CHARG
September 2011	65	01132400	5590	OTHER PURCHASED SERVICES	\$ -315.00	POSTAGE METER SHORTAGE
September 2011	87	03111013	5641	TEXTBOOKS	\$ 2,200.00	additional textbooks needed
September 2011	87	03111013	5611	INSTRUCTIONAL SUPPLIES	\$ -2,200.00	additional textbooks needed
September 2011	88	03132220	5690	OTHER SUPPLIES	\$ 750.00	purchase whiteboard
September 2011	88	03132220	5611	INSTRUCTIONAL SUPPLIES	\$ -750.00	purchase whiteboard
September 2011	132	03111008	5641	TEXTBOOKS	\$ 51.00	TEXTBOOKS/INCREASED ENROLLMENT
September 2011	132	03111008	5611	INSTRUCTIONAL SUPPLIES	\$ -51.00	TEXTBOOKS/INCREASED ENROLLMENT
September 2011	159	01142600	5620	OIL USED FOR HEATING	\$ 398.00	Generator Fuel - Hurrican
September 2011	159	05152512	5220	WORKER'S COMPENSATION	\$ -398.00	Generator Fuel - Hurrican
September 2011	209	03111013	5611	INSTRUCTIONAL SUPPLIES	\$ -120.00	INCREASED COST OF TEXTBOOKS
September 2011	209	03111013	5641	TEXTBOOKS	\$ 120.00	INCREASED COST OF TEXTBOOKS
September 2011	227	01111006	5810	DUES & FEES	\$ 140.00	LANGUAGE TEACHER WORKSHOP
September 2011	227	01111006	5611	INSTRUCTIONAL SUPPLIES	\$ -140.00	LANGUAGE TEACHER WORKSHOP
September 2011	273	01132220	5611	INSTRUCTIONAL SUPPLIES	\$ -100.00	Author visit
September 2011	273	01132220	5330	OTHER PROFESSIONAL & TECH SRVC	\$ 100.00	Author visit
October 2011	2	01111011	5611	INSTRUCTIONAL SUPPLIES	\$ -155.00	TOA ATTEND CONFERENCE
October 2011	2	01132400	5581	TRAVEL - CONFERENCES	\$ 155.00	TO ATTEND CONFERENCE
October 2011	16	05142510	5521	GENERAL LIABILITY INSURANCE	\$ -937.00	Apple conference
October 2011	16	04121200	5581	TRAVEL - CONFERENCES	\$ 469.00	Apple conference
October 2011	16	05132212	5581	TRAVEL - CONFERENCES	\$ 468.00	Apple conference
October 2011	22	01132400	5581	TRAVEL - CONFERENCES	\$ 150.00	
October 2011	22	01111013	5611	INSTRUCTIONAL SUPPLIES	\$ -150.00	
October 2011	26	04121200	5611	INSTRUCTIONAL SUPPLIES	\$ -210.00	CONFERENCE FEE
October 2011	26	04132190	5581	TRAVEL - CONFERENCES	\$ 210.00	CONFERENCE FEE
October 2011	54	05142350	5730	EQUIPMENT - NEW	\$ 1,732.00	PURCHASE IPAD/IPODS
October 2011	54	02111005	5611	INSTRUCTIONAL SUPPLIES	\$ -1,732.00	PURCHASE IPAD/IPODS
October 2011	56	05152512	5220	WORKER'S COMPENSATION	\$ -1,570.00	Cafe Table, ADA Compliant
October 2011	56	03132400	5730	EQUIPMENT - NEW	\$ 1,570.00	Cafe Table, ADA Compliant
October 2011	160	01111010	5730	EQUIPMENT - NEW	\$ 2,805.00	PURCHASE STEP RISERS & HARDWAR
October 2011	160	01111010	5440	RENTALS-LAND,BLDG,EQUIPMENT	\$ -2,805.00	PURCHASE STEP RISERS & HARDWAR
October 2011	165	01111010	5440	RENTALS-LAND,BLDG,EQUIPMENT	\$ -421.00	TO BUY TEXTBOOKS
October 2011	165	01111010	5641	TEXTBOOKS	\$ 421.00	TO BUY TEXTBOOKS
October 2011	167	01142600	5420	REPAIRS,MAINTENANCE & CLEANING	\$ 483.50	replace bulbs outside REQ16116
October 2011	167	02142600	5420	REPAIRS,MAINTENANCE & CLEANING	\$ -483.50	replace bulbs outside
October 2011	196	02142600	5420	REPAIRS,MAINTENANCE & CLEANING	\$ -550.00	concrete repair at Bethany
October 2011	196	01142600	5420	REPAIRS,MAINTENANCE & CLEANING	\$ 550.00	concrete repair at Bethany
October 2011	208	01142600	5420	REPAIRS,MAINTENANCE & CLEANING	\$ 1,071.00	lightning damage REQ31438
October 2011	208	02142600	5420	REPAIRS,MAINTENANCE & CLEANING	\$ -1,071.00	lightning damage REQ31438
November 2011	38	02142600	5420	REPAIRS,MAINTENANCE & CLEANING	\$ -350.00	Fire pump pit flooded REQ31497
November 2011	38	01142600	5420	REPAIRS,MAINTENANCE & CLEANING	\$ 350.00	Fire pump pit flooded REQ31497
November 2011	64	01142600	5420	REPAIRS,MAINTENANCE & CLEANING	\$ 310.00	lightning damage IEC
November 2011	64	02142600	5420	REPAIRS,MAINTENANCE & CLEANING	\$ -310.00	lightning damage IEC

Amity Regional School District No. 5 - Budget Transfers 2011-2012

<u>MONTH/Y</u>	<u>JNL#</u>	<u>ACCOUNT NUMBER & DESCRIPTION</u>		<u>AMOUNT</u>	<u>DESCRIPTION</u>
November 2011	106	01142600	5620	OIL USED FOR HEATING	\$ 244.00 generator fuel Bethany
November 2011	106	05152512	5220	WORKER'S COMPENSATION	\$ -244.00 generator fuel Bethany
November 2011	117	02111006	5611	INSTRUCTIONAL SUPPLIES	\$ -500.00 IPAD PURCHASE
November 2011	117	05142350	5730	EQUIPMENT - NEW	\$ 500.00 IPAD PURCHASE
November 2011	118	05142350	5730	EQUIPMENT - NEW	\$ 500.00 IPAD PURCHASE
November 2011	118	02111005	5611	INSTRUCTIONAL SUPPLIES	\$ -500.00 IPAD PURCHASE
November 2011	126	05142350	5330	OTHER PROFESSIONAL & TECH SRVC	\$ -500.00 iPad-Director of Finance
November 2011	126	05142350	5730	EQUIPMENT - NEW	\$ 500.00 iPad-Director of Finance
December 2011	68	05142310	5690	OTHER SUPPLIES	\$ -45.00 BOE Conf 3 members
December 2011	68	05142310	5810	DUES & FEES	\$ 45.00 BOE Conf 3 members
December 2011	81	05142350	5330	OTHER PROFESSIONAL & TECH SRVC	\$ -500.00 ipad for backup in technology
December 2011	81	05142350	5730	EQUIPMENT - NEW	\$ 500.00 ipad for backup in technology
December 2011	82	05142350	5330	OTHER PROFESSIONAL & TECH SRVC	\$ -2,000.00 for amazon fire trial program
December 2011	82	05142350	5690	OTHER SUPPLIES	\$ 2,000.00 for amazon fire trial program
December 2011	141	01132220	5642	LIBRARY BOOKS & PERIODICALS	\$ 222.00 Money used to purchase books
December 2011	141	01132220	5611	INSTRUCTIONAL SUPPLIES	\$ -222.00 Money used to purchase books
January 2012	7	05142350	5730	EQUIPMENT - NEW	\$ 1,000.00 iPad purchase
January 2012	7	05142510	5690	OTHER SUPPLIES	\$ -1,000.00 iPad purchase
January 2012	36	03142600	5613	MAINTENANCE/CUSTODIAL SUPPLIES	\$ -726.00 fuel for Generator
January 2012	36	03142600	5620	OIL USED FOR HEATING	\$ 726.00 fuel for Generator
January 2012	59	03111013	5611	INSTRUCTIONAL SUPPLIES	\$ -900.00 CAPT bench subs
January 2012	59	03111014	5611	INSTRUCTIONAL SUPPLIES	\$ -150.00 CAPT bench subs
January 2012	59	03111008	5611	INSTRUCTIONAL SUPPLIES	\$ -300.00 CAPT bench subs
January 2012	59	03111009	5611	INSTRUCTIONAL SUPPLIES	\$ -900.00 CAPT bench subs
January 2012	59	03111010	5611	INSTRUCTIONAL SUPPLIES	\$ -400.00 CAPT bench subs
January 2012	59	03111001	5611	INSTRUCTIONAL SUPPLIES	\$ -500.00 CAPT bench subs
January 2012	59	03142219	5611	INSTRUCTIONAL SUPPLIES	\$ -1,000.00 CAPT bench subs
January 2012	59	03132220	5611	INSTRUCTIONAL SUPPLIES	\$ -350.00 CAPT bench subs
January 2012	59	03132120	5611	INSTRUCTIONAL SUPPLIES	\$ -1,000.00 CAPT bench subs
January 2012	59	03132400	5550	COMMUNICATIONS: TEL,POST,ETC.	\$ -1,500.00 CAPT bench subs
January 2012	61	02111008	5611	INSTRUCTIONAL SUPPLIES	\$ -500.00 IPAD PURCHASE
January 2012	61	05142350	5730	EQUIPMENT - NEW	\$ 500.00 IPAD PURCHASE
January 2012	82	05142320	5580	STAFF TRAVEL	\$ -1,000.00 Kiln repair
January 2012	82	03111001	5420	REPAIRS,MAINTENANCE & CLEANING	\$ 1,000.00 Kiln repair
January 2012	123	01132130	5690	OTHER SUPPLIES	\$ -438.00 IPAD AND CASE
January 2012	123	01132400	5590	OTHER PURCHASED SERVICES	\$ -196.00 IPAD AND CASE
January 2012	123	01111011	5611	INSTRUCTIONAL SUPPLIES	\$ -416.00 IPAD AND CASE
January 2012	123	05142350	5730	EQUIPMENT - NEW	\$ 438.00 IPAD AND CASE
January 2012	123	05142350	5730	EQUIPMENT - NEW	\$ 416.00 IPAD AND CASE
January 2012	123	05142350	5730	EQUIPMENT - NEW	\$ 196.00 IPAD AND CASE
January 2012	151	01132220	5690	OTHER SUPPLIES	\$ -47.00 book covers needed. A large
January 2012	151	01132220	5611	INSTRUCTIONAL SUPPLIES	\$ 47.00 book covers needed. A large
January 2012	207	01111010	5440	RENTALS-LAND,BLDG,EQUIPMENT	\$ -809.00 REPAIRS STAGE CURTAIN & LIGHTS
January 2012	207	01111010	5420	REPAIRS,MAINTENANCE & CLEANING	\$ 1,273.00 REPAIRS STAGE CURTAIN & LIGHTS
January 2012	207	01111010	5420	REPAIRS,MAINTENANCE & CLEANING	\$ 809.00 REPAIRS STAGE CURTAIN & LIGHTS
January 2012	207	01111010	5330	OTHER PROFESSIONAL & TECH SRVC	\$ -1,273.00 REPAIRS STAGE CURTAIN & LIGHTS
January 2012	225	05142510	5521	GENERAL LIABILITY INSURANCE	\$ -606.00 Copier charges
January 2012	225	05142510	5330	OTHER PROFESSIONAL & TECH SRVC	\$ 606.00 Copier charges
January 2012	264	01142600	5730	EQUIPMENT - NEW	\$ -915.00 Straddler purchase
January 2012	264	03142600	5420	REPAIRS,MAINTENANCE & CLEANING	\$ -1,400.00 Straddler purchase
January 2012	264	03142600	5730	EQUIPMENT - NEW	\$ 915.00 Straddler purchase
January 2012	264	03142600	5730	EQUIPMENT - NEW	\$ 1,400.00 Straddler purchase
February 2012	11	01132400	5590	OTHER PURCHASED SERVICES	\$ -152.00 REPAIR IPAD EILEEN KAZDAN
February 2012	11	01132400	5420	REPAIRS,MAINTENANCE & CLEANING	\$ 152.00 REPAIR IPAD EILEEN KAZDAN
February 2012	10	01111016	5642	LIBRARY BOOKS & PERIODICALS	\$ -18.00 ADDITIONAL READING WKBKS NEEDED
February 2012	10	01111016	5611	INSTRUCTIONAL SUPPLIES	\$ 18.00 ADDITIONAL READING WKBK NEEDED
February 2012	10	01111016	5611	INSTRUCTIONAL SUPPLIES	\$ 25.00 ADDITIONAL READING WKBK NEEDED
February 2012	10	01111016	5690	OTHER SUPPLIES	\$ -25.00 ADDITIONAL READING WKBK NEEDED
February 2012	21	05142510	5521	GENERAL LIABILITY INSURANCE	\$ -1,446.00 Increased cost for ice time
February 2012	21	03113202	5440	RENTALS-LAND,BLDG,EQUIPMENT	\$ 1,446.00 Increased cost for ice time
February 2012	119	01111010	5611	INSTRUCTIONAL SUPPLIES	\$ -700.00 REPAIR STAGE CURTAIN & LIGHTS
February 2012	119	01111010	5420	REPAIRS,MAINTENANCE & CLEANING	\$ 700.00 REPAIR STAGE CURTAIN & LIGHTS
February 2012	178	03113202	5690	OTHER SUPPLIES	\$ -540.00 iPad and case
February 2012	178	05142350	5730	EQUIPMENT - NEW	\$ 540.00 iPad and case
February 2012	182	05142510	5521	GENERAL LIABILITY INSURANCE	\$ 2,989.00 Conf/Copier

