

AMITY REGIONAL SCHOOL DISTRICT NO. 5

Bethany Orange Woodbridge
25 Newton Road, Woodbridge Connecticut 06525
(203) 397-4811

Dr. John J. Brady
Superintendent of Schools

PLEASE POST

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AMITY REGIONAL BOARD OF EDUCATION

May 14, 2012

A regular meeting of the Amity Regional Board of Education will be held on Monday, May 14, 2012, at 6:30 p.m., in the Presentation Room at the District Offices.

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a. Regular BOE Meeting, April 9, 2012 (Enclosure)
 - b. Annual District Meeting on the Budget, May 7, 2012 (Enclosure)
4. Recognition of CABA Student Awardees
5. Discussion and Possible Action on District Tech Plan (Enclosure)
6. Discussion of 2011-2012 Enrollment Projections (Enclosure)
7. Principal's Reports
8. Student Report
9. Public Comment
10. Announcements from the Board and Administration
 - a. Amity High School #7 in Connecticut for CAPT
 - b. Amity District #5 in Connecticut for CAPT
11. Correspondence
12. Superintendent's Report
 - a. Personnel Report (Enclosure)
 - b. New State Legislation

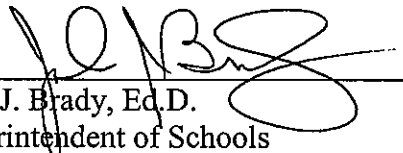
13. Chairman's Report

a. Committee Reports

1. ACES
2. CAFE
3. Curriculum
4. Facilities
5. Finance
 - a. Discussion and Possible Action on Proposed Fund Balance Policy (First Reading)
 - b. Update of Referendum Results
 1. Bond Referendum
 2. Budget Referendum
 - c. Discussion and Possible Action on Proposed Extension of Transportation Contracts
 - d. Discussion and Possible Action of Food Service Operations
 1. Contract Extension for 2012-2013
 2. Increase of Lunch Prices by \$0.10 per Meal in All Three Schools
 - e. Discussion and Possible Action on Contracts of \$35,000 or More
 - f. Discussion of Potential Uses of 2011-2012 Year End Balance
 - g. Discussion of Forecasts
 - h. Discussion of Monthly Financial Statements
 - i. Director of Finance and Administration Approved Transfers Under \$3,000
 - j. Discussion and Possible Action on Budget Transfers
 - k. Discussion and Possible Action on New Funding Requests
 - l. Update on Financial Operations
 1. Report on e-Bay Sales
6. Policy
7. Personnel

14. Items for the Next Agenda

15. Adjournment


John J. Brady, Ed.D.
Superintendent of Schools

JJB/kfw

pc: Town Clerks: Bethany
Orange
Woodbridge

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If you require accommodations to participate because of a disability, please contact the office of the Superintendent of Schools in advance at 397-4811.

Minutes

AMITY BOARD MEMBERS PRESENT:

William Blake, Julie Altman, Christopher Browe, Patricia Cardozo, Sue Cohen, Diane Crocco, Steven DeMaio, Rita Gedansky, John Grasso, Jr., James Horwitz, Thomas Hurley, Tracey Russo, James Stirling

AMITY BOARD MEMBERS ABSENT: None

Staff Members Present: John Brady, Jack Levine, Paula Cofrancesco, Mary Raiola, Kathi Fuller-Cutler, Richard Dellinger, Charles Britton, Robert Cole, Jason Tracy, Deborah DeMeo

Also Present: Thomas Falcigno, Jim Zeoli, other members of the public

A meeting of the Amity Board of Education was held at 6:30 p.m. on Monday, April 9, 2012, in the Presentation Room of the District Offices. No quorum in attendance.

1. **Call to Order:** William Blake called the meeting to order at 6:33 p.m.
2. **Pledge of Allegiance** was recited by those present.
3. **Approval of Minutes:**
 - a. Regular Board Meeting – February 13, 2012 – Previously approved – Dr. Brady noted that there had been one correction. *Motion to approve as revised:* Rita Gedansky; 2nd James Stirling
Discussion: None
Vote in Favor – Unanimous **Motion passed.**
 - b. Regular Board Meeting – March 12, 2012 –
Motion to approve: Diane Crocco; 2nd Sue Cohen
Discussion: Sue Cohen – Correction to spelling of Patty Logiocco's name (2c's); Thomas Hurley – Comments regarding motions to discuss suspension of policy and naming of auditorium should be removed; Mr. Hurley said minutes should be revised to reflect fact that motion to waive naming policy and name auditorium should have had 9 votes instead of 7.
William Blake – acknowledged Mr. Hurley's comments, but noted that the March minutes could not be revised in that manner as that was something that had occurred and was on record, and they should not be changed; Mr. Hurley's comments will be added to the March 12th minutes.

b. - cont'd

Vote in Favor of Revised Minutes: Julie Altman, Christopher Browe, Patricia Cardozo, Diane Crocco, Steven DeMaio, Rita Gedansky, John Grasso, Jr., James Horwitz, Thomas Hurley, Tracey Russo, James Stirling.

Vote Opposed: None

Abstain: Sue Cohen

Motion passed.

c. District Meeting, Public Hearing – April 2, 2012 –

Motion to Approve: James Stirling; 2nd Sue Cohen

Discussion: None

Vote in Favor: Christopher Browe, Patricia Cardozo, Sue Cohen, Diane Crocco, Steven DeMaio, Rita Gedansky, James Horwitz, Thomas Hurley, Tracey Russo, James Stirling

Vote Opposed: None

Abstain: Julie Altman, John Grasso, Jr.

Motion passed.

d. Public District Budget Hearing – April 2, 2012 –

Motion to Approve: James Stirling; 2nd Sue Cohen

Discussion: None

Vote in Favor: Christopher Browe, Patricia Cardozo, Sue Cohen, Diane Crocco, Steven DeMaio, Rita Gedansky, James Horwitz, Thomas Hurley, Tracey Russo, James Stirling

Vote Opposed: None

Abstain: Julie Altman, John Grasso, Jr.

Motion passed.

e. Special Board of Education Meeting – April 2, 2012 –

Motion to Approve: Dianne Crocco; 2nd Patricia Cardozo

Discussion: None

Vote in Favor: Christopher Browe, Patricia Cardozo, Sue Cohen, Diane Crocco, Steven DeMaio, Rita Gedansky, James Horwitz, Thomas Hurley, Tracey Russo, James Stirling

Vote Opposed: None

Abstain: Julie Altman, John Grasso, Jr.

Motion passed.

4. Discussion and Possible Action to Refer Possible Revision in Policy on Drug Sniffing Dogs in the Schools to the Policy Committee

Discussion: Request by Steven DeMaio to have this item on agenda after having attended a school workshop. Concern not using the dogs; concern about sniffing the students/classrooms. Students know dogs can't sniff them. Dr. Brady – concern about changing the nature of the school atmosphere. We have students who are fearful of dogs. Dr. Charles Britton presented administration's position – administration comfortable with

current policy. Grateful to have policy – helps to deter students – gives them leverage and flexibility to conduct the types of searches that help them deter and catch students. Tracey Russo expressed concern that we stay consistent with current case law and then leave it up to administration. James Stirling is generally not in favor of bringing dogs into the classroom. It can create an uncomfortable environment. However, he noted that some board members wanted to send the policy back to the policy committee. He would reluctantly abide by that. He would hope that the outcome was no change. He noted that the policy committee needs to weigh the sentiment of the administration very strongly. Bob Cole noted that the administration has a plan that will work under the current policy. Bill Blake noted that this proposal is not coming from the administration. Board needs to be concerned about policies and look to the administration to implement and manage the schools. He is concerned that it looks like board members are getting too involved and that they know better. That is the reason he has been hesitant to bring this forward. But he indicated that since there was enough of an interest he would bring it forward. At this point Mr. Blake directed his comments to a parent in the audience who had addressed the Board at the March meeting. He allowed Mr. David Guzowski to make public comment at this time.

No motion needed. Chair will refer to Policy Committee.

5. Discussion and Action on Setting Graduation Date – June 22, 2012

Dr. Brady noted that Amity had used seven (7) snow days, but was able to make up two (2) of them bringing the last day of school to June 22, 2012. The Board must set the graduation date after April 1st.

Motion to approve graduation date of June 22, 2012: Diane Crocco; 2nd Tom Hurley

Discussion: Sue Cohen asked what day of the week. It is a Friday. Graduation ceremony will start at 4pm. Done before sundown.

Vote: Unanimous

Motion passed.

6. Discussion and Possible Action to Authorize the Superintendent to Commit Amity to Pursue Cablecasting on Educational Channel 78 for the Town of Orange

Dr. Brady highlighted Amity's current situation with broadcasting and noted the possible expansion with Orange. He introduced Mr. Ron Davis, the Chair of Cable Advisory Council (CAC). Mr. Davis is responsible for programming in the Town of Orange on E-TV Channel 78 and has agreed to work with Amity to have Amity be the central broadcasting location for both Orange and Woodbridge. Once Amity commits to this, Amity becomes eligible for a portion of a CAC grant. CAC has a board that determines the amount schools receive. Funding from the grant would help offset costs for programming and equipment. OGAT is separate from CAC. Several board members, Dr. Brady and Dr. Britton noted all the possibilities with the expansion of broadcasting: athletic events, concerts, extracurricular activities, Veterans' Day programs/activities, sending public announcements, board meetings, Superintendent/administrator interviews, etc.

(6.-Cont'd)

Motion to authorize the Superintendent to commit Amity to pursue cablecasting on ETV-78 for the Town of Orange: Thomas Hurley; 2nd John Grasso, Jr.

Discussion: None

Vote: Unanimous

Motion passed.

7. **Student Report:** Thomas Falcigno – **Food Drive** – Over 8,000 items donated to the CT Food Bank. **Voter Registration** – On Wednesday, 3-28-12, Registrars of Voters from Bethany, Orange and Woodbridge visited senior English classes and registered over 300 students. **Spring Concert** – Thank you to all who performed for nearly a packed house. **College Fair** – Held April 4, 2012 – over 150 colleges, universities and technical schools participated. Thank you to the PTSA for providing dinner and refreshments for the representatives. **Junior Prom** – Will be held Saturday, May 5th instead of the 4th to accommodate those students planning to take the SAT on the morning of the 5th. Tickets go on sale 4-9 thru 4-29. The cost is \$48 and only be available online thru MyPaymentsPlus. **National World Language Honor Society** – Induction ceremony held Wednesday, March 28th – Latin Honor Society – 14 new members, French Honor Society – 11 new members, Spanish Honor Society – 26 new members, Chinese Honor Society – 8 new members. Congratulations to all. **Auditorium Naming** – Student Government shared its opinion – At its March meeting lengthy discussion – two conclusions: student government unanimously voted on a resolution stating that something in this school should be named after Dr. Brady, however, the student government would like to make sure that all possible options have been considered before the Board decides to name the auditorium after Dr. Brady.

8. **Public Comment**

Jim Zeoli, 1st Selectman from Town of Orange: Noted that he had a few people contact him (today) regarding the dog sniffing issue. There are people who have concerns about dogs. He enjoys being part of the audience instead of sitting at the table because you get to witness how transparency in government stifles good dialogue, because you can't sometimes say everything that needs to be said. Complimented the high school staff on the plan they have in place for handling the drug issue and stated that we need to trust the administration. Orange pleased with having the government access (ETV78). Thanked Ron Davis. Good program. There will be some funding expenses – but it's worth it. It offers something new to the students. It's a great teaching tool. Thanked the Board for all their hard work. New board members from Orange even though they've only been on the Board for a short time and may be on the learning curve, they do have a right to speak.

9. **Announcements from the Board and Administration**

Delegation to China leaving on Friday, April 13, 2012 (Kathi Fuller-Cutler and Richard Dellinger)

10. Discussion and Possible Action on Waiver of Policy Regarding Naming of Auditorium

William Blake reviewed the previous action from March regarding the waiver of policy. He noted that after the meeting Mr. Hurley had indicated that he thought there were some problems in proceeding that way. Specifically, with regard to sections 9314, 9325.3 of the Board By-Laws, which indicate in an order to suspend a by-law it requires either a two-thirds vote of all members of the Board if there has been no written notice given. If written notice has been given, then a majority vote of the Board is sufficient. 9325.3 refers to adding an item which is not listed on the agenda, and that indicates that it requires a two-thirds vote of members of the Board for new business to be considered and acted upon. Mr. Blake noted that he did not want there to be any impropriety in the naming of the auditorium. The current agenda does list that the Board will discuss and take possible action on the waiver of policy with regard to the naming of the auditorium. Mr. Blake asked if Mr. Hurley thought there were any other policies that might be implicated with regard to this issue. Mr. Hurley indicated 1331 – specifies the process; taking it from the Facilities Committee to two separate meetings for Board discussion. Mr. Blake indicated possible ambiguity in policy 1331 and noted that somewhere down the road they may have to take a look at it.

Mr. Blake asked if there was a motion to waive compliance with by-laws 9314, 9324.3 and 1331 in so far as we are considering the naming of the auditorium.

Motion to waive compliance with by-laws 9314, 9324.3 and 1331 in so far as we are considering the naming of the auditorium: James Hurley; 2nd Sue Cohen

Discussion: Mr. Hurley discussed procedure and the appropriateness of naming parts of the building to a specific person. Sue Cohen questioned what happens when a Committee does not agree on bringing an item forward to the Board for a vote. Bill Blake noted that it is usually the Superintendent who handles the clearing of naming recognitions, but since Dr. Brady was the person being recognized, he took it upon himself to contact the 1st selectmen and the administration. There has been extensive support demonstrated in support of this recognition. Tracey Russo concerned that it be done right.

Vote in favor: James Stirling, Diane Crocco, Rita Gedansky, Sue Cohen, Patricia Cardozo, James Horwitz, Julie Altman

Vote Opposed: Thomas Hurley, Tracey Russo, Steven DeMaio, Christopher Browe,

Abstain: John Grasso, Jr.

Motion passed.

11. Discussion and Possible Action on Naming of Auditorium

Motion by Christopher Browe to move Item #12 up before #11 – it directly impacts the decision of #11; 2nd Tracey Russo

Discussion: No Discussion

Vote in favor of moving #12 before #11: Unanimous

(Item #11 moved after #12 below)

12. Correspondence (moved before Item #11)

a. Letter from Dr. John J. Brady

Discussion: Dr. Brady read his letter.

11. Discussion and Possible Action on Naming of Auditorium

Motion to name the auditorium after Dr. Brady: Patricia Cardozo; 2nd Diane Crocco

Discussion: James Stirling – his general opinion is that we should not name any part of a building after an employee – Dr. Brady has raised the bar of excellence for everyone – but having the sense of the community, it is evident that this is something they want to do to recognize the excellence of Dr. Brady and give something back to him; He noted he would vote in favor. Mr. Grasso seconded Mr. Stirling's sentiments and applauded Dr. Brady for the fine job he is doing. Tracey Russo prefers that this be unanimous; saying it is an unusual set of circumstances – as the school system does not want Dr. Brady to leave, strong community support and the Board support Dr. Brady, and it is an honor he has earned. Ms. Russo's only wish all along is that it was done properly in accordance with the rules of the Board. Christopher Browe – Dr. Brady more than professional in every instance and has raised the bar of what we are to expect in a superintendent. Concerned about the nature of Dr. Brady's letter in that in the future the honor could go away because it has not been properly vetted to withstand the test of time. Mr. Hurley – Make it clear to the audience that we have policies for reason – this is a new policy and to find an exception the first time thru is not a general thing that the Board does. Wished the Board had more time to hear about other naming options (District Offices, etc), but it appears that this is what is wanted (the auditorium).

Vote in favor of naming auditorium for Dr. John J. Brady: Unanimous ***Motion passed.***

Standing ovation by Board, staff and public.

13. Superintendent's Report – Just personnel report

14. Chairman's Report:

a. Committee Reports:

1. ACES – None

2. CABE – Meeting in Hartford recently reviewing education legislation; Meeting in November – workshops on negotiations, educational issues, facilities, policies – all encouraged to attend

3. Curriculum – Julie Altman – Meeting set for Monday, April 23rd – 5:30pm – Discussion of Technology Plan (ACES)

4. Facilities - None

5. Finance –

5.a Dr. Brady asked to withdraw 5.a (Discussion and Possible Action on Proposed Fund Balance Policy (First Read)) as the Finance Committee did not have a quorum and could not take any action on this. In addition, there was a

(5.a – cont'd)

request from Joseph Nuzzo (Orange BOF rep) and from Jim Leahy that this item be postponed until next month's agenda as they would like a chance to take a look at it.

5.b – Monthly Financial Statements – Dr. Brady – noted a change in Special Education expenditures; State made changes – increased revenue and decreased expenses can effect end-of-year balances. Does not impact next year's budget. Thomas Hurley – questioned if there is a plan for any surplus. Dr. Brady listed some options; has to be designated before July 1. Some discussion ensued on maintaining a quality system when budget increases have over the past few years been getting smaller.

5.c – Dir. of Finance & Admin. Approved Transfers Under \$3,000 – no discussion

5.d – Discussion and Possible Action on Budget Transfers – Jack noted bills for legal fees have exceeded budget.

Motion by Christopher Browe to transfer \$12,000 to pay for legal expenses; 2nd Patricia Cardozo

Discussion: None

Vote to approve transfer: Unanimous

Motion passed.

5.3 – Discussion and Possible Action on New Funding Requests –

Motion to make a budget transfer of \$5,000 to purchase a robot, software, carrying case, warranty and support (Other funding of \$3,200 to come from other sources): Christopher Browe; 2nd Rita Gedansky

Discussion: Thomas Hurley – this is a career path. We need to be training the work force for these types of jobs. It's these types of programs that help. We certainly seem to have enough students who are interested. It is well worth supporting. Low cost investment for what the students are learning. Sue Cohen – This is extremely exciting – Concern: How it's being presented and can Orange be included. Dr. Brady – it is currently planned as an after-school program. There is interest in Orange for duplicating the program. It will be pursued. The ultimate goal will be to have it as part of the curriculum. See this as a pilot project right now. Bill Blake noted that the other funding was coming from Dr. Dellinger's budget and a generous PTO contribution. Right now there is only one person trained to run this program.

Vote on Motion: Unanimous

Motion passed.

Motion to transfer from the Contingency Account to Equipment-New the amount of \$15,514 to cover expenses to get Amity started with ETV-Channel 78 to include the Town of Orange: James Stirling; 2nd John Grasso, Jr.

Discussion: None

Vote: Unanimous

Motion passed.

6. Policy – Already discussed under Dog Sniffing item.
7. Personnel – Mr. Blake – Regarding Superintendent's search – will be receiving candidates later in week. Making progress and hope to have a candidate in place by the start of the next school year.

15. Items for Next Agenda –

Tracey Russo suggestion to the Chairman or Dr. Brady to set up a committee or some kind of proactive response to the declining enrollment that we anticipate coming down the road given the impact on teachers, etc. James Stirling indicated that it is an issue being faced by many school systems across the State. Bill Blake agreed that is was something that would need to be looked at. Dr. Brady indicated that he would have a folder for the next Superintendent containing information on this.

Christopher Browe – Storage bins – question as to the number of them.

16. Motion to adjourn: Thomas Hurley; 2nd James Horwitz

Vote: Unanimous

Time: 8:40p.m.

Motion passed.

Respectfully submitted,

Paula Cofrancesco, Recording Clerk

MINUTES

BOARD MEMBERS PRESENT: Julie Altman, William Blake, Patricia Cardozo, Sue Cohen, Rita Gedansky, Thomas Hurley

Also Present: John Brady, James Leahy, Jack Levine, Marianne Lippard, Michael Luther, Joseph Nuzzo, Bill Silberberg; other members of the public

The Annual District Meeting for the 2012-2013 Budget was held on Monday, May 7, 2012, at 6:00 p.m. in the Presentation Room at the Amity District Offices. A presentation on the budget was given, and the meeting adjourned to a machine/ballot vote to be held in the Towns of Bethany, Orange, and Woodbridge on Tuesday, May 8, 2012.

1. **Call to Order:** William Blake, chairman of the Board of Education, called the Annual District Meeting to order at 6:02 p.m.
2. **Pledge of Allegiance** was recited by those present.
3. **Election of Meeting Moderator**
Mr. Hurley nominated Mr. Blake as moderator of the meeting; Ms. Cardozo seconded the nomination. Further nominations were requested, but none were offered. A voice vote to appoint Mr. Blake as moderator was unanimous.
4. **Presentation of the Budget**
Dr. Brady pointed out that new information available since the budget packet was presented several months ago shows that Amity has shown further improvement on standardized test scores. He noted that Amity was recently identified as the fifth top ranked school district in the state. The High School was ranked seventh in the state.

He noted that Amity had some very good operational successes, which has helped keep the budget increase down. Negotiations with teachers resulted in significant savings. There will be no wage or step increases during the next fiscal year, saving \$700,000.

Another major operational change involves changing to a self-funded insurance plan. This change is saving an additional \$500,000. In order to make this change, a reserve fund had to be set up to pay off claims from the previous fiscal year. Dr. Brady noted that the reserve fund will be a factor in future budgets as well.

Amity also partnered with the town of Woodbridge in an effort to bring natural gas to the school. The change from fuel oil to natural gas will offer additional savings.

Also in the area of energy usage, light fixtures were recently replaced for greater efficiency. The savings obtained through the project pay off the loan.

Slight declines in enrollment are being managed. Dr. Brady said that a technology teacher position was eliminated when the current teacher retired. Seven teaching positions have been eliminated overall. A detailed enrollment report will be presented at the Board of Education meeting on Monday, May 14th.

Dr. Brady noted that the proposed 0.47 budget increase is one of the lowest percentage increases in the state. He pointed out that page 26 of the budget presentation shows the town allocations for Amity. Enrollment in Woodbridge is down, while Bethany is up by a little over one percent. Enrollment in Orange is up 1.2 percent. Orange's share is up almost \$750,000.

When the budget was first presented back in January, the increase appeared at 2.88 percent. Much work has been done to reduce the budget increase to its current level. Dr. Brady noted that the District doesn't get much state funding, so the revenue comes overwhelmingly from the local taxpayers. A breakdown of the numbers shows the average budget increase for Amity is 1.36 percent.

Dr. Brady noted that there is also a budget referendum on a bond project. The roof at the High School needs to be renovated to prevent water and mold problems. It is a \$1.4 million project. Amity also will bond for the HVAC over the boys' and girls' locker rooms. The HVAC needs to be replaced. The budget and bonding will go before the public tomorrow.

Public Comment:

Mr. Blake asked what the cost is to replace the roof.

Dr. Brady said that complete replacement would cost \$4 million.

Dr. Silberberg questioned what would happen if an insurance claim is over a certain amount.

Dr. Brady said that there is a stop gap.

5. Adjournment

By general consensus, the meeting adjourned at 6:28 p.m.

Respectfully submitted,
Marianne Lippard, recording clerk

AMITY REGIONAL SCHOOL DISTRICT NO. 5

**Bethany Orange Woodbridge
25 Newton Road, Woodbridge, Connecticut 06525**



*John J. Brady, Ed.D.
Superintendent of Schools*

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Phone: (203) 392-2106*

May 8, 2012

To: Members of the Amity Board of Education

From: John Brady, Superintendent

RE: Amity Technology Plan 2012-2015

As required by the Connecticut State Department of Education, Amity's Technology Committee has been working on a revised three-year technology plan since the beginning of the 2011-2012 school year. The process involves review by staff at Area Cooperative Educational Services (ACES), discussion, review and input by the Curriculum Committee of the Board of Education, which took place on April 23rd, presentation and action on the plan by the full Board, review by the LEARN regional education service center and finally submission to the Connecticut State Department of Education.

At the Board meeting on Monday, May 14th, the Board will receive a presentation of the plan. Copies of the full plan (148 pages) will be available at the meeting on Monday. In preparation for the presentation and discussion, we are providing the attached document which highlights key elements of the plan.

Recommendation:

Adopt Amity's 2012-2015 Technology Plan and forward it to the LEARN regional education service center.

C: File

JJB/pfc

Amity Vision Statement

The aim of 21st century education is learning – creative, powerful, personal, and open-ended in our lives. Technology should be ever-present yet almost invisible (seamless), empowering our staff and students to think, create, communicate, collaborate – locally and globally - and learn most effectively. This vision is best supported through a 1-to-1 computing environment to truly give students access to information to invigorate their learning. We have developed a plan that will investigate the use of different devices/platforms, develop the infrastructure to support them and implement this new approach to learning to prepare our students for the global 21st century marketplace. With the support of comprehensive staff development to prepare teachers for this shift we will move the “classroom” experience from teacher centric “I tell” to the student centric “we find”, “we analyze”, “we create”.

It is important to note that the vision cannot be actualized without careful planning. The shift to 1 to 1 or BYOD will be a gradual process marked by technology pilots. Throughout the pilot process all students will have access to an appropriate electronic device for learning. This technology plan is for all students.

