## Personnel - Certified/Non-Certified

## **Technology Equipment – Laptop Computers**

## **Staff Laptop Use**

The Board of Education (Board) shall permit the assignment and use of a laptop computer and related equipment for each staff member in the Amity Regional School District No. 5 (ARSD) when such use is directly or peripherally related to employment and school purposes. Proper controls shall be established to assure each staff member's responsibility for, and return of, such equipment. The administration will develop written procedures outlining these responsibilities and appropriate use. Use of these computers must comply with all ARSD policies. These laptop computers are being provided for educational purposes. These laptops and all included items shall be returned upon resignation/termination or whenever requested by the Superintendent of ARSD Schools or his/her designee. Restitutions will be made for any and all damage done to the laptops owned by ARSD.

(cf. 4118.5 - Computer Network Use)

Policy adopted: September 13, 2021 AMITY REGIONAL SCHOOL DISTRICT NO. 5 Woodbridge, CT