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<u>MONTH/Y</u>	<u>JNL#</u>	<u>ACCOUNT NUMBER & DESCRIPTION</u>			<u>AMOUNT</u>	<u>DESCRIPTION</u>
February 2012	182	03142600	5410	UTILITIES, EXCLUDING HEAT	\$ -1,543.00	Apple conference
February 2012	182	03142600	5410	UTILITIES, EXCLUDING HEAT	\$ -1,446.00	Copier charges
February 2012	185	05142510	5521	GENERAL LIABILITY INSURANCE	\$ 1,211.00	Additional charges
February 2012	185	03142600	5410	UTILITIES, EXCLUDING HEAT	\$ -1,211.00	Additional charges
February 2012	214	03142600	5410	UTILITIES, EXCLUDING HEAT	\$ -300.00	TRAILER RENTAL
February 2012	214	02113202	5440	RENTALS-LAND,BLDG,EQUIPMENT	\$ 300.00	TRAILER RENTAL
February 2012	219	03111013	5611	INSTRUCTIONAL SUPPLIES	\$ 700.00	SCIENCE FAIR/TABLE RENTALS
February 2012	219	03111013	5420	REPAIRS,MAINTENANCE & CLEANING	\$ -700.00	SCIENCE FAIR/TABLE RENTALS
February 2012	237	03132400	5730	EQUIPMENT - NEW	\$ 2,498.00	SMOKE DETECTORS
February 2012	237	03111009	5641	TEXTBOOKS	\$ -494.00	SMOKE DETECTORS
February 2012	237	03132400	5550	COMMUNICATIONS: TEL,POST,ETC.	\$ -2,498.00	SMOKE DETECTORS
February 2012	237	03132400	5730	EQUIPMENT - NEW	\$ 494.00	SMOKE DETECTORS
March 2012	20	03142600	5410	UTILITIES, EXCLUDING HEAT	\$ -497.00	to cover propane bal 160056
March 2012	20	01142600	5410	UTILITIES, EXCLUDING HEAT	\$ 497.00	to cover propane bal
March 2012	34	03132400	5590	OTHER PURCHASED SERVICES	\$ 1,940.00	link crew training
March 2012	34	03132220	5642	LIBRARY BOOKS & PERIODICALS	\$ -498.00	link crew training
March 2012	34	03132220	5642	LIBRARY BOOKS & PERIODICALS	\$ -442.00	link crew training
March 2012	34	03111014	5641	TEXTBOOKS	\$ -1,000.00	link crew training
March 2012	40	03111008	5611	INSTRUCTIONAL SUPPLIES	\$ 450.00	Design & build picnic tables
March 2012	40	03132400	5590	OTHER PURCHASED SERVICES	\$ -450.00	Design & build picnic tables
March 2012	74	01142700	5510	PUPIL TRANSPORTATION	\$ -1,312.00	3 I-PADS & CASES FOR TEACHERS
March 2012	74	05142350	5730	EQUIPMENT - NEW	\$ 1,312.00	3 I-PADS & CASES FOR TEACHERS
March 2012	100	03111016	5641	TEXTBOOKS	\$ -42.00	instructional ipads
March 2012	100	03111016	5611	INSTRUCTIONAL SUPPLIES	\$ 762.00	instructional ipads
March 2012	100	03111016	5810	DUES & FEES	\$ -394.00	instructional ipads
March 2012	100	03111016	5690	OTHER SUPPLIES	\$ -326.00	instructional ipads
March 2012	147	01111013	5611	INSTRUCTIONAL SUPPLIES	\$ 513.00	SCIENCE TESLA COIL WIND KIT
March 2012	147	01111013	5611	INSTRUCTIONAL SUPPLIES	\$ 55.00	SCIENCE TESLA COIL WIND KIT
March 2012	147	01111013	5690	OTHER SUPPLIES	\$ -513.00	SCIENCE TESLA COIL WIND KIT
March 2012	147	01111013	5810	DUES & FEES	\$ -55.00	SCIENCE TESLA COIL WIND KIT
March 2012	168	01111014	5611	INSTRUCTIONAL SUPPLIES	\$ 26.00	S.S. CHARSET PHOTOPAK
March 2012	168	01111014	5611	INSTRUCTIONAL SUPPLIES	\$ 10.00	S.S. CHARSET PHOTOPAK
March 2012	168	01111014	5641	TEXTBOOKS	\$ -26.00	S.S. CHARTSET PHOTOPAK
March 2012	168	01111014	5810	DUES & FEES	\$ -10.00	S.S. CHARSET PHOTOPAK
March 2012	175	05132213	5590	OTHER PURCHASED SERVICES	\$ 1,500.00	STAFF DEVEL. DAY - CHARTWELLS
March 2012	175	05132213	5322	INSTRUCTIONAL PROG IMPROVEMENT	\$ -1,500.00	STAFF DEVEL. DAY - CHARTWELLS
March 2012	182	05142700	5512	VO-AG/VO-TECH REG ED	\$ -1,657.00	TRANSPORTATION REIMBURSEMENT
March 2012	182	05142700	5513	IN DISTRICT PRIVATE REG ED	\$ 1,657.00	TRANSPORTATION REIMBURSEMENT
March 2012	183	04151204	5111	CERTIFIED SALARIES	\$ 2,900.00	HOMEBOUND TUTORS
March 2012	183	04126111	5560	TUITION EXPENSE	\$ -2,900.00	HOMEBOUND TUTORS
March 2012	188	01132130	5690	OTHER SUPPLIES	\$ 115.00	EPIPEN BATTERIES EYEWASH
March 2012	188	01132130	5581	TRAVEL - CONFERENCES	\$ -115.00	EPIPEN BATTERIES EYEWASH
March 2012	272	03132400	5690	OTHER SUPPLIES	\$ 150.00	shipping charges
March 2012	272	03132400	5550	COMMUNICATIONS: TEL,POST,ETC.	\$ -150.00	shipping charges
March 2012	279	03132220	5810	DUES & FEES	\$ -413.00	VIDEO PROGRAM SUPPLIES
March 2012	279	03132220	5690	OTHER SUPPLIES	\$ -958.00	VIDEO PROGRAM SUPPLIES
March 2012	279	03132220	5642	LIBRARY BOOKS & PERIODICALS	\$ -1,273.00	VIDEO PROGRAM SUPPLIES
March 2012	279	03132220	5611	INSTRUCTIONAL SUPPLIES	\$ 2,644.00	VIDEO PROGRAM SUPPLIES
March 2012	280	03111001	5810	DUES & FEES	\$ -180.00	VIDEO PROGRAM SUPPLIES
March 2012	280	03111001	5611	INSTRUCTIONAL SUPPLIES	\$ 180.00	VIDEO PROGRAM SUPPLIES
March 2012	281	03111010	5330	OTHER PROFESSIONAL & TECH SRVC	\$ -1,473.00	VIDEO PROGRAM SUPPLIES
March 2012	281	03111010	5420	REPAIRS,MAINTENANCE & CLEANING	\$ -651.00	VIDEO PROGRAM SUPPLIES
March 2012	281	03111010	5611	INSTRUCTIONAL SUPPLIES	\$ 2,124.00	VIDEO PROGRAM SUPPLIES
March 2012	282	03111011	5611	INSTRUCTIONAL SUPPLIES	\$ -362.00	UPHOLSTERY REPAIRS FITNS EQP
March 2012	282	03113202	5420	REPAIRS,MAINTENANCE & CLEANING	\$ 362.00	UPHOLSTERY REPAIRS FITNS EQP
March 2012	290	01111009	5611	INSTRUCTIONAL SUPPLIES	\$ -1,501.00	ART MODEL WHEEL SPASHPAN
March 2012	290	01111001	5730	EQUIPMENT - NEW	\$ 1,501.00	ART MODEL WHEEL SPASHPAN
March 2012	308	02111005	5690	OTHER SUPPLIES	\$ -25.00	LITERATURE BOOKS
March 2012	308	02111005	5611	INSTRUCTIONAL SUPPLIES	\$ -122.00	LITERATURE BOOKS
March 2012	308	02142219	5611	INSTRUCTIONAL SUPPLIES	\$ 147.00	LITERATURE BOOKS
April 2012	2	01111009	5611	INSTRUCTIONAL SUPPLIES	\$ -1,020.00	FACULTY MAILBOXES
April 2012	2	01132400	5730	EQUIPMENT - NEW	\$ 1,020.00	FACULTY MAILBOXES
April 2012	9	03113202	5440	RENTALS-LAND,BLDG,EQUIPMENT	\$ 500.00	for Pool Rental
April 2012	9	03113202	5810	DUES & FEES	\$ -500.00	for Pool Rental
April 2012	10	04132140	5690	OTHER SUPPLIES	\$ 39.00	shipping costs
April 2012	10	04132140	5611	INSTRUCTIONAL SUPPLIES	\$ -39.00	shipping costs