Amity Regional School District for the past two decades has had a vision of teachers teaching teachers in technology. Each building has Building Technology Staff Development Coordinators who lead their building in providing all aspects of professional development training in technology. Additionally, other teacher leaders have emerged and lead initiatives such as the iPad initiative and Smartboard, Moodle and schoology training. Amity is poised to actualize the vision through ongoing systematic professional development training.

In order to actualize our vision and overcome barriers, we need to address the following:

1. We need to continually examine our infrastructure to insure it supports our 1:1 vision/BYOD. We need to stay on top of security issues, wiring/wireless, the cloud, bandwidth, switches/ access. Before we proceed to a 1 to 1 or BYOD environment first and foremost we must make sure our infrastructure can handle all of our demands. If we do not have effective access points we will not be able to effectively proceed.
2. As a district we need to embrace BYOD, it is the only affordable solution to fully implement 1 to 1 strategy/vision in these difficult fiscal times.
3. Instructional leaders in the district need to understand/address the paradigm shift to a 1:1/BYOD environment in our schools. Leaders need to allow teachers to be free to explore new uses of technology integration into the classroom.
4. Students need to become independent learners. They need time to think, create, and collaborate on assignments, projects and assessments with other students in their classroom and in the greater world outside their classroom walls. This supports Amity's mission statement which speaks to life-long learning and students becoming world citizens.
5. We need to help students to individualize their instruction through use of DI strategies in the classroom and help them set goals for their own learning in Naviance. They need to become intellectually responsible.

6. Students need to learn how to create and collaborate. They need to explore ways to collaborate nationally/internationally with other students/mentors.
7. Teachers need to create new curriculum units aligned to the Common Core Standards using ibook, creative book builders and ebooks.
8. Technology pioneers in our school district need to be supported by allowing them time and curriculum dollars to create technology rich lessons and classrooms. We need to celebrate their achievements in public.
9. The Technology Committee and the Administration need to educate our Board of Education members by showing them examples of 21st century skill driven classrooms and giving them carefully crafted budgets.
10. The plan needs to focus on students being able to use their own devices responsibly in the classroom. Teachers need to model positive behavior toward technology usage.
11. No one textbook should be the foundation of a course, if possible. Teachers proposing new courses would have to first demonstrate that the course will be based on open-source material and digital rich resources in addition to text sources.
12. The Director of Technology needs to continually examine our infrastructure to insure it supports our 1:1 vision/BYOD. We need to stay on top of security issues, wiring/wireless, the cloud, bandwidth, switches/ access.
13. Budgets need to be redesigned to include more software and digitally rich material.
14. Our technology goals need to be communicated to the greater community; parents and citizens and continue an ongoing dialog with regard to technology.
15. We need to develop vertical articulation in technology so four times a year technology specialists, media specialist and technology PLC leaders can share their findings, lessons and instructional strategies.
16. In order to promote student and teacher creativity we need to have dual platforms of Mac and IBM.

What does it mean to be Student Centric? What can the vision do for students?

COLLABORATION – Students can work together in real time, remotely and locally to share, solve author and create content. They can collaborate with peers or mentors.

EXTEND LEARNING TIME – Students can connect beyond the school day and thus extend learning time.

PARENTAL ENGAGEMENT – Parents can view the learning process.

IMMEDIATE FEEDBACK – Students can share ideas, concepts or work and review immediate feedback via real time. Students can use text, video, voice to access learning and teachers can give them immediate feedback.

DIFFERENTIATE LEARNING AND ACCESSABILITY – Students can learn in a way that suits their learning style, reading digital text, accessing multimedia, apps, etc... Students also can synthesize their learning and communicate.

ENGAGE IN 21ST CENTURY LEARNING – Students can complete authentic tasks using digital tools used in the work place.

LEADERSHIP AND VISION – Educational leaders inspire a shared vision for comprehensive integration of technology and foster an environment and culture conducive to the realization of that vision.

Administrators on an ongoing basis should:

- Continually discuss access to technology by teachers and students and ensure equity.
- Continue ongoing training in emerging technologies.
- Monitor the dynamic long-range systemic technology plan at the building level.
- Encourage staff to research effective technological resources to expand teaching/learning practices.
- Encourage staff risk taking with regard to technology and teaching/learning and advocate for innovation.
- Work closely with the Staff Development Building Technology Coordinators to arrange for professional development in technology for staff members.
- Conduct evaluations of the new technologies integrated into the curriculum.
- Encourage staff to present effective use of technology at faculty meetings, professional learning community session, professional development days and /or at content-level meeting.
- Serve on the District Technology Committee to provide two way communication on technology issues and programs.

Action Plan 2012-2013

- Administrators will use Teachscape as a tool for Teacher Evaluation.
- Administrators will set aside time at faculty meetings/PLC's to have faculty present exemplary lessons integrating technology into daily instruction.
- Administrators will continue to develop technology budgets promoting the use of emerging technology, supporting digital citizenship and teacher/student growth in Digital literacy embedded in Common Core. These plans should promote equity for teacher/students and growth for students and teachers.
- Administrators at the middle/high school will continue to support the vision of iPad implementation by building budgets and purchasing applications for teaching and learning.
- Administrators will identify/implement new iPad pilots for 2012-2013.
- Administrators will use ct.reports/CFA's and other data reports to make leadership/curricular decisions and to monitor student growth.
- Administrators at the high school will clearly define/implement iPad pilots for 2012-2013.
- Administrators will attend at least one technology conference or Amity professional development workshop to continue their professional growth in technology.
- The High School Administration will create/develop/implement technology PLC's to foster the growth in emerging technology and advance the use of ebooks and textbooks.
- Administrators, at regularly scheduled co-principals meetings will:
 - Meet with the District Curriculum Facilitator to evaluate the District Technology Plan.
 - Discuss researched based articles from such sources as eSchoolNews, Ed-Week and ASCD
 - Discuss technology leader schools from the Digital Textbook Playbook.
- Administrators will conduct evaluations of the new technologies integrated into the curriculum.

Action Plan 2013-2014

- Administrators will continue to set aside time at faculty meetings/PLC's to have faculty present exemplary lessons integrating technology into daily instruction.
- Administrators will continue to develop building-based technology budgets promoting the use of emerging technology, supporting digital citizenship and teacher/student growth in Common Core Digital Literacy Standards. These plans should promote equity for teacher/students and growth for students and teachers.
- Administrators at the middle/high school will continue to support the vision of iPad implementation by building budgets and purchasing applications for teaching and learning.
- Administrators at the middle school will identify/develop a cadre of technology leaders for their building.
- Administrators will encourage staff to participate in at least one webinar or online discussion with regard to technology integration.
- Administrators will conduct evaluations of the new technologies integrated into the curriculum.
- Administrators will encourage staff to present effective use of technology at faculty meetings, professional learning community session, professional development days and /or at content-level meeting.

Action Plan 2014-2015

- Administrators will set aside time at faculty meetings/PLC's to have faculty present exemplary lessons integrating technology into daily instruction.
- Administrators will continue to develop building-based technology budgets promoting the use of emerging technology, supporting digital citizenship and teacher/student growth in Common Core Digital Literacy Standards. These plans should promote equity for teacher/students and growth for students and teachers.

- Administrators at the middle/high school will continue to support the vision of BYOD implementation by building budgets and purchasing applications for teaching and learning.
- Administrators will encourage staff to participate in at least one webinar or online discussion with regard to technology integration.
- Administrators will develop an action plan for expansion of iPad/BYOD pilot at the building level. The plan should be developed by November 2013 for school year 2014-2015 for budgetary preparations.
- Administrators will conduct evaluations of the new technologies integrated into the curriculum.
- Administrators will encourage staff to present effective use of technology at faculty meetings, professional learning community session, professional development days and /or at content-level meeting.

LEARNING AND TEACHING - Educational leaders ensure that curricular design, instructional strategies, and learning environments integrate appropriate technologies to maximize learning and teaching.

Administrators on an ongoing basis should:

- Identify, use, evaluate, and promote appropriate technologies to enhance and support instruction and standards-based curriculum leading to high levels of student achievement.
- Facilitate and support collaborative technology-enriched learning environments conducive to innovation for improved learning.
- Provide for learner-centered environments that use technology to meet the individual and diverse needs of learners.
- Facilitate the use of technologies to support and enhance instructional methods that develop higher-level thinking, decision-making, and problem-solving skills.
- Provide for and ensure that faculty and staff take advantage of quality professional learning opportunities for improved learning and teaching with technology.

Action Plan 2012-2013

- Administrators through the goal setting process will work with teachers to identify their current level of technology competency and set goals with teachers to increase their level of competency in technology.
- Administrators at the middle school will support/implement professional development training program for the new iPad pilot. The training should commence prior to the school year 2012-2013. Teachers already trained in iPad pilot implementation should be given the opportunity to receive additional professional development training or professional sharing. Training modules should be designed by the Principal, Building Technology Coordinators, the District Curriculum Technology Facilitator and the Director of Curriculum and Staff Development.
- Administrators will assist teachers as they use data to inform student growth over time and for RTI purposes.
- Administrators at the high school/middle school should identify possible iPad pilots/BYOD pilots for school year 2013-2014 and provide training for staff through the Curriculum Technology Facilitator and the Building Technology Facilitators.
- Administrators at the high school will design/implement a Technology PLC to research the use of BYOD for classroom/instruction, and develop new pilot initiatives. Additionally research/design new curriculum writing units using ebooks and research online texts to replace standard classroom texts.
- Administrators should encourage/support teachers to grow professionally by sending them to technology-based conferences.
- Administrators will be offered professional training in CBAS, Atlas, Study Island, online credit recovery programs, use of Smartboards, iPad training, iPad application training and other emerging programs.
- Administrators will prepare schools for online testing environment, give students experience in taking on-line assessments and work on physical environment.

Action Plan 2013-2014

- Administrators through the goal setting process should work with teachers to identify their current level of technology competency and set goals with teachers to increase their level of competency in technology.
- Administrators will assist teachers as they use data to inform student growth over time and for RTI purposes and other data gathering initiatives.
- Administrators at the high school should identify possible iPad pilots/BYOD pilots for school year 2014-2015 and provide training for staff through the Curriculum Technology Facilitator and the Building Technology Facilitators.
- Administrators district wide should develop budgets to support additional iPad/BYOD projects, ebooks, online text support, and use of smartbooks in the classroom.
- Administrators should encourage/support teachers to grow professionally by sending them to technology-based conferences.

- Administrators should conduct evaluations of iPads and BYOD pilots/findings in their building and continue to collect data related to the pilot and present their finds to the Administrative team and the District Technology Committee.
- Administrators will work with the Director of Curriculum and Staff Development and the Curriculum Technology Facilitator to train building level data teams
- Administrators will be offered professional training in CBAS, Atlas, Study Island, online credit recovery programs, use of Smartboards, iPad training, Ipad application training, and other emerging programs.
- Administrators will prepare schools for online testing environment, give students experience in taking on-line assessments and work on physical environment.

Action Plan 2014-2015

- Administrators through the goal setting process should work with teachers to identify their current level of technology competency and set goals with teachers to increase their level of competency in technology.
- Administrators will assist teachers as they use data to inform student growth over time to foster student achievement.
- Administrators at the high school/middle school provide training for staff through the Curriculum Technology Facilitator and the Building Technology Facilitators for all Technology pilots.
- Administrators district wide should develop budgets to support additional iPad/BYOD projects, ebooks, online text support, and use of smartbooks in the classroom.
- Administrators should encourage/support teachers to grow professionally by sending them to technology-based conferences.
- Administrators should conduct evaluations of iPads and BYOD pilots/findings in their building and continue to collect data related to the pilot and present their finds to the Administrative team and the District Technology Committee.
- Administrators will work with the Director of Curriculum and Staff Development and the Curriculum Technology Facilitator to train building level data teams.
- Administrators will be offered professional training in CBAS, Atlas, Study Island, online credit recovery programs, use of Smartboards, iPad training, iPad application training, and other emerging programs.
- Administrators will prepare schools for online testing environment, give students experience in taking on-line assessments and work on physical environment.

PRODUCTIVITY AND PROFESSIONAL PRACTICE – Educational leaders apply technology to enhance their professional practice and to increase their own productivity and that of others.

Administrators on an ongoing basis should:

- Model every day the routine, intentional and effective use of technology.
- Use technology to communicate with staff and parents.
- Understand and support teachers regarding their innovative practices in technology
- Use Teachscape as a tool to assess teachers' growth and practice.

Action Plan 2012-2013

- Administrators will continue their use of iPads to become familiar with applications used in daily instruction as part of the iPad initiative.
- Administrators will access/use data from national/state reports to inform instruction and promote student growth and will develop district improvement plans based on informed data.
- Administrators will explore, assess, and encourage purchase of new Apple applications to promote student/teacher effectiveness/growth.
- Administrators will use Teachscape as a tool for Teacher Evaluation.
- Administrators will continue to receive training in CFA, IPASS, Naviance, Website training and other on-line systems used by the district.

Action Plan 2013-2014

- Administrators will continue their use of iPads to become familiar with applications used in daily instruction as part of the iPad initiative.
- Administrators will access/use data from national/state reports to inform instruction and promote student growth and will develop district improvement plans based on informed data.
- Administrators will explore, assess, and encourage purchase of new Apple applications to promote student/teacher effectiveness/growth.
- Administrators will experiment with other BYOD electronic devices to examine their effective use in the classroom as we roll out BYOD policies and practices.
- Administrators will use Teachscape as a tool for Teacher Evaluation.

- Administrators will experiment with ebooks to promote new curriculum/instruction as part of daily instruction.
- Administrators will continue to receive training in CFA, IPASS, Naviance, Website training and other on-line systems used by the district.

Action Plan 2014-2015

- Administrators will access/use data from national/state reports to inform instruction and promote student growth and will develop district improvement plans based on informed data.
- Administrators will experiment with other BYOD electronic devices to examine their effective use in the classroom as we continue to roll out BYOD policies and practices.
- Administrators will use Teachscape as a tool for Teacher Evaluation.
- Administrators will experiment with ebooks, ibooks and Creative Book Builder to promote new curriculum/instruction as part of daily instruction.
- Administrators will continue to receive training in CFA, IPASS, Naviance, Website training and other on-line systems used by the district and other emerging technology.

SUPPORT MANAGEMENT OPERATIONS – Educational leaders ensure the integration of technology to support productive systems for learning and administration.

Administrators on an ongoing basis should:

- Use IPASS and other tools for management/scheduling purposes.
- Use the Atlas Curriculum Mapping system to work with teachers in the review of curriculum.
- Regularly use email and a variety of technology devices for communication purposes including weekly communication with parents.

Action Plan 2012-2013

- Administrators should review teachers grading practices and ongoing record keeping with regard to IPASS.
- Administrators should review with staff curriculum uploaded in the Atlas system to ensure it is ongoing, systematic and effective.
- Administrators should ensure that all content leaders and department heads navigate the system and review curriculum on the Atlas Rubicon system.
- Administrators should continue to use IPASS to access information and communicate to parents, and explore all uses of the IPASS system.
- Administrators will work with counselors to implement student success plans through the Naviance system.
- Administrators will receive training in IPASS applications and website training.

Action Plan 2013-2014

- Administrators need to identify data teams in their building and identify training programs for the data team.
- Administrators should review with staff curriculum uploaded in the Atlas system to ensure it is ongoing, systematic and effective.
- Administrators should ensure that all content leaders and department heads navigate the system and review curriculum on the Atlas Rubicon system.
- Administrators will continue to use IPASS to access information and promote communication to parents.
- Administrators will work with counselors to implement student success plans through the Naviance system.
- Administrators will receive training in IPASS applications and website training.

Action Plan 2014-2015

- Administrators should review with staff curriculum uploaded in the Atlas system to ensure it is ongoing, systematic and effective.
- Administrators should ensure that all content leaders and department heads navigate the system and review curriculum on the Atlas Rubicon system.
- Administrators will continue to use IPASS to access information and communicate to parents.
- Administrators will work with counselors to implement student success plans through the Naviance system.
- Use the Atlas Curriculum Mapping software system to communicate with other school districts to advance teaching/learning.
- Administrators will receive training in IPASS applications and website training.

ASSESSMENT AND EVALUATION – Educational leaders use technology to plan and implement comprehensive systems of effective assessment and evaluation.

Administrators on an ongoing basis should:

- Use technology to facilitate communication/professional standards.
- Set technology goals with teachers based on their level of Amity's teacher competencies.
- Use multiple measures to assess technology uses for learning, communicating and productivity.
- Use Assessment data to inform the Director of Curriculum and Professional Development with regard to Professional Development offerings for staff.
- Administrators will encourage staff to assess emerging technology and collect data with regard to teaching/learning.
- Research, identify, evaluate and implement online resources/courses to address credit recovery, advanced gifted students and provide alternative instructional settings.

Action Plan 2012-2013

- Administrators will review new teacher competencies outlined in the technology plan.
- Administrators will set technology goals with teachers based on their self-reflection/assessment with regard to teacher evaluation.
- Administrators will identify multiple data points and collect data from multiple points to assess student learning over time and to inform instruction and possibly be used as teacher evaluation.
- Administrators will encourage staff to assess emerging technology and collect data with regard to teaching/learning.
- Administrators will research, identify, evaluate and implement online resources/courses to address credit recovery, advanced gifted students and provide alternative instructional settings, if necessary.
- Administrators will continue to use Teachscape as a teacher evaluation walkthrough instrument.
- Administrators will receive training in CFA data gathering, Rankbook and all IPASS applications.

Action Plan 2013-2014

- Administrators will set technology goals with teachers based on their self-reflection/assessment with regard to teacher evaluation.
- Administrators will identify multiple data points and collect data from multiple points to assess student learning over time and to inform instruction and teacher evaluation.
- Administrators will use data for purposes of assessing student growth and to inform teaching/learning.
- Administrators will work with the Director of Technology to insure they are using IPASS to its full capability.
- Administrators will encourage staff to assess emerging technology and collect data with regard to teaching/learning.
- Administrators will research, identify, evaluate and implement online resources/courses to address credit recovery, advanced gifted students and provide alternative instructional settings.
- Administrators will continue to use Teachscape as a teacher evaluation walkthrough instrument.
- Administrators will receive training in CFA data gathering, Rankbook and all IPASS applications.

Action Plan 2014-2015

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- Administrators will work with the Director of Technology to insure they are using IPASS to its full capability.
- Administrators will encourage staff to assess emerging technology and collect data with regard to teaching/learning.
- Administrators will research, identify, evaluate and implement online resources/courses to address credit recovery, advanced gifted students and provide alternative instructional settings.
- Administrators will receive training in CFA data gathering, Rankbook and all IPASS applications.

SOCIAL,LEGAL,ETHICAL ISSUES – Educational leaders understand the social, legal, and ethical issues related to technology and model responsible decision making related to these issues.

Administrators on an ongoing basis should:

- Inform/educate parents, students and staff regarding the rights/responsibilities of digital citizenship.

Action Plan 2012-2013

- Administrators will provide faculty meeting time to continue discussions with staff on social, legal and ethical issues related to technology.
- Administrators will ensure teachers are using systems such as TurnItIn to assist students in avoiding plagiarism.
- Administrators will provide media specialists time to work with students to deliver curriculum related to digital citizenship.
- Administrators will continue to provide time for building technology teachers to work with students regarding digital citizenship.
- Administrators should investigate outside resources (police, law) to enhance student/parent education with regard to their safety.
- Administrators will be offered workshops, conferences, training in social, legal and ethical issues, where appropriate.

Action Plan 2013-2014

- Administrators will provide the faculty time to continue discussions on social, legal and ethical issues related to technology.
- Administrators will ensure teachers are using systems such as TurnItIn, and other appropriate resources, to assist students in avoiding plagiarism.
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AMITY REGIONAL SCHOOL DISTRICT NO. 5

Bethany Orange Woodbridge
25 Newton Road, Woodbridge, Connecticut 06525



John J. Brady, Ed.D.
Superintendent of Schools

john.brady@reg5.k12.ct.us
Phone: (203) 392-2106

May 7, 2012

To: Members of the Amity Finance committee and Board of Education


From: John J. Brady, Superintendent

RE: 2011-2012 Enrollment Projection Report

Attached to this memorandum is the final 2011-2012 enrollment projection report prepared by NESDEC. Dr. Donald Kennedy presented a preliminary report earlier this year. This final report accounts for 70 students in various categories who had not been included in the preliminary report. You will note that Dr. Kennedy accounted for these students in the final version as a block without assignment to grade level since the majority of them are not in attendance in our schools, but we are nevertheless responsible for their educational programming.

It is important to note, also, that enrollment is somewhat fluid. When Dr. Kennedy was preparing the final version of this report, we had not finalized placement of thirteen new students entering grade 7 from Ezra Academy; those students, along with the 70 noted above need to be included in the totals on page 10. When the 83 students are included, the projection for 2012-2013 is well within the 1% anticipated margin of error for this type of projection. For the near term, (2013-2014) our enrollment remains stable with a decline of only 6 students from 2012-2013. Enrollment declines will begin to have an impact on the shape of Amity as we enter 2015-2016 and beyond.

I think we should repeat this projection next year after we do our enrollment count in October and use the 2011-2012 and 2012-2013 reports as planning tools as we look to shape the future of Amity.



2011-12 Enrollment Projections

TO: Dr. John J. Brady, Superintendent of Schools, Amity RSD #5, CT
FROM: Donald G. Kennedy, Ed.D., Demographic Specialist
DATE: April 27, 2012
RE: Enrollment Projections

We are pleased to send you the enclosed documents displaying the past, present, and projected enrollments for the RSD #5 School District. We have used the figures given to us by the district and we assume that the method of collecting the enrollment data has been consistent from year to year. As this is the district's initial NESDEC projection in recent years, there is no prior projection to compare for accuracy, a point which will be added next fall. However we have indicated below the primary factors which appear to be affecting the enrollment trends.

The two factors at work which will have the greatest effect upon future enrollments are: a continuing decrease in the number of births to RSD #5 residents and, to a lesser degree, b. a continuing out-migration (due to the real estate slowdown). In the decade from 1996-2005, Bethany averaged 52 births per year; more recently (and expected over the next 6-7 years) are about 36-46 births annually, about 10 fewer Bethany births per year. Orange, in the same decade was averaging 118 births per year; more recently (and expected over the next 6-7 years) are about 82-110 births annually, about 18 fewer Orange births per year. Similarly, Woodbridge from 1996-2005, averaged 68 births per year. More recently there have been 46-59 births to residents of Woodbridge, about 15 fewer than in the earlier period. Incidentally, Connecticut experienced an 8.6% decline in births from 2007 to 2009 (in large part caused by the economic Recession), the largest decline among the six New England states. Connecticut's 8.9% rate of unemployment is the second highest among the six New England states, suggesting that real estate sales may not begin to bounce back for some time (Rhode Island's unemployment rate continues at 10.5%).

The ever-changing relationship between RSD #5 births and Kindergarten enrollments is displayed on the B-K graph. RSD #5, over the past 7-10 years, has registered about 143 Kindergarteners for every 100 births (five years previous), a relationship which had been quite stable. This fall, for the first time in well over a decade, there were 140 Kindergarteners for every 100 births five-years-previous. We have chosen a Kindergarten projection ratio to take into consideration the slightly changed circumstances. Note on the Birth-to-Kindergarten graph, however, that there was one year (2005) in which there were 151 Kindergarteners for every 100 births. Grade 1 is expected to be about 4% larger than the previous year's Kindergarten class.

Like many nearby communities, RSD#5 has experienced enrollment fluctuations of in/out-migration in Grades 1-12. Over the past decade there have been six years of 1% net in-migration (including 2009 and 2010), one year of "flat" enrollment (less than 0.5% in-/out-migration), and three years of -1% out-migration (-1% in 2011). Due to the combination of fewer births and out-migration, K-12 enrollments are forecast to experience declines of 99-131 students per year for the next four years, with smaller declines in Years#5-10. Over the next decade, Grades 7-12 are expected to decline by about 57 students per year. An increase in sales of real estate could greatly lessen declines in student enrollment.

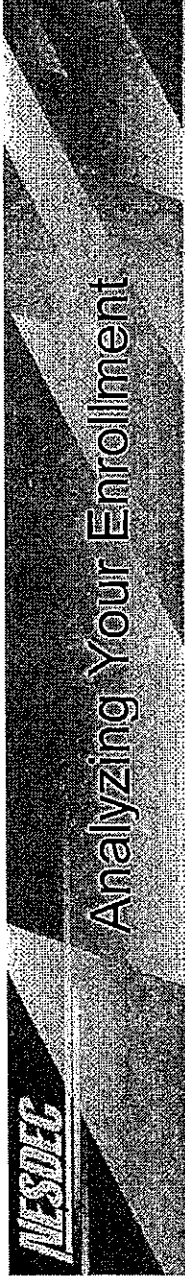
Will these patterns really last for as long as ten years? Probably not. As soon as the economy and real estate situation improve in the region, additional in-migration may return to RSD #5. Many communities in the region sold during 2008, 2009, 2010, and 2011-to-date only about 50-75% as many homes as in 2005-2007. In the case of Bethany, an average of 45 single-family homes were sold annually in 2008-2010 which was about 68% of the 66 sales per year for the prior six years (the 2011 pace has been about the same through October 31). Similarly, the condo sales for Bethany recently have been averaging about 58 units per year in 2008-2010, which is 55% of the 105 units per year of the prior six years. Orange's real estate turnover experience has been fairly similar: 102 s-f homes per year sold in 2008-2010 was 61% of the 168 homes per year over the prior six years...and 128 condo units sold during the most recent three years was 62% of the 205 units closed during the prior six years. Woodbridge real estate, however, has moved at a faster pace: 91 single-family homes closed in 2008-2010 was 89% of the 102 average in the prior six years. However Woodbridge condos are currently selling at a pace that is 79% of the prior rate (a 100 unit average in 2008-2010 v. 127 units for the prior six years). Building permits have slowed as well; see the "Additional Data" table below. The real estate slowdown may reverse itself in RSD #5 before the 2016-17 school year, thus the enrollment declines forecast for Years #5-10 in the future, are not-so-likely-to-occur as are the near term declines. In prior slow-downs, the Region #5 towns sometimes have recovered their pace of sales more quickly than have other surrounding communities. See also the description on Page 4 below regarding "reliability of projections".

