Connecticut State Department of Education
Parent Work Group

***Important changes have been made* to Connecticut's Special Education Forms. Listed below, are a few changes you should be aware of as you prepare for your child's next Planning and Placement Team meeting.**

New Additions to federal law (IDEA 2004):

1. Districts and parents can agree to change the IEP without convening a PPT meeting. Both parties must agree. Schools are required to use form ED 634 (Agreement to Change the Individualized Education Program Without Convening a Planning and Placement Team Meeting) which must be signed by the parent to show consent. If there is no agreement, a PPT must be convened before the IEP is changed.

2. Attendance by a teacher or related service provider (e.g., classroom teacher, speech and language pathologist, occupational therapist) may be excused from attending the PPT meeting if both parents and district agree in writing, using form ED 633 (Planning and Placement Team (PPT) Attendance) before the scheduled meeting.

3. Districts must provide parents/student with a written Summary of Performance (ED 635) prior to graduation or prior to age 21.

Changes to existing forms:

1. Transition Planning will now begin following the student's 15th birthday or earlier if agreed to by the PPT.

2. Frequency of reporting student progress is now determined by the Planning and Placement Team.

3. The Test Accommodation Form is required for students who need accommodations for the standard administration of the CMT or CAPT. This form must be attached to the IEP.

4. The following changes have been made to the section of the IEP on Present Level of Performance:

   a. The section now includes functional as well as academic levels of performance;

   b. A new section is included for parent and student input as a basis for making decisions related to the IEP; and

   c. Revisions include more categories of performance to give a more complete view of the student.

For more information on any of these ***changes***, you may contact your school administrator or Connecticut's federally designated Parent Training and Information Center (CPAC) at (800) 445-2722. For a copy of *A Parent's Guide to Special Education in Connecticut*, the new *IEP Manual and Forms* and other resources, contact SERC (800-842-8678) or go to www.state.ct.us/sde.