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April 2012	11	04132190	5330 OTHER PROFESSIONAL & TECH SRVC	\$ 2,900.00	INC. COST FOR CONSULTANTS
April 2012	11	04121203	5330 OTHER PROFESSIONAL & TECH SRVC	\$ -2,900.00	INC. COST FOR CONSULTANTS
April 2012	25	03132220	5611 INSTRUCTIONAL SUPPLIES	\$ 799.00	cameras (media)
April 2012	25	03111010	5810 DUES & FEES	\$ -799.00	cameras (media)
April 2012	37	05142320	5550 COMMUNICATIONS: TEL,POST,ETC.	\$ 500.00	Envelopes-Referendum
April 2012	37	05142320	5550 COMMUNICATIONS: TEL,POST,ETC.	\$ 1,385.00	Mailing-Referendum
April 2012	37	05152512	5220 WORKER'S COMPENSATION	\$ -1,885.00	Mailing-Referendum
April 2012	42	03132120	5330 OTHER PROFESSIONAL & TECH SRVC	\$ 416.00	caterin for intemship recepti
April 2012	42	03132120	5581 TRAVEL - CONFERENCES	\$ -416.00	caterin for intemship recepti
April 2012	48	02132220	5810 DUES & FEES	\$ -81.00	PURCHASE KINDLE BOOKS
April 2012	48	02132220	5642 LIBRARY BOOKS & PERIODICALS	\$ 231.00	PURCHASE KINDLE BOOKS
April 2012	48	02132220	5330 OTHER PROFESSIONAL & TECH SRVC	\$ -150.00	PURCHASE KINDLE BOOKS
April 2012	49	02111006	5581 TRAVEL - CONFERENCES	\$ 6.00	COVER CONFERENCE COSTS
April 2012	49	02111006	5611 INSTRUCTIONAL SUPPLIES	\$ -6.00	COVER CONFERENCE COSTS
April 2012	53	03111008	5611 INSTRUCTIONAL SUPPLIES	\$ 200.00	automotive lab supplies
April 2012	53	03111003	5611 INSTRUCTIONAL SUPPLIES	\$ -200.00	automotive lab supplies
April 2012	58	03111009	5690 OTHER SUPPLIES	\$ 250.00	broken teacher chair
April 2012	58	03111009	5611 INSTRUCTIONAL SUPPLIES	\$ -250.00	broken teacher chair
April 2012	78	04122150	5690 OTHER SUPPLIES	\$ 420.00	TESTING MATERIALS
April 2012	78	04122151	5690 OTHER SUPPLIES	\$ -420.00	TESTING MATERIALS
April 2012	79	01132120	5810 DUES & FEES	\$ -124.00	Anti-Defamation League Program
April 2012	79	01132120	5590 OTHER PURCHASED SERVICES	\$ 256.00	Anti-Defamation League Program
April 2012	79	01132120	5611 INSTRUCTIONAL SUPPLIES	\$ -256.00	Anti-Defamation League Program
April 2012	79	01132120	5590 OTHER PURCHASED SERVICES	\$ 124.00	Anti-Defamation League Program
April 2012	80	01132120	5590 OTHER PURCHASED SERVICES	\$ 26.00	Anti-Defamation League
April 2012	80	01132120	5690 OTHER SUPPLIES	\$ -26.00	Anti-Defamation League
April 2012	89	03132400	5590 OTHER PURCHASED SERVICES	\$ -450.00	stapler/culinary supplies
April 2012	89	03111007	5611 INSTRUCTIONAL SUPPLIES	\$ 1,200.00	culinary food supplies
April 2012	89	03111008	5611 INSTRUCTIONAL SUPPLIES	\$ 350.00	pound tracker stapler
April 2012	89	03111009	5611 INSTRUCTIONAL SUPPLIES	\$ -1,100.00	stapler/culinary supplies
April 2012	90	01111005	5330 OTHER PROFESSIONAL & TECH SRVC	\$ 350.00	ATTICUS PERFORMANCE 5-8-12
April 2012	90	01111005	5641 TEXTBOOKS	\$ -350.00	ATTICUS PERFORMANCE 5-8-12
April 2012	91	05132212	5581 TRAVEL - CONFERENCES	\$ 2,700.00	TAFT AP CONFERENCES
April 2012	91	05132212	5690 OTHER SUPPLIES	\$ -2,700.00	TAFT AP CONFERENCES
April 2012	92	01132400	5590 OTHER PURCHASED SERVICES	\$ -1,000.00	Additional mileage costs
April 2012	92	01132400	5580 STAFF TRAVEL	\$ 1,000.00	Additional mileage costs
April 2012	92	01111009	5810 DUES & FEES	\$ 14.00	Price increase
April 2012	92	01111008	5611 INSTRUCTIONAL SUPPLIES	\$ -14.00	Price increase
April 2012	93	04122151	5690 OTHER SUPPLIES	\$ -545.00	READING MATERIALS
April 2012	93	04121200	5611 INSTRUCTIONAL SUPPLIES	\$ 545.00	READING MATERIALS
April 2012	94	02111013	5611 INSTRUCTIONAL SUPPLIES	\$ -88.00	Shipping costs
April 2012	94	02111014	5611 INSTRUCTIONAL SUPPLIES	\$ 88.00	Shipping costs
April 2012	95	03113202	5590 OTHER PURCHASED SERVICES	\$ 14.00	CPR materials
April 2012	95	03113202	5690 OTHER SUPPLIES	\$ -14.00	CPR materials
April 2012	96	03132120	5581 TRAVEL - CONFERENCES	\$ -76.00	College Night Materials
April 2012	96	03132120	5590 OTHER PURCHASED SERVICES	\$ 76.00	College Night Materials
April 2012	96	03132400	5550 COMMUNICATIONS: TEL,POST,ETC.	\$ -197.00	Video Program Supplies
April 2012	96	03132220	5642 LIBRARY BOOKS & PERIODICALS	\$ 197.00	Video Program Supplies
April 2012	97	04122150	5690 OTHER SUPPLIES	\$ -1.00	Shipping costs
April 2012	97	04122150	5611 INSTRUCTIONAL SUPPLIES	\$ 1.00	Shipping costs
April 2012	100	03142219	5611 INSTRUCTIONAL SUPPLIES	\$ 1,300.00	composition paper, label divid
April 2012	100	03111014	5641 TEXTBOOKS	\$ -1,300.00	composition paper, label divid
April 2012	101	05142350	5581 TRAVEL - CONFERENCES	\$ -2,500.00	replacement printer Orange
April 2012	101	05142350	5731 EQUIPMENT - REPLACEMENT	\$ 2,500.00	replacement printer OMS
April 2012	102	05142350	5731 EQUIPMENT - REPLACEMENT	\$ 1,500.00	replacement access pts in AHS
April 2012	102	05142350	5580 STAFF TRAVEL	\$ -1,500.00	replacement access pts in AHS
April 2012	103	05142350	5550 COMMUNICATIONS: TEL,POST,ETC.	\$ -556.00	backup replacement swithes BMS
April 2012	103	05142350	5731 EQUIPMENT - REPLACEMENT	\$ 556.00	back up switches BMS
April 2012	104	05142350	5731 EQUIPMENT - REPLACEMENT	\$ 112.00	replacement switches
April 2012	104	05142350	5420 REPAIRS,MAINTENANCE & CLEANING	\$ -112.00	back up replacement switches
April 2012	105	05142350	5590 OTHER PURCHASED SERVICES	\$ -10.00	support for Aruba network
April 2012	105	05142350	5731 EQUIPMENT - REPLACEMENT	\$ 10.00	support for Aruba network
April 2012	106	05142350	5731 EQUIPMENT - REPLACEMENT	\$ 109.00	Aruba license
April 2012	106	05142350	5690 OTHER SUPPLIES	\$ -109.00	aruba license for added APs
April 2012	107	05142350	5731 EQUIPMENT - REPLACEMENT	\$ 16.00	added access pts AHS
April 2012	107	05142350	5730 EQUIPMENT - NEW	\$ -16.00	added access pts - AHS
April 2012	118	05132213	5810 DUES & FEES	\$ -300.00	CONFERENCES