As noted above, the number of births is an important variable in projecting future school enrollments, thus changing trends in births can be of special interest. U.S. births steadily increased from 2003 onward, reaching the highest peak in two decades, in 2007. However, U.S. births dropped 2% in 2008 (compared with 2007) and declined by an additional 2.6% in 2009 (compared with 2008). The Pew Research Center analyzed data from 25 states and found that the states hit hardest by the Recession (such as Michigan) had the greatest decline in births. Although additional factors may be involved, during times of substantial and prolonged economic difficulty, persons expecting to lose their employment and/or their homes, may postpone having children. The Pew Center estimates that 14% of Americans aged 18-34 postponed having a child because of the recent recession (2% with incomes above \$75,000 postponed having a child, with higher rates of postponement in lower income brackets).

Among the six New England states, hard-hit Connecticut dropped by 8.6% over the two-year period from 41,684 births in 2007 to 38,083 in 2009; similarly, Rhode Island experienced an 8.1% decline from 12,503 births in 2007 to 11,494 births in 2009; mothers in Vermont gave birth to 6,492 children in 2007 and 6,118 babies in 2009, a 5.8% decline; Maine dropped by 4.7% from 14,177 children in 2007 to 13,506 babies in 2009; New Hampshire experienced a 4.4% decrease from 14,397 births in 2007 compared with only 13,764 children born in 2009; lastly, Massachusetts declined by only 3.9% from 77,731 births in 2007 to 74,643 children born in 2009. Overall, in the 275+ enrollment projections prepared by NESDEC during 2009-10, about 2/3 of districts were continuing to shrink in enrollment; whereas about 1/3 of districts appeared to be experiencing flat enrollments or some growth (of 0.5% or more per year) in the K-12 student population. Because of the higher median ages among the New England population, births in the region generally have been declining over the past several years; thus the Recession has accelerated an on-going trend. Although these rates may change monthly, recent rates of unemployment have been about 10.5% in RI; 8.9% in CT; 7.5% in ME; 7.3% in MA; 5.8% in VT; and 5.4% in NH.

If your district has need for further assistance in the area of long range facilities planning, we would urge you to call so that we might discuss our planning services which include our Demographic and Long-Range Enrollment Projection Studies.

We have enclosed suggestions for interpreting the printout and a brief description of the modified cohort survival methodology used in preparing the projections. As always, we would be delighted to hear from you regarding ways in which we might make the enrollment forecasts more useful to you. Please don't hesitate to call or email us at ep@nesdec.org. Best wishes for the school year.



Historical Public Enrollments

1. After the "YEAR" column can be found the "BIRTHS" column. The number of births to residents for each of eleven years is displayed. Note any trends, e.g., have births been decreasing? increasing? leveling off? Kindergarten and Grade 1 enrollments are normally quite responsive to these fluctuations.
2. Look down the K and 1 columns and note the direction of the trend. This affords a comparison of these classes over a ten-year period. Add the K and Grade 1 enrollments of the first school year recorded, and compare them with the sum of the current K and Grade 1 enrollments.
3. Take the first K class and follow it diagonally to trace its movement to Grade 1, 2, etc. up to its current 10th grade status. This comparison (which can be accomplished for other classes also) gives some measure of the effects of migration in your school district. If a sixth grade class today is larger than it was as a K class six years ago, then in-migration has probably occurred; if it is smaller, then out-migration has probably occurred.
4. Compare each K class with the previous year's graduating class. Note which is larger and by what amount one surpasses the other. Larger graduating classes generally reflect declining enrollments; larger K classes generally indicate increasing enrollments.
5. In the "Grade Combinations" section, note the trends of elementary, middle school/junior high, and high school enrollments. A significant and consistent trend in these summaries usually results in the corresponding trend for projected enrollments. If enrollments are leveling off in the elementary grades after a period of decline, then the secondary enrollments might be expected to continue to decline for several years until the leveling off experience has had time to take hold at the secondary grades.

Enrollment Projections

1. Note the trends exhibited in the total K-12 (or 1-12) projection for the next five years as well as the

projections for various grade combinations. The trends on this page should generally exhibit a continuation of the trends mentioned above for historical enrollments, although the rate of change may be quite different.

2. Look at the births in the most recent years and note whether the trend is up, down, or level.
3. Make similar comparisons as appropriate on this page as were suggested for the "Historical Public Enrollments" page.

PROJECTION METHODOLOGY

The cohort survival technique is the most frequently used method of preparing enrollment forecasts. NESDEC uses that technique, but modifies it in order to move away from forecasts which are wholly computer or formula driven. Such modification permits the incorporation of important, current town-specific information into the generation of the enrollment forecasts. Basically, percentages are calculated from the historical enrollment data to determine a reliable percentage of increase or decrease in enrollment between any two grades. For example, if 100 students enrolled in Grade 1 in 2010-11, increased to 104 students in Grade 2 in 2011-12, the percentage of survival would have been 104% or a ratio of 1.04. Such ratios are calculated between each pair of grades or years in school over several recent years.

After study and analysis of the historical ratios and based upon a reasonable set of assumptions regarding births, migration rates, retention rates, etc., ratios most indicative of future growth patterns are determined for each pair of grades. The ratios thus selected are applied to the present enrollment statistics for a pre-determined number of years. The ratios used are the key factors in the reliability of the projections, given the validity of the data at the starting point. The strength of the ratios lies in the fact that each ratio encompasses collectively the variables that account for increases or decreases in the size of a grade enrollment as it moves on to the next grade. Each ratio represents the cumulative effect of the following factors:

1. Real estate turnover and new residential construction;
2. Migration, in or out, of the schools;
3. Drop-outs, transfers; etc.;
4. Births to residents;
5. Retention in the same grade.

RELIABILITY OF ENROLLMENT PROJECTIONS

Projections can serve as useful guides to school administrators for educational planning. In this regard, the projections are generally most reliable when they are closest in time to the current year. Projections six to ten years out may serve as a guide to future enrollments, and are useful for facility planning purposes. However, they should be viewed as subject to change given the possibility for change in the underlying assumptions/trends.

Projections based upon **the children already in the district** (the current K-12 population only) will be the most reliable; the second level of reliability will be for those children already **born into the community but not yet old enough to be in school**. The least reliable category is the group for which an estimate must be made to **predict the number of births**, thereby adding an additional variable. See these three multi-colored groupings on the "Projected Enrollment" slide/page.

How often do the actual enrollments closely match the NESDEC projections? The research literature reports the closest that enrollment forecasters are likely to come to actual enrollments is about 1% variance per year-from-the-known-data. That is, a 1% variance from projection-to-actual "one-year-out" into the future (2% variance "two-years-out" ... 10% variance "ten-years-out"). NESDEC reaches this "highest possible" standard in about 90% of cases. When our NESDEC variance is greater, the reasons often are one of the following: a. imbedded/intervening "hidden" variables (examples: a parochial school closed or other students returned from non-public schools, a charter school opened, the Kindergarten program changed entrance age or to extended/full-day, the high school toughened its course credit/graduation requirements, the District set new attendance boundaries for elementary schools, or the District had well-publicized budget/referendum difficulties); b. the District size was below 500 students, thus subject to fluctuations; or c. the District has not done enrollment projections on an annual basis.

Annual updates allow for early identification of recent changes in historical trends. When the actual enrollment in a grade is significantly different (high or low) from the projected number, it is important (yet difficult) to determine whether this is a one-year aberration or whether a new trend may be starting. **In light of this, NESDEC urges all school districts to have updated enrollment forecasts developed by NESDEC each October.** This service is available at no cost to affiliated school districts.



If you would like to extract the information contained in this report for your own documents or presentations, you can use Adobe Acrobat reader to convert the desired information to a "snapshot," which can be inserted into PowerPoint slides, Word documents, etc. Because the snapshot tool creates a graphic, the image is not editable.

Steps for Using The Snapshot Tool in Adobe Acrobat Reader 8.0:

1. Click on Tools Menu;
2. Choose "Select & Zoom;"
3. Choose "Snapshot Tool;"
4. Click and drag around the text, chart, and/or graphics that you would like to capture: your selection will be copied to the clipboard automatically;
5. Click in the document where you would like the information to appear;*
6. Give Paste command.

If you have an earlier version of Adobe Acrobat and these instructions don't work for you, contact your tech support person, or NESDEC and we will try to assist you. Telephone (508)481-9444 or ep@nesdec.org. Ask for Peggy, Don, or Carol.

*You may paste your snapshot onto a PowerPoint slide, onto an Excel sheet, or even into a graphics program to save as a separate graphic file (in .jpg or other format), so that it is available for inserting into future documents.

Amity RSD #5, CT Historical Enrollment

School District: Amity RSD #5, CT 2nd Revision 4/27/2012

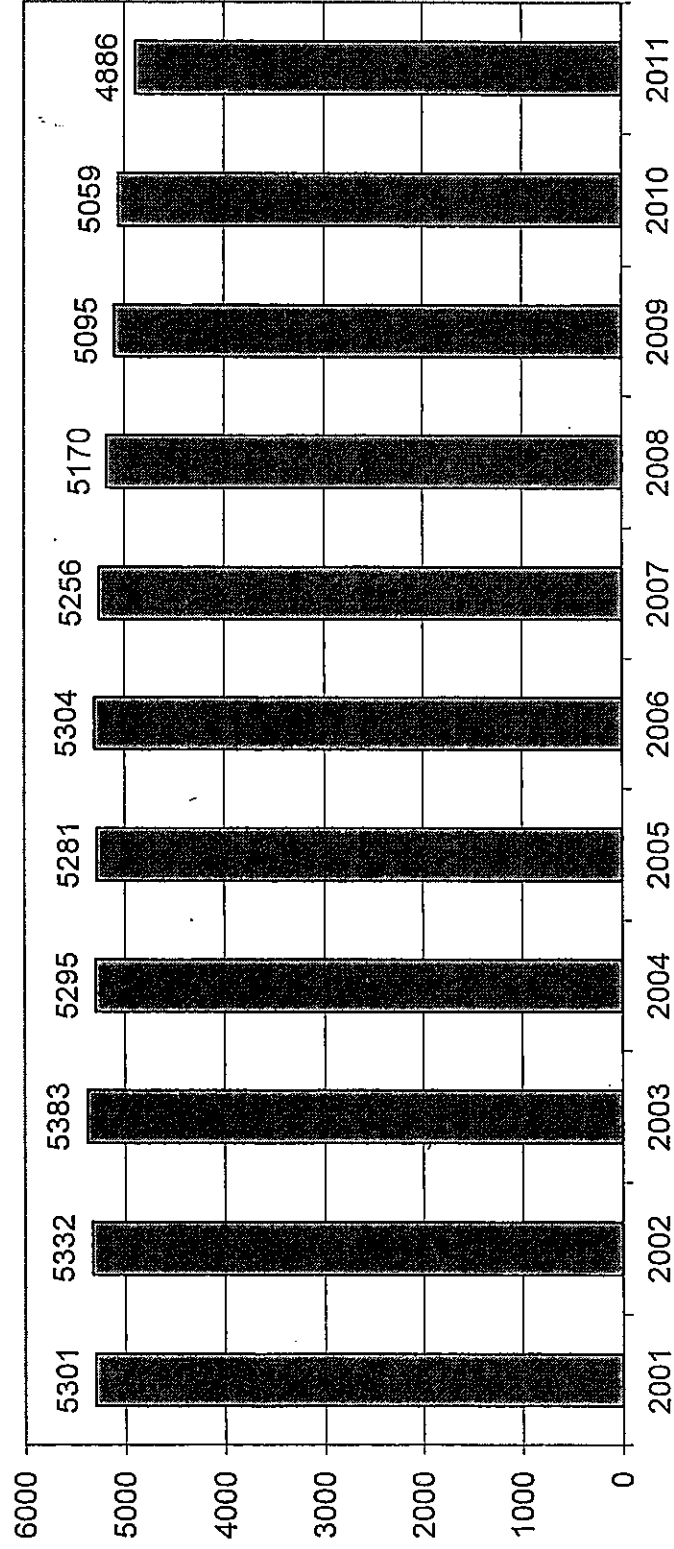
Birth Year	Births	School Year	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	Other	K-12	PK-12
1996	269	2001-02	71	362	357	407	390	432	438	440	434	410	404	373	376	345	62	5230	5301
1997	248	2002-03	65	368	390	371	403	398	431	448	433	438	389	400	356	364	78	5267	5332
1998	269	2003-04	65	370	378	403	378	411	402	448	429	442	414	402	397	372	72	5318	5383
1999	242	2004-05	77	336	369	378	391	375	420	400	426	441	413	418	393	393	65	5218	5295
2000	214	2005-06	68	325	352	387	404	414	386	427	392	422	416	412	429	384	63	5213	5281
2001	268	2006-07	62	341	360	369	395	408	423	396	426	403	407	426	410	427	61	5242	5304
2002	217	2007-08	60	338	349	355	362	406	420	448	366	428	395	407	423	415	64	5196	5256
2003	232	2008-09	51	332	350	358	360	359	397	413	430	405	418	396	409	421	71	5119	5170
2004	228	2009-10	61	314	333	348	362	367	361	400	417	440	388	429	398	412	65	5034	5095
2005	195	2010-11	58	288	352	349	350	381	372	366	395	425	411	387	434	403	88	5001	5059
2006	205	2011-12	52	286	288	345	339	349	388	370	358	403	410	411	391	434	62	4834	4886

Other column includes students who are not included in the grade level cells or grade level totals yet for whom Amity RSD#5 is responsible in Grades 7-12 outside placement: Special Education, VO-AG, Open Choice, Inter-District Magnet, and Tuition students. *Other* is included in the K-12 and PK-12 totals.

Year	PK-6	K-5	K-8	5-8	6-8	7-8	7-12	9-12
2001-02	2897	2386	2826	3670	1722	1284	844	2342
2002-03	2874	2361	2809	3680	1750	1319	871	2380
2003-04	2855	2342	2790	3661	1721	1319	871	2456
2004-05	2746	2269	2669	3536	1687	1267	867	2484
2005-06	2763	2268	2695	3509	1627	1241	814	2455
2006-07	2744	2286	2682	3511	1648	1225	829	2499
2007-08	2738	2230	2678	3492	1682	1262	814	2454
2008-09	2620	2156	2569	3404	1645	1248	835	2479
2009-10	2546	2085	2485	3342	1618	1257	857	2484
2010-11	2516	2092	2458	3278	1558	1186	820	2455
2011-12	2417	1995	2365	3126	1519	1131	761	2407

Year	K-12	Diff	%
2001-02	5230	0	0.0%
2002-03	5267	37	0.7%
2003-04	5318	51	1.0%
2004-05	5218	-100	-1.9%
2005-06	5213	-5	-0.1%
2006-07	5242	29	0.6%
2007-08	5196	-46	-0.9%
2008-09	5119	-77	-1.5%
2009-10	5034	-85	-1.7%
2010-11	5001	-33	-0.7%
2011-12	4834	-167	-3.3%
K-12 Change	-396		-7.6%

PK-12, 2001-2011



Amity RSD #5, CT Projected Enrollment

School District:

Amity RSD #5, CT 2nd Revision

4/27/2012

Enrollment Projections By Grade*																			
Birth Year	Births	School Year	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	OTHER	K-12	PK-12
2006	205	2011-12	52	286	288	345	339	349	388	370	358	403	410	411	391	434	62	4834	4886
2007	215	2012-13	54	305	298	290	344	347	353	390	367	365	384	413	415	394	70	4735	4789
2008	167	2013-14	56	237	318	300	289	352	351	355	387	375	348	387	417	418	70	4604	4660
2009	202	2014-15	58	286	247	320	299	296	356	353	352	395	357	351	390	420	70	4492	4550
2010	197	(est.) 2015-16	60	279	298	249	319	306	300	358	350	359	376	360	354	393	70	4371	4431
2011	197	(est.) 2016-17	62	279	291	300	248	326	310	302	355	357	342	379	363	366	70	4278	4340
2012	196	(est.) 2017-18	64	277	291	293	299	254	330	312	300	362	340	345	382	365	70	4220	4284
2013	192	(est.) 2018-19	66	272	288	293	292	306	257	332	309	306	345	343	348	385	70	4146	4212
2014	197	(est.) 2019-20	68	279	283	290	292	299	310	258	329	315	291	348	346	350	70	4060	4128
2015	196	(est.) 2020-21	70	277	281	285	289	299	303	312	255	336	300	293	351	348	70	4010	4080
2016	195	(est.) 2021-22	72	277	288	293	284	296	303	305	309	261	320	302	296	353	70	3957	4029

*Projections should be updated on an annual basis.

Based on an estimate of births

Based on children already born

Based on students already enrolled

"Other" column includes students who are not included in the grade level totals, yet for whom Amity RSD#5 is responsible in Grades 7-12 outside placement: Special Education, VO, AG, Open Choice, Inter-District Magnet, and Tuition students. "Other" is included in the K-12 and PK-12 totals.

Projected Enrollment in Grade Combinations*									
Year	PK-5	K-5	K-6	K-8	5-8	6-8	7-8	7-12	9-12
2011-12	2417	1995	2365	3126	1519	1131	761	2407	1646
2012-13	2381	1937	2327	3059	1475	1122	732	2338	1606
2013-14	2258	1847	2202	2864	1468	1117	762	2332	1570
2014-15	2215	1804	2157	2904	1456	1100	747	2265	1518
2015-16	2169	1751	2109	2818	1367	1067	709	2192	1483
2016-17	2118	1754	2056	2768	1324	1014	712	2152	1440
2017-18	2120	1744	2056	2718	1304	974	662	2094	1432
2018-19	2106	1708	2040	2655	1204	947	615	2036	1421
2019-20	2079	1753	2011	2655	1212	902	644	1979	1335
2020-21	2126	1744	2056	2648	1207	904	592	1884	1292
2021-22	2118	1741	2046	2616	1178	875	570	1841	1271

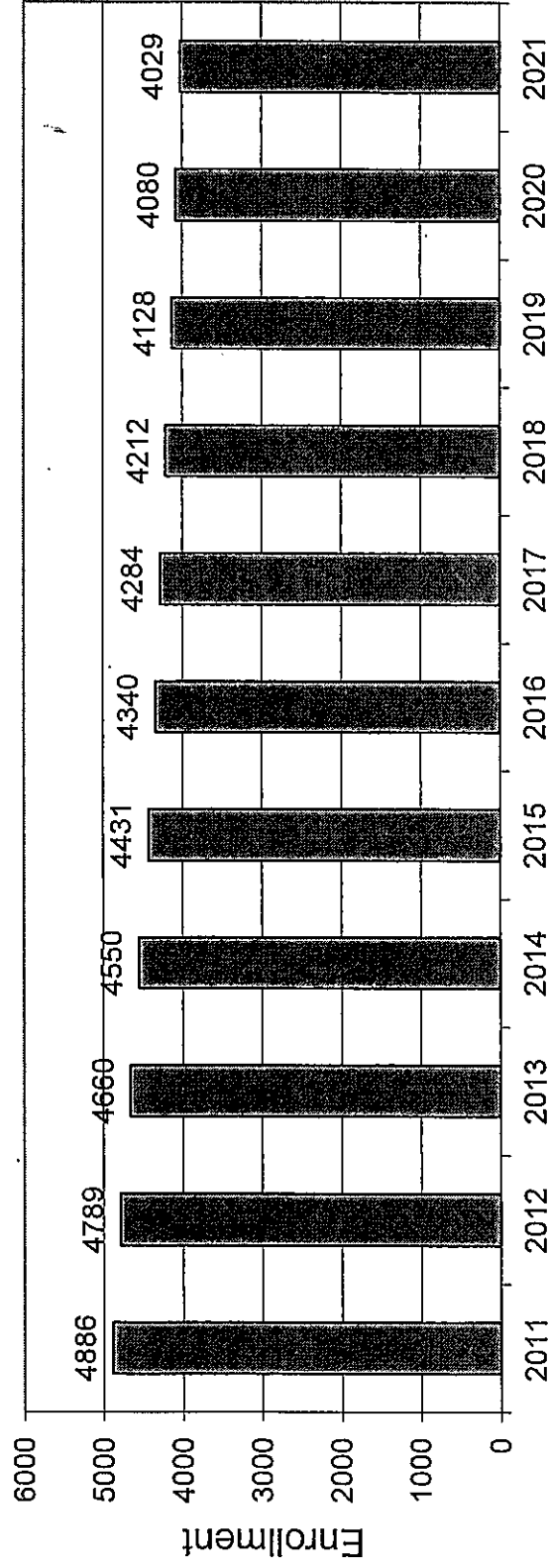
Projected Percentage Changes			
Years	K-12	Diff.	%
2011-12	4834	0	0.0%
2012-13	4735	-99	-2.0%
2013-14	4604	-131	-2.8%
2014-15	4492	-112	-2.4%
2015-16	4371	-121	-2.7%
2016-17	4278	-93	-2.1%
2017-18	4220	-58	-1.4%
2018-19	4146	-74	-1.8%
2019-20	4060	-86	-2.1%
2020-21	4010	-50	-1.2%
2021-22	3957	-53	-1.3%
K-12 Change		-877	-18.1%

See "Reliability of Enrollment Projections" section of accompanying letter.

Projections are more reliable for Years 1-5 in the future than for Years 6 and beyond.

