## **Bylaws of the Board**

## Minutes/Taping/Broadcasting

All actions of the Board of Education shall be recorded in the minutes book of the Board. The minutes shall include a record of the vote of each member, except in instances of unanimous votes and the election of Board officers.

The minutes book shall be kept on file at the Region's Administrative Offices as a permanent official record of all Board action and shall be open to inspection by the public.

Copies of the minutes of each meeting shall be furnished each Board member before the next regular meeting.

The use of tape recording device at public meetings of the Board of Education or committee appointed thereby is permissible as long as the device is unobtrusive and will not distract from the true deliberative process of the Board. The Board Chairperson or Chairperson of the Committee shall be informed prior to the meeting that such recordings are being made.

The Board permits the broadcasting of public meetings of the Board or any of its committees as long as such broadcasting is done in a manner which is unobtrusive and does not interfere with the deliberative process of the body.

Legal Reference: Connecticut General Statutes

1-225 Meetings of government agencies to be public. Recording of votes. Schedule and agenda of meetings to be filed. Notice of special meetings. Executive sessions.