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April 2012	118	05132213	5581	TRAVEL - CONFERENCES	\$ 300.00	CONFERENCES
April 2012	85	03111001	5611	INSTRUCTIONAL SUPPLIES	\$ 1,550.00	INDIGO PAINT FOR ART CLASS
April 2012	85	03132400	5590	OTHER PURCHASED SERVICES	\$ -1,550.00	INDIGO PAINT FOR ART CLASS
April 2012	125	01142700	5510	PUPIL TRANSPORTATION	\$ -105.00	MARINE SCIENCE DAY CONFERENCE
April 2012	125	01132400	5581	TRAVEL - CONFERENCES	\$ 105.00	MARINE SCIENCE DAY CONFERENCE
April 2012	133	02132120	5330	OTHER PROFESSIONAL & TECH SRVC	\$ -800.00	SPEAKER-ASSEMBLY
April 2012	133	02132400	5330	OTHER PROFESSIONAL & TECH SRVC	\$ 800.00	SPEAKER-ASSEMBLY
April 2012	140	02142219	5611	INSTRUCTIONAL SUPPLIES	\$ 1,479.00	IPAD PURCHASE
April 2012	140	02111009	5690	OTHER SUPPLIES	\$ -423.00	IPAD PURCHASE
April 2012	140	02111009	5611	INSTRUCTIONAL SUPPLIES	\$ -1,056.00	IPAD
April 2012	142	05142510	5327	DATA PROCESSING	\$ 82.00	EFT form creation
April 2012	142	05152512	5220	WORKER'S COMPENSATION	\$ -82.00	EFT form creation
April 2012	159	05142350	5730	EQUIPMENT - NEW	\$ 400.00	IPADS
April 2012	159	02111001	5611	INSTRUCTIONAL SUPPLIES	\$ -400.00	IPADS
April 2012	161	02132400	5581	TRAVEL - CONFERENCES	\$ -1,652.00	COVER MILEAGE
April 2012	161	02132400	5580	STAFF TRAVEL	\$ 1,652.00	COVER MILEAGE
April 2012	162	02142219	5611	INSTRUCTIONAL SUPPLIES	\$ -2,650.00	IPADS
April 2012	162	05142350	5730	EQUIPMENT - NEW	\$ 2,650.00	IPADS
April 2012	212	03142600	5420	REPAIRS, MAINTENANCE & CLEANING	\$ -1,724.66	Bethany pump house
April 2012	212	01142600	5420	REPAIRS, MAINTENANCE & CLEANING	\$ 1,724.66	Bethany pump house
April 2012	213	01142600	5613	MAINTENANCE/CUSTODIAL SUPPLIES	\$ -550.00	fire extinguishers for AHS
April 2012	213	03142600	5613	MAINTENANCE/CUSTODIAL SUPPLIES	\$ 550.00	fire extinguishers for AHS
April 2012	242	01111008	5730	EQUIPMENT - NEW	\$ 2,370.00	HUMANOID ROBOT MODEL BLUE
April 2012	242	01111008	5420	REPAIRS, MAINTENANCE & CLEANING	\$ -500.00	HUMANOID ROBOT MODEL BLUE
April 2012	242	01111008	5611	INSTRUCTIONAL SUPPLIES	\$ -960.00	HUMANOID ROBOT MODEL BLUE
April 2012	242	01132400	5590	OTHER PURCHASED SERVICES	\$ -910.00	HUMANOID ROBOT MODEL BLUE
April 2012	251	03142600	5410	UTILITIES, EXCLUDING HEAT	\$ -2,000.00	Mileage
April 2012	251	05142600	5580	STAFF TRAVEL	\$ 2,000.00	Mileage
April 2012	253	02132400	5330	OTHER PROFESSIONAL & TECH SRVC	\$ -600.00	CONFERENCE REGISTRATION
April 2012	253	02132400	5581	TRAVEL - CONFERENCES	\$ 600.00	CONFERENCE REGISTRATION
May 2012	25	03132400	5730	EQUIPMENT - NEW	\$ 2,000.00	NEED LARGE OFFICE SHREDDER
May 2012	25	03132400	5590	OTHER PURCHASED SERVICES	\$ -2,000.00	NEED LARGE OFFICE SHREDDER
May 2012	38	03142600	5613	MAINTENANCE/CUSTODIAL SUPPLIES	\$ 2,500.00	custodial supplies
May 2012	38	01142600	5613	MAINTENANCE/CUSTODIAL SUPPLIES	\$ -2,500.00	custodial supplies
May 2012	39	05132213	5610	DUES & FEES	\$ -270.00	TEACHER OF THE YEAR TROPHY
May 2012	39	05132213	5690	OTHER SUPPLIES	\$ 270.00	TEACHER OF THE YEAR TROPHY
May 2012	97	02142600	5420	REPAIRS, MAINTENANCE & CLEANING	\$ 800.00	Roof repairs in Orange
May 2012	97	03142600	5420	REPAIRS, MAINTENANCE & CLEANING	\$ -800.00	Roof repairs in Orange
May 2012	130	03132220	5642	LIBRARY BOOKS & PERIODICALS	\$ -57.00	REPAIR BROKEN FRAME
May 2012	130	03132220	5690	OTHER SUPPLIES	\$ 57.00	REPAIR BROKEN FRAME
May 2012	135	01132400	5590	OTHER PURCHASED SERVICES	\$ 720.00	SPEAKERS & BRACKETS
May 2012	135	01111005	5611	INSTRUCTIONAL SUPPLIES	\$ -720.00	SPEAKERS & BRACKETS
May 2012	160	05132212	5550	COMMUNICATIONS: TEL, POST, ETC.	\$ -100.00	NEW TEACHER ORIENTATION SUPPLY
May 2012	160	05132212	5690	OTHER SUPPLIES	\$ 100.00	NEW TEACHER ORIENTATION SUPPLY
May 2012	185	05142350	5730	EQUIPMENT - NEW	\$ 1,320.00	IPADS
May 2012	185	02132400	5330	OTHER PROFESSIONAL & TECH SRVC	\$ -1,320.00	IPADS
May 2012	189	03111010	5611	INSTRUCTIONAL SUPPLIES	\$ -33.00	table
May 2012	189	03111010	5330	OTHER PROFESSIONAL & TECH SRVC	\$ -53.00	table
May 2012	189	03111009	5611	INSTRUCTIONAL SUPPLIES	\$ -118.00	table
May 2012	189	03111009	5690	OTHER SUPPLIES	\$ -19.00	table
May 2012	189	03132400	5730	EQUIPMENT - NEW	\$ 366.00	table
May 2012	189	03111003	5611	INSTRUCTIONAL SUPPLIES	\$ -27.00	table
May 2012	189	03111005	5611	INSTRUCTIONAL SUPPLIES	\$ -42.00	table
May 2012	189	03111005	5641	TEXTBOOKS	\$ -74.00	table
May 2012	190	03132400	5730	EQUIPMENT - NEW	\$ 2,405.00	chairs
May 2012	190	03111005	5641	TEXTBOOKS	\$ -74.00	chairs
May 2012	190	03111003	5611	INSTRUCTIONAL SUPPLIES	\$ -27.00	chairs
May 2012	190	03111005	5611	INSTRUCTIONAL SUPPLIES	\$ -42.00	chairs
May 2012	190	03111008	5641	TEXTBOOKS	\$ -10.00	chairs
May 2012	190	03111009	5611	INSTRUCTIONAL SUPPLIES	\$ -118.00	chairs
May 2012	190	03111010	5330	OTHER PROFESSIONAL & TECH SRVC	\$ -53.00	chairs
May 2012	190	03111009	5690	OTHER SUPPLIES	\$ -19.00	chairs
May 2012	190	03111010	5611	INSTRUCTIONAL SUPPLIES	\$ -33.00	chairs
May 2012	190	03111013	5590	OTHER PURCHASED SERVICES	\$ -125.00	chairs
May 2012	190	03111011	5611	INSTRUCTIONAL SUPPLIES	\$ -317.00	chairs
May 2012	190	03111013	5611	INSTRUCTIONAL SUPPLIES	\$ -231.00	chairs

Amity Regional School District No. 5 - Budget Transfers 2011-2012

<u>MONTH/Y</u>	<u>JNL#</u>	<u>ACCOUNT NUMBER & DESCRIPTION</u>		<u>AMOUNT</u>	<u>DESCRIPTION</u>
May 2012	190	03111013	5611 INSTRUCTIONAL SUPPLIES	\$ -141.00	chairs
May 2012	190	03111013	5810 DUES & FEES	\$ -1,190.00	chairs
May 2012	190	03111013	5810 DUES & FEES	\$ -25.00	chairs
May 2012	192	03111013	5810 DUES & FEES	\$ -1,345.00	table
May 2012	192	03132400	5730 EQUIPMENT - NEW	\$ 1,345.00	table
May 2012	194	05142350	5730 EQUIPMENT - NEW	\$ 2,953.00	computers
May 2012	194	03111014	5611 INSTRUCTIONAL SUPPLIES	\$ -11.00	computers
May 2012	194	03111014	5641 TEXTBOOKS	\$ -93.00	computers
May 2012	194	03111014	5810 DUES & FEES	\$ -11.00	computers
May 2012	194	03111018	5690 OTHER SUPPLIES	\$ -68.00	computers
May 2012	194	03111017	5330 OTHER PROFESSIONAL & TECH SRVC	\$ -79.00	computers
May 2012	194	03132400	5550 COMMUNICATIONS: TEL,POST,ETC.	\$ -1,700.00	computers
May 2012	194	03132220	5642 LIBRARY BOOKS & PERIODICALS	\$ -60.00	computers
May 2012	194	03132120	5581 TRAVEL - CONFERENCES	\$ -344.00	computers
May 2012	194	03132130	5690 OTHER SUPPLIES	\$ -21.00	computers
May 2012	194	03132400	5810 DUES & FEES	\$ -270.00	computers
May 2012	194	03132400	5690 OTHER SUPPLIES	\$ -18.00	computers
May 2012	194	03132400	5611 INSTRUCTIONAL SUPPLIES	\$ -278.00	computers
May 2012	213	03113202	5510 PUPIL TRANSPORTATION	\$ -2,850.00	to cover trans. costs for MS
May 2012	213	02113202	5510 PUPIL TRANSPORTATION	\$ 2,850.00	to cover trans. costs for MS
May 2012	223	01111005	5611 INSTRUCTIONAL SUPPLIES	\$ -1,134.00	LCD PROJECTOR RM 33
May 2012	223	01111005	5641 TEXTBOOKS	\$ -349.00	LCD PROJECTOR RM 33
May 2012	223	05142350	5730 EQUIPMENT - NEW	\$ 1,483.00	LCD PROJECTOR RM 33
May 2012	224	01142219	5611 INSTRUCTIONAL SUPPLIES	\$ -968.00	AMP APEAKER CABLES, PLUGS
May 2012	224	01132400	5590 OTHER PURCHASED SERVICES	\$ 968.00	AMP APEAKER CABLES, PLUGS
May 2012	225	01111006	5641 TEXTBOOKS	\$ -110.00	SHIPPING
May 2012	225	01111001	5730 EQUIPMENT - NEW	\$ 110.00	SHIPPING
May 2012	247	02132400	5330 OTHER PROFESSIONAL & TECH SRVC	\$ -1,500.00	ITUNES GIFT CARDS
May 2012	247	05142350	5690 OTHER SUPPLIES	\$ 1,500.00	ITUNES GIFT CARDS
May 2012	255	05132212	5581 TRAVEL - CONFERENCES	\$ 780.00	CECA CONFERENCE
May 2012	255	05132212	5322 INSTRUCTIONAL PROG IMPROVEMENT	\$ -780.00	CECA CONFERENCE
May 2012	257	02132220	5642 LIBRARY BOOKS & PERIODICALS	\$ 350.00	buy common core books
May 2012	257	02132220	5690 OTHER SUPPLIES	\$ -12.00	transfer for common core books
May 2012	257	02132220	5611 INSTRUCTIONAL SUPPLIES	\$ -104.00	transfer for common core books
May 2012	257	02132220	5810 DUES & FEES	\$ -234.00	transfer for common core books
May 2012	262	05132212	5590 OTHER PURCHASED SERVICES	\$ -120.00	CECA CONFERENCE
May 2012	262	05132212	5581 TRAVEL - CONFERENCES	\$ 120.00	CECA CONFERENCE
May 2012	267	05142320	5590 OTHER PURCHASED SERVICES	\$ -2,350.00	Setup, forms, webinars
May 2012	267	05142510	5327 DATA PROCESSING	\$ 2,350.00	Setup, forms, webinars
May 2012	268	05142350	5730 EQUIPMENT - NEW	\$ 2,888.00	Orange iPad additions
May 2012	268	02132400	5420 REPAIRS,MAINTENANCE & CLEANING	\$ -300.00	Orange iPad additions
May 2012	268	02132400	5590 OTHER PURCHASED SERVICES	\$ -1,300.00	Orange iPad additions
May 2012	268	02132400	5330 OTHER PROFESSIONAL & TECH SRVC	\$ -500.00	Orange iPad additions
May 2012	268	02132130	5810 DUES & FEES	\$ -200.00	Orange iPad additions
May 2012	268	02132130	5690 OTHER SUPPLIES	\$ -588.00	Orange iPad additions
May 2012	269	04122151	5690 OTHER SUPPLIES	\$ 259.00	SCRIBE FOR HEARING IMPAIRED
May 2012	269	04122151	5420 REPAIRS,MAINTENANCE & CLEANING	\$ -259.00	SCRIBE FOR HEARING IMPAIRED
May 2012	272	04132190	5810 DUES & FEES	\$ -168.00	CLASSROOM SUPPLIES
May 2012	272	04132190	5642 LIBRARY BOOKS & PERIODICALS	\$ -65.50	CLASSROOM SUPPLIES
May 2012	272	04132140	5810 DUES & FEES	\$ -335.00	CLASSROOM SUPPLIES
May 2012	272	04122150	5690 OTHER SUPPLIES	\$ -31.23	CLASSROOM SUPPLIES
May 2012	272	04121203	5611 INSTRUCTIONAL SUPPLIES	\$ -19.21	CLASSROOM SUPPLIES
May 2012	272	04121200	5810 DUES & FEES	\$ -11.00	CLASSROOM SUPPLIES
May 2012	272	04121200	5611 INSTRUCTIONAL SUPPLIES	\$ 653.54	CLASSROOM SUPPLIES
May 2012	272	04121200	5641 TEXTBOOKS	\$ -23.60	CLASSROOM SUPPLIES
May 2012	274	04132140	5690 OTHER SUPPLIES	\$ 2,900.00	AUTISM DIAGNOSTIC OBS. SCHEDUL
May 2012	274	04132140	5330 OTHER PROFESSIONAL & TECH SRVC	\$ -2,900.00	AUTISM DIAGNOSTIC OBS. SCHEDUL