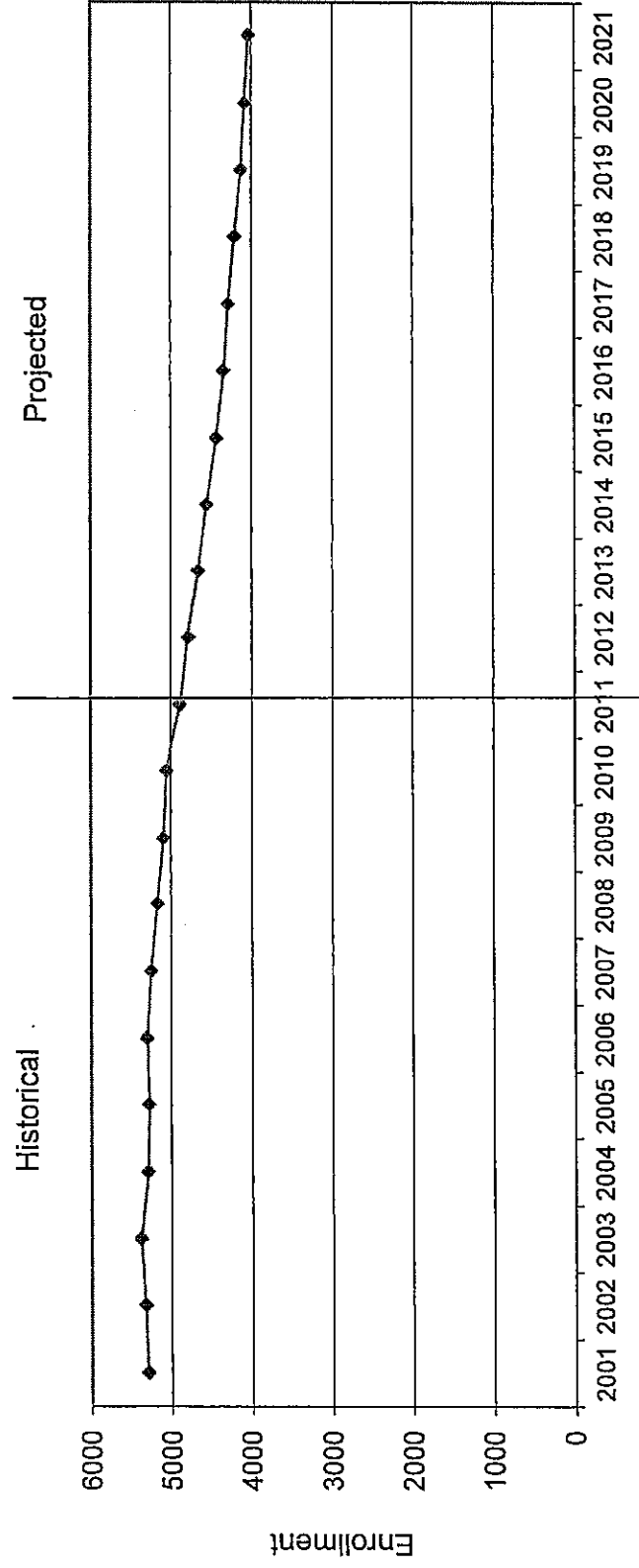
NESDEC Amity RSD #5, CT Projected Enrollment

PK-12 TO 2021 Based On Data Through School Year 2011-12

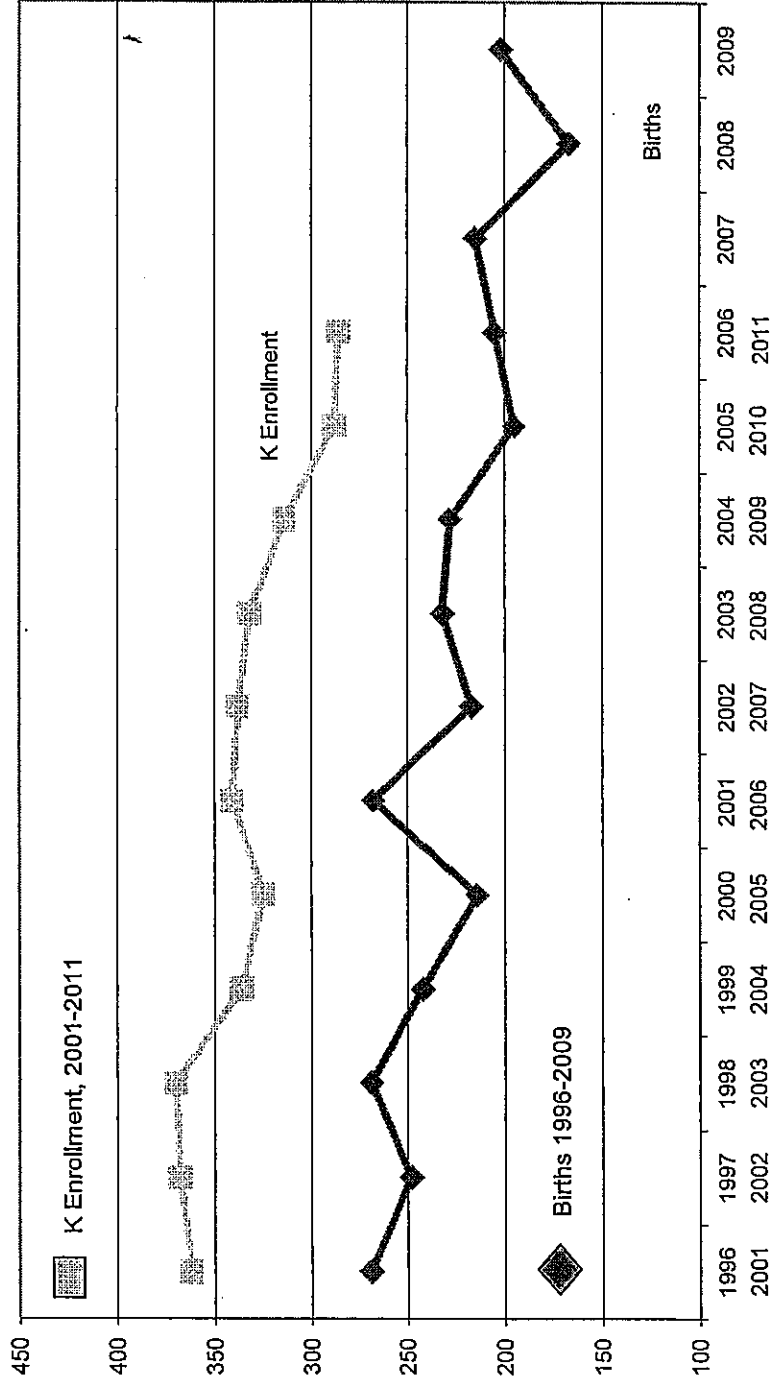


NESDEC
Amity RSD #5, CT Historical & Projected Enrollment

PK-12, 2001-2021



Amity RSD #5, CT Birth-to-Kindergarten Relationship



Source: HUD, DECD and Building Department

Source: SDE

7-12 Chained-In, Tuitioned-In, & Other Non-Residents	20
2011	

The above data were used to assist in the preparation of the enrollment projections. If additional demographic work is needed, please contact our office.

AMITY REGIONAL SCHOOL DISTRICT NO. 5
Bethany Orange Woodbridge
25 Newton Road, Woodbridge, Connecticut 06525



John J. Brady, Ed.D.
Superintendent of Schools

john.brady@reg5.k12.ct.us
phone: (203) 392-2106
Fax: (203) 397-4864

May 14, 2012

To: Members of the Board of Education
From: John J. Brady, Superintendent of Schools
Re: Personnel Report

New Hire(s):

Amity Reg. High School – Woodbridge – None

Amity Reg. Middle Schools – Orange – None

Amity Reg. Middle School – Bethany – None

Coaches:

Amity Reg. High School – Woodbridge – None

Amity Reg. Middle Schools – Bethany / Orange - None

Resignation(s):

Danielle Tammaro – Freshmen Field Hockey – Amity Regional High School

Retirement(s):

Sheila Wycinowski – Director of Curriculum and Staff Development – District Offices

JJB/pfc

AMITY REGIONAL SCHOOL DISTRICT NO. 5

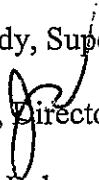
**Bethany Orange Woodbridge
25 Newton Road, Woodbridge Connecticut 06525**



Jack B. Levine
Director of Finance and Administration
jack.levine@reg5.k12.ct.us

Phone (203) 397-4813
Fax (203) 397-4864

To: Dr. John J. Brady, Superintendent of Schools

From: Jack B. Levine,  Director of Finance and Administration

Re: Proposed Fund Balance Policy

Date: March 26, 2012

As you know, the Amity Board of Education wants the proposed Fund Balance Policy brought back to the Amity Finance Committee for an in-depth review at their next meeting. Since this is a technical, financial policy, it was felt the Amity Finance Committee should make recommendations to the Amity Board of Education rather than the Policy Committee.

Enclosure

AMITY REGIONAL SCHOOL DISTRICT NO. 5

**Bethany Orange Woodbridge
25 Newton Road, Woodbridge Connecticut 06525**



Jack B. Levine
Director of Finance and Administration
jack.levine@reg5.k12.ct.us

Phone (203) 397-4813
Fax (203) 397-4864

To: Dr. John J. Brady, Superintendent of Schools
From: Jack B. Levine, Director of Finance and Administration
Re: Proposed Fund Balance Policy
Date: March 1, 2012

In compliance with GASB No. 54, attached is a draft Fund Balance Policy, which I have reviewed with our auditors. A Fund Balance Policy needs to be adopted by the Amity Board of Education.

In the opinion of Mr. Rob Howard, Partner in-charge of Amity's audit, the Board does not need to formally adopt existing special revenue funds unless it wishes to do so. Mr. Howard stated in an e-mail on February 29th, "Based on past practice, the fact that the Board of Education has always accepted them as special revenue funds, and based on the nature of activities in the funds, we were comfortable accepting them as special revenue funds."

I would like to present the proposed Fund Balance Policy to the Amity Finance Committee at their next meeting and ask for their comments. The draft Fund Balance Policy can then be brought to the Policy Committee.

Enclosure

AMITY REGIONAL SCHOOL DISTRICT NO. 5 FUND BALANCE POLICY

This Fund Balance Policy establishes the procedures for reporting fund balance in governmental fund financial statements, including the General Fund financial statements. Certain commitments and assignments of fund balance will help ensure that there will be adequate financial resources to protect the District against unforeseen circumstances and events such as revenue shortfalls and unanticipated expenditures. The policy also authorizes and directs the Director of Finance and Administration to prepare financial reports which accurately categorize fund balance as per Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions.

Per GASB No. 54, fund balance consists of five categories: Nonspendable, Restricted, Committed, Assigned, and Unassigned:

- ☐ **Nonspendable fund balance** consists of funds that cannot be spent due to their form (e.g., inventories and prepaids) or funds that legally or contractually must be maintained intact.
- ☐ **Restricted fund balance** consists of funds that are mandated for a specific purpose by external parties, constitutional provisions or enabling legislation.
- ☐ **Committed fund balance** consists of funds that are set aside for a specific purpose by the district's highest level of decision making authority (the Board of Education). Formal action must be taken prior to the end of the fiscal year. The same formal action must be taken to remove or change the limitations placed on the funds.
- ☐ **Assigned fund balance** consists of funds that are set aside with the intent to be used for a specific purpose. The Director of Finance and Administration has the authority to assign fund balance, as discussed more fully below. Assigned funds cannot cause a deficit in unassigned fund balance.
- ☐ **Unassigned fund balance** consists of excess funds that have not been classified in the previous four categories. All funds in this category are considered spendable resources. The General Fund should be the only fund that reports a positive unassigned fund balance amount. In other governmental funds, if expenditures incurred for specific purposes exceeded the amounts restricted, committed, or assigned to those purposes, it may be necessary to report a negative unassigned fund balance in the applicable fund. This category also provides the resources necessary to meet unexpected expenditures and revenue shortfalls.

Nonspendable and Restricted Funds

Nonspendable funds are those funds that cannot be spent because they are either:

- 1) Not in spendable form (e.g., inventories and prepaids)
- 2) Legally or contractually required to be maintained intact

It is the responsibility of the Director of Finance and Administration to report all Nonspendable funds appropriately in the District's financial statements.

Restricted funds are those funds that have constraints placed on their use either:

- 1) Externally by creditors, grantors, contributors, or laws or regulations or other governments
- 2) By law through constitutional provisions or enabling legislation.

It is the responsibility of the Director of Finance and Administration to report all Restricted funds appropriately in the District's financial statements.

Classifying Fund Balance Amounts

When both restricted and unrestricted funds are available for expenditure, restricted funds should be spent first unless legal requirements disallow it.

When committed, assigned and unassigned funds are available for expenditure, committed funds should be spent first, assigned funds second, and unassigned funds last; unless the Board of Education has provided otherwise in its commitment or assignment actions.

Authority to Commit Funds

The District's Board of Education has the authority to set aside funds for a specific purpose and to commit revenue sources in special revenue funds. Any funds or revenues set aside as Committed require the passage of a resolution by a simple majority vote. The passage of a resolution must take place prior to June 30th of the applicable fiscal year. If the actual amount of the commitment is not available by June 30th, the resolution must state the process or formula necessary to calculate the actual amount as soon as information is available.

Authority to Assign Funds

Upon passage of the Fund Balance Policy, authority is given to the Director of Finance and Administration to assign funds for specific purposes. Any funds set aside as Assigned fund balance must be reported to the Board of Education at their next regular meeting. The Board of Education has the authority to remove or change the assignment of the funds with a simple majority vote.

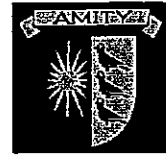
Unassigned Fund Balance

Unassigned fund balance is the residual amount of fund balance in the General Fund. It represents the resources available for future appropriation. An appropriate level of Unassigned fund balance should be maintained in the General Fund in order to cover unexpected expenditures and revenue shortfalls.

The District is not authorized to maintain an unassigned fund balance and shall return the residual amount of fund balance in the General Fund, upon being audited, to the member towns in proportion to the allocation percentage used in the budget for the same fiscal year. The authorization to return funds to the member towns shall require the passage of a resolution by a simple majority vote of the District's Board of Education.

AMITY REGIONAL SCHOOL DISTRICT NO. 5

Bethany Orange Woodbridge
25 Newton Road, Woodbridge Connecticut 06525



Jack B. Levine
Director of Finance and Administration
jack.levine@reg5.k12.ct.us

Phone (203) 397-4813
Fax (203) 397-4864

To: Dr. John J. Brady, Superintendent of Schools
From: Jack B. Levine, Director of Finance and Administration
Re: Transportation Contract – Extension Proposal
Date: April 24, 2012

The Amity Board of Education and Transportation Contractors have a five-year contract, which began on July 1, 2010 and terminates on June 30, 2015. The contract has a three percent increase in 2012-2013. The final two years of the contract require the price per vehicle, late runs and special runs to be negotiated.

The Transportation Contractors would like to extend their contract to June 30, 2017. In return, they have offered to lower the increase from 3 percent to 2 percent (savings of \$11,280) in 2012-2013 and increase their prices 2 percent in 2013-2014 and 2 percent in 2014-2015. The price per vehicle, late runs and special runs would be negotiated for 2015-2016 and 2016-2017. The language regarding vehicle replacement would be changed to "...any bus replaced after July 1, 2015, must be at least a 2005 model year or newer". All vehicles must pass the comprehensive State inspection.

In my opinion, the Transportation Contractors' proposal is a good one for the District. I recommend the Board approve it.

The following motions are suggested:

Amity Finance Committee:

Move to recommend that the Amity Board of Education extend the contract with the Transportation Contractors to June 30, 2017 with an increase of 2 percent in 2012-2013, 2 percent in 2013-2014, 2 percent in 2014-2015, and the price per vehicle, late runs and special runs be negotiated in 2015-2016 and 2016-2017. Furthermore, that the language regarding vehicle replacement be changed to "...any bus replaced after July 1, 2015, must be at least a 2005 model year or newer". Furthermore, the Board Policy for bidding contracts of \$10,000 or more is waived in this case.

Amity Board of Education:

Move to extend the contract with the Transportation Contractors to June 30, 2017 with an increase of 2 percent in 2012-2013, 2 percent in 2013-2014, 2 percent in 2014-2015, and the price per vehicle, late runs and special runs be negotiated in 2015-2016 and 2016-2017. Furthermore, that the language regarding vehicle replacement be changed to "...any bus replaced after July 1, 2015, must be at least a 2005 model year or newer". Furthermore, the Board Policy for bidding contracts of \$10,000 or more is waived in this case.

AMITY REGIONAL SCHOOL DISTRICT NO. 5

Bethany Orange Woodbridge
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Phone (203) 397-4813
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To: Dr. John J. Brady, Superintendent of Schools

From: Jack B. Levine, Director of Finance and Administration

Re: Food Service Operations – Contract Extension & Price Increase

Date: May 4, 2012

On March 9, 2009, the Amity Board of Education awarded the food service operations contract to Compass Group USA, Inc. (Chartwells) for one year with four one-year options. We are now completing year two. I am recommending the Board exercise its option for the third year in 2012-2013. We have been very satisfied with Chartwells' performance.

We will need to raise meal prices by \$0.10 for a full paid type A meal in all three schools. A la carte prices will need to increase for selected items for an overall increase of about 2 percent. This is primarily due to the new costly Federal mandate to increase the portion size and requirement of fruits and vegetables notwithstanding if the student wants it or not. Without the price increases, the food service program would have a deficit of about \$3,000. For your information, we last raised prices in 2009.

The proposal includes a guaranteed return to the District of \$9,744. Administrative and management fees are increased by 3 percent. Food and paper costs are expected to increase by 3.5 percent. Labor costs are projected to increase by 3 percent. We need a reasonable profit to pay for repairs and maintenance and equipment replacements, as necessary.

The following motions are suggested:

For Amity Finance Committee:

Motion to recommend that the Amity Board of Education award a one-year contract extension for food services operations for 2012-2013 to Compass Group USA, Inc. (Chartwells) per the proposed Amendment and the Superintendent of Schools is authorized to sign the Amendment.

Motion to recommend that the Amity Board of Education authorize the food service provider to raise lunch prices by \$0.10 per Type A meal in all three schools for 2012-2013 and the Superintendent of Schools is authorized to approve increases in a la carte items for an estimated overall increase of 2 percent.

For Amity Board of Education:

Motion to award a one-year contract extension for food services operations for 2012-2013 to Compass Group USA, Inc. (Chartwells) per the proposed Amendment and the Superintendent of Schools is authorized to sign the Amendment. The Board reserves the right to terminate the contract for just cause.

Motion to authorize the food service provider to raise lunch prices by \$0.10 per Type A meal in all three schools for 2012-2013 and the Superintendent of Schools is authorized to approve increases in a la carte items for an estimated overall increase of 2 percent.

AMITY REGIONAL SCHOOL DISTRICT NO. 5

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Phone (203) 397-4813
Fax (203) 397-4864

To: Dr. John J. Brady, Superintendent of Schools

From: Jack B. Levine, Director of Finance and Administration

Re: Award of Contracts of \$35,000 of More

Date: May 7, 2012

I recommend the following contracts over \$35,000 be awarded by the Amity Board of Education in accordance with the Board's Policy on purchasing procedures:

1. Site-Based Grounds Maintenance Program:

Two years ago, we bid our site-based grounds maintenance program. The Amity Board of Education awarded the contract for July 1, 2010 to June 30, 2011 with the option, at the Board's discretion, to extend the contract up to two additional years at the same price of \$210,000. The 2012-2013 budget is \$210,000. Facilities Director Jim Saisa recommends we extend the contract due to the excellent performance of the vendor.

The bid specifications include mowing of grass, turf fertilization and weed control, pruning, watering, insect and disease control, policing of all grounds at Middle Schools and High School and Athletic Field Complex at the High School, Integrated Pest Management program for insect and weed control, maintain curbs and cracks in asphalt and concrete sidewalks weed free, spring cleanup of winter debris, continuous clean-up of leaves, spot seeding of all turf areas as necessary, rolling and dragging of three infields as necessary, maintenance of three infields – includes any necessary clay, hand weed groundcover and planting beds to keep a weed-free appearance, covering existing mulched beds with shredded hardwood mulch, supply and install perennial flowers in the existing flower bed, ensure the daily operation of the irrigation system as well as winterizing it in the fall and reenergizing and flushing the irrigation system in the spring, and so forth.

Move to award the site-based grounds maintenance program for July 1, 2012 to June 30, 2013 to Sports Turf of Connecticut of Orange at the bid price of \$210,000 for the third year of the three-year contract. The Board reserves the right to cancel the contract if Sports Turf of Connecticut of Orange fails to perform in a satisfactory manner.

2. Safety Service Program:

Fuss & O'Neill EnviroScience, LLC has helped our District implement and maintain a top-notch safety service program. Facilities Director Jim Saisa recommends we stay with this firm and award the contract based upon the State bid contract, as authorized by the Amity Board of Education's purchasing policy.

Under the State contract, Fuss & O'Neill EnviroScience, LLC three-year contract is \$38,380 (Year 2011-2012 - \$12,394; Year 2012-2013 - \$12,788; Year 2013-2014 - \$13,198). The 2012-2013 budget is \$12,788.

Move to award the safety service program to Fuss & O'Neill EnviroScience, LLC for July 1, 2012 to June 30, 2013 for the second of a three year contract at the State bid price of \$12,788. The Board reserves the right to cancel the contract if Fuss & O'Neill EnviroScience, LLC fails to perform in a satisfactory manner.

3. Investment Consulting Services:

Two years ago, we bid investing consulting services. The Amity Board of Education decided to continue using Fiduciary Investment Advisors for this service. The bid price was \$20,000 in this fiscal year with a 3 percent annual escalator if the Board decided to extend the contract for the two option years.

The Board of Education may terminate the Agreement at any time for the convenience of the District, by a notice in writing from the District to the Contractor. Furthermore, the firm may not derive any revenues from commissions or alternative similar arrangements.

The bid price is \$21,218 for 2012-2013 (\$20,600 plus the 3 percent annual escalator), which is the same as the 2012-2013 budget

Move to award investment consulting services for July 1, 2012 to June 30, 2013 to Fiduciary Investment Advisors at the quoted price of \$21,218 for the third year of three years. The Board reserves the right to cancel the contract if Fiduciary Investment Advisors fails to perform to the Board's satisfaction.

4. **Snow Removal, Ice Control & Sanding Services:**

Two years ago, the Amity Board of Education awarded a three-year contract to P & S Paving, Inc. of Seymour. The Board reserves the right to cancel the contract if P & S Paving, Inc. of Seymour fails to perform in a satisfactory manner. Facilities Director Jim Saisa has recommended we continue the three-year contract due to the excellent performance of the vendor. The 2012-2013 budget is \$47,000.

Move to award the snow removal, ice control and sanding services to P & S Paving, Inc. of Seymour for July 1, 2012 to June 30, 2013 for the third year of a three-year contract at the bid prices based on the amount of snow. The Board reserves the right to cancel the contract if P & S Paving, Inc. of Seymour fails to perform in a satisfactory manner.

5. **Trash and Recycling Removal Service:**

The District bid trash and recycling removal service. There were 3 bidders. Mr. Saisa, Director of Facilities, recommends the bid be awarded to All American Waste of New Haven for the bid price of \$36,993 for 2012-2013 with extra charges for additional pick-ups. Extra pick-ups are \$60 for an 8-yard trash dumpster; \$42 for a 6-yard trash dumpster; and \$32 for a 8-yard dumpster for recycling. Mr. Saisa, Director of Facilities, estimates we spend about \$200 a year for extra pick-ups. The 2012-2013 budget is \$42,000. The vendor will hold the pricing constant for all three years of a three-year contract.

The Board reserves the right to cancel the contract if All American Waste fails to perform in a satisfactory manner. Facilities Director Jim Saisa has recommended we enter into a new three-year contract due to the excellent performance of the vendor.

Move to award the trash and recycling removal service to All American Waste for July 1, 2012 to June 30, 2013 for the first year of a three-year contract at the bid price of \$36,993, not including extra charges for additional pick-ups. The Board reserves the right to cancel the contract if All American Waste of New Haven fails to perform in a satisfactory manner.

6. Substitute Teacher Services:

Two years ago, the Amity Board of Education awarded the substitute teacher services to Kelly Educational Services for a three-year contract, subject to an extension of two optional years at the Board's sole discretion. The bid price for 2012-2013 is the same as this fiscal year, which is \$90.02 per diem for less than 10 consecutive days and \$96.95 per diem after working 10 consecutive days.

Last fiscal year, we paid Kelly Educational Services \$55,586.89. The 2012-2013 budget is \$58,000.

Move to award the substitute teacher service to Kelly Educational Services for July 1, 2012 to June 30, 2013 for the third year of a three-year contract at the bid price of \$90.02 per diem for less than 10 consecutive days and \$96.95 per diem after working 10 consecutive days. The Board reserves the right to cancel the contract if Kelly Educational Services fails to perform in a satisfactory manner.

7. Health and Welfare Benefits Consultant:

Last year, the Board awarded Marsh & McLennan Agency a three-year contract as the District's Health and Welfare Benefits Consultant for medical and dental insurance. The bid price is \$25,000 for 2011-2012; \$25,000 for 2012-2013; and \$25,000 for 2013-2014.

We have been very pleased with their services.

Move to award the Health and Welfare Benefits Consultant to Marsh & McLennan Agency for July 1, 2012 to June 30, 2013 at the bid price of \$25,000 for the second year of a three-year contract. The Board reserves the right to cancel the contract if Marsh & McLennan Agency fails to perform in a satisfactory manner, as determined by the Superintendent of Schools.

8. Repaving of Orange Middle School Side Parking Lot:

The District bid the repaving of the Orange Middle School side parking lot. There were 11 bidders. The bids ranged from \$69,995 to \$139,437. Facilities Director Jim Saisa recommends the bid be awarded to P & S Paving, Inc. of Seymour for the bid price of \$69,995. The budget estimate was \$97,000.

Move to award the repaving of the Orange Middle School side parking lot to P & S Paving, Inc. of Seymour for the bid price of \$69,995.

9. Replacement of the Air Handler Units in the Boys and Girls Locker Rooms at Amity High School:

The District bid the replacement of the air handlers in the boys' and girls' locker rooms. There were 9 bidders. The bids ranged from \$145,446 to \$231,380. Facilities Director Jim Saisa recommends the bid be awarded to Mega Mechanical Services, LLC of Glastonbury for the bid price of \$47,279 on air handler 12 and \$98,167 on air handler 16. The budget estimate was \$176,000.

Move to award the replacement of the air handler units in the Boys and Girls Locker Rooms at Amity High School to Mega Mechanical Services, LLC of Glastonbury for the bid price of \$145,446.

The air conditioning of the locker rooms is in the five-year capital improvement forecast. The new air handling units for the locker rooms will have cooling coils already in them. The budget for the air handler replacement project for the locker rooms is \$176,000. The low bid came in at \$145,446, or \$30,554 below our budgeted amount. Facilities Director Jim Saisa recommends we get a price from vanZelm to look at the chilled water piping that feeds the areas near the locker rooms to evaluate if we have ample capacity and flow to be able to hook up the air handlers to cooling now. We can then negotiate with the low bid vendor on a price to complete that hookup as an extra.

Move to authorize the Superintendent of Schools to ascertain the price for fully air conditioning the locker rooms at Amity High School, and if the Superintendent is satisfied with the quote, the Superintendent of Schools will bring the proposal to the Facilities Committee for their consideration and possible recommendation to the Amity Board of Education.

10. Conversion of the Amity High School Boilers from Oil to Natural Gas:

The District bid the project of converting the Amity High School oil burning boilers to natural gas. There were 6 bidders. The bids ranged from \$77,543 to \$150,832. Facilities Director Jim Saisa recommends the bid be awarded to Air Temp Mechanical Services Inc. of Southington for the bid price of \$68,143 for the (3) 150HP boilers and \$9,400 for the domestic water heater boiler. The Board designated \$120,000 in the Reserve Fund for Capital and Nonrecurring Expenditures for the conversion to natural gas for our kitchen equipment and HVAC equipment at Amity High School. The budget estimate was \$98,000 to convert the boilers. The other work will be done by other vendors for amounts below the \$10,000 bid threshold.

Move to award the conversion of the Amity High School boilers from oil to natural gas to Air Temp Mechanical Services Inc. of Southington for the bid price of \$77,543. The cost of converting the boilers and kitchen equipment shall be taken from the \$120,000 designated in the Reserve Fund for Capital and Non-Recurring Expenditures for this purpose. The remaining work shall only be awarded if the price paid to a vendor is under \$10,000 or the work is awarded based on the State Bid List.

AMITY REGIONAL SCHOOL DISTRICT NO. 5

Bethany Orange Woodbridge
25 Newton Road, Woodbridge Connecticut 06525



Jack B. Levine
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Phone (203) 397-4813
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To: Dr. John J. Brady, Superintendent of Schools

From: Jack B. Levine, Director of Finance and Administration

Re: Potential Uses of 2011-2012 Year End Balance

Date: May 4, 2012

My updated 2011-2012 forecast shows a potential yearend balance of about \$300,000. This is due, in part, to the hard work to create appropriate programs for students within our three schools so students with out-of-district placements can be returned to the District. Also, our conservation efforts, including the Amity High School lighting retrofit project, and the unusually warmer weather, resulted in lower energy costs. In addition, the State Board of Education notified the District our preliminary reimbursement rate is 77.12 percent compared to the budgeted rate of 75 percent.

It is too premature at this point to designate how these funds will be used. In June, we should have a better handle on the yearend available balance, and the Board can then determine what it wants to do with these available funds. Below are my recommended uses of the 2011-2012 yearend balance:

1. School construction grant reimbursement

At the December 13, 2010 Amity Finance Committee meeting, I reported the District received verbal notification that the State Department of Education might require some return of the reimbursement for the "1992" Amity High School building project. For this project, the State made progress payments to the District. Over the years, the District has saved the taxpayers money by refinancing (refunding) some of its construction bonds. The refinancing was reported at the State Department of Education as it happened. The Connecticut State Department of Education's Office of Internal Audit issued a 'final audit report' on October 17, 2005. Nevertheless, the State's website shows an outstanding balance of \$145,085.97 owed to the State. No formal notice has been sent to the District; however, it may be prudent to set aside these funds. If we never are asked to return the money to the State, these funds could be used to pay outstanding debt service.

2. **Connectivity problems with District's wireless network**

As you know, we reported problems with our wireless infrastructure. Technology Coordinator Rocco Palmieri recommended transitioning our wireless infrastructure to the Aruba Wireless Network. In February, the Board approved the purchase of a M6000 wireless controller and 10 wireless access points for \$32,000.

To obtain full coverage throughout the District, Technology Coordinator Rocco Palmieri believes we need an additional 133 access points for \$69,334, including licensing and support. This is based on a quote.

3. **Early retiree reinsurance program**

Under the Federal Affordable Care Act, the District received \$64,034.10 on April 15, 2011 from the Early Retiree Reinsurance Program (ERRP). The program pays 80 percent of claims costs for each retiree (or early retiree's spouse, surviving spouse or dependent), for claims incurred and paid for that individual between \$15,000 and \$90,000 during a plan year. In November 2011, we received notification that the District had to **reapply under different standards**. Due to the complexity of the new Federal requirements, the District hired a consultant (recommended by Anthem). Over the past several months, we have submitted voluminous information based on what appears to be changing criteria. At this point, we were **verbally** informed the District will need to return \$78.32 to the Federal government. Given the complexity of the application process, the ever-changing rules and lack of information from the Federal personnel handling this program, it is still **possible** the District will need to repay more of these funds. I am guardedly optimistic this will not be the case, but I thought it would be prudent to report the possibility.

4. **Self-insurance reserve fund**

As you know, we are switching from a fully insured to a self funded insurance program in July 2012. Our insurance consultants projected we will generate a reserve fund over time. The Board authorized moving the monies received from the Early Retiree Reinsurance Program (ERRP) into the Amity Self-Insurance Fund. I recommend the remaining unused 2011-2012 yearend balance be put in the Self-Insurance Reserve Fund.

AMITY REGIONAL SCHOOL DISTRICT NO. 5

Bethany Orange Woodbridge
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Phone (203) 397-4813
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To: Dr. John J. Brady, Superintendent of Schools
From: Jack B. Levine, Director of Finance and Administration
Re: Forecasts
Date: May 4, 2012

I began preparing three-year operating expenditure forecasts for the budget package over six years ago. The purpose of the long-range forecasts has always been a planning tool for you, the Amity Finance Committee and the Amity Board of Education to better understand the potential financial impact if the District were left on 'autopilot'. For example, long-range forecasts have assumed no changes in staffing notwithstanding projected enrollment changes or no new cost savings or efficiencies despite our on-going efforts to improve the District's operations. Furthermore, there are so many variables (e.g., special education; utility costs; insurance) that the longer out you try to forecast the more difficult it is.

Forecasting is an educated guess of what the future financial impact might be if certain assumptions become reality. Forecasting can help to understand the dynamics of decisions made today on the future. However, nobody should assume forecasts of two years hence can, or should be, what will be recommended by the Superintendent of Schools and adopted by the Amity Board of Education.

Enclosed are comparisons of two prior long-range forecasts compared to the adopted budgets. You will see in Exhibit I the forecast prepared in 2007 for 2009-2010 overstated the adopted budget by **\$3.5 million**; Exhibit II shows the forecast prepared in 2009 for 2011-2012 overstated the adopted budget by **\$2.2 million**. The major reasons for the significant differences are described in the attached exhibits. Without a crystal ball, nobody could have predicted two years out all of the cost savings and efficiencies realized.

The three-year forecasts in the Board Approved 2012-2013 Budget, like prior long-range forecasts, have probably overstated total operating expenditures for 2013-2014 and 2014-2015. In addition, past long-range forecasts have been significantly wrong, misleading and misused. In my opinion, we should stop producing long-range forecasts.

The monthly forecasts are appropriate and necessary to make sure we do not overspend the budget. I should continue to prepare these forecasts.

EXHIBIT I

In 2007, my long-range forecast for 2009-2010 was \$45,613,564 compared to the adopted 2009-2010 budget of \$42,135,265, or **\$3,478,299 less than forecasted**. The long-range forecast had assumed total operating expenditures would increase by 6.12 percent in 2008-2009 and 5.37 percent in 2009-2010. The adopted budgets increased by 2.56 percent in 2008-2009 and 0.76 percent in 2009-2010.

There were a number of actions taken to significantly reduce the increase. Some of the largest are noted below:

1. **\$793,000 Savings:** Electricity expenses were significantly reduced primarily due to our participation in an electricity consortium and conservation efforts. In addition, we began to participate in the United Illuminating Load Shed Program.
2. **\$575,000 Savings:** Lower costing Health Savings Accounts became the core insurance plan for teachers and we aggressively negotiated with our insurance carrier for lower premiums.
3. **\$555,000 Savings:** In light of the tough economic times, the adopted budget deferred to later years the purchase of technology equipment and facilities projects, which had been in the five-year capital improvement forecasts and included in the long-range operating expenditures forecasts.
4. **\$502,000 Savings:** Eliminated one certified and three non-certified positions, reorganized the custodial staff to reduce overtime, negotiated increases in employee contributions for health and dental benefits, and replaced teachers who retired or resigned with new teachers at a lower salary.
5. **\$310,000 Savings:** We work hard to create appropriate programs for students within our three schools. Whenever possible, we offer parents the opportunity to bring their student to Amity instead of utilizing an out-of-district placement.
6. **\$275,000 Savings:** When conditions warrant, the District has taken advantage of a favorable bond refinancing market. (This refinancing has resulted in nearly \$2,000,000 of current and future savings to taxpayers.)
7. **\$110,000 Savings:** For the first time in years, we bid workers' compensation and general liability insurance and obtained much lower premium rates.

EXHIBIT II

In 2009, my long-range forecast for 2011-2012 was \$45,585,678 compared to the Board of Education adopted 2011-2012 budget of \$43,408,621, or ***\$2,177,057 less than forecasted***. The long-range forecast had assumed total operating expenditures would increase by 4.13 percent in 2010-2011 and 3.90 percent in 2011-2012. The adopted budgets increased by 1.48 percent in 2010-2011 and 1.52 percent in 2011-2012.

There were a number of actions taken to significantly reduce the increase. Some of the largest are noted below:

1. **\$580,000 Savings:** The Board offered a Voluntary Early Retirement Plan to twelve teachers, seven positions were filled with teachers at a lower salary and five full-time teaching positions were eliminated.
2. **\$444,000 Savings:** The District refunded \$36,175,000 of General Obligation Bonds at a lower interest rate.
3. **\$427,000 Savings:** Special education tuition expenditures were lower than forecasted two years prior to the adopted budget. The number of out-of-district placements remained at about the same number of students, while the long-range forecast assumed there would be additional students placed out-of-district.
4. **\$250,000 Savings:** Discretionary accounts were lowered.
5. **\$225,000 Savings:** The OPEB Trust was not fully funded, only the 'implicit rate subsidy' was budgeted. This is not a true savings but rather a deferral of the District's liability. This action was taken in light of the tough economic times.
6. **\$142,000 Savings:** The administration bid and negotiated with medical insurers with the assistance of our insurance consultants to lower the District's premium rate increases.

**AMITY REGIONAL SCHOOL DISTRICT NO. 5
REVENUES AND EXPENDITURES
FOR FY 2011-2012**

LINE	CATEGORY	COLUMN 1 2010-2011 ACTUAL	COLUMN 2 2011-2012 BUDGET	COLUMN 3 MAR '12 FORECAST	COLUMN 4 CHANGE INCR./DECR.)	COLUMN 5 APR '12 FORECAST	COLUMN 6 VARIANCE OVER/(UNDER)	COL 7 FAV UNF
1	MEMBER TOWN ALLOCATIONS	40,645,362	41,199,830	41,199,830	0	41,199,830	0	FAV
2	OTHER REVENUE	252,290	196,397	210,708	(9,275)	201,433	5,036	FAV
3	OTHER STATE GRANTS	653,539	552,122	631,031	(20,352)	610,679	58,557	FAV
4	MISCELLANEOUS INCOME	1,182,495	982,148	1,020,357	3,000	1,023,357	41,209	FAV
5	BUILDING RENOVATION GRANTS	488,111	478,124	478,124	0	478,124	0	FAV
6	TOTAL REVENUES	43,221,797	43,408,621	43,540,050	(26,627)	43,513,423	104,802	FAV
7	SALARIES	21,952,932	22,831,870	22,787,124	(8,485)	22,778,639	(53,231)	FAV
8	BENEFITS	5,039,066	5,371,399	5,451,704	(4,614)	5,447,090	75,691	UNF
9	PURCHASED SERVICES	5,444,161	6,050,445	5,683,934	2,094	5,686,028	(364,417)	FAV
10	DEBT SERVICE	5,789,534	5,562,444	5,562,444	0	5,562,444	0	FAV
11	SUPPLIES (INCLUDING UTILITIES)	3,187,994	3,158,195	3,034,928	0	3,034,928	(123,267)	FAV
12	EQUIPMENT	257,996	108,196	181,773	4,803	186,576	78,380	UNF
13	IMPROVEMENTS / CONTINGENCY	29,249	207,000	100,336	(4,219)	96,117	(110,883)	FAV
14	DUES AND FEES	90,903	119,072	119,072	0	119,072	0	FAV
15	TRANSFER ACCOUNT	728,868	0	0	0	0	0	FAV
16	ESTIMATED UNSPENT BUDGETS	0	0	0	0	0	0	FAV
17	TOTAL EXPENDITURES	42,520,703	43,408,621	42,921,315	(10,421)	42,910,894	(497,727)	FAV
18	SUBTOTAL	701,094	0	618,735	(16,206)	602,529	602,529	FAV
19	PLUS: CANCELLATION OF PRIOR YEAR'S ENCUMBRANCES	37,940						
20	DESIGNATED FOR SUBSEQUENT YEAR'S BUDGET:							
21	LESS: ASSIGNED TO NEXT YEAR'S BUDGET	(675,000)		(300,000)	0	(300,000)	(300,000)	UNF
22	LESS: COMMITTED TO ERRP	(64,034)						
23	NET BALANCE / (DEFICIT)	0	0	318,735	(16,206)	302,529	302,529	FAV

Column 7: FAV=Favorable Variance
Revenues: At or OVER budget
Expenditures: At or UNDER budget

AMITY REGIONAL SCHOOL DISTRICT NO. 5
REVENUES AND EXPENDITURES
FOR FY 2011-2012

LINE	CATEGORY	COLUMN 1 2010-2011 ACTUAL	COLUMN 2 2011-2012 BUDGET	COLUMN 3 MAR '12 FORECAST	COLUMN 4 CHANGE INCR./DECR.)	COLUMN 5 APR '12 FORECAST	COLUMN 6 VARIANCE OVER/(UNDER)	COL 7 FAV UNF
1	BETHANY ALLOCATION	8,607,468	8,439,785	8,439,785	0	8,439,785	0	FAV
2	ORANGE ALLOCATION	19,302,889	19,944,426	19,944,426	0	19,944,426	0	FAV
3	WOODBRIE ALLOCATION	12,735,005	12,815,619	12,815,619	0	12,815,619	0	FAV
4	MEMBER TOWN ALLOCATIONS	40,645,362	41,199,830	41,199,830	0	41,199,830	0	FAV
5	ADULT EDUCATION	3,170	3,130	3,343	(99)	3,244	114	FAV
6	PARKING INCOME	30,435	31,745	29,226	0	29,226	(2,519)	UNF
7	INVESTMENT INCOME	2,509	7,500	500	335	835	(6,665)	UNF
8	ATHLETICS	22,054	20,000	25,953	0	25,953	5,953	FAV
9	TUITION REVENUE	72,747	62,072	79,152	(9,919)	69,233	7,161	FAV
10	TRANSPORTATION INCOME	121,375	71,950	72,534	408	72,942	992	FAV
11	TRANSPORTATION BOWA AGREEMENT	0	0	0	0	0	0	FAV
12	OTHER REVENUE	252,290	196,397	210,708	(9,275)	201,433	5,036	FAV
13	BESB GRANT	0	0	0	0	0	0	FAV
14	SPECIAL EDUCATION GRANTS	653,539	552,122	631,031	(20,352)	610,679	58,557	FAV
15	OTHER STATE GRANTS	653,539	552,122	631,031	(20,352)	610,679	58,557	FAV
16	RENTAL INCOME	34,690	29,000	24,103	0	24,103	(4,897)	UNF
17	CAPITAL RESERVE	0	0	0	0	0	0	FAV
18	CONSTRUCTION SINKING DEBT FUND	255,000	262,000	262,000	0	262,000	0	FAV
19	DESIGNATED FROM PRIOR YEAR	800,000	675,000	675,000	0	675,000	0	FAV
20	EARLY RETIREE REINSURANCE PROGRAM	64,034	0	0	0	0	0	FAV
21	OTHER REVENUE	28,771	16,148	59,254	3,000	62,254	46,106	FAV
22	TRANSFER IN	0	0	0	0	0	0	FAV
23	MISCELLANEOUS INCOME	1,182,495	982,148	1,020,357	3,000	1,023,357	41,209	FAV
24	BUILDING RENOVATION GRANTS	488,111	478,124	478,124	0	478,124	0	FAV
25	TOTAL REVENUES	43,221,797	43,408,621	43,540,050	(26,627)	43,513,423	104,802	FAV

Column 7: FAV=Favorable Variance
Revenues: At or OVER budget
Expenditures: At or UNDER budget

AMITY REGIONAL SCHOOL DISTRICT NO. 5
REVENUES AND EXPENDITURES
FOR FY 2011-2012

LINE	CATEGORY	COLUMN 1 2010-2011 ACTUAL	COLUMN 2 2011-2012 BUDGET	COLUMN 3 MAR '12 FORECAST	COLUMN 4 CHANGE INCR./DECR.)	COLUMN 5 APR '12 FORECAST	COLUMN 6 VARIANCE OVER/(UNDER)	COLUMN 7 FAV UNF
1	5111-CERTIFIED SALARIES	18,621,650	19,352,371	19,256,742	(8,485)	19,248,257	(104,114)	FAV
2	5112-CLASSIFIED SALARIES	3,331,282	3,479,499	3,530,382	0	3,530,382	50,883	UNF
3	SALARIES	21,952,932	22,831,870	22,787,124	(8,485)	22,778,639	(53,231)	FAV
4	5200-MEDICARE - ER	283,691	280,907	294,490	(110)	294,380	13,473	UNF
5	5210-FICA - ER	214,362	223,673	222,522	(83)	222,439	(1,234)	FAV
6	5220-WORKERS' COMPENSATION	112,508	127,340	119,070	0	119,070	(8,270)	FAV
7	5231-BLUE CROSS DENTAL	257,059	229,450	256,993	(62)	256,931	27,481	UNF
8	5251-MEDICAL INSURANCE	2,881,555	3,199,158	3,219,600	(4,359)	3,215,241	16,083	UNF
9	5860-OPEB TRUST	373,757	376,753	376,753	0	376,753	0	FAV
10	5260-LIFE INSURANCE	42,150	43,838	45,246	0	45,246	1,408	UNF
11	5275-DISABILITY INSURANCE	9,773	10,103	9,349	0	9,349	(754)	FAV
12	5280-PENSION PLAN - CLASSIFIED	525,437	599,032	599,032	0	599,032	0	FAV
13	5282-RETIREMENT SICK LEAVE - CERT	133,554	113,827	113,827	0	113,827	0	FAV
14	5283-RETIREMENT SICK LEAVE - CLASS	12,165	24,093	24,093	0	24,093	0	FAV
15	5284-SEVERANCE PAY - CERTIFIED	162,905	131,225	131,225	0	131,225	0	FAV
16	5290-UNEMPLOYMENT COMPENSATION	30,150	12,000	39,504	0	39,504	27,504	UNF
17	BENEFITS	5,039,066	5,371,399	5,451,704	(4,614)	5,447,090	75,691	UNF
18	5322-INSTRUCTIONAL PROG IMPROVEMENT	7,510	10,683	10,683	0	10,683	0	FAV
19	5327-DATA PROCESSING	64,297	60,458	60,958	0	60,958	500	UNF
20	5330-OTHER PROFESSIONAL & TECHNICAL SRVC	890,141	916,434	984,933	31,969	1,016,902	100,468	UNF
21	5440-RENTALS - LAND, BLDG, EQUIPMENT	68,932	64,359	64,359	0	64,359	0	FAV
22	5510-PUPIL TRANSPORTATION	1,934,035	2,291,704	2,150,934	(9,775)	2,141,159	(150,545)	FAV
23	5521-GENERAL LIABILITY INSURANCE	152,144	173,133	158,330	0	158,330	(14,803)	FAV
24	5550-COMMUNICATIONS: TEL, POST, ETC.	79,989	74,026	75,526	0	75,526	1,500	UNF
25	5560-TUITION EXPENSE	2,185,134	2,380,616	2,099,179	(20,100)	2,079,079	(301,537)	FAV
26	5590-OTHER PURCHASED SERVICES	61,979	79,032	79,032	0	79,032	0	FAV
27	PURCHASED SERVICES	5,444,161	6,050,445	5,683,934	2,094	5,686,028	(364,417)	FAV

Column 7: FAV=Favorable Variance
Revenues: At or OVER budget
Expenditures: At or UNDER budget

AMITY REGIONAL SCHOOL DISTRICT NO. 5
REVENUES AND EXPENDITURES
FOR FY 2011-2012

LINE	CATEGORY	COLUMN 1 2010-2011 ACTUAL	COLUMN 2 2011-2012 BUDGET	COLUMN 3 MAR '12 FORECAST	COLUMN 4 CHANGE INCR./DECR.)	COLUMN 5 APR '12 FORECAST	COLUMN 6 VARIANCE OVER/(UNDER)	COLUMN 7 FAV UNF
28	5830-INTEREST	2,014,534	1,832,444	1,832,444	0	1,832,444	0	FAV
29	5910-REDEMPTION OF PRINCIPAL	3,775,000	3,730,000	3,730,000	0	3,730,000	0	FAV
30	DEBT SERVICE	5,789,534	5,562,444	5,562,444	0	5,562,444	0	FAV
31	5410-UTILITIES, EXCLUDING HEAT	846,082	922,583	841,597	0	841,597	(80,986)	FAV
32	5420-REPAIRS, MAINTENANCE & CLEANING	832,855	667,994	667,994	0	667,994	0	FAV
33	5611-INSTRUCTIONAL SUPPLIES	356,040	337,893	332,393	0	332,393	(5,500)	FAV
34	5613-MAINTENANCE/CUSTODIAL SUPPLIES	170,586	172,207	172,207	0	172,207	0	FAV
35	5620-OIL USED FOR HEATING	231,179	329,994	330,636	0	330,636	642	UNF
36	5627-TRANSPORTATION SUPPLIES	126,466	159,127	159,127	0	159,127	0	FAV
37	5641-TEXTBOOKS	120,543	72,379	72,379	0	72,379	0	FAV
38	5642-LIBRARY BOOKS & PERIODICALS	23,997	23,925	23,925	0	23,925	0	FAV
39	5690-OTHER SUPPLIES	480,246	472,093	434,670	0	434,670	(37,423)	FAV
40	SUPPLIES (INCLUDING UTILITIES)	3,187,994	3,158,195	3,034,928	0	3,034,928	(123,267)	FAV
41	5730-EQUIPMENT - NEW	87,590	42,423	71,200	0	71,200	28,777	UNF
42	5731-EQUIPMENT - REPLACEMENT	170,406	65,773	110,573	4,803	115,376	49,603	UNF
43	EQUIPMENT	257,996	108,196	181,773	4,803	186,576	78,380	UNF
44	5715-IMPROVEMENTS TO BUILDING	26,049	9,000	9,000	0	9,000	0	FAV
45	5720-IMPROVEMENTS TO SITES	3,200	48,000	48,000	0	48,000	0	FAV
46	5850-CONTINGENCY	0	150,000	150,000	0	150,000	0	FAV
46A	TRSF. FROM CONTINGENCY TO OTHER ACCTS.	0	0	(106,664)	(4,219)	(110,883)	(110,883)	FAV
47	5855-CAPITAL RESERVE	0	0	0	0	0	0	FAV
48	IMPROVEMENTS / CONTINGENCY	29,249	207,000	100,336	(4,219)	96,117	(110,883)	FAV
49	5580-STAFF TRAVEL	13,488	19,546	19,546	0	19,546	0	FAV
50	5581-TRAVEL - CONFERENCES	16,036	16,449	16,449	0	16,449	0	FAV
51	5810-DUES & FEES	61,379	83,077	83,077	0	83,077	0	FAV
52	DUES AND FEES	90,903	119,072	119,072	0	119,072	0	FAV
53	5556-TRANSFER ACCOUNT	728,868	0	0	0	0	0	FAV
54	ESTIMATED UNSPENT BUDGETS	0	0	0	0	0	0	FAV
55	TOTAL EXPENDITURES	42,520,703	43,408,621	42,921,315	(10,421)	42,910,894	(497,727)	FAV

Column 7: FAV=Favorable Variance
Revenues: At or OVER budget
Expenditures: At or UNDER budget

**AMITY REGIONAL SCHOOL DISTRICT NO. 5
REVENUES & EXPENDITURES BY CATEGORY
FINANCIAL ANALYSIS
FOR THE FISCAL YEAR 2011-2012**

APRIL 2012

OVERALL

NOTE: The following documentation standards are provided:

- ✓ New comments are noted in boldface, italic print; and
- ✓ Each reference to a line number is accompanied by the page number of the excel spreadsheet.

2010-2011 ACTUAL

Post-closing adjustments reduced expenditures by **\$15,785.22 FAV** due to unspent encumbrances. These additional funds were transferred to Reserve Fund for Capital and Nonrecurring Expenditures and designated for the Amity High School roof restoration project. The Amity Finance Committee and Amity Board of Education had authorized the use of any unused balance for this purpose.

The cancellation of prior year's encumbrances added **\$37,940**, as shown on page 1, column 1, line 19.

The Adopted 2011-2012 Budget designates **\$675,000** of unspent funds on page 1, column 1, line 21. There is **\$64,034** committed to the Early Retiree Reinsurance Program (ERRP) under the Federal Affordable Care Act on page 1, column 1, line 22.

The net balance is **\$0** on page 1, column 1, line 23. No funds will be returned to the Member Towns.