AMITY REGIONAL SCHOOL DISTRICT NO. 5

Bethany Orange Woodbridge
25 Newton Road, Woodbridge Connecticut 06525



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Phone (203) 397-4813
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To: Dr. John J. Brady, Superintendent of Schools

From: Jack B. Levine, Director of Finance and Administration

Re: Potential Uses of 2011-2012 Year End Balance

Date: June 5, 2012

My updated 2011-2012 forecast shows a net yearend balance. The primary reason is special education transportation and tuition will be under budget. This is due, in part, to the hard work to create appropriate programs for students within our three schools so students with out-of-district placements can be returned to the District. Also, our conservation efforts, including the Amity High School lighting retrofit project, and the unusually warmer weather, resulted in lower energy costs.

Below are my recommended uses of the 2011-2012 yearend balance:

1. Connectivity problems with District's wireless network

As you know, we reported problems with our wireless infrastructure. Technology Coordinator Rocco Palmieri recommended transitioning our wireless infrastructure to the Aruba Wireless Network. In February, the Board approved the purchase of a M6000 wireless controller and 10 wireless access points for \$32,000.

To obtain full coverage throughout the District, Technology Coordinator Rocco Palmieri believes we need an additional 133 access points for \$69,334, including licensing and support. This item is in my monthly forecast.

2. Technology Equipment for Pupil Services

The Director of Pupil Services has requested the purchase of 19 iPad 2 with Wi-Fi 16GB and 19 iPad covers for \$8,341. The iPads will be provided to each of the Special Education Teachers to use with students during classroom activities. This item is in my monthly forecast.

3. Black Box Theatre

A Black Box Theatre is a flexible, multi-purpose performance / classroom space. It typically has a flat floor and does not have fixed seating. It can be set up in a variety of configurations and has many uses. At this time, there is \$10,590.64 in the Reserve Fund for Capital and Nonrecurring Expenditures. The estimated cost for a Black Box Theatre is \$207,000 including lighting, wiring and controls; demolition and construction; seating for 100 people with chair carts; portable risers to accommodate 48 people; and a small contingency. Students and the community at-large would greatly benefit from a Black Box Theatre.

4. Robotics Research Program

We would like to purchase a robot, software, carrying case, warranty and support for \$12,000 for Orange Middle School. If approved, we will seek a firm quote. Earlier this year, the Board approved a purchase of the same equipment for Bethany Middle School with the help of funding from a generous PTO contribution. This item is in my monthly forecast.

5. School construction grant reimbursement

At the December 13, 2010 Amity Finance Committee meeting, I reported the District received verbal notification that the State Department of Education might require some return of the reimbursement for the "1992" Amity High School building project. For this project, the State made progress payments to the District. Over the years, the District has saved the taxpayers money by refinancing (refunding) some of its construction bonds. The refinancing was reported at the State Department of Education as it happened. The Connecticut State Department of Education's Office of Internal Audit issued a 'final audit report' on October 17, 2005. Nevertheless, the State's website shows an outstanding balance of \$145,085.97 owed to the State. No formal notice has been sent to the District; however, it may be prudent to set aside these funds. We have been informally told that the timeline for paying these funds back to the State would be relatively short, once the State Department of Education Commissioner of Education sends a letter to the Superintendent of Schools informing the District of the overpayment. If we never are asked to return the money to the State, these funds could be used to pay outstanding debt service.

6. **Early retiree reinsurance program**

Under the Federal Affordable Care Act, the District received \$64,034.10 on April 15, 2011 from the Early Retiree Reinsurance Program (ERRP). The program pays 80 percent of claims costs for each retiree (or early retiree's spouse, surviving spouse or dependent), for claims incurred and paid for that individual between \$15,000 and \$90,000 during a plan year. In November 2011, we received notification that the District had to **reapply under different standards**. Due to the complexity of the new Federal requirements, the District hired a consultant (recommended by Anthem). Over the past several months, we have submitted voluminous information based on what appears to be changing criteria. At this point, we were **verbally** informed the District will need to return \$78.32 to the Federal government. Given the complexity of the application process, the ever-changing rules and lack of information from the Federal personnel handling this program, it is still **possible** the District will need to repay more of these funds. I am guardedly optimistic this will not be the case, but I thought it would be prudent to report the possibility.

7. **Self-insurance reserve fund**

As you know, we are switching from a fully insured to a self funded insurance program in July 2012. Our insurance consultants projected we will generate a reserve fund over time. The Board authorized moving the monies received from the Early Retiree Reinsurance Program (ERRP) into the Amity Self-Insurance Fund. I recommend the remaining unused 2011-2012 yearend balance be put in the Self-Insurance Reserve Fund.

AMITY REGIONAL SCHOOL DISTRICT NO. 5

Bethany Orange Woodbridge
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Phone (203) 397-4813
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To: Dr. John J. Brady, Superintendent of Schools
From: Jack B. Levine, Director of Finance and Administration
Re: Budget Transfers of \$3,000 or More for Fiscal Year 2011-2012
Date: June 4, 2012

I recommend the Amity Finance Committee and Board of Education approve the following budget transfer(s) of over \$3,000:

Replacement of Auto Scrubber:

A budget transfer is requested to purchase a new auto scrubber for Amity High School. This would replace an old ServiceMaster auto scrubber, which is over twelve years old and cannot be repaired. These are budget transfers between facilities department accounts.

#1 - Move to make the following budget transfer of \$7,758 to purchase a new auto scrubber for Amity High School to replace an old ServiceMaster auto scrubber:

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
03-14-2600-5330	Other Professional & Tech. Svcs.	\$1,228	
03-14-2600-5715	Improvements to Building	\$4,215	
03-14-2600-5730	Equipment - New	\$2,315	
05-14-2310-5731	Equipment - Replacement		\$7,758

Asphalt Repairs:

A budget transfer is requested to pay for asphalt repairs behind the loading dock at Orange Middle School using some of the unspent funds budgeted for asphalt repairs at Bethany Middle School. Asphalt repairs were done at Bethany Middle School; however, the actual expenditure was lower than budgeted.

2 - Move to make the following budget transfer of \$5,053 to do asphalt repairs at Orange Middle School:

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
01-14-2600-5720	Improvements to Sites	\$5,053	
02-14-2600-5720	Improvements to Sites		\$5,053

Technology Equipment for Pupil Services:

The Director of Pupil Services has requested the purchase of 19 iPad 2 with Wi-Fi 16GB. The iPads will be provided to each of the Special Education Teachers to use with students during classroom activities.

3 - Move to make the following budget transfer of \$8,341 to purchase 19 iPad 2 with Wi-Fi 16GB and 19 iPad covers:

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
04-12-6130-5560	Tuition Expense	\$8,341	
05-14-2350-5730	Equipment - New		\$8,341

Black Box Theatre:

A recommendation of potential uses of the 2011-2012 yearend balance is a Black Box Theatre, which will greatly benefit the students and the community at-large. We have \$10,590.64 in the Reserve Fund for Capital and Nonrecurring Expenditures. The recommendation is to fully fund this worthy project.

#4 – Move to authorize the Superintendent of Schools to transfer \$200,000 to the Reserve Fund for Capital and Nonrecurring Expenditures for a Black Box Theatre.

Robotics Research Program:

We would like to purchase a robot, software, carrying case, warranty and support for \$12,000 for Orange Middle School. If approved, we will seek a firm quote. Earlier this year, the Board approved a purchase of the same equipment for Bethany Middle School with the help of funding from a generous PTO contribution.

#5 – Motion to make the following budget transfer of \$12,000 to purchase a robot, software, carrying case, warranty and support.

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
04-12-6130-5560	Tuition Expense	\$12,000	
02-11-1008-5730	Equipment - New		\$12,000

School Construction Grant Reimbursement:

A recommendation of potential uses of the 2011-2012 yearend balance is to set aside \$145,085.97, or some amount of this, to cover a potential outstanding balance owed to the State related to the 1992 Amity High School building project.