2011-2012 FORECAST

The projected net balance of revenues and expenditures for this fiscal year is ***\$602,529 FAV under budget (previously \$618,735 FAV under budget)***, which appears on page 1, column 6, line 18. The proposed 2012-2013 budget assigns \$300,000 of the projected net balance from this fiscal year to lower Member Town Allocations, which appears on page 1, column 6, line 21. ***Projected Net Balance is \$302,529 FAV (previously \$318,735 under budget, which appears on page 1, column 6, line 23.***

REVENUES BY CATEGORY

The projected yearend balance of revenues is *\$104,802 FAV over budget (previously \$131,429 FAV over budget)*, which appears on page 2, column 6, line 25.

LINE 5 on Page 2: ADULT EDUCATION:

The forecast is based on the current State award. The reimbursement percentage decreased from 98.40 percent to 95.47 percent.

LINE 6 on Page 2: PARKING INCOME:

The forecast is based on year-to-date receipts plus a projection of revenues for the remainder of the school year.

LINE 7 on Page 2: INVESTMENT INCOME:

The budget assumes an interest rate of 1.00 percent. The average interest rates by month for the State Treasurer's Investment Fund (STIF) are shown below:

Average Interest Rates by Month

<u>Month</u>	<u>Rate</u>
June	0.21%
July	0.18%
August	0.17%
September	0.18%
October	0.32%
November	0.16%
December	0.16%
January	0.11%
February	0.11%
March	0.10%
<i>April</i>	<i>0.11%</i>

Actual interest income earned in 2010-2011 is \$2,508.66. Based on the current low interest rates, the forecast of interest income is *\$835 (previously \$500)*. The budget is \$7,500.

LINE 8 on Page 2: ATHLETICS:

The forecast is based on actual revenue collected to-date.

LINE 9 on Page 2: TUITION REVENUE:

Five (previously six) tuition students are anticipated compared to the budget of four tuition students.

LINE 10 on Page 2: TRANSPORTATION INCOME:

The forecast is based on the most current information from the State. The reimbursement percentage decreased from 32.26 percent to 32.14 percent. Prior year adjustments offset the decrease.

LINE 14 on page 2: SPECIAL EDUCATION GRANTS:

The forecast is based on the most current information from the State. The reimbursement percentage decreased from 77.12 percent to 74.69 percent. The forecast is based on the District's March filing.

LINE 16 on Page 2: RENTAL INCOME:

The forecast is based on a historical analysis and year-to-date receipts.

LINE 21 on Page 2: OTHER REVENUE:

The forecast includes an incentive award of \$25,725 FAV from Connecticut Energy Efficiency Fund (CEEF) for installing a solar-based water heating system with a tankless back-up for the Field House. The forecast includes \$6,000 FAV reimbursement from FEMA related to the January snow storm and \$4,000 FAV from a legal settlement with a company who illegally sold items with the Amity logo. The forecast includes a reimbursement of \$4,760.15 FAV from FEMA for the major snowstorm in October 2011. *Other miscellaneous revenues received to-date is included in the forecast.*

EXPENDITURES BY CATEGORY

The projected yearend balance of expenditures is **\$497,727 FAV under budget** (previously **\$487,306 FAV under budget**), which appears on page 4, column 6, line 55.

LINE 1 on Page 3: 5111-CERTIFIED SALARIES:

'Turnover savings' from replacing teachers, who retired or resigned, and the savings from hiring lower costing certified substitutes for teachers on a leave-of-absence, were approximately **\$84,000 FAV** over the budgeted savings. This is partially offset by the higher pay to some teachers due to degree changes, which is about **\$38,000 UNF** higher than budgeted. Long-term coverage expense was increased by **\$2,527 UNF** over the previous forecast. An additional **\$7,000 FAV** in savings is projected based on a long-term leave-of-absence. The forecast includes **\$7,000 UNF** to pay two bench subs \$70 per day each for 50 days to allow us to maintain the tutoring which we are using as part of RTI programming and CAPT prep remediation efforts. The forecast includes **\$11,000 FAV** of savings due to several unpaid leaves of absence. Projected coverage expenses are **\$38,000 FAV** lower than previously forecasted. Homebound expenditures are expected to be **\$5,000 UNF** over budget. *The forecast is based on the current staffing.*

LINE 2 on Page 3: 5112-CLASSIFIED SALARIES:

Estimated overtime was increased by **\$3,028 UNF** from the prior forecast. Projected substitute and overtime costs are estimated to be higher by **\$26,000 UNF** as a result of three custodians out on long-term absences and overtime for the technology staff to implement a server upgrade. Custodial overtime forecast was increased by **\$8,500 UNF**. *The forecast was updated based on current staffing.*

LINE 4 on Page 3: 5200-MEDICARE – ER:

The forecast for this account is based on projected salaries.

LINE 5 on Page 3: 5210-FICA – ER:

The forecast for this account is based on projected salaries.

LINE 6 on Page 3: 5220-WORKERS' COMPENSATION:

Workers' compensation insurance budget was based on information from our carrier in December 2010. Due to the District's excellent accident loss ratio over the past five years, the actual bid from Trident Insurance of \$117,440 was under budget by **\$900 FAV**. The audit premium is budgeted at \$9,000. The audit premium was \$1,630, or under budget by **\$7,370 FAV**.

LINE 7 on Page 3: 5231-BLUE CROSS DENTAL:

The forecast is based on current staffing.

LINE 8 on Page 3: 5251-MEDICAL INSURANCE:

The forecast is based on current staffing.

LINE 10 on Page 3: 5260-LIFE INSURANCE:

The forecast for this account is based on the current staffing.

LINE 11 on Page 3: 5275-DISABILITY INSURANCE:

The forecast for this account is based on the current staffing.

LINE 16 on Page 3: 5290-UNEMPLOYMENT COMPENSATION:

The District received an invoice for \$17,504.00 from the State of Connecticut Department of Labor for the month ending September 30, 2011. A budget transfer of \$17,504 UNF was approved to pay for this. The forecast assumes an additional \$10,000 UNF will be incurred during the remainder of the fiscal year.

LINE 19 on Page 3: DATA PROCESSING:

A fee of \$500 UNF was paid to change the signatures for Accounts Payable and Payroll checks due to the change of the Board Treasurer.

LINE 20 on Page 3: OTHER PROFESSIONAL & TECHNICAL SERVICES:

The Health and Welfare Benefits Consultants were selected from several bidders. Marsh & McLennan Agency was awarded the bid for \$25,000. The 2011-2012 budget for this service is \$40,000, or a favorable variance of \$15,000 FAV. The forecast includes \$20,735 UNF to pay for a Speech and Language Pathologist substitute to cover for a teacher on a leave-of-absence. The forecast includes \$15,000 UNF for consulting services to assist the Board of Education in the selection of a new Superintendent of Schools. In addition, a final payment to Day Pitney LLP of \$6,014 UNF was made for professional services rendered in connection with the IRS audit of \$20,000,000 General Obligation Bonds and \$8,190,000 Bond Anticipation Notes. The IRS has notified us of a "No-Change Determination" after completing their examination of our bonds. A budget transfer of \$11,750 UNF from the Contingency Account was made to pay for an infrared analysis to identify any trapped moisture, core tests for tensile strength, and asbestos testing on a portion of the Amity High School roof.

Legal expenditures are anticipated to be \$40,000 UNF (previously \$30,000 UNF) over the budget of \$65,000 due to the upcoming negotiations in the spring with the secretaries, paraprofessionals, custodians and nurses unions.

The forecast includes \$4,219 UNF payment to PBIRx of Milford for administrative services rendered through April 5, 2012 in connection with the eligibility submission and cost reporting for the Federal Early Retiree Reinsurance Program (ERRP). A budget transfer request will be needed to pay this expenditure. A budget transfer from the Contingency Account is requested.

The forecast includes \$6,750 UNF for interns, which were used instead of long-term substitutes.

A budget transfer of \$11,000 UNF is requested to pay for extension therapy services as mandated by an IEP.

LINE 22 on Page 3: 5510-PUPIL TRANSPORTATION:

The forecast projects special education transportation to be **\$150,545 FAV under budget** (previously \$140,770 FAV under budget).

LINE 23 on Page 3: 5521-GENERAL LIABILITY INSURANCE:

The budget was based on an estimate provided by our insurance carrier for liability-automobile-property (LAP) insurance in December 2010. The LAP insurance was \$142,060, or **\$16,073 FAV under budget**. Student Accident Insurance premium was \$10,629, or **\$1,371 FAV under budget**. Other insurance exceeded budget by **\$2,641 UNF**.

LINE 24 on Page 3: 5550-COMMUNICATIONS: TELEPHONE, POSTAGE:

The forecast includes a budget transfer of \$1,500 from this account to certified salaries to pay two bench subs \$70 per day each for 50 days to allow us to maintain the tutoring which we are using as part of RTI programming and CAPT prep remediation efforts. This account is projected to exceed budget due to higher telephone expenses.

LINE 25 on Page 3: 5560-TUITION EXPENSE:

These figures are subject to change on a monthly basis.

Tuition for the vo-ag schools is projected at **\$67,007 FAV under budget**.

	FY07-08 ACTUAL	FY08-09 ACTUAL	FY09-10 ACTUAL	FY10-11 ACTUAL	FY11-12 BUDGET	FY11-12 ENROLLED
Sound	5	9	9	7	7	6
Trumbull	1	1	2	4	4	3
Nonnewaug	2	4	5	5	6	3
Totals	8	14	16	16	17	12

Public (ACES) and private out-of-district placements are projected at **\$293,930 FAV under budget** (previously \$273,830 FAV under budget).

	FY07-08 ACTUAL	FY08-09 ACTUAL	FY09-10 ACTUAL	FY10-11 ACTUAL	FY11-12 BUDGET	FY11-12 ENROLLED
Public SPED	8.25	9	7	6	7	6
Private SPED	18	21	20.5	21	22	24
Totals	26.25	30	27.5	27	29	30

Note: 0.5 is a part-time student.

The forecast includes 25 students at ACES Educational Center for the Arts. The projected tuition is **\$59,400 UNF over budget**.

LINE 31 on Page 4: 5410-UTILITIES, EXCLUDING HEAT:

Electricity usage is projected at 4,733,252 kilowatt hours based on a three-year average compared to a budgeted usage of 4,771,558 kilowatt hours. (Last fiscal year's usage was 4,656,641 kilowatt hours.) The forecasted price is \$0.181 per kilowatt hour compared to a budgeted price of \$0.1767 per kilowatt hour. The distribution side was increased by DPUC. (Last fiscal year's price was \$0.177 per kilowatt hour.) The Amity High School lighting retrofit project is forecasted to lower the kilowatt hour usage by 20 percent, or a savings (net of loan payment) of approximately **\$52,000 FAV under budget** (previously \$52,000 FAV under budget).

The load shed numbers from participating in the program during last fiscal year is **\$23,916 FAV**.

Propane usage is estimated at **7,000 gallons at \$2.89 per gallon (previously \$2.92 per gallon)**. The budget is 11,000 gallons at \$3.00 per gallon. (Last fiscal year's usage was 8,346 gallons.) We anticipate the new, more efficient Field House hot water system will lower our usage. This will be partially offset by the extra lunch wave at the high school due to the eight-period schedule. The projected savings for this fiscal year is **\$12,770 FAV (previously \$12,560 FAV)**.

Sewer expenses are projected to be \$25,700, or **\$7,700 UNF** over budget.

LINE 32 on page 4: 5420-REPAIRS, MAINTENANCE & CLEANING:

A lightning strike occurred on July 31, 2011 at Bethany Middle School. Multiple vendors were needed to repair extensive damage to the Building Management and Life Safety systems. We have been paying vendors out of the Bethany Middle School repair account. The insurance company paid \$44,955.55 (total cost of \$45,955.55 less \$1,000 deductible), which was credited to the expense account.

Total expenditures related to Tropical Storm Irene were \$7,182.49. Our insurance agent informed us that only \$1,155 for roof repairs qualifies for insurance coverage. With a \$1,000 deductible, we expect an insurance check for \$155. The insurance company paid \$731.00 related to wind damage caused by the storm, which has been credited to the expense account.

The budget for snow removal and sanding is \$47,000. Total expenses have been \$16,950 as of March 1, 2012. We plan to use whatever funds may be available to do some needed repair projects.

LINE 33 on Page 4: 5611-INSTRUCTIONAL SUPPLIES:

The forecast includes a budget transfer of **\$5,500 FAV** from this account to certified salaries to pay two bench subs \$70 per day each for 50 days to allow us to maintain the tutoring which we are using as part of RTI programming and CAPT prep remediation efforts.

LINE 35 on Page 4: 5620-OIL USED FOR HEATING:

Fuel was purchased for the generator at Bethany Middle School during Tropical Storm Irene. The unbudgeted expense was \$398 UNF. Additional fuel was purchased for the generator at Bethany Middle School during the power outage. The unbudgeted expense was \$244 UNF.

The number of degree days, as of April 24, 2012, is 4,091 with a normal of 5,114. The actual number of degree days is about 20 percent lower than normal (previously 19 percent lower than normal).

With the warmer weather and the potential of converting to natural gas at Amity High School, we are projecting a surplus of 30,000 gallons of unused heating oil. We are committed to purchase these gallons; however, we are discussing what it will cost to 'store' these gallons for next fiscal year.

LINE 39 on Page 4: 5690-OTHER SUPPLIES:

The Microsoft licensing fee is \$12,749 FAV under budget. The District has problems with its wireless infrastructure. We purchased a M6000 wireless controller and 8 high density access points for \$32,000. To pay for this, we have found savings of \$24,674 FAV in the Technology Department budget. A budget transfer request has been made to move these funds to the Equipment – Replacement account.

LINE 40 on Page 4: 5730-EQUIPMENT-NEW:

Budget transfers under \$3,000 were approved in October to purchase an ADA compliant cafeteria table and some iPads / iPods. The District has problems with its wireless infrastructure. We purchased a M6000 wireless controller and 8 high density access points for \$32,000. To pay for this, we have found savings of \$7,326 FAV in the Technology Department budget. A budget transfer request has been made to move these funds to the Equipment – Replacement account. A budget transfer of \$5,000 UNF was approved from the Contingency Account to purchase a robot, software, carrying case, warranty and support. A budget transfer of \$15,514 UNF was approved from the Contingency Account for the equipment necessary to program the cablecasting of video content on E-TV for the town of Orange.

LINE 42 on Page 4: 5731-EQUIPMENT-REPLACEMENT:

The forecast includes the purchase of a replacement server for \$12,650 UNF. The District has problems with its wireless infrastructure. We purchased a M6000 wireless controller and 8 high density access points for \$32,000 UNF. A budget transfer request has been made to pay for these items. *The forecast includes replacement of some iPads, which were damaged.*

LINE 46 and LINE 46A on Page 4: 5850-CONTINGENCY:

The forecast assumes the entire Contingency Account of \$150,000 will be spent by year end. *If the budget transfer request is approved, the balance is \$39,117.*

July (voted in June): \$67,411 UNF – Pay the full tuition for 27 students at ACES Educational Center for the Arts. All Superintendents of Schools were informed of the requirement to pay for the full tuition costs, less any applicable grants, for all students enrolled in the inter-district magnet school program. The ACES Governing Board has set the tuition at \$8,746.00. After subtracting the anticipated funding from each student from the CSDE Inter-district Magnet School grant, the remaining balance of tuition to be paid would be approximately \$3,793.00 per student. Boards of Education in Connecticut are required to pay tuition for the three-year average student enrollment, which is 27 students for Amity. We must pay \$102,411. The 2011-2012 Adopted Budget has \$35,000 for ECA tuition payments. Thus, we have a shortfall of \$67,411 is being covered by using the Contingency Account.

October: \$3,793 FAV - Actual enrollment is 26 students at ACES Educational Center for the Arts. A budget transfer of \$3,793 from Tuition to Contingency Account was approved.

December: \$15,000 UNF – (The budget transfer request of \$20,000 was changed by the Amity Board of Education to \$15,000.) A budget transfer was made to pay for consulting services to assist the Board of Education in the selection of a new Superintendent of Schools.

December: \$4,218 FAV – A budget transfer of \$4,218 from Tuition to Contingency Account was made based on the actual enrollment of 25 students at ACES Educational Center for the Arts and the actual tuition of \$3,776 per student.

February: \$11,750 UNF – An infrared analysis is needed to identify any trapped moisture, core test for tensile strength, and asbestos testing on a portion of the Amity High School roof.

April: \$5,000 UNF – A budget transfer was made to purchase a robot, software, carrying case, warranty and support. The other funding of \$3,200 will come from available funds from the Bethany Middle School budget and a generous PTO contribution. The total cost is \$8,200.

April: \$15,514 UNF – A budget transfer was made for the equipment necessary to program the cablecasting of video content on E-TV for the town of Orange.

May: \$4,219 UNF – *A budget transfer is requested to pay a consultant for administrative services rendered through April 5, 2012 in connection with the eligibility submission and cost reporting for the Early Retiree Reinsurance Program.*

Amity Regional School District No. 5 - Budget Transfers 2011-2012

<u>MONTH/YR</u>	<u>JNL#</u>	<u>ACCOUNT NUMBER & DESCRIPTION</u>			<u>AMOUNT</u>	<u>DESCRIPTION</u>
July 2011	28	03111010	5330	OTHER PROFESSIONAL & TECH SRVC	\$ 1,700.00	AllState & NE Sound Costs
July 2011	28	03111010	5611	INSTRUCTIONAL SUPPLIES	\$ -1,700.00	AllState & NE Sound Costs
August 2011	13	02111014	5641	TEXTBOOKS	\$ -920.00	Additional Supplies Needed
August 2011	13	02111014	5611	INSTRUCTIONAL SUPPLIES	\$ 920.00	Additional Supplies Needed
August 2011	16	02111007	5611	INSTRUCTIONAL SUPPLIES	\$ 78.00	Price increase
August 2011	16	02142219	5611	INSTRUCTIONAL SUPPLIES	\$ -78.00	Price increase
August 2011	25	02111014	5611	INSTRUCTIONAL SUPPLIES	\$ 94.00	Price Increase
August 2011	25	02111014	5810	DUES & FEES	\$ -94.00	Price Increase
August 2011	39	02111001	5611	INSTRUCTIONAL SUPPLIES	\$ -100.00	shipping charges
August 2011	39	02111001	5731	EQUIPMENT - REPLACEMENT	\$ 150.00	shipping charges
August 2011	39	02142219	5611	INSTRUCTIONAL SUPPLIES	\$ -50.00	shipping charges
August 2011	57	03111006	5641	TEXTBOOKS	\$ 2,907.00	Inc enrollment-language course
August 2011	57	03111006	5611	INSTRUCTIONAL SUPPLIES	\$ -2,907.00	Inc enrollment-language course
August 2011	161	01132220	5611	INSTRUCTIONAL SUPPLIES	\$ -500.00	Author visit for school
August 2011	161	01132220	5330	OTHER PROFESSIONAL & TECH SRVC	\$ 500.00	Author visit for school
August 2011	118	05142350	5690	OTHER SUPPLIES	\$ 1,423.00	Apps-Pages, Notes,keynote,etc
August 2011	118	05142320	5810	DUES & FEES	\$ -1,423.00	Apps-Pages, Notes,keynote,etc
August 2011	136	05142310	5810	DUES & FEES	\$ 2,801.00	CAPSS Membership
August 2011	136	05152512	5220	WORKER'S COMPENSATION	\$ -2,801.00	CAPSS Membership
September 2011	65	01132400	5550	COMMUNICATIONS: TEL,POST,ETC.	\$ 315.00	POSTAGE METER SHORTAGE
September 2011	65	01132400	5420	REPAIRS,MAINTENANCE & CLEANING	\$ 116.00	RETURN OF ITEMS SHIPPING CHARG
September 2011	65	01132400	5590	OTHER PURCHASED SERVICES	\$ -116.00	RETURN OF ITEMS SHIPPING CHARG
September 2011	65	01132400	5590	OTHER PURCHASED SERVICES	\$ -315.00	POSTAGE METER SHORTAGE
September 2011	87	03111013	5641	TEXTBOOKS	\$ 2,200.00	additional textbooks needed
September 2011	87	03111013	5611	INSTRUCTIONAL SUPPLIES	\$ -2,200.00	additional textbooks needed
September 2011	88	03132220	5611	INSTRUCTIONAL SUPPLIES	\$ -750.00	purchase whiteboard
September 2011	88	03132220	5690	OTHER SUPPLIES	\$ 750.00	purchase whiteboard
September 2011	132	03111008	5641	TEXTBOOKS	\$ 51.00	TEXTBOOKS/INCREASED ENROLLMENT
September 2011	132	03111008	5611	INSTRUCTIONAL SUPPLIES	\$ -51.00	TEXTBOOKS/INCREASED ENROLLMENT
September 2011	159	05152512	5220	WORKER'S COMPENSATION	\$ -398.00	Generator Fuel - Hurrican
September 2011	159	01142600	5620	OIL USED FOR HEATING	\$ 398.00	Generator Fuel - Hurrican
September 2011	209	03111013	5611	INSTRUCTIONAL SUPPLIES	\$ -120.00	INCREASED COST OF TEXTBOOKS
September 2011	209	03111013	5641	TEXTBOOKS	\$ 120.00	INCREASED COST OF TEXTBOOKS
September 2011	227	01111006	5611	INSTRUCTIONAL SUPPLIES	\$ -140.00	LANGUAGE TEACHER WORKSHOP
September 2011	227	01111006	5810	DUES & FEES	\$ 140.00	LANGUAGE TEACHER WORKSHOP
September 2011	273	01132220	5330	OTHER PROFESSIONAL & TECH SRVC	\$ 100.00	Author visit
September 2011	273	01132220	5611	INSTRUCTIONAL SUPPLIES	\$ -100.00	Author visit
October 2011	2	01111011	5611	INSTRUCTIONAL SUPPLIES	\$ -155.00	TOA ATTEND CONFERENCE
October 2011	2	01132400	5581	TRAVEL - CONFERENCES	\$ 155.00	TO ATTEND CONFERENCE
October 2011	16	04121200	5581	TRAVEL - CONFERENCES	\$ 469.00	Apple conference
October 2011	16	05132212	5581	TRAVEL - CONFERENCES	\$ 468.00	Apple conference
October 2011	16	05142510	5521	GENERAL LIABILITY INSURANCE	\$ -937.00	Apple conference
October 2011	26	04121200	5611	INSTRUCTIONAL SUPPLIES	\$ -210.00	CONFERENCE FEE
October 2011	26	04132190	5581	TRAVEL - CONFERENCES	\$ 210.00	CONFERENCE FEE
October 2011	22	01132400	5581	TRAVEL - CONFERENCES	\$ 150.00	
October 2011	22	01111013	5611	INSTRUCTIONAL SUPPLIES	\$ -150.00	
October 2011	54	02111005	5611	INSTRUCTIONAL SUPPLIES	\$ -1,732.00	PURCHASE IPAD/IPODS
October 2011	56	03132400	5730	EQUIPMENT - NEW	\$ 1,570.00	Cafe Table, ADA Compliant
October 2011	54	05142350	5730	EQUIPMENT - NEW	\$ 1,732.00	PURCHASE IPAD/IPODS
October 2011	56	05152512	5220	WORKER'S COMPENSATION	\$ -1,570.00	Cafe Table, ADA Compliant
October 2011	160	01111010	5730	EQUIPMENT - NEW	\$ 2,805.00	PURCHASE STEP RISERS & HARDWAR
October 2011	160	01111010	5440	RENTALS-LAND,BLDG,EQUIPMENT	\$ -2,805.00	PURCHASE STEP RISERS & HARDWAR

<u>MONTH/YR</u>	<u>JNL#</u>	<u>ACCOUNT NUMBER & DESCRIPTION</u>		<u>AMOUNT</u>	<u>DESCRIPTION</u>
October 2011	165	01111010	5440	RENTALS-LAND,BLDG,EQUIPMENT	\$ -421.00 TO BUY TEXTBOOKS
October 2011	165	01111010	5641	TEXTBOOKS	\$ 421.00 TO BUY TEXTBOOKS
October 2011	167	02142600	5420	REPAIRS,MAINTENANCE & CLEANING	\$ -483.50 replace bulbs outside
October 2011	167	01142600	5420	REPAIRS,MAINTENANCE & CLEANING	\$ 483.50 replace bulbs outside REQ16116
October 2011	196	01142600	5420	REPAIRS,MAINTENANCE & CLEANING	\$ 550.00 concrete repair at Bethany
October 2011	208	01142600	5420	REPAIRS,MAINTENANCE & CLEANING	\$ 1,071.00 lightning damage REQ31438
October 2011	196	02142600	5420	REPAIRS,MAINTENANCE & CLEANING	\$ -550.00 concrete repair at Bethany
October 2011	208	02142600	5420	REPAIRS,MAINTENANCE & CLEANING	\$ -1,071.00 lightning damage REQ31438
November 2011	38	02142600	5420	REPAIRS,MAINTENANCE & CLEANING	\$ -350.00 Fire pump pit flooded REQ31497
November 2011	38	01142600	5420	REPAIRS,MAINTENANCE & CLEANING	\$ 350.00 Fire pump pit flooded REQ31497
November 2011	64	01142600	5420	REPAIRS,MAINTENANCE & CLEANING	\$ 310.00 lightning damage IEC
November 2011	64	02142600	5420	REPAIRS,MAINTENANCE & CLEANING	\$ -310.00 lightning damage IEC
November 2011	117	05142350	5730	EQUIPMENT - NEW	\$ 500.00 IPAD PURCHASE
November 2011	118	05142350	5730	EQUIPMENT - NEW	\$ 500.00 IPAD PURCHASE
November 2011	117	02111006	5611	INSTRUCTIONAL SUPPLIES	\$ -500.00 IPAD PURCHASE
November 2011	106	01142600	5620	OIL USED FOR HEATING	\$ 244.00 generator fuel Bethany
November 2011	118	02111005	5611	INSTRUCTIONAL SUPPLIES	\$ -500.00 IPAD PURCHASE
November 2011	106	05152512	5220	WORKER'S COMPENSATION	\$ -244.00 generator fuel Bethany
November 2011	126	05142350	5730	EQUIPMENT - NEW	\$ 500.00 iPad-Director of Finance
November 2011	126	05142350	5330	OTHER PROFESSIONAL & TECH SRVC	\$ -500.00 iPad-Director of Finance
December 2011	68	05142310	5810	DUES & FEES	\$ 45.00 BOE Conf 3 members
December 2011	68	05142310	5690	OTHER SUPPLIES	\$ -45.00 BOE Conf 3 members
December 2011	81	05142350	5730	EQUIPMENT - NEW	\$ 500.00 ipad for backup in technology
December 2011	82	05142350	5690	OTHER SUPPLIES	\$ 2,000.00 for amazon fire trial program
December 2011	81	05142350	5330	OTHER PROFESSIONAL & TECH SRVC	\$ -500.00 ipad for backup in technology
December 2011	82	05142350	5330	OTHER PROFESSIONAL & TECH SRVC	\$ -2,000.00 for amazon fire trial program
December 2011	141	01132220	5642	LIBRARY BOOKS & PERIODICALS	\$ 222.00 Money used to purchase books
December 2011	141	01132220	5611	INSTRUCTIONAL SUPPLIES	\$ -222.00 Money used to purchase books
January 2012	7	05142350	5730	EQUIPMENT - NEW	\$ 1,000.00 iPad purchase
January 2012	7	05142510	5690	OTHER SUPPLIES	\$ -1,000.00 iPad purchase
January 2012	36	03142600	5613	MAINTENANCE/CUSTODIAL SUPPLIES	\$ -726.00 fuel for Generator
January 2012	36	03142600	5620	OIL USED FOR HEATING	\$ 726.00 fuel for Generator
January 2012	61	05142350	5730	EQUIPMENT - NEW	\$ 500.00 IPAD PURCHASE
January 2012	59	03132120	5611	INSTRUCTIONAL SUPPLIES	\$ -1,000.00 CAPT bench subs
January 2012	59	03111014	5611	INSTRUCTIONAL SUPPLIES	\$ -150.00 CAPT bench subs
January 2012	59	03111013	5611	INSTRUCTIONAL SUPPLIES	\$ -900.00 CAPT bench subs
January 2012	59	03111010	5611	INSTRUCTIONAL SUPPLIES	\$ -400.00 CAPT bench subs
January 2012	59	03111009	5611	INSTRUCTIONAL SUPPLIES	\$ -900.00 CAPT bench subs
January 2012	59	03111008	5611	INSTRUCTIONAL SUPPLIES	\$ -300.00 CAPT bench subs
January 2012	59	03111001	5611	INSTRUCTIONAL SUPPLIES	\$ -500.00 CAPT bench subs
January 2012	59	03142219	5611	INSTRUCTIONAL SUPPLIES	\$ -1,000.00 CAPT bench subs
January 2012	59	03132220	5611	INSTRUCTIONAL SUPPLIES	\$ -350.00 CAPT bench subs
January 2012	59	03132400	5550	COMMUNICATIONS: TEL,POST,ETC.	\$ -1,500.00 CAPT bench subs
January 2012	61	02111008	5611	INSTRUCTIONAL SUPPLIES	\$ -500.00 IPAD PURCHASE
January 2012	82	05142320	5580	STAFF TRAVEL	\$ -1,000.00 Kiln repair
January 2012	82	03111001	5420	REPAIRS,MAINTENANCE & CLEANING	\$ 1,000.00 Kiln repair
January 2012	123	05142350	5730	EQUIPMENT - NEW	\$ 438.00 IPAD AND CASE
January 2012	123	05142350	5730	EQUIPMENT - NEW	\$ 416.00 IPAD AND CASE
January 2012	123	05142350	5730	EQUIPMENT - NEW	\$ 196.00 IPAD AND CASE
January 2012	123	01132400	5590	OTHER PURCHASED SERVICES	\$ -196.00 IPAD AND CASE
January 2012	123	01111011	5611	INSTRUCTIONAL SUPPLIES	\$ -416.00 IPAD AND CASE
January 2012	123	01132130	5690	OTHER SUPPLIES	\$ -438.00 IPAD AND CASE
January 2012	151	01132220	5611	INSTRUCTIONAL SUPPLIES	\$ 47.00 book covers needed. A large
January 2012	151	01132220	5690	OTHER SUPPLIES	\$ -47.00 book covers needed. A large
January 2012	207	01111010	5440	RENTALS-LAND,BLDG,EQUIPMENT	\$ -809.00 REPAIRS STAGE CURTAIN & LIGHTS
January 2012	207	01111010	5330	OTHER PROFESSIONAL & TECH SRVC	\$ -1,273.00 REPAIRS STAGE CURTAIN & LIGHTS

<u>MONTH/YR</u>	<u>JNL#</u>	<u>ACCOUNT NUMBER & DESCRIPTION</u>			<u>AMOUNT</u>	<u>DESCRIPTION</u>
January 2012	207	01111010	5420	REPAIRS,MAINTENANCE & CLEANING	\$ 1,273.00	REPAIRS STAGE CURTAIN & LIGHTS
January 2012	207	01111010	5420	REPAIRS,MAINTENANCE & CLEANING	\$ 809.00	REPAIRS STAGE CURTAIN & LIGHTS
January 2012	225	05142510	5521	GENERAL LIABILITY INSURANCE	\$ -606.00	Copier charges
January 2012	225	05142510	5330	OTHER PROFESSIONAL & TECH SRVC	\$ 606.00	Copier charges
January 2012	264	01142600	5730	EQUIPMENT - NEW	\$ -915.00	Straddler purchase
January 2012	264	03142600	5730	EQUIPMENT - NEW	\$ 915.00	Straddler purchase
January 2012	264	03142600	5730	EQUIPMENT - NEW	\$ 1,400.00	Straddler purchase
January 2012	264	03142600	5420	REPAIRS,MAINTENANCE & CLEANING	\$ -1,400.00	Straddler purchase
February 2012	11	01132400	5590	OTHER PURCHASED SERVICES	\$ -152.00	REPAIR IPAD EILEEN KAZDAN
February 2012	11	01132400	5420	REPAIRS,MAINTENANCE & CLEANING	\$ 152.00	REPAIR IPAD EILEEN KAZDAN
February 2012	10	01111016	5642	LIBRARY BOOKS & PERIODICALS	\$ -18.00	ADDITIONAL READING WKBKS NEEDE
February 2012	10	01111016	5690	OTHER SUPPLIES	\$ -25.00	ADDITIONAL READING WKBK NEEDED
February 2012	10	01111016	5611	INSTRUCTIONAL SUPPLIES	\$ 18.00	ADDDITIONAL READING WKBK NEEDE
February 2012	10	01111016	5611	INSTRUCTIONAL SUPPLIES	\$ 25.00	ADDITIONAL READING WKBK NEEDED
February 2012	21	03113202	5440	RENTALS-LAND,BLDG,EQUIPMENT	\$ 1,446.00	Increased cost for ice time
February 2012	21	05142510	5521	GENERAL LIABILITY INSURANCE	\$ -1,446.00	Increased cost for ice time
February 2012	119	01111010	5420	REPAIRS,MAINTENANCE & CLEANING	\$ 700.00	REPAIR STAGE CURTAIN & LIGHTS
February 2012	119	01111010	5611	INSTRUCTIONAL SUPPLIES	\$ -700.00	REPAIR STAGE CURTAIN & LIGHTS
February 2012	178	03113202	5690	OTHER SUPPLIES	\$ -540.00	iPad and case
February 2012	178	05142350	5730	EQUIPMENT - NEW	\$ 540.00	iPad and case
February 2012	182	03142600	5410	UTILITIES, EXCLUDING HEAT	\$ -1,543.00	Apple conference
February 2012	182	03142600	5410	UTILITIES, EXCLUDING HEAT	\$ -1,446.00	Copier charges
February 2012	185	03142600	5410	UTILITIES, EXCLUDING HEAT	\$ -1,211.00	Additional charges
February 2012	214	03142600	5410	UTILITIES, EXCLUDING HEAT	\$ -300.00	TRAILER RENTAL
February 2012	182	05142510	5521	GENERAL LIABILITY INSURANCE	\$ 2,989.00	Conf/Copier
February 2012	185	05142510	5521	GENERAL LIABILITY INSURANCE	\$ 1,211.00	Additional charges
February 2012	214	02113202	5440	RENTALS-LAND,BLDG,EQUIPMENT	\$ 300.00	TRAILER RENTAL
February 2012	219	03111013	5420	REPAIRS,MAINTENANCE & CLEANING	\$ -700.00	SCIENCE FAIR/TABLE RENTALS
February 2012	219	03111013	5611	INSTRUCTIONAL SUPPLIES	\$ 700.00	SCIENCE FAIR/TABLE RENTALS
February 2012	237	03132400	5730	EQUIPMENT - NEW	\$ 494.00	SMOKE DETECTORS
February 2012	237	03111009	5641	TEXTBOOKS	\$ -494.00	SMOKE DETECTORS
February 2012	237	03132400	5730	EQUIPMENT - NEW	\$ 2,498.00	SMOKE DETECTORS
February 2012	237	03132400	5550	COMMUNICATIONS: TEL,POST,ETC.	\$ -2,498.00	SMOKE DETECTORS
March 2012	20	03142600	5410	UTILITIES, EXCLUDING HEAT	\$ -497.00	to cover propane bal 160056
March 2012	20	01142600	5410	UTILITIES, EXCLUDING HEAT	\$ 497.00	to cover propane bal
March 2012	34	03132400	5590	OTHER PURCHASED SERVICES	\$ 1,940.00	link crew training
March 2012	40	03132400	5590	OTHER PURCHASED SERVICES	\$ -450.00	Design & build picnic tables
March 2012	34	03132220	5642	LIBRARY BOOKS & PERIODICALS	\$ -498.00	link crew training
March 2012	34	03132220	5642	LIBRARY BOOKS & PERIODICALS	\$ -442.00	link crew training
March 2012	34	03111014	5641	TEXTBOOKS	\$ -1,000.00	link crew training
March 2012	40	03111008	5611	INSTRUCTIONAL SUPPLIES	\$ 450.00	Design & build picnic tables
March 2012	74	05142350	5730	EQUIPMENT - NEW	\$ 1,312.00	3 I-PADS & CASES FOR TEACHERS
March 2012	74	01142700	5510	PUPIL TRANSPORTATION	\$ -1,312.00	3 I-PADS & CASES FOR TEACHERS
March 2012	100	03111016	5810	DUES & FEES	\$ -394.00	instructional ipads
March 2012	100	03111016	5690	OTHER SUPPLIES	\$ -326.00	instructional ipads
March 2012	100	03111016	5641	TEXTBOOKS	\$ -42.00	instructional ipads
March 2012	100	03111016	5611	INSTRUCTIONAL SUPPLIES	\$ 762.00	instructional ipads
March 2012	147	01111013	5611	INSTRUCTIONAL SUPPLIES	\$ 513.00	SCIENCE TESLA COIL WIND KIT
March 2012	147	01111013	5611	INSTRUCTIONAL SUPPLIES	\$ 55.00	SCIENCE TESLA COIL WIND KIT
March 2012	147	01111013	5810	DUES & FEES	\$ -55.00	SCIENCE TESLA COIL WIND KIT
March 2012	147	01111013	5690	OTHER SUPPLIES	\$ -513.00	SCIENCE TESLA COIL WIND KIT
March 2012	168	01111014	5611	INSTRUCTIONAL SUPPLIES	\$ 26.00	S.S. CHARSET PHOTOPAK
March 2012	168	01111014	5611	INSTRUCTIONAL SUPPLIES	\$ 10.00	S.S. CHARSET PHOTOPAK
March 2012	168	01111014	5641	TEXTBOOKS	\$ -26.00	S.S. CHARTSET PHOTOPAK

<u>MONTH/YR</u>	<u>JNL#</u>	<u>ACCOUNT NUMBER & DESCRIPTION</u>			<u>AMOUNT</u>	<u>DESCRIPTION</u>
March 2012	168	01111014	5810	DUES & FEES	\$ -10.00	S.S. CHARSET PHOTOPAK
March 2012	175	05132213	5590	OTHER PURCHASED SERVICES	\$ 1,500.00	STAFF DEVEL. DAY - CHARTWELLS
March 2012	175	05132213	5322	INSTRUCTIONAL PROG IMPROVEMENT	\$ -1,500.00	STAFF DEVEL. DAY - CHARTWELLS
March 2012	183	04151204	5111	CERTIFIED SALARIES	\$ 2,900.00	HOMEBOUND TUTORS
March 2012	183	04126111	5560	TUITION EXPENSE	\$ -2,900.00	HOMEBOUND TUTORS
March 2012	182	05142700	5513	IN DISTRICT PRIVATE REG ED	\$ 1,657.00	TRANSPORTATION REIMBURSEMENT
March 2012	182	05142700	5512	VO-AG/VO-TECH REG ED	\$ -1,657.00	TRANSPORTATION REIMBURSEMENT
March 2012	188	01132130	5690	OTHER SUPPLIES	\$ 115.00	EPIPEN BATTERIES EYEWASH
March 2012	188	01132130	5581	TRAVEL - CONFERENCES	\$ -115.00	EPIPEN BATTERIES EYEWASH
March 2012	272	03132400	5690	OTHER SUPPLIES	\$ 150.00	shipping charges
March 2012	272	03132400	5550	COMMUNICATIONS: TEL,POST,ETC.	\$ -150.00	shipping charges
March 2012	282	03111011	5611	INSTRUCTIONAL SUPPLIES	\$ -362.00	UPHOLSTERY REPAIRS FITNS EQP
March 2012	282	03113202	5420	REPAIRS,MAINTENANCE & CLEANING	\$ 362.00	UPHOLSTERY REPAIRS FITNS EQP
March 2012	290	01111009	5611	INSTRUCTIONAL SUPPLIES	\$ -1,501.00	ART MODEL WHEEL SPASHPAN
March 2012	290	01111001	5730	EQUIPMENT - NEW	\$ 1,501.00	ART MODEL WHEEL SPASHPAN
March 2012	279	03132220	5810	DUES & FEES	\$ -413.00	VIDEO PROGRAM SUPPLIES
March 2012	279	03132220	5690	OTHER SUPPLIES	\$ -958.00	VIDEO PROGRAM SUPPLIES
March 2012	279	03132220	5611	INSTRUCTIONAL SUPPLIES	\$ 2,644.00	VIDEO PROGRAM SUPPLIES
March 2012	279	03132220	5642	LIBRARY BOOKS & PERIODICALS	\$ -1,273.00	VIDEO PROGRAM SUPPLIES
March 2012	281	03111010	5611	INSTRUCTIONAL SUPPLIES	\$ 2,124.00	VIDEO PROGRAM SUPPLIES
March 2012	281	03111010	5420	REPAIRS,MAINTENANCE & CLEANING	\$ -651.00	VIDEO PROGRAM SUPPLIES
March 2012	281	03111010	5330	OTHER PROFESSIONAL & TECH SRVC	\$ -1,473.00	VIDEO PROGRAM SUPPLIES
March 2012	280	03111001	5810	DUES & FEES	\$ -180.00	VIDEO PROGRAM SUPPLIES
March 2012	280	03111001	5611	INSTRUCTIONAL SUPPLIES	\$ 180.00	VIDEO PROGRAM SUPPLIES
March 2012	308	02142219	5611	INSTRUCTIONAL SUPPLIES	\$ 147.00	LITERATURE BOOKS
March 2012	308	02111005	5690	OTHER SUPPLIES	\$ -25.00	LITERATURE BOOKS
March 2012	308	02111005	5611	INSTRUCTIONAL SUPPLIES	\$ -122.00	LITERATURE BOOKS
April 2012	2	01111009	5611	INSTRUCTIONAL SUPPLIES	\$ -1,020.00	FACULTY MAILBOXES
April 2012	2	01132400	5730	EQUIPMENT - NEW	\$ 1,020.00	FACULTY MAILBOXES
April 2012	9	03113202	5810	DUES & FEES	\$ -500.00	for Pool Rental
April 2012	9	03113202	5440	RENTALS-LAND,BLDG,EQUIPMENT	\$ 500.00	for Pool Rental
April 2012	11	04132190	5330	OTHER PROFESSIONAL & TECH SRVC	\$ 2,900.00	INC. COST FOR CONSULTANTS
April 2012	10	04132140	5690	OTHER SUPPLIES	\$ 39.00	shipping costs
April 2012	10	04132140	5611	INSTRUCTIONAL SUPPLIES	\$ -39.00	shipping costs
April 2012	11	04121203	5330	OTHER PROFESSIONAL & TECH SRVC	\$ -2,900.00	INC. COST FOR CONSULTANTS
April 2012	37	05142320	5550	COMMUNICATIONS: TEL,POST,ETC.	\$ 500.00	Envelopes-Referendum
April 2012	37	05142320	5550	COMMUNICATIONS: TEL,POST,ETC.	\$ 1,385.00	Mailing-Referendum
April 2012	25	03132220	5611	INSTRUCTIONAL SUPPLIES	\$ 799.00	cameras (media)
April 2012	37	05152512	5220	WORKER'S COMPENSATION	\$ -1,885.00	Mailing-Referendum
April 2012	25	03111010	5810	DUES & FEES	\$ -799.00	cameras (media)
April 2012	42	03132120	5330	OTHER PROFESSIONAL & TECH SRVC	\$ 416.00	caterin for internship recepti
April 2012	42	03132120	5581	TRAVEL - CONFERENCES	\$ -416.00	caterin for internship recepti
April 2012	48	02132220	5810	DUES & FEES	\$ -81.00	PURCHASE KINDLE BOOKS
April 2012	48	02132220	5642	LIBRARY BOOKS & PERIODICALS	\$ 231.00	PURCHASE KINDLE BOOKS
April 2012	58	03111009	5611	INSTRUCTIONAL SUPPLIES	\$ -250.00	broken teacher chair
April 2012	58	03111009	5690	OTHER SUPPLIES	\$ 250.00	broken teacher chair
April 2012	53	03111008	5611	INSTRUCTIONAL SUPPLIES	\$ 200.00	automotive lab supplies
April 2012	53	03111003	5611	INSTRUCTIONAL SUPPLIES	\$ -200.00	automotive lab supplies
April 2012	48	02132220	5330	OTHER PROFESSIONAL & TECH SRVC	\$ -150.00	PURCHASE KINDLE BOOKS
April 2012	49	02111006	5581	TRAVEL - CONFERENCES	\$ 6.00	COVER CONFERENCE COSTS
April 2012	49	02111006	5611	INSTRUCTIONAL SUPPLIES	\$ -6.00	COVER CONFERENCE COSTS
April 2012	92	01132400	5590	OTHER PURCHASED SERVICES	\$ -1,000.00	Additional mileage costs
April 2012	92	01132400	5580	STAFF TRAVEL	\$ 1,000.00	Additional mileage costs
April 2012	79	01132120	5810	DUES & FEES	\$ -124.00	Anti-Defamation League Program
April 2012	79	01132120	5611	INSTRUCTIONAL SUPPLIES	\$ -256.00	Anti-Defamation League Program

<u>MONTH/YR</u>	<u>JNL#</u>	<u>ACCOUNT NUMBER & DESCRIPTION</u>			<u>AMOUNT</u>	<u>DESCRIPTION</u>
April 2012	79	01132120	5590	OTHER PURCHASED SERVICES	\$ 256.00	Anti-Defamation League Program
April 2012	92	01111009	5810	DUES & FEES	\$ 14.00	Price increase
April 2012	92	01111008	5611	INSTRUCTIONAL SUPPLIES	\$ -14.00	Price increase
April 2012	94	02111013	5611	INSTRUCTIONAL SUPPLIES	\$ -88.00	Shipping costs
April 2012	79	01132120	5590	OTHER PURCHASED SERVICES	\$ 124.00	Anti-Defamation League Program
April 2012	80	01132120	5590	OTHER PURCHASED SERVICES	\$ 26.00	Anti-Defamation League
April 2012	80	01132120	5690	OTHER SUPPLIES	\$ -26.00	Anti-Defamation League
April 2012	94	02111014	5611	INSTRUCTIONAL SUPPLIES	\$ 88.00	Shipping costs
April 2012	90	01111005	5641	TEXTBOOKS	\$ -350.00	ATTICUS PERFORMANCE 5-8-12
April 2012	90	01111005	5330	OTHER PROFESSIONAL & TECH SRVC	\$ 350.00	ATTICUS PERFORMANCE 5-8-12
April 2012	93	04121200	5611	INSTRUCTIONAL SUPPLIES	\$ 545.00	READING MATERIALS
April 2012	93	04122151	5690	OTHER SUPPLIES	\$ -545.00	READING MATERIALS
April 2012	89	03132400	5590	OTHER PURCHASED SERVICES	\$ -450.00	stapler/culinary supplies
April 2012	89	03111008	5611	INSTRUCTIONAL SUPPLIES	\$ 350.00	pound tracker stapler
April 2012	89	03111007	5611	INSTRUCTIONAL SUPPLIES	\$ 1,200.00	culinary food supplies
April 2012	89	03111009	5611	INSTRUCTIONAL SUPPLIES	\$ -1,100.00	stapler/culinary supplies
April 2012	96	03132400	5550	COMMUNICATIONS: TEL,POST,ETC.	\$ -197.00	Video Program Supplies
April 2012	96	03132220	5642	LIBRARY BOOKS & PERIODICALS	\$ 197.00	Video Program Supplies
April 2012	78	04122151	5690	OTHER SUPPLIES	\$ -420.00	TESTING MATERIALS
April 2012	78	04122150	5690	OTHER SUPPLIES	\$ 420.00	TESTING MATERIALS
April 2012	97	04122150	5690	OTHER SUPPLIES	\$ -1.00	Shipping costs
April 2012	97	04122150	5611	INSTRUCTIONAL SUPPLIES	\$ 1.00	Shipping costs
April 2012	91	05132212	5690	OTHER SUPPLIES	\$ -2,700.00	TAFT AP CONFERENCES
April 2012	91	05132212	5581	TRAVEL - CONFERENCES	\$ 2,700.00	TAFT AP CONFERENCES
April 2012	96	03132120	5581	TRAVEL - CONFERENCES	\$ -76.00	College Night Materials
April 2012	96	03132120	5590	OTHER PURCHASED SERVICES	\$ 76.00	College Night Materials
April 2012	95	03113202	5590	OTHER PURCHASED SERVICES	\$ 14.00	CPR materials
April 2012	95	03113202	5690	OTHER SUPPLIES	\$ -14.00	CPR materials
April 2012	100	03111014	5641	TEXTBOOKS	\$ -1,300.00	composition paper, label divid
April 2012	100	03142219	5611	INSTRUCTIONAL SUPPLIES	\$ 1,300.00	composition paper, label divid
April 2012	102	05142350	5580	STAFF TRAVEL	\$ -1,500.00	replacement access pts in AHS
April 2012	104	05142350	5420	REPAIRS,MAINTENANCE & CLEANING	\$ -112.00	back up replacement switches
April 2012	101	05142350	5581	TRAVEL - CONFERENCES	\$ -2,500.00	replacement printer Orange
April 2012	103	05142350	5550	COMMUNICATIONS: TEL,POST,ETC.	\$ -556.00	backup replacement swithes BMS
April 2012	101	05142350	5731	EQUIPMENT - REPLACEMENT	\$ 2,500.00	replacement printer OMS
April 2012	102	05142350	5731	EQUIPMENT - REPLACEMENT	\$ 1,500.00	replacement access pts in AHS
April 2012	103	05142350	5731	EQUIPMENT - REPLACEMENT	\$ 556.00	back up switches BMS
April 2012	104	05142350	5731	EQUIPMENT - REPLACEMENT	\$ 112.00	replacement switches
April 2012	118	05132213	5581	TRAVEL - CONFERENCES	\$ 300.00	CONFERENCES
April 2012	118	05132213	5810	DUES & FEES	\$ -300.00	CONFERENCES
April 2012	107	05142350	5730	EQUIPMENT - NEW	\$ -16.00	added access pts - AHS
April 2012	105	05142350	5731	EQUIPMENT - REPLACEMENT	\$ 10.00	support for Aruba network
April 2012	106	05142350	5731	EQUIPMENT - REPLACEMENT	\$ 109.00	Aruba license
April 2012	107	05142350	5731	EQUIPMENT - REPLACEMENT	\$ 16.00	added access pts AHS
April 2012	105	05142350	5590	OTHER PURCHASED SERVICES	\$ -10.00	support for Aruba network
April 2012	106	05142350	5690	OTHER SUPPLIES	\$ -109.00	aruba license for added APs
April 2012	85	03111001	5611	INSTRUCTIONAL SUPPLIES	\$ 1,550.00	INDIGO PAINT FOR ART CLASS
April 2012	140	02142219	5611	INSTRUCTIONAL SUPPLIES	\$ 1,479.00	IPAD PURCHASE
April 2012	133	02132400	5330	OTHER PROFESSIONAL & TECH SRVC	\$ 800.00	SPEAKER-ASSEMBLY
April 2012	142	05142510	5327	DATA PROCESSING	\$ 82.00	EFT form creation
April 2012	133	02132120	5330	OTHER PROFESSIONAL & TECH SRVC	\$ -800.00	SPEAKER-ASSEMBLY
April 2012	125	01132400	5581	TRAVEL - CONFERENCES	\$ 105.00	MARINE SCIENCE DAY CONFERENCE
April 2012	125	01142700	5510	PUPIL TRANSPORTATION	\$ -105.00	MARINE SCIENCE DAY CONFERENCE
April 2012	140	02111009	5611	INSTRUCTIONAL SUPPLIES	\$ -1,056.00	IPAD
April 2012	140	02111009	5690	OTHER SUPPLIES	\$ -423.00	IPAD PURCHASE