#6 – Move to authorize the Superintendent of Schools to designate the amount to be assigned for a potential reimbursement to the State related to the 1992 Amity High School building project. These funds may be used to pay debt service.

Self-Insurance Reserve Fund:

A recommendation of potential uses of the 2011-2012 yearend balance is to put funds in the Self-Insurance Reserve Fund.

#7 – Move to authorize the Director of Finance and Administration to transfer all the remaining net yearend balance to the Self-Insurance Reserve Fund.

AMITY REGIONAL SCHOOL DISTRICT NO. 5

Bethany Orange Woodbridge
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Phone (203) 397-4813
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To: Dr. John J. Brady, Superintendent of Schools

From: Jack B. Levine, Director of Finance and Administration

Re: New Funding Requests for Fiscal Year 2011-2012

Date: May 25, 2012

I would like to recommend the Amity Finance Committee and Amity Board of Education approve the following new funding request(s):

Connectivity problems with District's wireless network:

As you know, we reported problems with our wireless infrastructure. Technology Coordinator Rocco Palmieri recommended transitioning our wireless infrastructure to the Aruba Wireless Network. In February, the Board approved the purchase of a M6000 wireless controller and 10 wireless access points for \$32,000. To obtain full coverage throughout the District, Technology Coordinator Rocco Palmieri believes we need an additional 133 access points for \$69,334, including licensing and support. This is based on a quote.

This is a top priority for the District, since we need to provide the necessary infrastructure for the many devices used during the school day.

#1 – Move to make the following budget transfer of \$69,334 to pay Aruba Networks for 133 access points, license, support and related items.

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
05-15-0000-5850	Contingency Account	\$39,117	
04-12-6130-5560	Tuition Expense	\$30,217	
05-14-2350-5731	Equipment - Replacement		\$69,334

CONTINGENCY ACCOUNT RECAP

Budget		\$150,000
July:	Additional ECA Tuition	\$ 67,411
October:	Restore Unused Additional ECA Tuition	+ \$ 3,793
December:	Restore Unused Additional ECA Tuition	+ \$ 4,218
December:	Consulting services to assist Board of Education in selection of a new Superintendent of Schools	<u>\$ 15,000</u>
Subtotal		\$ 75,600
February:	Infrared analysis on portion of high school roof	<u>\$ 11,750</u>
Subtotal		\$ 63,850
April:	Middle School Robotics Research Program – Robot	\$ 5,000
April:	Technology equipment for E-TV Channel 78	<u>\$ 15,514</u>
Subtotal		\$ 43,336
May:	Early Retiree Reinsurance Program Consulting Fees	<u>\$ 4,219</u>
Subtotal		\$ 39,117
June:	Wireless Access Points	<u>\$ 39,117</u>
Ending Balance		<u><u>\$ 0</u></u>

Attached are the minutes from the following Board of Education Sub-Committee meetings:

Finance Committee	5/14/12
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Policy Committee	5/29/12
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MINUTES

COMMITTEE MEMBERS PRESENT: Janet Brunwin, Matthew Giglietti, James Horwitz, Joseph Nuzzo, James Stirling

Also Present: William Blake, John Brady, Diane Crocco, Rita Gedansky, Warren Gohsler, Thomas Hurley, James Leahy, Jack Levine, Marianne Lippard, Jim Saisa

A meeting of the Finance Committee of the Amity Regional Board of Education was held on Monday, May 14, 2012 at 5:30 p.m. in the Presentation Room at District Offices.

1. **Call to Order:** James Stirling called the meeting to order at 5:30 p.m.
2. **Pledge of Allegiance** was recited by those present.

Due to lack of quorum, a discussion of enrollment projections was moved forward on the agenda so that action items could be considered later in the meeting.

3. Discussion of Updated Enrollment Projections

The 2011-2012 Enrollment Projection Report prepared by NESDEC was contained in the information packet distributed to the Committee. A preliminary report was provided by Dr. Donald Kennedy earlier in the year. The final report accounts for 70 students in various categories who had not been included in the preliminary report. The majority of those students are not in attendance in the Amity schools, but the District is responsible for their educational programming.

Dr. Brady noted that an additional 13 students are coming to Amity next fall from Ezra Academy. The students are incoming freshmen. These additions will be reflected in the update for the fall. One of these students will be a tuition student.

Next year and the following year, enrollment appears to be stable. Enrollment declines will begin to have an impact on the shape of Amity in 2015-2016 and beyond. The report is useful as a planning tool.

Dr. Brady noted that the study prepared by NESDEC would typically cost \$1,800, but the District isn't expending additional funds for the study because of its affiliation with NESDEC.

Mr. Giglietti noted that he has been seeing more houses selling in recent months.

4. Discussion and Possible Action on Minutes

A. Finance Committee Meeting – March 12, 2012

Motion to approve the minutes as presented (Mr. Giglietti, 2d Mr. Nuzzo).

Vote in favor unanimous.

Motion passed.

B. Finance Committee Meeting – April 2, 2012

Motion to approve the minutes as presented (Mr. Horwitz, Mr. Giglietti).

Vote in favor unanimous.

Motion passed.

C. Finance Committee Meeting – April 9, 2012

Motion to approve the minutes as presented (Mr. Stirling, 2d Mr. Nuzzo).

Vote in favor: Janet Brunwin, James Horwitz, Joseph Nuzzo, James Stirling

Abstain: Matthew Giglietti

Motion passed.

5. Public Comment

James Leahy, vice chairman of the Orange Board of Finance, distributed a presentation entitled, "Town of Orange, CT Budget Hearing, Town Budget Proposal 2012-2013." The report details surpluses at Amity. He pointed out bar graphs on page 55. The chart entitled, "Amity Surplus Analysis" says that the five year average is \$1,251,820. He said that there have been statements that a zero percent budget increase would be terrible for the quality of education. He challenged the idea.

Mr. Giglietti questioned whether Mr. Leahy is saying that the surpluses are contrived. He noted that most of the surpluses came about unexpectedly. He asked what Mr. Leahy is saying.

Mr. Leahy said that the budgets are extremely conservative. Anytime anyone suggests a zero percent increase, it has been interpreted that they are asking for less quality. He believes that at the end of the fiscal year surpluses should be returned to the towns.

Mr. Giglietti said that he is pleased that Dr. Brady is no longer going to retire from Amity. With all the work that has gone into the budget, there still could be a surplus. Most importantly, the surpluses are discussed openly. There was a time when surpluses and deficits were hidden at Amity. He is very comfortable with Dr. Brady. Mr. Nuzzo and Ms. Brunwin also expressed to Dr. Brady that they are happy that he is coming back.

6. Discussion and Possible Action on Proposed Fund Balance Policy

Rob Howard, Partner in-charge of Amity's audit, addressed the Committee. Mr. Howard said that the Fund Balance Policy supports disclosures. The policy is designed to respond to disclosures, it is not designed to create reserve funds. He noted that revenue is difficult to budget for.

Mr. Stirling said that the Committee has three months to look at this policy.
Motion to table this discussion until next month (Mr. Horwitz, 2d Ms. Brunwin).
Vote in favor unanimous. *Motion passed.*

7. Presentation and Discussion of First Quarter 2012 Executive Summary Review of Amity Pension Fund, Sick and Severance Account, and OPEB Trust

Michael Goss of Fiduciary Investment Advisors gave a brief update. He noted that the Pension Fund had a gain of about 8.4 percent. The gain was slightly ahead of the benchmark. The Sick and Severance Account saw a return of 5.5 percent for the quarter. The OPEB Trust saw a 7.3 percent return. Most of the funds are indexed. Total fee savings are about 50 percent (\$7,000 or \$8,000).

Mr. Levine asked for a letter showing recommendations and justifications.

Dr. Brady questioned whether there are fee disclosure requirements. Mr. Goss said that all investment related fees are in the report.

8. Update on Referendum Results

- a. Bond Referendum
- b. Budget Referendum

Dr. Brady said that Amity has a budget and he is pleased about that. Mr. Giglietti acknowledged those who supported the budget.

9. Discussion and Possible Action on Proposed Extension of Transportation Contracts

Mr. Levine said that his April 24, 2012 memo explains the proposed extension. The Transportation Contractors would like to extend their contract to June 30, 2017. In return, they have offered to lower the increase for 2012-2013 from three percent to two percent (savings of \$11,280). The prices would increase two percent in 2013-2014 and in 2014-2015. The price per vehicle, late runs and special runs would be negotiated for 2015-2016 and 2016-2017. The contract doesn't have to be extended, but this is an opportunity to lock in.

Dr. Brady said the contract hasn't been bid. It would not make sense for the owner/operator. It is hard to make comparisons with other transportation providers.

Mr. Giglietti said that the drivers have a local presence in the community.

Move to recommend that the Amity Board of Education extend the contract with the Transportation Contractors to June 30, 2017 with an increase of 2 percent in 2012-2013, 2 percent in 2013-2014, 2 percent in 2014-2015, and the price per vehicle, late runs and special runs to be negotiated in 2015-2016 and 2016-2017. Furthermore, that the language regarding vehicle replacement be changed to

"...any bus replaced after July 1, 2015, must be at least a 2005 model year or newer". Furthermore, the Board Policy for bidding contracts of \$10,000 or more is waived in this case (Mr. Giglietti, 2d Ms. Brunwin).

Vote in favor unanimous.

Motion passed.

10. Discussion and Possible Action of Food Service Operations

a. Contact Extension for 2012-2013

Mr. Levine said that he is very satisfied with Chartwells. On March 9, 2009, the Amity Board of Education awarded the food service operations contract to Compass Group USA, Inc. (Chartwells) for one year with four one-year options. We are now completing year two. Mr. Levine recommends the Board exercise its option for the third year in 2012-2013.

b. Increase of Lunch Prices by \$0.10 per Meal in All Three Schools

The federal government has mandated increased portions of fruits and vegetables. A \$0.10 increase per meal price increase is necessary to cover the cost. The increase was originally \$0.17. Mr. Levine negotiated the price down. The price may go up next year. A la carte prices will increase for selected items for an overall increase of about two percent. Without the price increases, the food service program would have a deficit of about \$3,000. Prices were last raised in 2009. The proposal includes a guaranteed return to the District of \$9,744.

Motion to recommend that the Amity Board of Education award a one-year contract extension for food services operations for 2012-2013 to Compass Group USA, Inc. (Chartwells) per the proposed Amendment and the Superintendent of Schools is authorized to sign the Amendment. Motion to recommend that the Amity Board of Education authorize the food service provider to raise lunch prices by \$0.10 per Type A meal in all three schools for 2012-2013 and the Superintendent of Schools is authorized to approve increases in a la carte items for an estimated overall increase of 2 percent (Ms. Brunwin, 2d Mr. Nuzzo).