<u>MONTH/YR</u>	<u>JNL#</u>	<u>ACCOUNT NUMBER & DESCRIPTION</u>		<u>AMOUNT</u>	<u>DESCRIPTION</u>
April 2012	85	03132400	5590 OTHER PURCHASED SERVICES	\$ -1,550.00	INDIGO PAINT FOR ART CLASS
April 2012	142	05152512	5220 WORKER'S COMPENSATION	\$ -82.00	EFT form creation
April 2012	161	02132400	5580 STAFF TRAVEL	\$ 1,652.00	COVER MILEAGE
April 2012	161	02132400	5581 TRAVEL - CONFERENCES	\$ -1,652.00	COVER MILEAGE
April 2012	159	02111001	5611 INSTRUCTIONAL SUPPLIES	\$ -400.00	IPADS
April 2012	162	02142219	5611 INSTRUCTIONAL SUPPLIES	\$ -2,650.00	IPADS
April 2012	159	05142350	5730 EQUIPMENT - NEW	\$ 400.00	IPADS
April 2012	162	05142350	5730 EQUIPMENT - NEW	\$ 2,650.00	IPADS
April 2012	213	03142600	5613 MAINTENANCE/CUSTODIAL SUPPLIES	\$ 550.00	fire extinguishers for AHS
April 2012	212	03142600	5420 REPAIRS,MAINTENANCE & CLEANING	\$ -1,724.66	Bethany pump house
April 2012	212	01142600	5420 REPAIRS,MAINTENANCE & CLEANING	\$ 1,724.66	Bethany pump house
April 2012	213	01142600	5613 MAINTENANCE/CUSTODIAL SUPPLIES	\$ -550.00	fire extinguishers for AHS
April 2012	242	01132400	5590 OTHER PURCHASED SERVICES	\$ -910.00	HUMANOID ROBOT MODEL BLUE
April 2012	242	01111008	5730 EQUIPMENT - NEW	\$ 2,370.00	HUMANOID ROBOT MODEL BLUE
April 2012	242	01111008	5420 REPAIRS,MAINTENANCE & CLEANING	\$ -500.00	HUMANOID ROBOT MODEL BLUE
April 2012	242	01111008	5611 INSTRUCTIONAL SUPPLIES	\$ -960.00	HUMANOID ROBOT MODEL BLUE
April 2012	251	03142600	5410 UTILITIES, EXCLUDING HEAT	\$ -2,000.00	Mileage
April 2012	253	02132400	5581 TRAVEL - CONFERENCES	\$ 600.00	CONFERENCE REGISTRATION
April 2012	253	02132400	5330 OTHER PROFESSIONAL & TECH SRVC	\$ -600.00	CONFERENCE REGISTRATION
April 2012	251	05142600	5580 STAFF TRAVEL	\$ 2,000.00	Mileage

AMITY REGIONAL SCHOOL DISTRICT NO. 5

Bethany Orange Woodbridge
25 Newton Road, Woodbridge Connecticut 06525



Jack B. Levine
Director of Finance and Administration
jack.levine@reg5.k12.ct.us

Phone (203) 397-4813
Fax (203) 397-4864

To: Dr. John J. Brady, Superintendent of Schools
From: Jack B. Levine, Director of Finance and Administration
Re: Budget Transfers of \$3,000 or More for Fiscal Year 2011-2012
Date: April 24, 2012

I recommend the Amity Finance Committee and Board of Education approve the following budget transfer(s) of over \$3,000:

Legal Expenditures:

A budget transfer is requested to cover legal expenditures, which have been forecasted to exceed budget. It is anticipated further budget transfers will be needed by the end of the fiscal year.

Move to make the following budget transfer of \$15,000 to pay legal expenditures:

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
03-14-2600-5410	Utilities, Excluding Heat	\$15,000	
05-14-2310-5330	Other Professional & Tech. Svcs.		\$15,000

Unemployment Compensation:

A budget transfer is requested to cover unemployment compensation, which has been forecasted to exceed budget.

Move to make the following budget transfer of \$5,000 to pay unemployment compensation:

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
03-14-2600-5410	Utilities, Excluding Heat	\$5,000	
05-15-2512-5290	Unemployment Compensation		\$5,000

Budget Transfers of \$3,000 or More for Fiscal Year 2011-2012

April 24, 2012

Page 2

Intern Costs:

A budget transfer is needed to pay for interns. We used interns rather than hire long-term substitutes in some cases. This budget transfer is needed to charge the cost of the interns to the proper account.

Move to make the following budget transfer of \$6,750 to pay for interns:

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
05-15-1026-5111	Certified Salaries	\$6,750	
01-13-2400-5330	Other Professional & Tech. Svcs.		\$6,750

Special Education Extension Therapy Services:

A budget transfer is needed to pay for extension therapy services as mandated by an IEP.

Move to make the following budget transfer of \$11,000 to pay for extension therapy services:

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
04-12-6110-5560	Tuition Expense	\$11,000	
04-13-2130-5330	Other Professional & Tech. Svcs.		\$11,000

Standard year end budget transfers:

During June, we will need to make a number of budget transfers to salary and benefit accounts and to pay other standard charges (e.g., special education expenditures; utilities; etc.). The exact amount of these budget transfers will depend on the final invoices. The budget transfers will be made in June and are part of the normal closing process.

Move to authorize the Director of Finance and Administration to make the necessary budget transfers to salary and benefit accounts and to pay other standard charges. These budget transfers may exceed \$3,000. The Director of Finance and Administration will report all budget transfers made to the Amity Finance Committee and Amity Board of Education.

AMITY REGIONAL SCHOOL DISTRICT NO. 5

Bethany Orange Woodbridge
25 Newton Road, Woodbridge Connecticut 06525



Jack B. Levine
Director of Finance and Administration
jack.levine@reg5.k12.ct.us

Phone (203) 397-4813
Fax (203) 397-4864

To: Dr. John J. Brady, Superintendent of Schools

From: Jack B. Levine, Director of Finance and Administration

Re: New Funding Requests for Fiscal Year 2011-2012

Date: April 24, 2012

I would like to recommend the Amity Finance Committee and Amity Board of Education approve the following new funding request(s):

Early Retiree Reinsurance Program (ERRP):

Under the Federal Affordable Care Act, the District received \$64,034.10 on April 15, 2011 from the Early Retiree Reinsurance Program (ERRP). The program pays 80 percent of claims costs for each retiree (or early retiree's spouse, surviving spouse or dependent), for claims incurred and paid for that individual between \$15,000 and \$90,000 during a plan year. In November 2011, we received notification that the District had to **reapply under different standards**. Due to the complexity of the new Federal requirements, the District hired a consultant (recommended by Anthem). Over the past several months, we have submitted voluminous information based on what appears to be changing criteria. At this point, we were **verbally** informed the District will need to return \$78.32 to the Federal government. We supposedly may keep the balance of \$63,955.78.

#1 – Move to make the following budget transfer of \$4,219 to pay \$4,218.75 to PBIRx of Milford for administrative services rendered through April 5, 2012 in connection with the eligibility submission and cost reporting for the Early Retiree Reinsurance Program.

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
05-15-0000-5850	Contingency Account	\$4,219	
05-14-2310-5330	Other Professional & Tech. Svcs.		\$4,219

CONTINGENCY ACCOUNT RECAP

Budget		\$150,000
July:	Additional ECA Tuition	\$ 67,411
October:	Restore Unused Additional ECA Tuition	+ \$ 3,793
December:	Restore Unused Additional ECA Tuition	+ \$ 4,218
December:	Consulting services to assist Board of Education in selection of a new Superintendent of Schools	<u>\$ 15,000</u>
Subtotal		\$ 75,600
February:	Infrared analysis on portion of high school roof	<u>\$ 11,750</u>
Subtotal		\$ 63,850
April:	Middle School Robotics Research Program – Robot	\$ 5,000
April:	Technology equipment for E-TV Channel 78	<u>\$ 15,514</u>
Subtotal		\$ 43,336
May:	Early Retiree Reinsurance Program Consulting Fees	<u>\$ 4,219</u>
Balance		<u>\$ 39,117</u>

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Jack B. Levine
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Phone (203) 397-4813
Fax (203) 397-4864

To: Dr. John J. Brady, Superintendent of Schools

From: Jack B. Levine, Director of Finance and Administration

Re: Update on e-Bay Sales

Date: April 30, 2012

On August 8, 2011, the Amity Finance Committee and Amity Board of Education supported the sale of certain assets on e-Bay and use of the proceeds for the purchase of new equipment for the Media, Fine and Performing Arts Department. A report of the e-Bay sales and use of the funds for purchases was to be reported to the Amity Finance Committee and Amity Board of Education.

Dr. Britton, High School Principal, Mr. Furst, Department Head, and Jeremy Iverson provided the report below:

After an initial process to build our selling limits with eBay, the Video Production Department has been successful in the e-Bay sales.

As of this email, Amity's e-Bay sales venture has allowed the Video Production Department to dispose of several assets through the fair market resources of e-Bay and the equipment resale options of B&H Photo Video and Adorama, the Department's main equipment suppliers.

Enclosed is a spreadsheet which itemizes each e-Bay item with the respective sale price, eBay listing/sale fee, shipping cost, and total gain. (The fees incurred through the use of PayPal were \$180.15.)

The spreadsheet shows that we have disposed of five (5) high-end mini-DV camcorders, three (3) mini-DV players, and two (2) Final Cut Studio software bundles. Less e-Bay fees & shipping costs, these 10 items have provided Amity's Video Production Department with \$6,530.75.

From these proceeds, the Video Production Department was able to procure all new tapeless camera equipment to streamline the production process and replace the mini-DV equipment. Proceeds have allowed the purchase of two (2) Sony HXR-MC2000U Camcorders, which will be used in the advanced video production classes (Broadcast Journalism, Acting & Directing, and Digital Video 2); and four (4) Panasonic HDC-HS900 camcorders, which will be used in the mid-level video production classes (Digital Video 1 and Digital Video 2).

The original plan to dispose of all Final Cut Express and Final Cut Studio software was abandoned as the current iMac computers in the TV Studio are unable to be upgraded to the necessary specifications to host the new Final Cut X software. Final Cut Express and Final Cut Studio are still stable software packages and will still function in the current setting with no detriment to the educational process.

The remainder of the equipment (Canon ZR9xx, etc.) originally identified on the disposal of assets form has yet to be put on e-Bay. It is our goal to list the remainder of these "smaller" items (less than \$100 per item) within the next month to complete our disposal of assets.

Enclosure

Attached are the minutes from the following Board of Education
Sub-Committee meetings:

Finance Committee	4/9/12
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Curriculum Committee	4/23/12
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Minutes

COMMITTEE MEMBERS PRESENT:

James Stirling, John Grasso, Jr., James Horwitz

COMMITTEE MEMBERS ABSENT:

Janet Brunwin, Joseph Nuzzo, Matt Giglietti

Also Present: John Brady, Jack Levine, Paula Cofrancesco, Diane Crocco, Thomas Hurley

A meeting of the Amity Finance Committee was held at 5:30 p.m. on Monday, April 9, 2012, in the Presentation Room of the District Offices. No quorum in attendance.

1. **Call to Order:** James Stirling called the meeting to order at 5:40 p.m.
2. **Pledge of Allegiance** was recited by those present.
3. **Discussion and Possible Action on Minutes**
 - a. Finance Committee Meeting – March 12, 2012 – *No Action Taken*
 - b. Finance Committee Meeting – April 2, 2012 – *No Action Taken*
4. **Public Comment – None**
5. **Discussion and Possible Action on Proposed Fund Balance Policy**

Jack Levine gave a brief description of the five categories under GASB (Governmental Accounting Standards Board) Statement #54: Nonspendable fund balance, Restrict fund balance, Committed fund balance, Assigned fund balance and Unassigned fund balance.

No Action Taken
6. **Discussion of Monthly Financial Statements**

Jack Levine made a few comments regarding special education. There was an increase in projected revenue and a decrease in expenses. He noted that he works closely with Mary Raiola on a regular basis to monitor special education expenditures.
7. **Director of Finance and Administration Approved Transfers Under \$3,000 – No Discussion**
8. **Discussion and Possible Action on Budget Transfers**

Jack Levine noted that the cost for the legal fees had increased in large part because of negotiations proceedings for the custodians, nurses, paraprofessionals, and secretaries bargaining units.

No Action Taken

9. Discussion and Possible Action on New Funding Requests

Dr. John Brady gave a short synopsis of the two items being requested:

1. Robotics Research Program – Amity Middle School – Bethany Campus – Only middle school to take part in this program. It is currently an after-school program.
2. E-TV Channel 78 – Expanding cablecasting to include Orange. Amity would take over programming responsibilities for both Orange and Woodbridge.

No Action Taken

10. Update on Financial Operations

Short discussion on referendum – ballot will have two questions (budget and bonding); mailing of explanatory text to district for both issues; Dr. Brady agreed to pay the costs of legal notices for each member town.

11. Adjourn

James Stirling adjourned the meeting at 6:07 p.m.

No Action Taken

Respectfully submitted,

Paula Cofrancesco, Recording Clerk

MINUTES

COMMITTEE MEMBERS PRESENT: Julie Altman, Christopher Browe, Diane Crocco, Rita Gedansky, James Horwitz, Thomas Hurley

COMMITTEE MEMBERS ABSENT: none

Also Present: Amy Benton, Sue Cohen, Warren Gohsler, Marianne Lippard, Lisa Myer, Mary Raiola, Marika Wissink, Sheila Wycinowski

A meeting of the Curriculum Committee was held on Monday, April 23, 2012, at 5:30 p.m., in the Presentation Room at District Offices.

1. **Call to Order:** Julie Altman called the meeting to order at 5:34 p.m.

2. **Pledge of Allegiance** was recited by those present.

The approval of minutes from the January 5, 2012 was moved back on the agenda to allow an update on the iPad Pilot at the Middle School to be moved to Item #3.

3. **Update on iPad Pilot – Middle School**

Teachers Lisa Meyer, Amy Benton and Marika Wissink of Team Black in Bethany gave an update on the iPad pilot, which began in October 2011 and involved a small number of special education students. A policy guide was created to establish procedures at the outset of the program. On October 20, 2011, students met with teachers for an orientation. Some applications were installed at that time. Routines were established for each class and each learned procedures for accessing information. As the pilot got underway and students got familiar with the technology, they managed to work more quickly with the iPads. Students have helped other students. Technical skills and research strategies are among the skills the students have been acquiring.

The teachers said that the Notability app is helpful for students because it allows the use of both type and handwriting and is easy to keep organized. PDF files can be opened in Notability. When students are absent, other students can send them information.

Editing and revising of student work can be done through e-mail. One of the benefits of using e-mail for this type of work is that students are usually checking e-mail frequently anyway. Most of the files that are shared between teachers and students are PDFs.

So far, it appears that the iPads are helping students achieve better test scores. Comparing test results between students that are using iPads versus those not

using iPads, better results have been seen with the iPad users. With one test, iPad users scored an average of 80 percent, while non-users scored 60 percent. On a second test administered to both groups, the iPad users still managed to score higher on average compared to the non-users.

Julie Altman questioned how the group without iPads was tested. The teachers said that the test questions were written out manually. Students had dictionaries, but were less likely to use them. Ms. Altman also questioned whether Moodle is being used at all. Ms. Wissink said that she uses Moodle all the time.

The teachers all use Notability. Students are doing projects and using iMovie as well. The quality of the work that the students have done has been good. The students are developing their own ideas, not copying and pasting as would be a concern. While students are using the iPads, they are also working with books. Although new textbooks work well with iPads, new textbooks aren't needed at this time. Using the technology, the teachers can play to the students' strengths and differentiate instruction as needed. One of the benefits of the iPads is that students aren't losing track of their research, as sometimes happens with computers. Some time is lost learning the procedures, but time is gained once the students are familiar with teacher expectations. Time isn't wasted searching through papers. Teachers can build their own curriculum.

Ms. Altman questioned if the teachers are running into problems with copywrited materials. Ms. Benton said that it is a problem, but teachers are looking for alternatives to dealing with the issue.

Ms. Meyer said that the biggest problem the teachers have faced so far has been with Wi-Fi connectivity. If teachers are relying on materials and can't access them, it slows down the class.

Ms. Altman said that the Committee needs to hear about the negatives along with the positives.

Ms. Benton said that the teachers don't want students to lose traditional skills. She doesn't use the iPad exclusively. She has seen some great progress at times, but she has also noticed instances where progress leveled off. Ms. Wissink said that the teachers are looking at emerging resources.

Mr. Horwitz said that he is not an opponent of new technology, but read an article in the *New York Times* suggesting that students are losing their verbal skills. He worries about overreliance on this type of technology.

Ms. Wissink said that students won't e-mail her during class when they can ask a question directly. Kids still have to do presentations and participate in debate. She does not see herself speaking to students any less. Ms. Benton said that there is a great deal of roundtable discussion with her students.

A new group of students will receive these iPads next year. Ms. Wycinowski noted that the data collected this year will be examined as decisions are made on how to move forward.

4. Revised District Technology Plan

Ms. Wycinowski noted that the Amity Technology Plan 2012-2015 was e-mailed to everyone on the Committee. She will be highlighting aspects of the plan. The District received a template provided by the state. With a new superintendent coming soon, the plan can be evaluated to see where Amity would like to go. A number of technology meetings have taken place and good ideas have been shared. Consideration has been given as to how to realize the wonderful ideas put forth.

The vision for technology is that it should be ever present, almost seamless in how it is used. Students need to be able to think and collaborate. The vision is best supported by a one-to-one computing environment where each student has a device. There are issues of equity to consider and issues concerning teachers being able to use all devices. Amity needs to proceed in an organized fashion.

Ms. Wycinowski noted that page 25 of the plan addresses administrative needs. Learning and teaching are addressed in detail on page 27. Specific goals are outlined.

Ms. Altman said that a teacher's role appears to be changing to that of a facilitator. Ms. Wycinowski said that for years it has been said that a teacher's role is as teacher/facilitator. Ms. Altman asked if the teacher's union has been looking into this. It has big implications.

Ms. Wycinowski said that Amity would like all teachers to have experience in different teaching techniques. She noted that page 30 of the plan deals with assessment and evaluation.

Mr. Browe questioned whether students are tested on the iPad. Ms. Wycinowski said that they are. Teachers use rubrics. They had to decide on how to grade open ended assessments. Ms. Altman noted that the rubrics are impressive. Ms. Wycinowski noted that students will be creating success plans. Amity's science research program is very advanced. Amity is conducting yearly assessments. District pilots will be assessed. As a District, BYOD (Bring Your Own Device) is the only affordable solution to fully implement 1 to 1 strategy/vision is these difficult fiscal times. Amity will proceed with one pilot at a time.

Ms. Wycinowski briefly reviewed the Districts goals for using technology for student achievement, assessing students, and connected teaching and learning. The iPad pilot will continue and teachers feel that they need to collaborate on

what works well. Amity also would like to continue to expand video production and robotics.

Mr. Palmieri discussed the infrastructure. Plans are to upgrade internet equipment to support a 10Gb backbone to the street with a 1GB handoff to the schools. The CEN CT education network will do this at no cost to the District. The District will continue replacing obsolete computer systems with new computers that have 1 Gb Ethernet Network Adapters.

Ms. Altman questioned what can be filtered out. Facebook and MySpace are filtered out. It isn't possible to prevent texting in class. Mr. Gohsler said that if a student violates the acceptable use policy, there are measures to limit access. Mr. Palmieri said that the reporting device can show problems. Ms. Wycinowski said that problems would be addressed by the administration.

Another goal is to restructure the Technology Committee by breaking into subcommittees. Ms. Cohen asked whether the Board should develop goals with respect to the plan. Ms. Wycinowski said that the Board should, as this technology plan is quite different than the last one.

The Committee discussed the importance of ensuring that students don't lose important skills as technology is brought into the classroom more and more. Communication skills can be lost. It is importance to have balance.

Move to accept the revised District Technology Plan (Mr. Hurley, 2d Ms. Crocco).

Vote in favor unanimous.

Motion passed.

5. Approval of Minutes – January 5, 2012

Motion to approve the minutes (Ms. Gedansky, 2d Mr. Hurley).

Vote in favor: Julie Altman, Diane Crocco, Rita Gedansky, Thomas Hurley

Vote opposed: none

Abstain: Christopher Browe, James Horwitz

Motion passed.

6. Discussion on Full Tuition Students

A presentation entitled "Non-Resident Full Tuition Discussion" was distributed to the Committee. Mr. Hurley began by going over some recent history on enrollment. He noted that since 2009 there has been a drop in student population that appears to be continuing. Faculty benefits account for a large part of the school budget. At this rate, Amity is likely to lose the investment in the teaching staff because teachers will have to be laid off. He would like to talk about what is coming in the future.

Ms. Altman questioned whether it is appropriate for a member of the Board to make this presentation.

Mr. Hurley said that it is. One approach to this problem is to actively recruit tuition students. He noted that Amity would not have to take everyone who might like to become a tuition student. Certain criteria would be used to evaluate potential students. Assuming \$14,000 per student, 100 new students would result in \$1.4 million in revenue. Resident student losses are expected to be around 400 students by 2018 since the current staffing levels were established in 2009. While this tool would not be used in times of maximum student enrollment, it can be a very effective tool during contraction periods of enrollment. Class sizes can be stabilized. Work force can be stabilized. Staff reductions may be able to be met with normal attrition.

Ms. Crocco questioned whether many people would be willing to pay \$14,000 to attend Amity.

Mr. Hurley said that the intent isn't to bring 100 students into grade 7. He noted that 100 students is not a large percentage of new students and Amity would get to choose the students, so there would be some control in the process. It would open the door to diversity, offering a broader range of ideas and experiences. This type of diversity is common at universities.

Ms. Altman said that Mr. Hurley just said that Amity could pick and choose. She feels this is a very bad idea. University students are at a different place in life. There is an expectation of geographic unity here. There is already stereotyping.

Mr. Hurley said that he isn't looking to be prejudicial. He strongly disagrees. He grew up at the edge of an inner city and views cultural diversity as an opportunity.

Ms. Altman said that this is more of a plan to save money by bringing in money. She believes there are more options.

Mr. Hurley said that without this plan, staff reductions will lead to fewer opportunities and programs being offered to students. Staff reductions will be necessary and there will be other negatives. There is a real revolt going on in Orange right now.

Ms. Crocco said that she doesn't hear much of the negative talk Mr. Hurley is talking about in Orange.

Mr. Browe said that he has been thinking about this for some time and we owe it to the community to be proactive rather than reactive. This is something to consider.

Mr. Hurley said that the elderly are struggling. He has heard from a lot of people. He doesn't want teacher layoffs. This possibility already exists.

Mr. Horwitz questioned how many tuition students there are now. Ms. Raiola said that there are four or five. She does get inquiries from interested parents, but doesn't usually hear back from them once they learn of the tuition cost.

Some potential problems with tuition students were discussed. Mr. Hurley said that the problems being brought up were worst case scenarios.

Mr. Horwitz said that declining enrollment is an issue and Amity would have to think outside the box. The idea of bringing in tuition students should stay on the table. He thanked Mr. Hurley for sharing his research.

Ms. Raiola said that the schools tend to get new enrollments in the summertime and the numbers do change.

7. Other – none

8. Public Comment – none

9. Adjourn

Motion to adjourn the meeting at 7:34 p.m. (Mr. Horwitz, 2d Mr. Browe).

Vote in favor unanimous.

Motion passed; meeting adjourned.

Respectfully submitted,

Marianne Lippard, recording clerk