Vote in favor unanimous.

Motion passed.

11. Discussion and Possible Action on Contracts of \$35,000 or More

Site-Based Grounds Maintenance Program

Two years ago, Amity bid the site-based grounds maintenance program. The Amity Board of Education awarded the contract for July 1, 2010 to June 30, 2011 with the option, at the Board's discretion, to extend the contract up to two additional years at the same price of \$210,000. The 2012-2013 budget is \$210,000. Facilities Director Jim Saisa recommends extending the contract due to the excellent performance of the vendor.

Move to recommend awarding the site-based grounds maintenance program for July 1, 2012 to June 30, 2013 to Sports Turf of Connecticut of Orange at the bid

price of \$210,000 for the third year of the three-year contract (Mr. Giglietti, 2d Mr. Horwitz).

Vote in favor unanimous.

Motion passed.

Safety Service Program

Fuss & O'Neill EnviroScience, LLC has helped the District implement and maintain a top-notch safety service program. Mr. Levine noted that this firm helps ensure that OSHA is followed, deals with air quality, etc. Under the State contract, Fuss & O'Neill EnviroScience, LLC three-year contract is \$38,380.

Move to recommend awarding the safety service program to Fuss & O'Neill EnviroScience, LLC for July 1, 2012 to June 30, 2013 for the second of a three-year contract at the State bid price of \$12,788 (Mr. Giglietti, 2d Mr. Horwitz).

Vote in favor unanimous.

Motion passed.

Investment Consulting Services

Two years ago, investing consulting services were bid. The Board decided to continue using Fiduciary Investment Advisors for this service.

Move to recommend awarding consulting services for July 1, 2012 to June 30, 2013 to Fiduciary Investment Advisors at the quoted price of \$21,218 for the third year of three years (Mr. Giglietti, 2d Mr. Horwitz).

Vote in favor unanimous.

Motion passed.

Snow Removal

Two years ago, the Board awarded a three-year contract to P&S Paving, Inc. of Seymour. Mr. Saisa has recommended we continue the three-year contract due to the excellent performance of the vendor. The 2012-2013 budget is \$47,000. Mr. Levine noted that line painting is being offered free of charge.

Mr. Stirling asked if there is a minimum if there isn't much snow.

Mr. Levine said that there is not.

Move to recommend awarding the snow remove, ice control and sanding services to P&S Paving, Inc. of Seymour for July 1, 2012 to June 30, 2013 for the third year of a three-year contract at the bid prices based on the amount of snow (Mr. Horwitz, 2d Mr. Nuzzo) .

Vote in favor unanimous.

Motion passed.

Trash and Recycling Removal Service

The District bid trash and recycling removal service. There were three bidders. Mr. Saisa recommends the bid be awarded to All American Waste of New Haven for the bid price of \$36,993 for 2012-2013 with extra charges for additional pick-ups. Extra pick-ups are \$60 for an 8-yard trash dumpster; \$42 for a 6-yard trash dumpster; and \$32 for a 8-yard dumpster for recycling. Mr. Saisa estimates that

about \$200 a year is spent for extra pick-ups. The 2012-2013 budget is \$42,000. The vendor will hold the pricing constant for all three years of a three-year contract. All American was the low bidder.

Move to recommend the trash and recycling removal service to All American Waste for July 1, 2012 to June 30, 2013 for the first year of a three-year contract at the bid price of \$36,993, not including extra charges for additional pick-ups (Ms. Brunwin, 2d Mr. Horwitz).

Vote in favor unanimous.

Motion passed.

Substitute Teacher Services

Two years ago, the Board awarded the substitute teacher services to Kelly Educational Services for a three-year contract, subject to extension of two optional years at the Board's sole discretion. The bid price for 2012-2013 is the same as this fiscal year, which is \$90.02 per diem for less than 10 consecutive days and \$96.95 per diem after working 10 consecutive days. The 2012-2013 budget is \$58,000.

Recommend awarding the substitute teacher service to Kelly Educational Services for July 1, 2012 to June 30, 2013 for the third year of a three-year contract at the bid price of \$90.02 per diem for less than 10 consecutive days and \$96.95 per diem after working 10 consecutive days (Mr. Nuzzo, 2d Ms. Brunwin).

Vote in favor unanimous.

Motion passed.

Health and Welfare Benefits Consultant

Last year, the Board awarded Marsh & McLennan Agency a three-year contract as the District's Health and Welfare Benefits Consultant for medical and dental insurance. The bid price is \$25,000 for 2011-2012; \$25,000 for 2012-2013; and \$25,000 for 2013-2014 (Mr. Horwitz, 2d Ms. Brunwin).

Recommend awarding the Health and Welfare Benefits Consultant to Marsh & McLennan Agency for July 1, 2012 to June 30, 2013 at the bid price of \$25,000 for the second year of a three-year contract.

Vote in favor: Mr. Giglietti, Ms. Brunwin, Mr. Horwitz, Mr. Nuzzo)

Abstain: James Stirling

Motion passed.

Repaving of Orange Middle School Side Parking Lot

The District bid the repaving of the Orange Middle School side parking lot. There were 11 bidders. The bids ranged from \$69,995 to \$139,437. Mr. Saisa recommends the bid be awarded to P&S Paving of Seymour for the bid price of \$69,995. The budget estimate was \$97,000.

Recommend awarding the repaving of the Orange Middle School side parking lot to P&S Paving, Inc. of Seymour for the bid price of \$69,995 (Mr. Giglietti, 2d Mr. Horwitz).

Vote in favor unanimous.

Motion passed.

Replacement of the Air Handler Units in the Boys and Girls Locker Rooms at Amity High School

The District bid the replacement of the air handlers in the boys' and girls' locker rooms. There were 9 bidders. The bids ranged from \$145,446 to \$231,380. Mr. Saisa recommends the bid be awarded to Mega Mechanical Services, LLC of Glastonbury for the bid price of \$47,279 on air handler 12 and \$98,167 on air handler 16. The budget estimate was \$176,000.

Move to recommend awarding the replacement of the air handler units in the boys' and girls' locker rooms at Amity High School to Mega Mechanical Services, LLC of Glastonbury for the bid price of \$145,446 (Mr. Giglietti, 2d Mr. Nuzzo).

Vote in favor unanimous.

Motion passed.

Mr. Saisa recommends obtaining a price from vanZelm to look at the chilled water piping that feeds the areas near the locker rooms to evaluate if we have ample capacity and flow to be able to hook up the air handlers to cooling now.

Move to recommend authorizing the Superintendent to ascertain the price for fully air conditioning the locker rooms at Amity High School, and if the Superintendent is satisfied with the quote, he will bring the proposal to the Facilities Committee for their consideration and possible recommendation to the Amity Board of Education (Mr. Horwitz, 2d Ms. Brunwin).

Vote in favor unanimous.

Motion passed.

Conversion of the Amity High School Boilers from Oil to Natural Gas

The District bid the project of converting the Amity High School oil burning boilers to natural gas. There were six bidders. The bids ranged from \$77,543 to \$150,832. Mr. Saisa recommends the bid be awarded to Air Temp Mechanical Services Inc. of Southington for the price of \$68,143 for the three 150HP boilers and \$9,400 for the domestic water heater boiler. The Board designated \$120,000 in the Reserve Fund for Capital and Nonrecurring Expenditures for the conversion of natural gas for our kitchen equipment and HVAC equipment at Amity High School. The budget estimate was \$98,000 to convert the boilers. The other work will be done by other vendors for amounts below the \$10,000 bid threshold.

Move to recommend the conversion of the Amity High School boilers from oil to natural gas to Air Temp Mechanical Services Inc. of Southington for the bid price of \$77,543. The cost of converting the boilers and kitchen equipment shall be taken from the \$120,000 designated in the Reserve Fund for Capital and Non-recurring Expenditures for this purpose. The remaining work shall only be awarded if the price paid to a vendor is under \$10,000 or the work is awarded based on the State Bid List (Ms. Brunwin, 2d Mr. Horwitz).

Vote in favor unanimous.

Motion passed.

12. Discussion of Potential Uses of 2011-2012 Year End Balance

Mr. Levine's memo to Dr. Brady dated May 4, 2012 discussed possible uses of the 2011-2012 year-end balance. In June, the administration will have a better handle on what the year-end balance will be. Possible uses include school construction grant reimbursement and improvements to the District's wireless network.

13. Discussion of Forecasts

A memo from Mr. Levine to Dr. Brady dated May 4, 2012 discusses forecasts. Mr. Levine said that forecasts are done very conservatively. Long-range forecasts aren't accurate. The three-year forecasts in the Board Approved 2012-2013 Budget, like prior long-range forecasts, have probably overstated total operating expenditures for 2013-2014 and 2014-2015. Past long-range forecasts have been significantly wrong, misleading and misused. He recommended not producing long-range forecasts, as monthly forecasts are appropriate and necessary to ensure that Amity doesn't overspend the budget. Mr. Stirling said that this topic can be addressed in June.

14. Discussion of Monthly Financial Statements

There was no discussion.

15. Director of Finance and Administration Approved Transfers Under \$3,000

There was no discussion.

16. Discussion and Possible Action on Budget Transfers

Legal Expenditures

A budget transfer is requested to cover legal expenditures, which have been forecasted to exceed budget. It is anticipated further budget transfers will be needed by the end of the fiscal year.

Move to make the following budget transfer of \$15,000 to pay legal expenditures (Mr. Horwitz, 2d Ms. Brunwin):

<i>Account Number</i>	<i>Account Name</i>	<i>From</i>	<i>To</i>
03-14-2600-5410	Utilities, Excluding Heat	\$15,000	
05-14-2310-5330	Other Professional and Tech. Svcs.		\$15,000

Vote in favor unanimous.

Motion passed.

Unemployment Compensation

A budget transfer is requested to cover unemployment compensation, which has been forecasted to exceed budget.

Move to make the following budget transfer of \$5,000 to pay unemployment compensation (Mr. Giglietti, 2d Mr. Horwitz):

<i>Account Number</i>	<i>Account Name</i>	<i>From</i>	<i>To</i>
03-14-2600-5410	Utilities, Excluding Heat	\$5,000	
05-15-2512-5290	Unemployment Compensation		\$5,000

Vote in favor unanimous.

Motion passed.

Intern Costs

A budget transfer is needed to pay for interns. We used interns rather than hire long-term substitutes in some cases. This budget transfer is needed to charge the cost of the interns to the proper account.

Move to make the following budget transfer of \$6,750 to pay for interns (Mr. Giglietti, 2d Mr. Horwitz):

<i>Account Number</i>	<i>Account Name</i>	<i>From</i>	<i>To</i>
05-15-1026-5111	Certified Salaries	\$6,750	
01-13-2400-5330	Other Professional & Tech. Svcs.		\$6,750

Vote in favor unanimous.

Motion passed.

Special Education Extension Therapy Services

A budget transfer is needed to pay for extension therapy services as mandated by an IEP.

Motion to make the following budget transfer of \$11,000 to pay for extension therapy services (Mr. Nuzzo, 2d Mr. Horwitz):

<i>Account Number</i>	<i>Account Name</i>	<i>From</i>	<i>To</i>
04-12-6110-5560	Tuition Expense	\$11,000	
04-13-2130-5330	Other Professional & Tech. Svcs.		\$11,000

Vote in favor unanimous.

Motion passed.

Standard Year End Budget Transfers

During June, we will need to make a number of budget transfers to salary and benefit accounts and to pay other standard charges. The exact amount of these budget transfers will depend on the final invoices. The budget transfers will be made in June and are part of the normal closing process.

Move to authorize the Director of Finance and Administration to make the necessary budget transfers to salary and benefit accounts and to pay other standard charges. These budget transfers may exceed \$3,000. The Director of Finance and Administration will report all budget transfers made to the Amity

Finance Committee and Amity Board of Education (Mr. Giglietti, 2d Ms. Brunwin).

Vote in favor unanimous.

Motion passed.

17. Discussion and Possible Action on New Funding Requests

Move to make the following budget transfer of \$4,219 to pay \$4,218.75 to PBIRx of Milford for administrative services rendered through April 5, 2012 in connection with the eligibility submission and cost reporting for the Early Retiree Reinsurance Program (Mr. Giglietti, 2d Ms. Brunwin).

<i>Account Number</i>	<i>Account Name</i>	<i>From</i>	<i>To</i>
05-15-0000-5850	Contingency Account	\$4,219	
05-14-2310-5330	Other Professional & Tech. Svcs.		\$4,219

Vote in favor: Matthew Giglietti, Janet Brunwin, James Stirling, James Horwitz
Abstain: Joseph Nuzzo

Motion passed.

18. Update on Financial Operations

A. Report of e-Bay Sales

A memo from Mr. Levine to Dr. Brady provides an update on e-Bay sales. Certain assets have been sold on e-Bay and the proceeds will be used to purchase new equipment for the Media, Fine and Performing Arts Department. The sale of these items has provided Amity's Video Production Department with \$6,530.75.

19. Adjournment

Motion to adjourn the meeting at 6:30 p.m. (Mr. Horwitz, 2d Ms. Brunwin).

Motion passed; meeting adjourned.

Respectfully submitted,
Marianne Lippard, recording clerk

MINUTES

COMMITTEE MEMBERS PRESENT: Christopher Browe, Sue Cohen, Diane Crocco, Thomas Hurley, Tracey Lane Russo

Also Present: William Blake, John Brady, Charles Britton, Steve Chapman, Steven DeMaio, Marianne Lippard, Sheila McCreven, Marcia Moses, Richard Rizutti, James Stirling; other members of the public

A meeting of the Policy Committee of the Amity Regional Board of Education was held on Tuesday, May 29, 2012, at 5:15 p.m., in the Presentation Room at the District Offices.

1. **Call to Order:** Sue Cohen called the meeting to order at 5:22 p.m.
2. **Pledge of Allegiance** was recited by those present.
3. **Demonstration of Drug Sniffing K-9 Search**

Sue Cohen said that this meeting was planned in response to requests by two Board members who would like to revisit the policy and consider modifications. The current policy allows drug sniffing dogs on school property, but does not allow the use of dogs to search students without reasonable suspicion. The current policy complies with the laws.

Dr. Brady introduced Officer Steve Chapman, who, along with School Resource Officer Richard Rizutti, showed how the dog, Rayner, can search for drugs such as marijuana, heroin and other illegal substances. Dogs have been used in the past to check lockers. The dog will sit when he finds something. When the dog senses an odor, it works to source the odor and sits at the source.

Ms. Cohen asked how accurate the dog is.

Officer Chapman said that the dog is 100 percent accurate. There are no false positives. The dog's nose is almost a thousand times stronger than a human. If the dog hits on something, there might not be anything found, but the scent can last on a surface for up to 22 days after exposure. He noted that most schools do not have dogs searching people. At arenas, dogs might be used to search people. According to the Supreme Court, a dog's search is not a search, Officer Chapman said.

Thomas Hurley said that he is interested in knowing when a search crosses the line into illegal search and seizure.

Dr. Brady noted that Attorney Marcia Moses is here to answer legal questions.

Ms. Moses said that she would agree with Officer Chapman's interpretation. State courts have concurred that a dog's sniffing doesn't constitute a search. The school policy deals with where there is an expectation of privacy. If dogs sniff lockers or cars, students are put on notice. The policy doesn't allow dogs to sniff students; that type of search without suspicion is not legal and would violate the fourth amendment. You could not do this at a football game, for instance, to an individual, unless there was suspicion. School administrators search students when there is a reasonable suspicion of contraband. Searching a student without suspicion would violate the Fourth Amendment.

Mr. Hurley said that Amity has a strong policy on search and seizure in effect. He is wondering if anything needs to be added.

Tracey Lane Russo said that her concern is that when there is suspicion, the policy prohibits searches even under certain circumstances when the law allows them. The law doesn't prohibit student searches.

Officer Chapman said that the dog search would provide probable cause, giving law enforcement with the right to search a person or vehicle without a warrant. This dog only alerts to narcotics. There is no invasion of privacy. Each situation is weighed differently.

Attorney Moses said that the standard for the school district is lower than for law enforcement.

Officer Chapman said that anywhere he is allowed to be with the dog is an area that can be sniffed for drugs.

Mr. Browe said that students can be asked to submit to a breathalyzer. This seems less invasive.

Public Comment

Sheryl Covern of Orange said that her daughter is a freshman at Amity. She asked if students have warning that there will be a dog in the school. The kids all know who smokes pot and who sells. She is concerned about her own daughter specifically. Her daughter has the right to go down a staircase without being worried.

Mr. Britton said that the dogs come in and can search empty classrooms, lockers and unattended backpacks. If administrators are aware that a crime has taken place, police are alerted.

Dr. Brady said that the students would not be lined up and sniffed for drugs. A police officer isn't present during a student search. All stairwells have cameras. The system for preventing smoking in the bathroom is almost foolproof.

Ms. Russo said that a student would be searched by an administrator and not by a dog.

James Stirling said that he feels it would be a mistake to amend the current policy beyond what was recommended by CABA. If you push beyond the Fourth Amendment, you'll probably bring a challenge. The policy gives the sense that Amity wants a safe environment.

Steven DeMaio said that he has spoken to CABA on the issue numerous times in the last several weeks. Kids know how to get around the policy. The officer indicates that the dog is never wrong. He doesn't believe that there is any more of a drug problem at Amity than at any other school. The problem is when kids are talking about how they keep drugs on them during searches. The dog could potentially sniff a student. He is not in favor of violating anyone's Fourth Amendment rights. If the dog is going to be at the school, he thinks it should be used. The policy says that the dog can't be near the student.

Ms. Cohen said that a dog might source a remnant and the drug is no longer there. It isn't an issue at that point.

Dr. Britton said that there were lockers that the dog hit on that could have contained drugs decades earlier. Odor travels in lockers. If a dog hits on one locker, then the two adjacent lockers will be looked at also. When a locker is empty, that doesn't mean that there were no drugs there ever.

Officer Chapman said that it's not correct to classify a finding as a false positive. When no drugs are found, there could be remnants and nothing definitive.

Ms. Russo said that there is concern that the policy gives more protection than the Fourth Amendment. Some people would like to see the policy more consistent with the law. An administrator might not find drugs on a student. If the dogs can't be used, then it might not make sense to have canines in the school to conduct a search for drugs, unless only as a deterrent.

Dr. Brady said that a few words can be added to strengthen the policy. He suggested some wording that might work.

Ms. Russo said that the language suggested by Dr. Brady sounded good.

Elias Alexiades of Woodbridge said that he has a son at Amity and doesn't believe dogs should be used in the school at all. He questioned the lure used during the demonstration with the dog. It could've been a piece of salami. He is

opposed to expanding the policy. He believes there should be more of a trusting environment. Searches may be legal, but that doesn't mean that they should be done. If administrators, staff and teachers can't tell when a student is stoned, there is a problem. The idea that there is no such thing as a false positive is dangerous. When lockers are searched, it attaches a stigma to the kids involved. There was a lockdown and the students didn't know why. He heard that kids were huddled in corners, scared.

Sheila McCreven of Woodbridge said that drug use at a high school is a serious concern. She sees it as more of a mental health/substance abuse issue. Law enforcement takes a different approach. Kids should be pulled in close, not pushed away. If there are worries about a student, it might be more appropriate to send the student to the school nurse or the school resource officer. It's important to try to reach out to students with these problems while they are in school.

Ms. Russo said that she is very familiar with law enforcement and it can be a lifesaver. A child using drugs signals a huge problem. Our jobs are to educate kids and keep them safe. The judicial system isn't necessarily a path to prison.

Mr. Hurley read an article in the Trident newspaper into the record. The article was written by a student who was studying in the library during the recent lockdown. It said the news of the lockdown spread within minutes. The article questioned whether Amity was giving the appearance of trying to combat the drug issue. Mr. Hurley said that the hole in the current policy was large. If the students don't think it is effective, we may be missing something.

Ms. Cohen said that the policy allows what the Constitution allows.

Officer Chapman described the training that the police dog is put through. The dogs are certified with the state forensics lab. The dogs go through 12 to 16 weeks of training. The dogs don't alert to substances other than what they are trained for. Logs are maintained and everything is held by the state.

Mr. Hurley asked if the dog certification could be obtained for the minutes.

Officer Chapman said that the certification could not be.

William Blake asked whether the dog would be alerted if students go into a bathroom where marijuana is in use and end up with the scent on their clothes.

Officer Chapman said that the dog could be alerted.

Mr. Alexiades asked how much the last search cost the taxpayer.

Officer Chapman said that there was no cost attached because it was considered training.

Dr. Brady said that during the last search the dog appeared to have alerted to salami.

4. Discussion and Possible Recommendation on Use of Dogs to Search School Property – Policy 5145-122(a)

Motion to modify the existing policy concerning searches to add “except as permitted by law,” (Christopher Browe, 2d Ms. Russo).

Vote in favor: Christopher Browe, Diane Crocco, Thomas Hurley, Tracey Lane Russo

Opposed: Sue Cohen

Motion passed.

5. Adjourn

Motion to adjourn the meeting at 6:32 p.m. (Ms. Crocco, 2d Mr. Hurley).

Motion passed; meeting adjourned.

Respectfully submitted,
Marianne Lippard, recording clerk